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**MEMORANDUM**

**TO:** Corie Tillman Wolf, JD  
Executive Director  
Virginia Board of Long-Term Care Administrators

**FROM:** Erin L. Barrett  
Assistant Attorney General

**DATE:** November 9, 2021

**SUBJECT:** *Regulations Governing the Practice of Nursing Home Administrators;*  
*Regulations Governing the Practice of Assisted Living Facility Administrators*  
18VAC95-20; 18VAC95-30

I have reviewed the proposed amendments to the *Regulations Governing the Practice of Nursing Home Administrators*, 18VAC95-20-10 *et seq.*, and the *Regulations Governing the Practice of Assisted Living Facility Administrators*, 18VAC95-30-10 *et seq.* The proposed amendments enhance and clarify training and supervision requirements for administrators-in-training, including specifying certain coursework that will be taken by both trainees and existing licensees. The Board has the authority to amend these regulations under Virginia Code § 54.1-2400. The proposed amendments are constitutional and do not conflict with existing federal or state laws or regulations.