

**Final Regulations for Delegation of Informal Fact-Finding to an Agency Subordinate**

**Board of Nursing Home Administrators**

**18VAC95-20-10 et seq. Regulations Governing the Practice of Nursing Home Administrators**

*(Replacing emergency regulations effective 7/28/04 to 7/27/05)*

**18VAC95-20-471. Criteria for delegation of informal fact-finding proceedings to an agency subordinate.**

A. Decision to delegate.

In accordance with § 54.1-2400 (10) of the Code of Virginia, the board may delegate an informal fact-finding proceeding to an agency subordinate upon determination that probable cause exists that a practitioner may be subject to a disciplinary action.

B. Criteria for delegation. Cases that may not be delegated to an agency subordinate include violations of standards of practice as set forth in subdivisions 1, 3 and 5 of 18VAC95-20-470, except as may otherwise be determined by a special conference committee of the Board.

C. Criteria for an agency subordinate.

1. An agency subordinate authorized by the board to conduct an informal fact-finding proceeding may include current or past board members and professional staff or other persons deemed knowledgeable by virtue of their training and experience in administrative proceedings involving the regulation and discipline of health professionals.

2. The executive director shall maintain a list of appropriately qualified persons to whom an informal fact-finding proceeding may be delegated.

3. The board may delegate to the executive director the selection of the agency subordinate who is deemed appropriately qualified to conduct a proceeding based on the qualifications of the subordinate and the type of case being heard.

## **Certification**

*I certify that this regulation is full, true, and correctly dated.*

\_\_\_\_\_  
Sandra K. Reen  
Executive Director  
Virginia Board of Nursing Home Administrators

Date:\_\_\_\_\_