

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS
(APELSCIDLA)**

**Tuesday, March 31, 2026 – 10:00 a.m.
2nd Floor – Board Room 4**

**Department of Professional and Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233**

Mission: Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. APPROVAL OF AGENDA

- a. March 31, 2026
- b. March 3, 2026

III. APPROVAL OF MINUTES

- a. APELSCIDLA Land Surveyor Section Meeting, August 13, 2025
- b. APELSCIDLA Public Hearing, September 9, 2025
- c. APELSCIDLA Board Meeting, November 14, 2025
- d. APELSCIDLA Professional Engineers Section Meeting, November 14, 2025
- e. APELSCIDLA Board Meeting, March 3, 2026

IV. PUBLIC COMMENT PERIOD *FIVE MINUTE PUBLIC COMMENT, PER PERSON*

V. CASE FILES

- a. Disciplinary
 - i. Consent Order- 2025-00001- Carl E. Duncan (Claytor)
 - ii. Consent Order- 2025-01103- Carl E. Duncan (Johnson)
 - iii. Consent Order- 2025-02915- Donald W. Vannoy (Frost)
 - iv. IFF- 2024-01140- K J Worrell (Johnson)
 - v. IFF- 2023-00931- John Wallace Blanchard (Price/Dreiling/Colley)

VI. EDUCATION

- a. PSI Exam Contract

VII. NEW BUSINESS

- a. **Regulatory Update**
 - i. General Regulatory Review Update
 - ii. HB 2154/SB 1310 Amendment- Inquiry to the Board
 - iii. Responsible Person Guidance

VIII. OTHER BUSINESS

- a. Architects Update
- b. Professional Engineers Update
- c. Land Surveyors Update
- d. Certified Interior Designers Update
- e. Landscape Architect Update
- f. Board Member Training

IX. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

X. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **TUESDAY, JUNE 2, 2026**

- ❖ Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.
- ❖ Five-minute public comment, per person, with the exception of any open disciplinary or application file.
- ❖ Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA
Materials contained in this agenda are proposed topics for discussion
And are not to be construed as regulation or official board position.
DRAFT AGENDA

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS
(APELSCIDLA)**

**Tuesday, March 3, 2026 – 10:00 a.m.
2nd Floor – Board Room 2**

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9960 Mayland Drive
Richmond, Virginia 23233**

Mission: Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- a. APELSCIDLA Board Meeting, November, 14, 2025
- b. APELSCIDLA Professional Engineers Section Meeting, November 14, 2025

IV. WELCOME AND INTRODUCTIONS

V. PUBLIC COMMENT PERIOD *FIVE MINUTE PUBLIC COMMENT, PER PERSON*

VI. CASE FILES

- a. Disciplinary
 - i. Consent Order- 2025-00001- Carl E. Duncan (Claytor)
 - ii. Consent Order- 2025-01103- Carl E. Duncan (Johnson)
 - iii. IFF- 2024-01140- K J Worrell (Johnson)
 - iv. IFF- 2023-00931- John Wallace Blanchard (Price/Dreiling/Colley)

VII. EDUCATION

- a. Examination Updates
 - i. Examination Statistics
 - ii. Land Surveyor State Specific
 - iii. Land Surveyor B

VIII. NEW BUSINESS

- a. Executive Director's Update
- b. Regulatory Update
 - i. Withdraw LS/PE Fast-Track
 - ii. Withdraw Emergency SB 826 Amendment
 - iii. General Regulatory Review Update
- c. ICOR Overlap Guidance Document
- d. General Assembly Update

IX. OTHER BUSINESS

- a. Architects Update
 - i. Mutual Recognition Agreement (MRA)
 - ii. NCARB Regional Summit - March 19-21, 2026
 - iii. NCARB January Report - Emailed on 2/18/2026
- b. Professional Engineers Update
 - i. DEQ - Clarification Regarding Inspection Requirements for Wastewater Projects
 - ii. NSPE - License PE Required By Local Ordinance to Obtain Third-Party Over-site Inspection
 - iii. ABET Visit
 - iv. VDOT Bridges
- c. Land Surveyors Update
 - i. Land Surveyors State Specific Exam Review - February 3 & 4, 2026
 - ii. Land Surveyors B Exam Review - February 24 & 25, 2026
- d. NCEES Update
 - i. Southern Zone Meeting - April 23-26, 2026
- e. Certified Interior Designers Update
 - i. ICOR - Emailed on 2/19/2026
- f. Landscape Architect Update
 - i. LARE Exam
- g. Licensed Population
- h. Day In A Life Of A Land Surveyor

X. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

XI. ADJOURNMENT

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Land Surveyor Ad Hoc Committee of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Land Surveyor Ad Hoc Committee of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on August 13, 2025, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting

John Claytor, Land Surveyor
Frank Richardson, Land Surveyor
Kevin Shreiner, Land Surveyor
Beth Anne Campbell, Virginia Association of Surveyors
Sean Peiffer, Virginia Association of Surveyors

Staff present for all or part of the meeting were:

Steve Kirschner, LRPD Director
Kate Nosbisch, Executive Director
Jhustyna McBride-Dunn, Regulatory Operations Administrator
Ecila Williams, Licensing Operations Administrator
Davon Jones, Administrative Coordinator

No one was present from the Office of the Attorney General.
Director Wilkinson was not present at the meeting with regrets.

Mr. Shreiner, Committee Chair, called the meeting to order at 10:00 a.m.

Call to Order

Mr. Shreiner advised the Committee members of the emergency evacuation procedures. Ms. Nosbisch advised Committee members of the 911 procedures.

**Emergency
Evacuation
Procedure**

Ms. Nosbisch introduced Frank Richardson as the new Land Surveyor for the Board and Davon Jones as the new Administrative Coordinator and welcomed Committee members from the Virginia Association of Surveyors.

**Welcome and
Introductions**

Mr. Richardson moved to approve the agenda. Mr. Claytor seconded the motion, which was unanimously approved by: Claytor, Campbell, Peiffer, Richardson, Shreiner.

**Approval of
Agenda**

There was no public comment

**Public Comment
Period**

Committee members were provided an updated draft of “The Path,” a Land Surveyor online Apprenticeship Program developed by Mr. Peiffer and Ms. Campbell. The committee reviewed the draft Land Surveyor Document, which included 720 total hours with both structured coursework and electives. Updates from Mr. Richardson and Mr. Shreiner were incorporated into the draft curriculum.

**Land Surveyor
Apprenticeship
Program Review**

Discussion centered on Module 5, which added specialized topics such as floodplain review, condominium and bathymetric surveys, ethics, deeds and legal descriptions, case law, and environmental considerations. The committee members agreed these subjects were appropriate and should remain flexible in delivery.

The Committee recessed from 11:07 a.m. to 11:12 p.m.

Recess

Discussion was held about apprentices completing quizzes at the end of each session and a final exam for each module. The grading structure was set to reflect session participation, project work, and final exam performance. Practice exams and an FS exam simulation were also supported.

**Land Surveyor
Apprenticeship
Program Review
Continued**

The committee members emphasized sequential course progression, appropriate use of electives, and the importance of apprentices creating NCEES profiles early in their training to prepare for licensure.

The Committee recessed from 11:25 a.m. to 12:01 p.m.

Recess

Mr. Kirschner arrived at the meeting at 12:04 p.m.

**Arrival of Staff
Member**

A discussion took place regarding the use of “Draft” labels on documents, noting concerns raised by stakeholders. Committee members agreed that draft watermarks should remain until the curriculum receives full board approval which will go before the Board on August 14, 2025.

Other Business

Conflict of Interest forms and Travel Vouchers were completed by Committee members.

**Conflict of Interest
Forms / Travel
Vouchers**

There being no further business, the meeting was adjourned at 12:50 p.m.

Adjourn

Kevin D, Shreiner, Acting Committee Chair,

James B. "Jeb" Wilkinson, Jr., Secretary

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**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS**

PUBLIC HEARING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects held a public hearing on September 9, 2025, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, to receive public comment regarding the Board’s proposed regulations published in the Virginia Register on August 11, 2025.

Board staff present:

Kathleen (Kate) R. Nosbisch, Executive Director
Jhustyna McBride-Dunn, Regulatory Operations Administrator
Davon Jones, Administrative Coordinator

Ms. McBride-Dunn began the public hearing at 2:00 p.m. and read an introductory statement regarding the purpose and rules of the hearing.

Commencement of Public Hearing

Public comments are noted in the attached transcript.

Public Comment Period

There being no further comment, the meeting was adjourned at 3:00 p.m.

Adjournment

Troy Arnold III, Chair

James B. “Jeb” Wilkerson, Jr., Secretary

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COMMONWEALTH OF VIRGINIA
DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION

BOARD FOR APELSCIDLA

HEARD BEFORE: JHUSTYNA MC BRIDE-DUNN

September 9, 2025

SECOND FLOOR CONFERENCE CENTER

HENRICO, VIRGINIA 23233

2:00 P.M.

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DRAFT AGENDA

1 APPEARANCES: JHUSTYNA MC BRIDE-DUNN, Regulatory Operations
2 Administrator

3
4 BOARD DESIGNEE: KATHLEEN NOSBISCH, Executive Director of the
5 APELSCIDLA Board

6
7 ALSO PRESENT: JOHN CLAYTOR, CHRISTOPHER STONE, GEORGE DAHL
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DRAFT AGENDA
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DRAFT AGENDA

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NOTE: The Public Hearing convened

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at 2:00 p.m.

4

MISS MC BRIDE-DUNN: I am Jhustyna McBride-Dunn,

5

Regulatory Operations Administrator of the Board for

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APELSCIDLA, This is a public hearing being held at the DPOR,

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Richmond, Virginia. This hearing is held pursuant to 54.1-310

8

of the Code of Virginia, for the purpose of receiving public

9

comments on proposed amendments to the Board for Architects,

10

Professional Engineers, Land Surveyors, Certified Interior

11

Designers and Landscape Architects Regulations, with the

12

General Review of Board for APELSCIDLA published in the

13

Virginia Register on August 11, 2025, in Volume 41, Issue 26.

14

A few ground rules before we begin. The Board

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will receive comments from any speaker who wishes to provide a

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written statement, in addition to their oral testimony, may do

17

so and the written statement will be marked as an exhibit for

18

this hearing.

19

Written comments not presented at this hearing

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will be accepted at the following address: Board for

21

APELSCIDLA, care of Department of Professional and Occupational

22

Regulation, 9960 Mayland Drive, Suite 400, Richmond,

23

Virginia 23233.

24

Comments may also be sent via fax

25

to 866-465-6206 or by e-mail at: Apelscidla@dpore.virginia.gov.

1 Written comments will be accepted by the Board until 5:00 p.m.
2 October 10, 2025. On October 10, 2025.

3 John Claytor, would you like to speak?

4 MR. CLAYTOR: I do not. Thank you.

5 MISS MC BRIDE-DUNN: Then the next person will
6 be Chris Stone. You will have five minutes to speak.

7 MR. STONE: Thank you very much. My name is
8 Chris Stone, professional engineer, licensed, served on the
9 Board for eight years.

10 I want to thank you for the effort to streamline
11 and modernize our regulations. There is much to applaud in
12 their package: Clearer definitions, simpler exam processes,
13 updated survey accuracy standards and recognition of virtual
14 supervision. These are smart adjustments that bring Virginia
15 closer to modern practice.

16 But I believe several provisions deserve
17 refinement to protect both public safety and professional
18 mobility. First, the Engineer-in-Training Designation.
19 The proposal makes the EIT valid indefinitely. That may sound
20 efficient, but it risks creating a class of EITs who passed the
21 FE exam twenty or thirty years ago and never progressed.

22 Most states require renewal or proof of progress. I urge the
23 Board to add a light renewal requirement, perhaps every four
24 years, so competency remains current.

25 Second, the Professional Engineer pathways.

1 Restoring flexibility is helpful, the "20-year route" without
2 passage of the Fundamentals exam is outdated. Across the
3 country, most states have closed this door to preserve rigor.
4 Every new licensee, regardless of experience, should
5 demonstrate mastery of the fundamentals.

6 Third, the removal of professional references.
7 References may feel like red tape, but they provide a critical
8 peer-review safeguard. At least one PE reference should be
9 retained so that ethics and competence are affirmed by the
10 profession, itself.

11 Fourth, licensure by endorsement. The draft
12 requires engineers from other states to prove their original
13 licensure met standards "substantially equivalent" to
14 Virginia's at that time. That's a high bar fo0r someone
15 licensed decades ago. Other states focus on current competency
16 and good standing. I recommend Virginia's do the same. On the
17 international side, recognition of the international
18 Engineering Alliance is a good step, but our extra seven-year
19 requirement may make Virginia less competitive for talent
20 compared to peer states.

21 Finally, with the elimination of branch office
22 registration, we must be careful that accountability doesn't
23 get lost. Virtual supervision can work, but the regulations
24 should spell out exactly who is in responsible charge and how
25 supervision is documented.

1 In short, these proposed changes are moving in
2 the right direction. But if Virginia adopts modest
3 safeguards -- renewable EITs, a fundamentals requirement for
4 all new PEs, at least one reference, endorsement focused on
5 present competency and clear rules for virtual supervision --
6 then we will have both efficiency and rigor.

7 These changes can make licensure more accessible
8 without weakening standards. Virginia should remain
9 competitive with other states while ensuring public safety,
10 integrity, and trust in our profession.

11 Thank you for your service and for the
12 opportunity to comment.

13 MISS MC BRIDE-DUNN: Thank you so much.

14 Next we have George Dahl.

15 MR. DAHL: Good morning, professional engineer.

16 I am a VAC representative to the APEL Board.

17 And I concur with Mr. Stone's comments.

18 MISS MC BRIDE-DUNN: That was it?

19 MR. DAHL: Why say it twice? She was
20 overwhelmed already. Why do it twice to her?

21 MISS MC BRIDE-DUNN: At this time, if there's no
22 rebuttals --

23 MR. STONE: Can I have one more minute?

24 MISS MC BRIDE-DUNN: Yes.

25 MR. STONE: So there are two other things that

1 gave me pause.

2 MISS MC BRIDE-DUNN: Would you like this back?

3 MR. STONE: So this is under

4 18VAC 10-20-4, good standing of applicants, under Section B. It
5 talks about: Applicants must report any disciplinary action
6 related to the profession of engineering or a any suspended,
7 revoked or surrendered license for registration.

8 There's no time on that. And I was curious. I
9 thought that, you know, you had to report it within sixty days,
10 ninety days; but it's not in the regulations. It doesn't say
11 that.

12 MISS MC BRIDE-DUNN: Okay. I'm going to pull
13 that up, just so I can mark exactly what you're talking about.

14 MR. STONE: And it's the same thing
15 for 10-20-40: Applicants must report any felony or misdemeanor
16 conviction or any convictions, including any misdemeanor
17 marijuana convictions.

18 MISS MC BRIDE-DUNN: Let me pull that up.

19 I see exactly what you're talking about. So
20 this is specifically at the time of initial licensure that they
21 must report this. The Regulations do not have anything that
22 would require them to tell us, outside of initial licensing.

23 MR. STONE: I thought it was upon renewal.

24 MISS MC BRIDE-DUNN: That initial licensing, we
25 wouldn't ask them for prior discipline.

1 So for renewal, when you're going before,
2 there's a licensure you have to fill out for renewal; but in
3 between, there isn't a provision that says you have to report
4 that to us, other than those two times. That is something that
5 we are aware of and that we are working to amend. But, as it
6 stands right now, sir, there is no provision, other than
7 initial licensure at the time of renewal, to report any
8 criminal convictions.

9 MR. STONE: If I remember correctly, you had to
10 change your physical address for the Board within thirty days.

11 MISS MC BRIDE-DUNN: Thirty days. Everything
12 was thirty days.

13 MR. STONE: Yeah, and that's what I remember.
14 That's why I thought that this should include something that
15 says: In thirty days.

16 MISS NOSBISCH: So you're proposing the thirty
17 days? Okay.

18 MR. STONE: Yeah.

19 MISS NOSBISCH: Not for initially, but --

20 MR. STONE: Yes. And that will probably go
21 along with the change of address thing.

22 The other thing, as someone who reviews the
23 applications, I know a lot of times the experience,
24 under 10-20-240 is sometimes difficult, I think, for applicants
25 to decipher.

1 But one of the things that I have seen, and I
2 have seen it on a couple other applications, under 2-2,
3 number 7, it says: For teaching experience to be considered
4 qualifying by the Board, the applicant must have taught in an
5 engineering program approved by the Board and must have been
6 employed at the level of inspector or higher.

7 We don't really approve. The Board doesn't
8 really approve an engineering program approved by the Board.
9 We don't really do that.

10 MISS NOSBISCH: Okay. We'll take this under
11 consideration. I found what you're talking about reviewing.
12 You're talking about, specifically, engineering programs
13 approved by the Board. And now you're saying Board doesn't
14 really approve?

15 MR. STONE: We don't approve engineering
16 licenses.

17 MISS NOSBISCH: Okay. We'll take that under
18 consideration.

19 MR. STONE: The other thing is for teaching, I
20 think the employment as an instructor should be full time.

21 MISS NOSBISCH: Full-time.

22 MR. STONE: I have seen a lot of applications
23 where somebody is a part-time teacher. I used to teach
24 part-time. I taught one class.

25 MISS NOSBISCH: Yup, I got you.

1 MR. STONE: I shouldn't get credit and
2 experience for teaching one class.

3 MISS MC BRIDE-DUNN: Understood. We will take
4 that under consideration. I have those two written down as
5 well, the thirty-day aspect, as well as the teaching, Number 7.

6 One for the Board being approved by the Board as
7 well, as with full-time employment.

8 MR. STONE: Right. I hope I have been helpful.

9 MISS MC BRIDE-DUNN: You have. Thank you so
10 much.

11 MISS NOSBISCH: Excuse me. Chris, does that
12 have the additional items that you added on here at the end,
13 your paper?

14 MR. STONE: Do you have a paper with that on it?

15 MR. STONE: No, but I can submit it formally.

16 MISS NOSBISCH: Great. Thank you.

17 MISS MC BRIDE-DUNN: Since there is no one else
18 in attendance to provide comments on the regulations, I declare
19 this public hearing closed.

20

21 * * * *

22 (Whereupon the Public Hearing concluded at 3:00 p.m.)

23

24

25

CERTIFICATE OF COURT REPORTER

I, Dawn Testa, hereby certify that I was the Court Reporter at the informal fact-Finding Conference regarding PUBLIC HEARING heard in the County of Henrico, Virginia, on September 9, 2025, at the time of the hearing herein.

I further certify that the foregoing transcript is, to the best of my ability, a true and accurate record of the testimony and incidents of the hearing herein.

Given under my hand this 9th day of August, 2025.

Dawn Testa
Dawn Testa
Notary Registration No. 7811201

My Commission Expires:
August 31, 2027

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<p>employment 9:20 10:7</p> <p>endorsement 5:11 6:4</p> <p>engineer 4:8, 25 6:15</p> <p>Engineering 5:18 7:6 9:5, 8, 12, 15</p> <p>Engineer-in-Training 4:18</p> <p>Engineers 3:10 5:12</p> <p>ensuring 6:9</p> <p>equivalent 5:13</p> <p>ethics 5:9</p> <p>exactly 5:24 7:13, 19</p> <p>exam 4:12, 21 5:2</p> <p>Excuse 10:11</p> <p>Executive 2:4</p> <p>exhibit 3:17</p> <p>experience 5:4 8:23 9:3 10:2</p> <p>Expires 11:18</p> <p>extra 5:18</p> <p>< F ></p> <p>fact-Finding 11:5</p> <p>fax 3:24</p> <p>FE 4:21</p> <p>feel 5:7</p> <p>felony 7:15</p> <p>fill 8:2</p> <p>Finally 5:21</p> <p>First 4:18</p> <p>five 4:6</p> <p>flexibility 5:1</p> <p>FLOOR 1:11</p> <p>fo0r 5:14</p> <p>focus 5:15</p> <p>focused 6:4</p> <p>following 3:20</p> <p>for4 3:12</p> <p>foregoing 11:9</p> <p>formally 10:15</p> <p>found 9:11</p> <p>fours 4:23</p> <p>Fourth 5:11</p> <p>full 9:20</p> <p>Full-time 9:21 10:7</p> <p>Fundamentals 5:2, 5 6:3</p>	<p>further 11:9</p> <p>< G ></p> <p>General 3:12</p> <p>GEORGE 2:7 6:14</p> <p>Given 11:12</p> <p>go 8:20</p> <p>going 7:12 8:1</p> <p>good 5:16, 18 6:15 7:4</p> <p>Great 10:16</p> <p>ground 3:14</p> <p>< H ></p> <p>hand 11:12</p> <p>HEARD 1:7 11:6</p> <p>Hearing 3:2, 6, 7, 18, 19 10:19, 22 11:6, 7, 11</p> <p>held 3:6, 7</p> <p>helpful 5:1 10:8</p> <p>HENRICO 1:12 11:6</p> <p>high 5:14</p> <p>higher 9:6</p> <p>hope 10:8</p> <p>< I ></p> <p>incidents 11:11</p> <p>include 8:14</p> <p>including 7:16</p> <p>indefinitely 4:19</p> <p>informal 11:5</p> <p>initial 7:20, 22, 24 8:7</p> <p>initially 8:19</p> <p>inspector 9:6</p> <p>instructor 9:20</p> <p>integrity 6:10</p> <p>Interior 3:10</p> <p>international 5:17</p> <p>Issue 3:13</p> <p>items 10:12</p> <p>< J ></p> <p>JHUSTYNA 1:7 2:1 3:4</p> <p>JOHN 2:7 4:3</p> <p>< K ></p>	<p>KATHLEEN 2:4</p> <p>know 7:9 8:23</p> <p>< L ></p> <p>Land 3:10</p> <p>Landscape 3:11</p> <p>level 9:6</p> <p>license 7:7</p> <p>licensed 4:8 5:15</p> <p>licensee 5:4</p> <p>licenses 9:16</p> <p>licensing 7:22, 24</p> <p>licensure 5:11, 13 6:7 7:20 8:2, 7</p> <p>light 4:23</p> <p>lost 5:23</p> <p>lot 8:23 9:22</p> <p>< M ></p> <p>marijuana 7:17</p> <p>mark 7:13</p> <p>marked 3:17</p> <p>mastery 5:5</p> <p>Mayland 3:22</p> <p>MC 1:7 2:1 3:4 4:5 6:13, 18, 21, 24 7:2, 12, 18, 24 8:11 10:3 9, 17</p> <p>McBride-Dunn 3:4</p> <p>met 5:13</p> <p>minute 6:23</p> <p>minutes 4:6</p> <p>misdemeanor 7:15, 16</p> <p>mobility 4:18</p> <p>modern 4:15</p> <p>modernize 4:11</p> <p>modest 6:2</p> <p>morning 6:15</p> <p>moving 6:1</p> <p>< N ></p> <p>name 4:7</p> <p>never 4:21</p> <p>new 5:4 6:4</p> <p>ninety 7:10</p> <p>NOSBISCH 2:4 8:16, 19 9:10, 17, 21, 25 10:11, 16</p> <p>Notary 11:15</p>	<p>NOTE 3:2</p> <p>number 9:3 10:5</p> <p>< O ></p> <p>OCCUPATIONAL 1:2 3:21</p> <p>October 4:2</p> <p>office 5:21</p> <p>Okay 7:12 8:17 9:10, 17</p> <p>Operations 2:1 3:5</p> <p>opportunity 6:12</p> <p>oral 3:16</p> <p>original 5:12</p> <p>outdated 5:2</p> <p>outside 7:22</p> <p>overwhelmed 6:20</p> <p>< P ></p> <p>P.M 1:13 3:3 4:1 10:22</p> <p>package 4:12</p> <p>paper 10:13, 14</p> <p>part-time 9:23, 24</p> <p>passage 5:2</p> <p>passed 4:20</p> <p>pathways 4:25</p> <p>pause 7:1</p> <p>PE 5:8</p> <p>peer 5:20</p> <p>peer-review 5:8</p> <p>person 4:5</p> <p>PEs 6:4</p> <p>physical 8:10</p> <p>practice 4:15</p> <p>PRESENT 2:7 6:5</p> <p>presented 3:19</p> <p>preserve 5:3</p> <p>prior 7:25</p> <p>probably 8:20</p> <p>processes 4:12</p> <p>profession 5:10 6:10 7:6</p> <p>PROFESSIONAL 1:2 3:10, 21 4:8, 17, 25 5:6 6:15</p> <p>program 9:5, 8</p> <p>programs 9:12</p> <p>progress 4:22</p>
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<p> progressed 4:21 proof 4:22 proposal 4:19 proposed 3:9 6:1 proposing 8:16 protect 4:17 prove 5:12 provide 3:15 5:7 10:18 provision 8:3, 6 provisions 4:16 Public 3:2, 6, 8 4:17 6:9 10:19, 22 11:6 published 3:12 pull 7:12, 18 purpose 3:8 pursuant 3:7 < Q > qualifying 9:4 < R > really 9:7, 8, 9, 14 rebuttals 6:22 receive 3:15 receiving 3:8 recognition 4:13 5:17 recommend 5:16 record 11:10 red 5:7 reference 5:8 6:4 references 5:6, 7 refinement 4:17 regarding 11:6 regardless 5:4 Register 3:13 registration 5:22 7:7 11:15 REGULATION 1:2 3:22 Regulations 3:11 4:11 5:23 7:10, 21 10:18 Regulatory 2:1 3:5 related 7:6 remain 6:8 remains 4:24 remember 8:9, 13 removal 5:6 renewable 6:3 </p>	<p> renewal 4:22, 23 7:23 8:1, 2, 7 report 7:5, 9, 15, 21 8:3, 7 REPORTER 11:1, 5 representative 6:16 require 4:22 7:22 requirement 4:23 5:19 6:3 requires 5:12 responsible 5:24 Restoring 5:1 retained 5:9 Review 3:12 reviewing 9:11 reviews 8:22 revoked 7:7 Richmond 3:7, 22 right 6:2 8:6 10:8 rigor 5:3 6:6 risks 4:20 route 5:1 rules 3:14 6:5 < S > safeguard 5:8 safeguards 6:3 safety 4:17 6:9 saying 9:13 says 8:3, 15 9:3 SECOND 1:11 4:25 Section 7:4 see 7:19 seen 9:1, 2, 22 sent 3:24 September 1:10 11:7 served 4:8 service 6:11 seven-year 5:18 short 6:1 side 5:17 simpler 4:12 sir 8:6 sixty 7:9 smart 4:14 somebody 9:23 sound 4:19 speak 4:3, 6 speaker 3:15 </p>	<p> specifically 7:20 9:12 spell 5:24 standards 4:13 5:13 6:8 standing 5:16 7:4 stands 8:6 statement 3:16, 17 states 4:22 5:3, 12, 15, 20 6:9 step 5:18 STONE 2:7 4:6, 7, 8 6:23, 25 7:3, 14, 23 8:9, 13, 18, 20 9:15, 19, 22 10:1, 8, 14, 15 Stone's 6:17 streamline 4:10 submit 10:15 substantially 5:13 Suite 3:22 supervision 4:14 5:23, 25 6:5 surrendered 7:7 survey 4:13 Surveyors 3:10 suspended 7:6 < T > take 9:10, 17 10:3 talent 5:19 talking 7:13, 19 9:11, 12 talks 7:5 tape 5:7 taught 9:4, 24 teach 9:23 teacher 9:23 teaching 9:3, 19 10:2, 5 tell 7:22 Testa 11:4, 15 testimony 3:16 11:11 Thank 4:4, 7, 10 6:11, 13 10:9, 16 thing 7:14 8:21, 22 9:19 things 6:25 9:1 think 8:24 9:20 Third 5:6 thirty 4:21 8:10, 11, </p>	<p> 12, 15, 16 thirty-day 10:5 thought 7:9, 23 8:14 time 5:14 6:21 7:8, 20 8:7 9:20 11:7 times 8:4, 23 transcript 11:9 true 11:10 trust 6:10 twenty 4:21 twice 6:19, 20 two 6:25 8:4 10:4 < U > Understood 10:3 updated 4:13 urge 4:22 < V > VAC 6:16 valid 4:19 VIRGINIA 1:1, 12 3:7, 8, 13, 23 4:14 5:19 6:2, 8 11:7 Virginia's 5:14, 16 virtual 4:13 5:23 6:5 Volume 3:13 < W > want 4:10 weakening 6:8 well 10:5, 7 wishes 3:15 work 5:23 working 8:5 written 3:16, 17, 19 4:1 10:4 < Y > Yeah 8:13, 18 years 4:9, 21, 24 Yup 9:25 </p>
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BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 14, 2025, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting:

Architects

Tim Colley
Helene Dreiling
Harry Falconer, Jr.

Professional Engineers

Richard Davenport
Douglas Frost
Rick Townsend

Land Surveyors

John Claytor
Frank Richardson, II
Kevin Shreiner

Interior Designers

Catherine Christian Stanley

Landscape Architects

Timothy Stromberg

Citizens

Troy Arnold, III

Members absent from the meeting with regrets:

Interior Designers

Arjun Kainth

Landscape Architects

Susan Dibble

Citizens

Justina Vasquez

Staff present for all or part of the meeting were:

Steve Kirschner, LRPD Director
Kate Nosbisch, Executive Director
Ecila Williams, Licensing Operations Administrator
Davon Jones, Administrative Coordinator
Joe Haughwout, Regulatory Affairs Manager
Tom Payne, CID Director
Greg Emerson, Director of Examinations
Patrice Walker, Legal Analyst, Complaint Analysis and Resolution

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was present.

Jeb Wilkinson, Director, was absent from the meeting with regrets.

Guests:

Mike Armstrong, CEO of NCARB

Caitlin Stromberg, VP of Customer Relations NCARB

Roxanne Aiston, AVP of Member Relations and Volunteer Engagement NCARB

Members of the audience:

Ann Stokes, Landscape Architect

Paul Battaglia, Architect, AIA

Becky Golden, P.E., Virginia Society of Professional Engineers (VSPE)

Georg Dahl, P.E., Virginia Society of Professional Engineers (VSPE) STEM and Educational Outreach Lead for Tidewater/Hampton Roads Chapter

Finding a quorum of the Board present, Mr. Arnold, Chair, called the meeting to order at 10:06 a.m.

Call to Order

Mr. Arnold and Ms. Nosbisch advised the Board of the emergency evacuation procedures.

Emergency Evacuation Procedures

Ms. Nosbisch requested amendments to the agenda due to an anticipated loss of quorum at 12:30 p.m., including moving New Business to follow the Case Files and adding two NCEES action items under that section from Other Business.

Approval of Agenda

Mr. Colley moved to approve the agenda as amended. Mr. Davenport seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Mr. Davenport moved to approve the minutes for the following date:

- APELSCIDLA Board Meeting, August 14, 2025

Approval of Minutes

Mr. Claytor seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Ms. Peay arrived at the meeting at 10:13 a.m.

Arrival of Assistant Attorney General

Ms. Nosbisch introduced the new Board member: Mr. Timothy Stromberg, Landscape Architect. Mr. Mike Armstrong, NCARB Chief Executive Officer and his team Ms. Roxanne Alston, VP of Customer Relations and Ms. Caitlin Stromberg, AVP of Member Relations and Volunteer Engagement. Board members and staff introduced themselves.

Welcome and Introductions

Mr. Arnold read the following resolution for consideration by the Board:

**Resolution for Ann
P. Stokes,
Landscape
Architect**

Resolution for Ann P. Stokes

WHEREAS, Ann P. Stokes, did faithfully and diligently serve the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects from 2017 to 2025;

WHEREAS, Ann P. Stokes, did devote generously of her time, talent and leadership to the Board;

WHEREAS, Ann P. Stokes, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this fourteenth day of November 2025, that Ann P. Stokes be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

Ms. Becky Golden, representing the Virginia Society of Professional Engineers (VSPE), addressed the Board by presenting a formal resolution recognizing George W. Dahl, PE, for his years of service and contributions to VSPE and to the profession.

**Public Comment
Period**

Mr. Paul Battaglia, of AIA Virginia, addressed the board and expressed appreciation for the Board's collaboration with NCARB and other allied professional organizations. He highlighted the success of the alternative pathway to obtain an architect license and thanked the Board for its ongoing work and support.

Mr. George Dahl addressed the board and delivered farewell remarks reflecting on more than a decade of active involvement with the Board. He expressed gratitude to the Board, staff, and the profession for their partnership and support throughout his tenure.

Mr. Frost recused himself from the meeting for discussion and deliberation of the files.

Recusal of Board Member

Regarding **File Number 2025-02389, Ethan Paul McBryde**, Staff requested the Board to reconsider the case due to a misunderstanding that prevented the applicant from speaking at the prior meeting.

File Number 2025-02389, Ethan Paul McBryde

Mr. Davenport moved to reconsider Mr. McBryde's case. Mr. Colley seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

The Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

Mr. McBryde addressed the Board regarding his experience and gave clarification on his responsibilities.

Mr. Davenport moved to accept the recommendation of the presiding officer and deny Ethan Paul McBryde's application for a Professional Engineer license by examination. Mr. Townsend seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Regarding **File Number 2025-0206, Benjamin David Folk**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2025-0206, Folk, Benjamin David

Mr. Davenport moved to accept the recommendation of the presiding officer and approve Benjamin Folk's application for a Professional Engineer license by examination. Mr. Townsend seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Regarding **File Number 2026-00034 – Melissa Eschman**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2026-00034 – Melissa Eschman

Mr. Davenport moved to accept the recommendation of the presiding officer and deny Melissa Eschman's application for a Professional Engineer license by

examination. Mr. Townsend seconded the motion which was approved by: Arnold, Claytor, Colley, Dreiling, Falconer, Richardson, Schreiner, Stanley, Stromberg, and Townsend. Davenport denied the motion. The motion to accept the recommendation of the presiding officer and deny the application passed with a vote of ten to one.

File Number 2026-00034 – Melissa Eschman Cont.

Mr. Frost returned to the meeting.

Return of Board Member

Regarding **File Number 2025-02205, Alan Eldredge Averill**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2025-02205, Averill, Alan Eldredge

Mr. Averill addressed the Board and discussed personal and professional improvements since the incident underlying his case.

Mr. Davenport moved to accept the recommendation of the presiding officer and approve Alan Eldredge Averill's application for an Architect by Comity license. Mr. Stromberg seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Mr. Townsend recused himself from the meeting for discussion and deliberation of the files.

Recusal of Board Member

Regarding **File Number 2025-02794, Trident Engineering Associates, Inc.**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2025-02794, Trident Engineering Associates, Inc.

Mr. Davenport moved to accept the recommendation of the presiding officer and approve Trident Engineering Associates, Inc's application for a Business Entity Registration. Mr. Colley seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, and Stromberg.

Regarding **File Number 2025-02886, Sayed Ruhollah Hussaini**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2025-02886, Hussaini, Sayed Ruhollah

Mr. Hussaini addressed the Board regarding his qualifications, including additional experience submitted after his informal fact-finding meeting.

Mr. Davenport moved to accept the recommendation of the presiding officer and approve Sayed Ruhollah Hussaini's application for a Professional Engineer license by examination. Mr. Frost seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, and Stromberg.

File Number 2025-02886, Hussaini, Sayed Ruhollah Cont.

Mr. Townsend returned to the meeting.

Return of Board Member

The Board recessed from 11:25 a.m. to 11:35 a.m.

Recess

Mr. Kirschner addressed the Board regarding the final stage of the Board's General Regulatory Review, conducted under Executive Directive 1 and Executive Order 19, which required a 25% reduction in discretionary regulations.

Mr. Haughwout informed the Board that the General Review of Board for APELSCIDLA Regulations is at the end of the proposed stage. Mr. Haughwout advised the Board that it needed to consider public comments received on the proposed regulation and adopt a final regulation.

Regulatory Update

Mr. Haughwout reviewed with the Board the public comments received during the public comment period on the proposed regulation, held August 11, 2025 to October 10, 2025. Mr. Haughwout also reviewed with the Board the final regulatory text and presented the Board with recommended amendments based on staff review of the regulation and public comments that were received. Mr. Haughwout also presented the Board with proposed responses to the public comments that were received.

After a discussion, Mr. Davenport moved to accept the Boards's responses to the public comments. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

After a discussion, Mr. Frost moved to adopt the final regulation as amended, authorize staff to file the final regulation, and authorize staff to make any technical or stylistic changes needed. Mr. Colley seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

The Board recessed from 12:32 p.m. to 12:44 p.m.

Recess

Ms. Nosbisch informed the Board that NCEES was accepting nominations for its Distinguished Service Award and asked the Board if there are any nominations.

NCEES Update

Mr. Townsend moved to nominate Jim Kelly, former board member, for the NCEES Distinguished Service Awards. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Ms. Nosbisch requested authorization for NCEES to fund delegates to attend the Southern Zone Meeting.

Mr. Davenport moved to approve NCEES to fund delegates to attend the 2026 NCEES Annual Meeting. Mr. Townsend seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Ms. Stanley departed the meeting at 12:32 p.m.

Departure of Board Member

Mr. Armstrong addressed the Board and gave an overview of NCARB programs, national mobility standards, updates to examination and experience programs, and the multi-organizational initiative on overlapping practice being developed by NCARB, NCEES, CIDQ, and CLARB. He briefed the Board on NCARB's "Pathways to Practice" initiative, which aims to modernize and broaden competency-based licensure options.

NCARB CEO – Mike Armstrong

Mr. Jones departed the meeting at 1:00 p.m.

Departure of DPOR Staff

Ms. Peay departed the meeting at 1:00 p.m.

Departure of Assistant Attorney General

Ms. Nosbisch stated the Executive Director Report was provided for informational purposes.

Executive Director Report

Ms. Nosbisch provided an update regarding APELS examinations for informational purposes.

Examination Update

Ms. Nosbisch thanked Mr. Armstrong, Ms. Alston, and Ms. Stromberg for their attendance.

Architects Update

Mr. Kirschner departed the meeting at 1:21 p.m.

Departure of DPOR Staff

Ms. Rengifo departed the meeting at 1:21 p.m.

**Departure of
BPOR Liaison**

Ms. Nosbisch provided an update on the NCEES Annual Meeting in New Orleans, LA, which was attended by Ms. Nosbisch, Mr. Claytor, Mr. Frost, Kevin Hansen, Investigations, and Mr. Shreiner, for informational purposes.

**Professional
Engineers Update**

Ms. Nosbisch informed the Board that the Land Surveyor and Land Surveyor B Exam Reviews will take place in February 2026. Additional information will be forthcoming.

**Land Surveyors
Update**

Ms. Nosbisch informed the Board that no one participated in the 2025 CIDQ Annual Meeting.

**Certified Interior
Designer Section
Update**

Ms. Nosbisch informed the Board that no one participated in the 2025 CLARB Annual Meeting.

**Landscape
Architect Update**

The licensee counts as of November 1, 2025:

APELSCIDLA Businesses	5,184
Architects	7,874
Professional Engineers	32,153
Certified Interior Designers	476
Land Surveyors	1,239
Land Surveyors B	54
Land Surveyor Photogrammetrists	90
Landscape Architects	992

**Licensed and
Certified
Population**

Board members Arnold, Claytor, Colley, Davenport, Dreiling, Falconer, Frost, Richardson, Shreiner, Stromberg, and Townsend, completed COIA training during the meeting.

COIA Training

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

**Conflict of Interest
Forms / Travel
Vouchers**

There being no further business, the meeting was adjourned at 1:59 p.m.

Adjourn

Troy Arnold, III, Chair

James B. "Jeb" Wilkerson, Jr., Secretary

DRAFT AGENDA
Materials contained in this agenda are proposed topics for discussion
And are not to be construed as regulation or official board position.
DRAFT AGENDA

Professional Engineer Section of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Land Surveyor Section of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 14, 2025, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Professional Engineers

Chris Born, Advisory Board Member
Richard Davenport, Board Member
Douglas Frost, Board Member
Chris Stone, Advisory Board Member
Rick Townsend, Board Member

Staff present for all or part of the meeting were:

Kate Nosbisch, Executive Director
Ecila Williams, Licensing Operations Administrator
Anthony Sharpstein, Licensing Specialist

No one was present from the Office of the Attorney General.

Mr. Townsend called the meeting to order at 2:15 p.m.

Ms. Nosbisch advised the Section of the emergency evacuation procedures.

The agenda was approved by consensus.

There was no public comment.

Call to Order

**Emergency
Evacuation
Procedures**

**Approval of
Agenda**

**Public Comment
Period**

Ms. Nosbisch, Mr. Sharpstein, and Ms. Williams addressed the Professional Engineers section on improving and clarifying the application review process. It was said that an increase in applications lacks sufficient details for the Professional Engineers to decide if the experience satisfies 18 VAC 10-20-240. The applications would then need a follow-up, which then extends the time on the application process and increases the workload. After a discussion, the Professional Engineers section confirmed that providing a comprehensive internal reference that would give clarification on what is considered qualifying and non-qualifying experience that would assist applicants and reduce the burden of requiring clarification, follow ups, and resubmittals.

Application Review

There was no other business.

Other Business

Conflict of Interest forms were completed by all section members present.

**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 3:13 p.m.

Adjourn

Rick Townsend, Acting Chair

James B. "Jeb" Wilkinson, Secretary

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 3, 2026, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting:

Architects

Tim Colley
Helene Dreiling
Harry Falconer, Jr.

Professional Engineers

Richard Davenport
Douglas Frost
Rick Townsend

Land Surveyors

John Claytor
Frank Richardson, II
Kevin Shreiner

Landscape Architects

Susan Dibble

Citizens

Troy Arnold, III

Members absent from the meeting with regrets:

Interior Designers

Arjun Kainth
Catherine Christian Stanley

Landscape Architects

Timothy Stromberg

Citizens

Justina Vasquez

Staff present for all or part of the meeting were:

Laura McClintock, Director
Steve Kirschner, LRPD Director
Kate Nosbisch, Executive Director
Davon Jones, Administrative Coordinator
Ecila Williams, Licensing Operations Administrator
Kyle Mathews, Regulatory Operations Administrator
Greg Emerson, Director of Examinations
Joe Haughwout, Regulatory Affairs Manager
Jennifer Sayegh, Policy & Legislative Affairs Manager

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was present.

Sathish Anabathula, Board for Professional and Occupational Regulations Liaison, was present.

Member of the audience:

Rebecca L. Golden, PE - Virginia Society of Professional Engineers (VSPE)

Mr. Arnold, Chair, called the meeting to order at 10:40 a.m. Due to the absence of a quorum, the Board was unable to conduct official business requiring formal votes. **Call to Order**

Mr. Arnold and Ms. Nosbisch advised the Board of the emergency evacuation procedures. **Emergency Evacuation Procedures**

Because a quorum was not present, the Board was unable to formally approve the meeting agenda. Agenda approval was therefore deferred and will be considered at the next meeting. **Approval of Agenda**

The Board did not take action on the minutes from the November 14, 2025 APELSCIDLA Board Meeting or the Professional Engineers Section Meeting due to the lack of quorum. Approval of the minutes will be deferred to the next meeting. **Approval of Minutes**

Ms. Nosbisch welcomed and introduced Ms. Laura McClintock as the new Director, Mr. Sathish Anabathula as the new Board for Professional and Occupation Regulation (BPOR) Liaison Member and Mr. Kyle Mathews as the new Regulatory Operations Administrator. Ms. Nosbisch introduced an observer from another DPOR board. Board members, DPOR staff, and Counsel introduced themselves. **Welcome and Introductions**

Rebecca L. Golden, PE, representing the Virginia Society of Professional Engineers (VSPE), addressed the Board regarding proposed regulatory amendments and policy concerns. She referenced correspondence from the Virginia Department of Health and the Virginia Department of Environmental Quality (DEQ) indicating that professional engineers may perform soil evaluations and inspect wastewater facilities within their area of competency. Ms. Golden also expressed opposition to proposed language allowing international licensure by endorsement and recommended reliance on the NCEES Records program and Model Law Engineer standards to support licensure mobility within U.S. jurisdictions. **Public Comment Period**

Due to the lack of a quorum, the Board did not review or take action on the following disciplinary matters and informal fact-finding cases: **Consent Order – 2025-00001, Carl E. Duncan (Claytor); Consent Order – 2025-01103, Carl E. Duncan (Johnson); IFF – 2024-01140, K. J. Worrell (Johnson); and IFF – 2023-00931, John Wallace Blanchard (Price/Dreiling/Colley)**. Consideration of these cases was deferred to the next meeting.

Case Files

Ms. Nosbisch provided an update regarding APELS examinations for informational purposes.

Examination Update

Ms. Nosbisch stated the Executive Director Report was provided for informational purposes.

Executive Director's Report

Mr. Mathews provided the Board with an update on current regulatory activity affecting the Board. This included discussion of proposed withdrawals of previously initiated fast-track regulatory actions and the withdrawal of a proposed emergency amendment related to the Land Surveyor and Professional Engineer regulatory provisions. Mr. Mathews explained that the withdrawals would allow additional review and coordination before pursuing further regulatory action.

Regulatory Update

Mr. Mathews also provided an overview of the agency's ongoing regulatory review process conducted under the Virginia Administrative Process Act. This review evaluates existing regulations to ensure they remain necessary, effective, and consistent with statutory authority and current professional practice standards. He noted that staff continues to work on regulatory modernization efforts to improve clarity, remove outdated language, and ensure regulations remain aligned with current industry practices and administrative procedures. Updates will be provided to the Board as the review process continues.

Ms. Nosbisch advised the Board regarding Interorganizational Council on Regulation (ICOR) overlap guidance document and its relevance to professional practice boundaries among design professions.

ICOR Overlap Guidance Document

Ms. Sayegh provided the Board with a legislative update regarding the current Virginia General Assembly session. She informed the Board that the General Assembly was in its 60-day session and that the agency had been monitoring a number of bills affecting the Department of Professional and Occupational Regulation and its regulatory boards. Ms. Sayegh reviewed several agency-related bills, including legislation addressing revisions to the Callahan Act related to board fee structures, a bill expanding disciplinary options available to regulatory boards for minor or first-time violations, and legislation making permanent the Board's revised quorum requirements.

General Assembly Update

Ms. Sayegh also discussed a technical “cleanup” bill that includes non-substantive updates to portions of the APELSCIDLA statutes to correct references, update code language, and remove outdated terminology. She provided updates on the status of the legislation as it moves through the General Assembly process and noted expected next steps as the session progresses. Board members asked general questions regarding the proposed legislation and potential impacts on board operations and regulatory processes.

General Assembly Update (Cont.)

Ms. Nosbisch provided an update related to the Mutual Recognition Agreement (MRA) and ongoing discussions regarding international reciprocity pathways for architects. She also informed the Board of the upcoming NCARB Regional Summit scheduled for March 19–21, 2026, and noted that the NCARB January Report had been distributed to Board members via email on February 18, 2026, for informational purposes.

Architects Update

The Board recessed from 11:59 a.m. to 12:29 p.m.

Recess

Ms. Peay departed the meeting at 11:59 p.m.

Departure of Assistant Attorney General

Ms. Nosbisch informed the Board regarding correspondence from the Virginia Department of Environmental Quality (DEQ) clarifying that a professional engineer who designed a wastewater facility may inspect the construction and operation of the facility, provided the work is within the engineer’s area of competency and complies with applicable codes and regulations. Ms. Nosbisch also referenced information from the National Society of Professional Engineers (NSPE) regarding certain local ordinances that require third-party oversight inspections to be performed by a licensed professional engineer.

Professional Engineers Update

Ms. Dibble departed the meeting at 12:24 p.m.

Departure of Board Member

Mr. Emerson departed the meeting at 12:35 p.m.

Departure of DPOR Staff

Mr. Frost departed the meeting at 12:52 p.m.

Departure of Board Member

Mr. Anabathula departed the meeting at 12:53 p.m.

Departure of BPOR Liaison

Ms. Nosbisch provided the Board with an update on the Land Surveyor State-Specific (LSS) and Land Surveyor B examination review sessions. She reported that subject matter experts met to review exam questions for accuracy, relevance, and alignment with current regulations and professional practice, including updating references and identifying questions that required revision or removal.

Land Surveyors Update

Board members who participated noted the sessions were productive and provided valuable insight into current examination expectations. Ms. Nosbisch also noted that upcoming regulatory changes were considered during the review process, with implementation of updated regulations and related system updates anticipated by May 1, prior to the availability of revised exams.

Ms. Nosbisch informed the Board that the Interorganizational Council on Regulation (ICOR) guidance document had been distributed to Board members via email on February 19, 2026, for informational purposes.

Certified Interior Designer Section Update

Ms. Nosbisch provided a brief update on the Landscape Architect Registration Examination (LARE) and noted that the examination processes are administered through national regulatory organization, The Council of Landscape Architectural Registration Boards (CLARB).

Landscape Architect Update

Mr. Arnold provided the Board with the licensee counts as of January 1, 2026:

Licensed and Certified Population

APELSCIDLA Businesses: 5,307
Architects: 7,858
Professional Engineers: 32,255
Certified Interior Designers: 476
Land Surveyors: 1,224
Land Surveyors B: 54
Land Surveyor Photogrammetrists: 87
Landscape Architects: 995
Total: 48,256

Kevin Shreiner, LS, Board Member provided an informational presentation titled "Day in the Life of a Land Surveyor," highlighting the range of activities performed by professional land surveyors, including boundary surveys, historical deed research, preparation of plats, and coordination with engineering and infrastructure projects.

Day In A Life Of A Land Surveyor

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

Conflict of Interest Forms / Travel Vouchers

There being no further business, the meeting was adjourned at 1:07 p.m.

Adjourn

Troy Arnold, III, Chair

Laura V. McClintock, Secretary

DRAFT AGENDA
Materials contained in this agenda are proposed topics for discussion
And are not to be construed as regulation or official board position.
DRAFT AGENDA

1 **Project 8419 - Fast-Track**

2 **Board For Architects, Professional Engineers, Land Surveyors, Certified Interior**
3 **Designers And Landscape Architects**

4 **HB 2154/SB 1310 Amendment (Architect Education Alternative)**

5 **18VAC10-20-105. Qualifications for licensure as an architect.**

6 A. Upon completing the requirements of this section, applicants may apply for licensure with
7 the board.

8 B. Education. Applicants must hold a high school diploma or equivalent and submit
9 documentation acceptable to the board verifying that one of the following educational
10 qualifications has been met:

11 1. ~~Applicants for original licensure must hold~~ The applicant holds a professional degree in
12 architecture from a program accredited by NAAB. The degree program must have been
13 accredited by NAAB no later than two years after the date of the applicant's graduation
14 from the program.

15 2. ~~Applicants seeking~~ The applicant has received credit for a degree or coursework that is
16 not NAAB-accredited, whether foreign or domestic, that is not NAAB-accredited. Such
17 applicant must establish an NCARB record and must have that degree or coursework
18 evaluated for equivalency to a NAAB-accredited professional degree in architecture
19 through NAAB's evaluation service. The board reserves the right to reject any evaluation
20 submitted. Any costs attributable to evaluation will be borne by the applicant.

21 3. The applicant has a minimum of 10 years of qualifying work experience, education
22 experience, or a combination of work and education experience as provided for in this
23 subdivision.

24 a. Applicants may combine work experience and education experience in the following
 25 methods.

<u>Table 1</u>		
<u>Education</u>	<u>Education Experience Credited</u>	<u>Supplemental Work or Education Experience Required</u>
<u>Architecture Baccalaureate Degree, to include Architectural Design</u>	<u>Four years</u>	<u>Six years</u>
<u>Baccalaureate Degree in a Related Discipline, to include engineering, interior design, landscape architecture, and building construction</u>	<u>Three years</u>	<u>Seven years</u>
<u>Non-related Baccalaureate Degree</u>	<u>Two years</u>	<u>Eight years</u>
<u>Associate's Degree</u>	<u>One year</u>	<u>Nine years</u>

26 b. The methods in Table 1 may not be combined when the lower level degree was
 27 used as academic credit toward the higher level degree. Applicants must provide a
 28 transcript from the institution awarding a degree or granting coursework credit. The
 29 board may make further inquiries into an applicant's program to assess whether a
 30 degree is in a related discipline.

31 c. Applicants may be awarded six months of education experience for each
 32 successfully completed full-time equivalent academic year for a graduate degree in a
 33 related discipline, to include engineering, interior design, landscape architecture, or
 34 building construction.

35 d. Applicants may be awarded one year of education experience for each successfully
 36 completed full-time equivalent academic year for completed NAAB accredited
 37 coursework.

38 e. All work experience must have been gained under the supervision of a licensed
 39 architect. Work experience gained must include the following areas:

40 (1) Architectural programming.

- 41 (2) Site and environmental analysis.
- 42 (3) Schematic design.
- 43 (4) Construction cost analysis.
- 44 (5) Code research.
- 45 (6) Design development.
- 46 (7) Construction documents.
- 47 (8) Specifications and materials research.
- 48 (9) Document checking and coordination.
- 49 (10) Bidding procedures.
- 50 (11) Construction phase – office.
- 51 (12) Construction phase – observation.
- 52 (13) Project management.
- 53 (14) Office management.
- 54 f. Education experience used to qualify under subdivision B 3 of this section may not
- 55 be combined with experience used to meet experience qualifications under subsection
- 56 C of this section.
- 57 g. Applicants qualifying under subdivision B 3 of this section must certify work and
- 58 education experience annually. Any experience gained under this program must be
- 59 reported to the board on the board-designated form no later than January 31st for the
- 60 preceding year's experience. Nothing in this provision prohibits the board from
- 61 awarding education experience earned prior to an individual becoming an applicant,
- 62 including out-of-state experience.

63 h. For purposes of subdivision B 3 of this section, (i) "education experience" means
64 credit awarded towards the alternative to the educational requirement provided for in
65 subdivision B 3 of this section based on completed education; and (ii) "work
66 experience" means credit awarded toward the alternative to educational requirement
67 provided for subdivision B 3 of this section based on completed work under the direct
68 supervision a licensed architect.

69 C. Experience.

70 1. Applicants for original licensure must successfully complete the NCARB-administered
71 Architectural Experience Program ([https://www.ncarb.org/sites/default/files/AXP-](https://www.ncarb.org/sites/default/files/AXP-Guidelines.pdf)
72 [Guidelines.pdf](https://www.ncarb.org/sites/default/files/AXP-Guidelines.pdf)), which satisfies the experience requirement outlined in 18VAC10-20-35.

73 2. Applicants with a NAAB-accredited degree or who are actively participating in or who
74 have completed the NCARB-accepted integrated path to architectural licensure option are
75 required to document experience or training in architecture before licensure.

76 D. Examination. The board is a member board of NCARB and applicants for original licensure
77 are required to pass the NCARB-prepared exam.