BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS (APELSCIDLA)

Wednesday, December 4, 2024 – 11:30 a.m. First Floor Training Room

Department of Professional and Occupational Regulation 9960 Mayland Drive Richmond, Virginia 23233

Mission: Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum
- II. APPROVAL OF AGENDA
- III. WELCOME AND INTRODUCTIONS
- IV. PUBLIC COMMENT PERIOD *FIVE MINUTE PUBLIC COMMENT, PER PERSON*
- V. NEW BUSINESS
 - a. Final Fee Adjustment
- VI. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.
- VII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR TUESDAY, FEBRUARY 11, 2025

- Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.
- ❖ Five-minute public comment, per person, with the exception of any open disciplinary or application file.
- Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.



TO: BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,

CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS

FROM: STEPHEN KIRSCHNER, DEPUTY DIRECTOR, LICENSING AND REGULATORY

PROGRAMS

SUBJECT: FEE ADJUSTMENT **DATE:** NOVEMBER 22, 2024

At the upcoming December 4th meeting, the Board will have an opportunity to continue discussing the proposed fee increase. I would like to apologize for not providing you with the revised fee amounts until the morning of the November 13th Board meeting.

Attached to this memo are several supporting documents for the fee increase.

- 1. Revised Fee Amounts. This chart, provided as a handout at your 11/13 meeting, show the recommended fee amounts.
- 2. Future Expenses and Revenues at the Proposed Fee Amounts. This chart shows the APELS Board and agency overall projected expenditures and revenue over the next five years. You'll note that FY25 Expenditures are \$5.2 million and revenues under current fees are only \$1.8 million. FY26 through FY29 assume the proposed fees are effective at the start of FY 26.

You'll also note that there are expenditure projections at three staffing levels: 13%, 10%, and 5%. The Youngkin Administrations goal for DPOR is to be at 5% by the end of next calendar year, so the bottom row is the expected expenditure level. We are currently at 13% vacancy, the top row.

- 3. Revenue Projections Under Current Fee Structure, by Transaction Type. This chart shows your expected revenue over the next six years with current fees, broken down by application type. You can see the revenue is largely flat and does not come close to the expected expenditures in the previous chart.
- 4. Revenue Projections Under Proposed Fee Structure. This chart shows your expected revenue over the next six years with the proposed fees, broken down by application type. You can see the revenue is increases sufficiently to cover expected expenditures in the Future Expenses chart.

The agency is once again requesting that the Board approve the final fee increase. We hope this additional information will aid in your consideration of the proposed fee amounts.

5.

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Future Expenses and Revenues at the Proposed Fee Amounts

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Income FY27 Expenses 46,527 14.41% 4.816,871.08 1,833,130.00 287% 4,650,407.00 5,496,825.00 4,162,425.29 322,950 100.00% 33,434,533.00 21,692,605.00 32,279,084.00 33,878,502.00 28,891,939.00 **Redwarf of the company of	33,434,533 36,265,913 37,564,944 36,493,825 Ending Regulan Percentage	33,434,533 36,265,913 37,564,944 36,697 14.41% 4,816,871.08 1,833,130.00 287% 4,650,407.00 32,279,084 0 33,878,502.00 28,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 32,891,939.00 34,124,231.00 38,891,939.00 38,891,939.00 38,130,130,130,130,130,130,130,130,130,130	33,434,533 36,265,913 35,197,023 35,197,023 37,564,944 36,527 14.41% 4,816,871.08 1,833,130.00 287% 4,650,407.00 5,496,825.00 4,162,425.29 4,546,709.00 4,295,622.89 5,526,828.00 322,950 100.00% 33,434,533.00 21,692,605.00 32,279,084.00 33,878,502.00 28,891,939.00 34,124,231.00 29,816,481.05 34,544,177.00 121,680,58 122,2024 located at I\Budget and Analysis\FY25\Coperating Budget\Development 22,2024 located at I\Budget and Analysis\FY25\Coperating Budget\Development 24,692,605.00 32,950 100.00% 36,659,913.00 21,692,605.00 35,197,023.00 33,878,502.00 31,836,666.00 34,124,231.00 32,875,976.11 34,544,177.00 32,875,976.11 34,544,177.00 32,875,976.11 34,544,177.00 32,275,7 14,41% 5,247,844.41 1,833,130.00 5,070,790.80 5,496,825.00 31,836,666.00 34,124,231.00 32,875,976.11 34,544,177.00 32,275,7 14,41% 5,247,844.41 1,833,130.00 5,070,790.80 5,496,825.00 31,836,666.00 34,124,231.00 32,875,976.11 34,544,177.00 32,875,776.11 34,544,177.00 32,275,7 14,41% 5,411,934,26 1,833,130.00 5,257,8194,30 5,466,825.00 33,878,502.00 33,192,273.00 34,124,231.00 34,254,425.74 34,544,177.00 32,275,7 14,41% 5,411,934,26 1,833,130.00 5,257,8194,30 5,466,825.00 4,781,968.99 4,546,709.00 4,934,909.00 5,526,828.00 32,2950 100.00% 37,564,944.00 21,692,605.00 36,493,825,00 33,6493,825,00 33,192,273.00 34,124,231.00 34,254,425.74 34,544,177.00	33,434,533 36,265,913 36,265,913 37,564,944 36,197,023 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,493,825 36,527 36,494 38,465,7108 38,493,825 39,493,825 39,493,

New Fee and Expense Analysis for Brian - sk edits.xlsx

Revenue Projections Under Current Fee Structure, by Transaction Type

Board: APELSCIDLA

Fee Typ	<u>0e</u>		<u>Fees</u>	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Applica	tions		1 663	1124	1 125	1 120	1 121	1 120	1 129	1130
	Individuals									
0401	New Applicant	Architect	75	33,750	33,750	33,750	33,750	33,750	33,750	33,750
0402	New Applicant	Engineer	60	90,900	90,900	90,900	90,900	90,900	90,900	90,900
0403	New Applicant	Land Suvreyor	90	3,690	3,690	3,690	3,690	3,690	3,690	3,690
0404 0406	New Applicant	Land Surveyor B	90	90	90	90	90	90	90	90
0408	New Applicant New Applicant	Landscape Architect Photogrammetrist	125 90	6,125 0	6,125 0	6,125 0	6,125 0	6,125 0	6,125 0	6,125
0412	New Applicant	Interior Designer	45	945	945	945	945	945	945	945
0420	New Applicant	Engineer in Training	30	16,590	16,590	16,590	16,590	16,590	16,590	16,590
0430	New Applicant	Land Surveyor in Training	60	1,020	1,020	1,020	1,020	1,020	1,020	1,020
	Organizations			,	ŕ	·	,			•
0405	New Applicant	Pro Corp								
0407	New Applicant	Business Entity	90	27,180	27,180	27,180	27,180	27,180	27,180	27,180
0410	New Applicant	Pro Corp Branch office		0	0	0	0	0	0	0
0411	New Applicant	BE Branch	45	4,275	4,275	4,275	4,275	4,275	4,275	4,275
0413	New Applicant	Prof. LLC		0	0	0	0	0	0	0
0414 Renewa	New Applicant	Prof. LLC Branch		0	0	0	0	0	0	0
INCITOWA	Individuals									
0401	Renewal	Architect	55	192,335	208,890	194,642	209,485	196,710	210,018	198,564
0402	Renewal	Engineer	80	1,140,720	1,208,640	1,153,332	1,215,408	1,164,859	1,221,593	1,175,394
0403	Renewal	Land Suvreyor	90	53,640	52,110	51,640	50,262	49,839	48,598	48,217
0404	Renewal	Land Surveyor B	90	2,790	1,800	2,790	1,800	2,790	1,800	2,790
0406	Renewal	Landscape Architect	110	52,580	48,290	52,897	48,982	53,186	49,614	53,449
0408	Renewal	Photogrammetrist	90	1,800	7,110	1,800	7,110	1,800	7,110	1,800
0412	Renewal	Interior Designer	45	10,665	8,325	10,325	8,244	10,023	8,172	9,754
0405	Organizations Popowal	Pro Corn	4.5	07 750	220	07 750	222	07 750	2 2000	07 750
0405 0407	Renewal Renewal	Pro Corp Business Entity	45 45	27,759 127,045	330 2,040	27,759 127,045	330 2,040	27,759 127,045	999 1,976	27,759 127,045
0410	Renewal	Pro Corp Branch office	45	2,847	2,040	2,847	2,040	2,847	58	2,847
0410	Renewal	BE Branch	45	33,477	435	33,477	435	33,477	13,188	33,477
0413	Renewal	Prof. LLC	45	17,723	270	17,723	270	17,723	264	17,723
	Renewal	Prof. LLC Branch	45	929	45	929	45	929	45	929
Late Re							.05	00,		
	<u>Individuals</u>						-0	0		
0401	Late Renewal	Architect	25	2,075	2,250	2,100	2,275	2,125	2,275	2,150
0402	Late Renewal	Engineer	25	6,525	6,900	6,575	6,950	6,650	6,975	6,725
0403	Late Renewal	Land Suvreyor	25	175	175	175	150	150	150	150
0404	Late Renewal	Land Surveyor B	25	0	0.75	300	0	0	0	0
0406 0408	Late Renewal	Landscape Architect Photogrammetrist	25 25	300	275		275	300 0	275	300
0408	Late Renewal	Interior Designer	25	0 225	175	225	175	200	0 175	200
0412	Organizations	Interior Designer	25	223	() 173	0 223	173	200	173	200
0405	Late Renewal	Pro Corp	25	0	0)	0	0	0	0	0
0407	Late Renewal	Business Entity	25	0	0	0	0	0	0	0
0410	Late Renewal	Pro Corp Branch office	25	0	0	0	0	0	0	0
0411	Late Renewal	BE Branch	25	0	0, 0,	0	0	0	0	0
0413	Late Renewal	Prof. LLC	25	0	0	0	0	0	0	0
0414	Late Renewal	Prof. LLC Branch	25			0	0	0	0	0
Reinstat	lements Individuals			.0.5	9 ()					
0401	Reinstatement < 5 yrs	Architect	100	7,700	8,300	7,800	8,400	7,900	8,400	7,900
0402	Reinstatement < 5 yrs	Engineer	100	21,392	15,000	21,600	22,800	21,800	22,900	22,000
0403	Reinstatement < 5 yrs	Land Suvreyor	100	500	400	400	400	400	400	400
0404	Reinstatement < 5 yrs	Land Surveyor B	100	0	0	0	0	0	0	0
0406	Reinstatement < 5 yrs	Landscape Architect	100	1,200	1,100	1,200	1,100	1,200	1,100	1,200
0408	Reinstatement < 5 yrs	Photogrammetrist	100	0	0	0	0	0	0	0
0412	Reinstatement < 5 yrs	Interior Designer	100	800	600	800	600	700	600	700
0.405	<u>Organizations</u>		XO 100	4 400	4 400	4 400	4 400	4 400	4 400	4 400
0405	Reinstatement < 5 yrs	Pro Corp	100	1,400	1,400	1,400	1,400	1,400	1,400	1,400
0407 0410	Reinstatement < 5 yrs Reinstatement < 5 yrs	Business Entity Pro Corp Branch office	100 100	3,500 0	5,600 0	3,500 0	5,600 0	3,500 0	5,600 0	5,600 0
0410	Reinstatement < 5 yrs	BE Branch	100	1,450	1,450	1,450	1,450	1,450	1,450	1,450
0411	Reinstatement < 5 yrs	Pro Corp Branch office BE Branch Prof. LLC Prof. LL C Branch	100	600	600	600	600	600	600	600
0414	Reinstatement < 5 yrs	Prof. LLC Branch	100	0	0	0	0	0	0	0
	<u>Individuals</u>	10.00								
0401	Reinstatement > 5 yrs	Architect	150	1,800	1,950	1,800	1,950	1,800	1,950	1,800
0402	Reinstatement > 5 yrs	Engineer	150	4,650	4,950	4,650	4,950	4,650	4,950	4,800
0403	Reinstatement > 5 yrs	Land Suvreyor	150	0	0	0	0	0	0	0
0404	Reinstatement > 5 yrs	Land Surveyor B	150	0	0	0	0	0	0	0
0406	Reinstatement > 5 yrs	Landscape Architect	150		150	150	150	150	150	150
0408 0412	Reinstatement > 5 yrs Reinstatement > 5 yrs	Photogrammetrist Interior Designer	150 150		0 150	0 150	0 150	0 150	0 150	0 150
0412	Organizations	linterior Designer	130	130	130	130	130	130	130	130
0405	Reinstatement > 5 yrs	Pro Corp	150	300	300	300	300	300	300	300
0407	Reinstatement > 5 yrs	Business Entity	150		800	800	800	800	800	800
0410	Reinstatement > 5 yrs	Pro Corp Branch office	150	0	0	0	0	0	0	0
0411	Reinstatement > 5 yrs	BE Branch	150	_	0	0	0	0	0	0
0413	Reinstatement > 5 yrs	Prof. LLC	150	150	150	150	150	150	150	150
0414	Reinstatement > 5 yrs	Prof. LLC Branch	150	0	0	0	0	0	0	0
0403	Exam/Re-Exam	Land Surveyors	150	75	75	75	75	75	75	75
All	Duplicate Wall Certificate		25	450	450	450	450	450	450	450
All	Certificate of Licensure	All	35	56,560	56,560	56,560	56,560	56,560	56,560	56,560
All	Bad Check Fee	All	50	350 110	350	350	350	350	350	350
All	Extra Copies	AII 0	5	110	110	110	110	110	110	110
0	0	0								
0	0	0								
17	Miscellaneous Revenues	1								

Totals 1,962,261 1,833,130 1,975,441 1,847,206 1,987,471 1,866,295 2,000,783

APELSCIDLA rev projection Mar24.xlsx

Revenue Projections Under Proposed Fee Structure, by Transaction Type

March Marc	Fee Typ	<u>0e</u>		Proposed	Current						
Activation Section S	Applica	tions_		Fees	<u>Fees</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>FY29</u>	FY30
Octoor Company Compa		<u>Individuals</u>	1								
Mail Surveys Mail Surveys Mail Surveys Mail Surveys Mail Surveys Mail Surveys Mail Mai			I .								
March			1 9								
Landscape Auchitect 186											
Windows Wind			,								
Metary Description Descr	0408										
Author	0412		, ,			945	3,885	3,885	3,885	3,885	3,885
MacApplication	0420	New Applicant				16,590	47,005	47,005	47,005	47,005	47,005
Mode Proceedings Process Pro	0430		Land Surveyor in Training	85	60	1,020	1,445	1,445	1,445	1,445	1,445
Mode No. Applement Dec Computer Dec Compute											
Main New Applicant Pic Corp Branch Office 150											0
Miles March Applicant Ma			,		90						
March Mark Applicant Prof. LLC March Mark Applicant Prof. LLC March Mark Applicant Prof. LLC March Mark Mark Mark Mark Mark Mark Mark Mark					45	_	_	-	-	-	•
March					45		_	_	_	_	_
Telemontal Commontal Com			I .								_
Manual			Prof. LEG Branch	100		O	U	U	U	O	O
March Marc	1 10110110										
Commonweil Engineer 185 80 12.08.041 2.667.081 2.667.081 2.660	0401		Architect	185	55	208,890	654,703	704,631	661,660	706,426	667,897
Land Surveyor E 188 90 1,800 5,735 3,700 8,738 3,700 3,700 3,700	0402	1	I .						,		
Landscape Architect 165 110 48,290 88,963 82,379 89,440 83,441 89,982	0403	Renewal	Land Suvreyor	185	90	52,110	106,150	103,317	102,447	99,895	
Production Pro	0404	Renewal	Land Surveyor B	185	90	1,800	5,735	3,700	5,735	3,700	
Management Man	0406	Renewal									
Occasionations Occasionationations Occasionationations Occasionationations Occasionationations Occasionationations Occasionationations Occasionationations Occasionationationations Occasionationationations Occasionationationationationationationationat	0408										* 1 1
Add	0412		Interior Designer		45	8,325	42,448	33,892	41,205	33,596	40,100
Charlest				_							50
Achieve Pro Corp Branch office 250 45 60 15.017 333 15.917 320 15.917	0405	1								5,550	
Proc. Corp Branch office 250 45 60 15,817 333 15,187 320 15,817 320 34,817 320 34,817	0407		,							10,976	
March Prof. LLC 250 45 270 88,462 1,500 98,462 1,460 98,462 1,460 98,462 1,460 98,462 1,460 1,460 98,462 1,460 1											
Description			I .								
Late Renewal Cale		1	I .								
Controllation Control			Prof. LLC Branch	250	45	45	5,161	250	5,161	250	5,161
Architect 175 25 2,250 14,700 15,225 14,875 15,925 15,050	Late Re			0					:03	-00	
2402 Late Renewal Engineer 175 25 5,000 46,025 48,650 48,550 48,825 47,075 2403 Late Renewal Land Surveyor 175 25 175 1,225 1,000 0 0 0 2404 Late Renewal Land Surveyor 176 25 275 2,100 1,025 2,100 1,025 2,100 2404 Late Renewal Protogrammetrist 175 25 275 2,100 1,025 2,100 1,025 2,100 2404 Late Renewal Protogrammetrist 175 25 175 1,675 1,225 1,400 1,225 1,400 2405 Late Renewal Protogrammetrist 175 25 1,675 1,225 1,400 1,225 1,400 2407 Late Renewal Protogrammetrist 175 25 0 0 0 0 0 0 2408 Late Renewal Protogrammetrist 200 25 0 0 0 0 0 0 0 2410 Late Renewal Protogrammetrist 200 25 0 0 0 0 0 0 0 2411 Late Renewal Protogrammetrist 200 25 0 0 0 0 0 0 0 0 2411 Late Renewal Protogrammetrist 200 25 0 0 0 0 0 0 0 0 2412 Late Renewal Protogrammetrist 200 25 0 0 0 0 0 0 0 0 2413 Late Renewal Prot Curp Parachoffice 200 25 0 0 0 0 0 0 0 0 2414 Late Renewal Prot LLC Branch 200 25 0 0 0 0 0 0 0 0 2414 Late Renewal Prot LLC Branch 200 25 0 0 0 0 0 0 0 0 2414 Late Renewal Prot LLC Branch 200 25 0 0 0 0 0 0 0 0 0 2414 Late Renewal Prot LLC Branch 200 25 0 0 0 0 0 0 0 0 0 2414 Late Renewal Prot LLC Branch 200 25 0 0 0 0 0 0 0 0 0	0401		Architect	175	25	2 250	14 700	15 025	14 975	15 025	15.050
Author		1	I .								
Author Late Renewal Land Surveyor B 176 25 0 0 0 0 0 0 0 0 0		1	, •								
Late Renewal Landscape Architect 176 25 276 2,106 1,925 2,100 1,925 2,100 1,925 2,100 1,925 2,100 1,925 2,100 1,925 2,100 1,925 2,100 1,925 1,400 1,200 1,200		1	,				1,225	- V /			
Auto- Color Colo		1	,				2 100	1 925		_	•
Author							0	00	0		
	0412	1	_				1.575	1,225	1.400	_	1.400
Lafe Renewal Pro Corp 200 25		1						6. 96	.,	,	1,100
Late Renewal Delta	0405		Pro Corp	200	25	0,	6	0	0	0	0
	0407	Late Renewal				0	0	0	0	0	0
0413 Late Renewal Re	0410	Late Renewal	Pro Corp Branch office	200	25	0	0	0	0	0	0
Late Renewal Reinstatements Individuals O	0411	Late Renewal	BE Branch	200	25	0		0	0	0	0
Individuals	0413	Late Renewal	I .		25	0	0	0	0	0	
Individuals	0414		Prof. LLC Branch	200	25	0		0	0	0	0
Maintain Section Sec	Reinsta	-		0		0.5					
Near-Statement S yrs Land Surveyor B 250 100 3,000 1,000	.		l	0		35	20.				
Near-Statement S yrs Land Surveyor B 250 100 3,000 1,000			I .			8,300	19,500				
Add Reinstatement 5 yrs Landscape Architect 250 100 0 0 0 0 0 0 0 0			1 9			13,000	34,000				
Author Comparison Compari						4 \					
Reinstatement < 5 yrs Order Pro Corp						()	-	-	-	•	•
Reinstatement < 5 yrs Cramizations Interior Designer 250 100 600 2,000 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500											3,000
Organizations Organization			, ,		100		-	-	-	•	1 750
Reinstatement < 5 yrs Architect Spantatement < 5 yrs Spantat	0412	,	linterior Designer	250	100						1,730
Reinstatement < 5 yrs Business Entity 250 100 5,600 8,750 14,000 8,750 14,000	0405		Pro Corp	250	100	-	-	-	-	-	3 500
Reinstatement < 5 yrs Pro Corp Branch office 250 100 0 0 0 0 0 0 0 0		,									
Reinstatement < 5 yrs BE Branch 250 100 1,450 3,625 3,62	0410										,555 N
Name Part	0411					_	_	_	_	-	3.625
Reinstatement < 5 yrs Individuals National Continues Symbol Co	0413										
Individuals Reinstatement > 5 yrs Reinstatement > 5 yrs Engineer 375 150 1,950 4,500 4,875 4,500 4,875 4,500 4,875 1,2375 12,000 4,000	0414										
Reinstatement > 5 yrs Reinstatement > 5 yrs Reinstatement > 5 yrs Land Surveyor 375 150 1,950 4,950 11,625 12,375 11,625 12,375 12,000		<u>Individuals</u>	Wo C	0							
Name	0401	,									
Q404 Reinstatement > 5 yrs Land Surveyor B Reinstatement > 5 yrs Landscape Architect 375 150 0 0 0 0 0 0 0 0 0	0402		1 -			4,950	11,625	12,375	11,625	12,375	12,000
Name	0403	Reinstatement > 5 yrs	,	375	150	0	0	0	0	0	0
0408	0404						_	_	_	_	-
Name	0406										
Organizations Output Organizations Output Outpu	0408										_
0405 Reinstatement > 5 yrs Pro Corp 375 150 300 750 200 2,000 3,75	0412		Interior Designer		150	150	375	375	375	375	375
0407 Reinstatement > 5 yrs Business Entity 375 150 800 2,000 <											
0410 Reinstatement > 5 yrs Pro Corp Branch office 375 150 0 0 0 0 0 0 0 0 0	0405										
0411 Reinstatement > 5 yrs BE Branch 375 150 0	0407		,								
0413 Reinstatement > 5 yrs Prof. LLC 375 150 150 375											_
0414 Reinstatement > 5 yrs Prof. LLC Branch 375 150 0			I .							_	_
0403 Exam/Re-Exam Land Surveyors 375 150 75 188			I .								
All Duplicate Wall Certificate All Certificate of Licensure All Certificate of Licensure All Bad Check Fee All Star Copies All Extra Copies All Star Copies O O O O O O O O O O O O O O O O O O O			I .							_	_
All Certificate of Licensure All 35 35 56,560 56,56		1									
All Bad Check Fee All 50 50 350 350 350 350 350 350 350 350 3			I .								
All Extra Copies All 5 5 110 110 110 110 110 110 110 0 0 0 0		1	I .								
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		1	I .								
0		1.			J	110	110	110	110	110	110
0	1 -	*	•	0							
Miscellaneous Revenues 0 0 0 0	0		*	0							
		1 -	I -	0							
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0 1,833,130 5,496,825 4,546,709 5,526,828 4,634,741 5,560,255				0							

APELSCIDLA rev projection Mar24.xlsx

- 1 Project 6512 - Final
- 2 Board For Architects, Professional Engineers, Land Surveyors, Certified Interior
- 3 **Designers And Landscape Architects**
- 4 **Fee Adjustment**
- 5 18VAC10-20-90. Fee schedule.
- All fees are nonrefundable and shall not be prorated. 6

Board For Architects, Professional Engineers	s, Land Surveyors, Certified Interior					
Designers And Landscape Architects						
Fee Adjustme	ent					
18VAC10-20-90. Fee schedule.	, 819,051					
All fees are nonrefundable and shall not be prorate	ed.					
Application for Initial Architect License	\$ 75 [<u>\$50</u> <u>\$185</u>]					
Application for Architect License by Comity	\$75 [\$50 <u>\$185</u>]					
Renewal	\$ 55 [\$95 <u>\$185</u>]					

- 7 18VAC10-20-170. Fee schedule.
- All fees are nonrefundable and shall not be prorated 8

	X1
Application for Engineer-in-Training Designation	[\$30 <u>\$85</u>]
Application for Initial Professional Engineer License	\$60 [<u>\$50</u> <u>\$185</u>]
Application for Professional Engineer License by Comity	\$ 60 [<u>\$50</u> <u>\$185</u>]
Renewal	\$ 80 [<u>\$95</u> <u>\$185]</u>

- 18VAC10-20-280. Fee schedule. 9
- 10 All fees are nonrefundable and shall not be prorated.

Application for Surveyor-in-Training Designation	\$ 60 [<u>\$30</u> <u>\$85</u>]
Application for Initial Land Surveyor License	\$ 90 [<u>\$50</u> <u>\$185</u>]
Application for Initial Surveyor Photogrammetrist License	\$ 90 [<u>\$50</u> \$185]
Application for Initial Land Surveyor B License	\$90 [<u>\$50</u> <u>\$185</u>]
Application for License by Comity	\$ 90 [<u>\$50</u> <u>\$185</u>]
Renewal	\$ 90 [\$95 \$185]

18VAC10-20-400. Fee schedule. 11

12 All fees are nonrefundable and shall not be prorated.

Application for Initial Landscape Architect License	\$125 [<u>\$50</u> \$185]
Application for Landscape Architect License by Comity	y \$125 [\$50 \$185]
Renewal	\$110 [<u>\$95</u> \$185]
AC10-20-470. Fee schedule.	4 913 205,
All fees are nonrefundable and shall not be prorated.	: CS 03/4 4
Application for Initial Interior Designer Certification	\$45 [<u>\$50</u> <u>\$185</u>]
Application for Interior Designer Certification by	\$45 [\$50 \$185]

13 18VAC10-20-470. Fee schedule.

14 All fees are nonrefundable and shall not be prorated.

Application for Initial Interior De	signer Certification	\$45 [<u>\$50</u> \$185]
Application for Interior Designer Comity	Certification by	\$45 [<u>\$50</u> <u>\$185</u>]
Renewal		\$4 5 [<u>\$95</u> <u>\$185</u>]

15 18VAC10-20-630. Fee schedule.

16 All fees are nonrefundable and shall not be prorated

Application for business entity registration	\$90 [<u>\$50</u> <u>\$250</u>]
Application for business entity branch office registration	\$45 [<u>\$40</u> <u>\$150</u>]
Renewal of business entity registration	\$45 [\$105 <u>\$250</u>]
Renewal of business entity branch office registration	\$35 [<u>\$75</u> <u>\$250</u>]

18VAC10-20-670. Renewal. 17

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- A. Regulants shall not practice with an expired license, certificate, or registration. The following timeframes shall determine the required fees for renewal based on the date the fee is received in the board's office:
- 1. If the renewal fee is received by the board by the expiration date of the license, certificate, or registration, no additional fee shall be required to renew.

2. If the renewal fee is not received by the board within 30 days following the expiration date of the branch office registration, the registration shall be subject to the requirements of 18VAC10-20-680.

- 3. If the renewal fee is not received by the board within 30 days following the expiration date of the license [, or certificate, or nonbranch office registration,] a \$25 [\$35 \$175.] late fee shall be required in addition to the renewal fee. [For renewal of a business entity or branch office registration, a \$200 late renewal fee shall be required in addition to the renewal fee.]
- 4. If the renewal fee and applicable late fee are not received by the board within six months following the expiration date of the license, certificate, or nonbranch office registration, the reinstatement fee shall be required pursuant to 18VAC10-20-680.
- B. Upon receipt of the required fee, licenses, certificates, and registrations not currently sanctioned by the board shall be renewed for a two-year period from their the previous expiration date.
- C. Branch offices shall not renew or reinstate until the main office registration is properly renewed or reinstated.
- D. The board may deny renewal of a license, certificate, or registration for the same reasons as it may refuse initial licensure, certification, or registration or for the same reasons that it may discipline a regulant for noncompliance with the standards of practice and conduct as well as the continuing education requirements contained in this chapter. The regulant has the right to request further review of any such action by the board under the Administrative Process Act (§ 2.2-4000 et seq. of the Code of Virginia).
- E. By submitting the renewal fee, the regulant is certifying continued compliance with the standards of practice and conduct as established by the board. In addition, by submitting the

- 47 renewal fee, licensees are certifying their compliance with the continuing education requirements as contained in this chapter. 48
- 49 F. Failure to receive a renewal notice shall not relieve the regulant of the responsibility to renew. In the absence of a renewal notice, the regulant may submit a copy of the license, 50 certificate, or registration with the required fee for renewal.
 - G. A license, certificate, or registration that is renewed shall be regarded as having been current without interruption and under the authority of the board.
 - H. Failure to pay any monetary penalty, reimbursement of cost, or other fee assessed by consent order or final order shall result in a delay or withholding of services provided by the department, such as, but not limited to, renewal, reinstatement, processing a new application, or exam administration.

[18VAC10-20-680, Reinstatement,

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- A. Applicants whose license, certificate, or main office registration has expired for more than six months, and applicants whose branch office registration has expired for more than 30 days, shall be required to submit a reinstatement application, which shall be evaluated by the board to determine if the applicant remains qualified to be a regulant of the board.
- B. Applicants whose license or certificate has expired for more than five years shall be required to reapply for licensure or certification on the initial application and document experience from the date of expiration of the license or certificate to the present.
- C. The board may require an exam, additional continuing education, or experience for architects, professional engineers, land surveyors, landscape architects, and interior designers whose license or certificate has expired for more than five years.
- D. The board may deny reinstatement of a license, certificate, or registration for the same reasons as it may refuse initial licensure, certification, or registration or for the same reasons

- 71 that it may discipline a regulant for noncompliance with the standards of practice and conduct,
- as well as the continuing education requirements, contained in this chapter. The applicant has
- 73 the right to request further review of any such action by the board under the Administrative
- 74 Process Act (§ 2.2-4000 et seq. of the Code of Virginia).
- E. The date the reinstatement fee is received in the board's office shall determine the
- amount to be paid pursuant to the following requirements:
- 1. Branch office registrations that have expired for more than 30 days shall require a
- reinstatement fee that shall equal the renewal fee plus \$30 \$250.
- 2. Licenses, certificates, and main office registrations that have expired for more than six
- 80 months, but less than five years, shall require a reinstatement fee that shall equal the renewal
- 81 fee plus \$100 \$250.
- 3. Licenses, certificates, [and] main office [and branch office] registrations that have
- 83 expired for more than five years shall require a reinstatement fee that shall equal the renewal
- 84 fee plus \$250 \$375.
- 85 F. Licensees shall remain under the disciplinary authority of the board at all times,
- regardless of whether the license is reinstated, pursuant to § 54.1-405 of the Code of Virginia.
- G. A certificate or registration holder who reinstates shall be regarded as having been
- 88 current and without interruption and under the authority of the board.
- 89 H. Failure to pay any monetary penalty, reimbursement of cost, or other fee assessed by
- 90 consent order or final order shall result in a delay or withholding of services provided by the
- 91 department such as, but not limited to, renewal, reinstatement, processing a new application, or
- 92 exam administration.