

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS
(APELSCIDLA)**

**Wednesday, December 4, 2024 – 11:30 a.m.
First Floor Training Room**

**Department of Professional and Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233**

Mission: Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. APPROVAL OF AGENDA

III. WELCOME AND INTRODUCTIONS

IV. PUBLIC COMMENT PERIOD *FIVE MINUTE PUBLIC COMMENT, PER PERSON*

V. NEW BUSINESS

- a. Final Fee Adjustment

VI. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

VII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **TUESDAY, FEBRUARY 11, 2025**

- ❖ Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.
- ❖ Five-minute public comment, per person, with the exception of any open disciplinary or application file.
- ❖ Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.



TO: BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS
FROM: STEPHEN KIRSCHNER, DEPUTY DIRECTOR, LICENSING AND REGULATORY
PROGRAMS
SUBJECT: FEE ADJUSTMENT
DATE: NOVEMBER 22, 2024

At the upcoming December 4th meeting, the Board will have an opportunity to continue discussing the proposed fee increase. I would like to apologize for not providing you with the revised fee amounts until the morning of the November 13th Board meeting.

Attached to this memo are several supporting documents for the fee increase.

1. Revised Fee Amounts. This chart, provided as a handout at your 11/13 meeting, show the recommended fee amounts.
2. Future Expenses and Revenues at the Proposed Fee Amounts. This chart shows the APELS Board and agency overall projected expenditures and revenue over the next five years. You'll note that FY25 Expenditures are \$5.2 million and revenues under current fees are only \$1.8 million. FY26 through FY29 assume the proposed fees are effective at the start of FY 26.

You'll also note that there are expenditure projections at three staffing levels: 13%, 10%, and 5%. The Youngkin Administrations goal for DPOR is to be at 5% by the end of next calendar year, so the bottom row is the expected expenditure level. We are currently at 13% vacancy, the top row.

3. Revenue Projections Under Current Fee Structure, by Transaction Type. This chart shows your expected revenue over the next six years with current fees, broken down by application type. You can see the revenue is largely flat and does not come close to the expected expenditures in the previous chart.
4. Revenue Projections Under Proposed Fee Structure. This chart shows your expected revenue over the next six years with the proposed fees, broken down by application type. You can see the revenue is increases sufficiently to cover expected expenditures in the Future Expenses chart.

The agency is once again requesting that the Board approve the final fee increase. We hope this additional information will aid in your consideration of the proposed fee amounts.

5.

Application	Type	New Fees	Current Fees
New Applicant	Architect	185	75
New Applicant	Engineer	185	60
New Applicant	Land Surveyor	185	90
New Applicant	Land Surveyor B	185	90
New Applicant	Landscape Architect	185	125
New Applicant	Photogrammetrist	185	90
New Applicant	Interior Designer	185	45
New Applicant	Engineer in Training	85	30
New Applicant	Land Surveyor in Training	85	60
<u>Organizations</u>			
New Applicant	Pro Corp	250	
New Applicant	Business Entity	250	90
New Applicant	Pro Corp Branch office	150	
New Applicant	BE Branch	150	45
New Applicant	Prof. LLC	100	
New Applicant	Prof. LLC Branch	100	
<u>Individuals</u>			
Renewal	Architect	185	55
Renewal	Engineer	185	80
Renewal	Land Surveyor	185	90
Renewal	Land Surveyor B	185	90
Renewal	Landscape Architect	185	110
Renewal	Photogrammetrist	185	90
Renewal	Interior Designer	185	45
<u>Organizations</u>			
Renewal	Pro Corp	250	45
Renewal	Business Entity	250	45
Renewal	Pro Corp Branch office	250	45
Renewal	BE Branch	250	45
Renewal	Prof. LLC	250	45
Renewal	Prof. LLC Branch	250	45
<u>Individuals</u>			
Late Renewal	Architect	175	25
Late Renewal	Engineer	175	25
Late Renewal	Land Surveyor	175	25
Late Renewal	Land Surveyor B	175	25

Late Renewal	Landscape Architect	175	25
Late Renewal	Photogrammetrist	175	25
Late Renewal	Interior Designer	175	25
<u>Organizations</u>			
Late Renewal	Pro Corp	200	25
Late Renewal	Business Entity	200	25
Late Renewal	Pro Corp Branch office	200	25
Late Renewal	BE Branch	200	25
Late Renewal	Prof. LLC	200	25
Late Renewal	Prof. LLC Branch	200	25
<u>Individuals</u>			
Reinstatement < 5 yrs	Architect	250	100
Reinstatement < 5 yrs	Engineer	250	100
Reinstatement < 5 yrs	Land Surveyor	250	100
Reinstatement < 5 yrs	Land Surveyor B	250	100
Reinstatement < 5 yrs	Landscape Architect	250	100
Reinstatement < 5 yrs	Photogrammetrist	250	100
Reinstatement < 5 yrs	Interior Designer	250	100
<u>Organizations</u>			
Reinstatement < 5 yrs	Pro Corp	250	100
Reinstatement < 5 yrs	Business Entity	250	100
Reinstatement < 5 yrs	Pro Corp Branch office	250	100
Reinstatement < 5 yrs	BE Branch	250	100
Reinstatement < 5 yrs	Prof. LLC	250	100
Reinstatement < 5 yrs	Prof. LLC Branch	250	100
<u>Individuals</u>			
Reinstatement > 5 yrs	Architect	375	150
Reinstatement > 5 yrs	Engineer	375	150
Reinstatement > 5 yrs	Land Surveyor	375	150
Reinstatement > 5 yrs	Land Surveyor B	375	150
Reinstatement > 5 yrs	Landscape Architect	375	150
Reinstatement > 5 yrs	Photogrammetrist	375	150
Reinstatement > 5 yrs	Interior Designer	375	150
<u>Organizations</u>			
Reinstatement > 5 yrs	Pro Corp	375	150
Reinstatement > 5 yrs	Business Entity	375	150
Reinstatement > 5 yrs	Pro Corp Branch office	375	150
Reinstatement > 5 yrs	BE Branch	375	150
Reinstatement > 5 yrs	Prof. LLC	375	150

Reinstatement > 5 yrs	Prof. LLC Branch	375	150
Exam/Re-Exam	Land Surveyors	375	150

DRAFT AGENDA
 Materials contained in this agenda are proposed topics for discussion
 And are not to be construed as regulation or official board position
 DRAFT AGENDA

Future Expenses and Revenues at the Proposed Fee Amounts

Projected Expenditures

FY25 Appropriation

	FY25 Appropriation		FY26 Est Appropriation				FY27 Est Approp						
Expenses	33,434,533					32,279,084						28,891,939	
Expenses 10% Vacancy	36,265,913					35,197,023						31,856,566	
Expenses 5% Vacancy	37,564,944					36,493,825						33,192,273	

13% Vacancy

Board	Ending Regulan	Percentage	FY25 Expenses	FY25 Proj. Income	% Increase	FY26 Expenses	FY26 Proj. Income	FY27 Expenses	FY27 Proj. Income	FY28 Expenses	FY28 Proj. Income	FY29 Expenses	FY29 Proj. Income
APELS	46,527	14.41%	4,816,871.08	1,833,130.00	287%	4,650,407.00	5,496,825.00	4,162,425.29	4,546,709.00	4,295,622.89	5,526,828.00	4,433,082.83	4,634,741.00
DPOR Total	322,950	100.00%	33,434,533.00	21,692,605.00		32,279,084.00	33,878,502.00	28,891,939.00	34,124,231.00	29,816,481.05	34,544,177.00	30,770,608.44	36,240,880.00

10% Vacancy

Board	Ending Regulan	Percentage	FY25 Expenses	FY25 Proj. Revenue		FY26 Expenses	FY26 Proj. Income	FY27 Expenses	FY27 Proj. Income	FY28 Expenses	FY28 Proj. Income	FY29 Expenses	FY29 Proj. Income
APELS	46,527	14.41%	5,224,784.44	1,833,130.00		5,070,790.80	5,496,825.00	4,589,535.37	4,546,709.00	4,736,400.50	5,526,828.00	4,887,965.31	4,634,741.00
DPOR Total	322,950	100.00%	36,265,913.00	21,692,605.00		35,197,023.00	33,878,502.00	31,856,566.00	34,124,231.00	32,875,976.11	34,544,177.00	33,928,007.35	36,240,880.00

5% Vacancy

Board	Ending Regulan	Percentage	FY25 Expenses	FY25 Proj. Revenue		FY26 Expenses	FY26 Proj. Income	FY27 Expenses	FY27 Proj. Income	FY28 Expenses	FY28 Proj. Income	FY29 Expenses	FY29 Proj. Income
APELS	46,527	14.41%	5,411,934.26	1,833,130.00		5,257,619.43	5,496,825.00	4,781,968.99	4,546,709.00	4,934,992.00	5,526,828.00	5,092,911.74	4,634,741.00
DPOR Total	322,950	100.00%	37,564,944.40	21,692,605.00		36,493,825.00	33,878,502.00	33,192,273.00	34,124,231.00	34,254,425.74	34,544,177.00	35,350,567.36	36,240,880.00

*Assumptions:
 FY 25,26,27 Expenses Amount taken from Budget Breakdown 2025 located at I:\Budget and Analysis\FY25\Operating Budget\Development
 FY28 and 29 are FY27 plus 3.2% inflation
 Regulators come from Regulation Population History 2022-2024 located at I:\Budget and Analysis\1 Analysis and Statistics\B-Data and Analysis\Renewals and Reg Pop\Regulant Population (sum up those professions that belong to the same board)

DRAFT AGENDA
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 DRAFT AGENDA

Revenue Projections Under Current Fee Structure, by Transaction Type

Board: APELSCIDLA

Fee Type		Fees	FY24	FY25	FY26	FY27	FY28	FY29	FY30	
Applications										
<u>Individuals</u>										
0401	New Applicant	Architect	75	33,750	33,750	33,750	33,750	33,750	33,750	
0402	New Applicant	Engineer	60	90,900	90,900	90,900	90,900	90,900	90,900	
0403	New Applicant	Land Suvreyor	90	3,690	3,690	3,690	3,690	3,690	3,690	
0404	New Applicant	Land Surveyor B	90	90	90	90	90	90	90	
0406	New Applicant	Landscape Architect	125	6,125	6,125	6,125	6,125	6,125	6,125	
0408	New Applicant	Photogrammetrist	90	0	0	0	0	0	0	
0412	New Applicant	Interior Designer	45	945	945	945	945	945	945	
0420	New Applicant	Engineer in Training	30	16,590	16,590	16,590	16,590	16,590	16,590	
0430	New Applicant	Land Surveyor in Training	60	1,020	1,020	1,020	1,020	1,020	1,020	
<u>Organizations</u>										
0405	New Applicant	Pro Corp								
0407	New Applicant	Business Entity	90	27,180	27,180	27,180	27,180	27,180	27,180	
0410	New Applicant	Pro Corp Branch office		0	0	0	0	0	0	
0411	New Applicant	BE Branch	45	4,275	4,275	4,275	4,275	4,275	4,275	
0413	New Applicant	Prof. LLC		0	0	0	0	0	0	
0414	New Applicant	Prof. LLC Branch		0	0	0	0	0	0	
<u>Renewals</u>										
<u>Individuals</u>										
0401	Renewal	Architect	55	192,335	208,890	194,642	209,485	196,710	210,018	
0402	Renewal	Engineer	80	1,140,720	1,208,640	1,153,332	1,215,408	1,164,859	1,221,593	
0403	Renewal	Land Suvreyor	90	53,640	52,110	51,640	50,262	49,839	48,598	
0404	Renewal	Land Surveyor B	90	2,790	1,800	2,790	1,800	2,790	1,800	
0406	Renewal	Landscape Architect	110	52,580	48,290	52,897	48,982	53,186	49,614	
0408	Renewal	Photogrammetrist	90	1,800	7,110	1,800	7,110	1,800	7,110	
0412	Renewal	Interior Designer	45	10,665	8,325	10,325	8,244	10,023	8,172	
<u>Organizations</u>										
0405	Renewal	Pro Corp	45	27,759	330	27,759	330	27,759	999	
0407	Renewal	Business Entity	45	127,045	2,040	127,045	2,040	127,045	1,976	
0410	Renewal	Pro Corp Branch office	45	2,847	60	2,847	60	2,847	58	
0411	Renewal	BE Branch	45	33,477	435	33,477	435	33,477	13,188	
0413	Renewal	Prof. LLC	45	17,723	270	17,723	270	17,723	264	
0414	Renewal	Prof. LLC Branch	45	929	45	929	45	929	45	
<u>Late Renewals</u>										
<u>Individuals</u>										
0401	Late Renewal	Architect	25	2,075	2,250	2,100	2,275	2,125	2,275	
0402	Late Renewal	Engineer	25	6,525	6,900	6,575	6,950	6,650	6,975	
0403	Late Renewal	Land Suvreyor	25	175	175	175	150	150	150	
0404	Late Renewal	Land Surveyor B	25	0	0	0	0	0	0	
0406	Late Renewal	Landscape Architect	25	300	275	300	275	300	275	
0408	Late Renewal	Photogrammetrist	25	0	0	0	0	0	0	
0412	Late Renewal	Interior Designer	25	225	175	225	175	200	175	
<u>Organizations</u>										
0405	Late Renewal	Pro Corp	25	0	0	0	0	0	0	
0407	Late Renewal	Business Entity	25	0	0	0	0	0	0	
0410	Late Renewal	Pro Corp Branch office	25	0	0	0	0	0	0	
0411	Late Renewal	BE Branch	25	0	0	0	0	0	0	
0413	Late Renewal	Prof. LLC	25	0	0	0	0	0	0	
0414	Late Renewal	Prof. LLC Branch	25	0	0	0	0	0	0	
<u>Reinstatements</u>										
<u>Individuals</u>										
0401	Reinstatement < 5 yrs	Architect	100	7,700	8,300	7,800	8,400	7,900	8,400	
0402	Reinstatement < 5 yrs	Engineer	100	21,392	15,000	21,600	22,800	21,800	22,900	
0403	Reinstatement < 5 yrs	Land Suvreyor	100	500	400	400	400	400	400	
0404	Reinstatement < 5 yrs	Land Surveyor B	100	0	0	0	0	0	0	
0406	Reinstatement < 5 yrs	Landscape Architect	100	1,200	1,100	1,200	1,100	1,200	1,100	
0408	Reinstatement < 5 yrs	Photogrammetrist	100	0	0	0	0	0	0	
0412	Reinstatement < 5 yrs	Interior Designer	100	800	600	800	600	700	600	
<u>Organizations</u>										
0405	Reinstatement < 5 yrs	Pro Corp	100	1,400	1,400	1,400	1,400	1,400	1,400	
0407	Reinstatement < 5 yrs	Business Entity	100	3,500	5,600	3,500	5,600	3,500	5,600	
0410	Reinstatement < 5 yrs	Pro Corp Branch office	100	0	0	0	0	0	0	
0411	Reinstatement < 5 yrs	BE Branch	100	1,450	1,450	1,450	1,450	1,450	1,450	
0413	Reinstatement < 5 yrs	Prof. LLC	100	600	600	600	600	600	600	
0414	Reinstatement < 5 yrs	Prof. LLC Branch	100	0	0	0	0	0	0	
<u>Individuals</u>										
0401	Reinstatement > 5 yrs	Architect	150	1,800	1,950	1,800	1,950	1,800	1,950	
0402	Reinstatement > 5 yrs	Engineer	150	4,650	4,950	4,650	4,950	4,650	4,950	
0403	Reinstatement > 5 yrs	Land Suvreyor	150	0	0	0	0	0	0	
0404	Reinstatement > 5 yrs	Land Surveyor B	150	0	0	0	0	0	0	
0406	Reinstatement > 5 yrs	Landscape Architect	150	150	150	150	150	150	150	
0408	Reinstatement > 5 yrs	Photogrammetrist	150	0	0	0	0	0	0	
0412	Reinstatement > 5 yrs	Interior Designer	150	150	150	150	150	150	150	
<u>Organizations</u>										
0405	Reinstatement > 5 yrs	Pro Corp	150	300	300	300	300	300	300	
0407	Reinstatement > 5 yrs	Business Entity	150	800	800	800	800	800	800	
0410	Reinstatement > 5 yrs	Pro Corp Branch office	150	0	0	0	0	0	0	
0411	Reinstatement > 5 yrs	BE Branch	150	0	0	0	0	0	0	
0413	Reinstatement > 5 yrs	Prof. LLC	150	150	150	150	150	150	150	
0414	Reinstatement > 5 yrs	Prof. LLC Branch	150	0	0	0	0	0	0	
0403	Exam/Re-Exam	Land Surveyors	150	75	75	75	75	75	75	
All	Duplicate Wall Certificate	All	25	450	450	450	450	450	450	
All	Certificate of Licensure	All	35	56,560	56,560	56,560	56,560	56,560	56,560	
All	Bad Check Fee	All	50	350	350	350	350	350	350	
All	Extra Copies	All	5	110	110	110	110	110	110	
0	0	0								
0	0	0								
0	0	0								
Miscellaneous Revenues										
Totals				1,962,261	1,833,130	1,975,441	1,847,206	1,987,471	1,866,295	2,000,783

Revenue Projections Under Proposed Fee Structure, by Transaction Type

Board: APELSCIDLA

Fee Type			Proposed Fees	Current Fees	FY25	FY26	FY27	FY28	FY29	FY30
Applications										
<u>Individuals</u>										
0401	New Applicant	Architect	185	75	33,750	83,250	83,250	83,250	83,250	83,250
0402	New Applicant	Engineer	185	60	90,900	280,275	280,275	280,275	280,275	280,275
0403	New Applicant	Land Surveyor	185	90	3,690	7,585	7,585	7,585	7,585	7,585
0404	New Applicant	Land Surveyor B	185	90	90	185	185	185	185	185
0406	New Applicant	Landscape Architect	185	125	6,125	9,065	9,065	9,065	9,065	9,065
0408	New Applicant	Photogrammetrist	185	90	0	0	0	0	0	0
0412	New Applicant	Interior Designer	185	45	945	3,885	3,885	3,885	3,885	3,885
0420	New Applicant	Engineer in Training	85	30	16,590	47,005	47,005	47,005	47,005	47,005
0430	New Applicant	Land Surveyor in Training	85	60	1,020	1,445	1,445	1,445	1,445	1,445
<u>Organizations</u>										
0405	New Applicant	Pro Corp	250		0	0	0	0	0	0
0407	New Applicant	Business Entity	250	90	27,180	75,500	75,500	75,500	75,500	75,500
0410	New Applicant	Pro Corp Branch office	150		0	0	0	0	0	0
0411	New Applicant	BE Branch	150	45	4,275	14,250	14,250	14,250	14,250	14,250
0413	New Applicant	Prof. LLC	100		0	0	0	0	0	0
0414	New Applicant	Prof. LLC Branch	100		0	0	0	0	0	0
<u>Renewals</u>										
<u>Individuals</u>										
0401	Renewal	Architect	185	55	208,890	654,703	704,631	661,660	706,426	667,897
0402	Renewal	Engineer	185	80	1,208,640	2,667,081	2,810,631	2,693,737	2,824,934	2,718,100
0403	Renewal	Land Surveyor	185	90	52,110	106,150	103,317	102,447	99,895	99,112
0404	Renewal	Land Surveyor B	185	90	1,800	5,735	3,700	5,735	3,700	5,735
0406	Renewal	Landscape Architect	185	110	48,290	88,963	82,379	89,449	83,441	89,892
0408	Renewal	Photogrammetrist	185	90	7,110	3,700	14,615	3,700	14,615	3,700
0412	Renewal	Interior Designer	185	45	8,325	42,448	33,892	41,205	33,596	40,100
<u>Organizations</u>										
0405	Renewal	Pro Corp	250	45	330	154,216	1,833	154,216	5,550	154,216
0407	Renewal	Business Entity	250	45	2,040	705,803	11,333	705,803	10,976	705,803
0410	Renewal	Pro Corp Branch office	250	45	60	15,817	333	15,817	320	15,817
0411	Renewal	BE Branch	250	45	435	185,985	2,417	185,985	73,269	185,985
0413	Renewal	Prof. LLC	250	45	270	98,462	1,500	98,462	1,466	98,462
0414	Renewal	Prof. LLC Branch	250	45	45	5,161	250	5,161	250	5,161
<u>Late Renewals</u>										
<u>Individuals</u>										
0401	Late Renewal	Architect	175	25	2,250	14,700	15,925	14,875	15,925	15,050
0402	Late Renewal	Engineer	175	25	6,900	46,025	48,650	46,550	48,825	47,075
0403	Late Renewal	Land Surveyor	175	25	175	1,225	1,050	1,050	1,050	1,050
0404	Late Renewal	Land Surveyor B	175	25	0	0	0	0	0	0
0406	Late Renewal	Landscape Architect	175	25	275	2,100	1,925	2,100	1,925	2,100
0408	Late Renewal	Photogrammetrist	175	25	0	0	0	0	0	0
0412	Late Renewal	Interior Designer	175	25	175	1,575	1,225	1,400	1,225	1,400
<u>Organizations</u>										
0405	Late Renewal	Pro Corp	200	25	0	0	0	0	0	0
0407	Late Renewal	Business Entity	200	25	0	0	0	0	0	0
0410	Late Renewal	Pro Corp Branch office	200	25	0	0	0	0	0	0
0411	Late Renewal	BE Branch	200	25	0	0	0	0	0	0
0413	Late Renewal	Prof. LLC	200	25	0	0	0	0	0	0
0414	Late Renewal	Prof. LLC Branch	200	25	0	0	0	0	0	0
<u>Reinstatements</u>										
<u>Individuals</u>										
0401	Reinstatement < 5 yrs	Architect	250	100	8,300	19,500	21,000	19,750	21,000	19,750
0402	Reinstatement < 5 yrs	Engineer	250	100	15,000	54,000	57,000	54,500	57,250	55,000
0403	Reinstatement < 5 yrs	Land Surveyor	250	100	400	1,000	1,000	1,000	1,000	1,000
0404	Reinstatement < 5 yrs	Land Surveyor B	250	100	0	0	0	0	0	0
0406	Reinstatement < 5 yrs	Landscape Architect	250	100	1,100	3,000	2,750	3,000	2,750	3,000
0408	Reinstatement < 5 yrs	Photogrammetrist	250	100	0	0	0	0	0	0
0412	Reinstatement < 5 yrs	Interior Designer	250	100	600	2,000	1,500	1,750	1,500	1,750
<u>Organizations</u>										
0405	Reinstatement < 5 yrs	Pro Corp	250	100	1,400	3,500	3,500	3,500	3,500	3,500
0407	Reinstatement < 5 yrs	Business Entity	250	100	5,600	8,750	14,000	8,750	14,000	14,000
0410	Reinstatement < 5 yrs	Pro Corp Branch office	250	100	0	0	0	0	0	0
0411	Reinstatement < 5 yrs	BE Branch	250	100	1,450	3,625	3,625	3,625	3,625	3,625
0413	Reinstatement < 5 yrs	Prof. LLC	250	100	600	1,500	1,500	1,500	1,500	1,500
0414	Reinstatement < 5 yrs	Prof. LLC Branch	250	100	0	0	0	0	0	0
<u>Individuals</u>										
0401	Reinstatement > 5 yrs	Architect	375	150	1,950	4,500	4,875	4,500	4,875	4,500
0402	Reinstatement > 5 yrs	Engineer	375	150	4,950	11,625	12,375	11,625	12,375	12,000
0403	Reinstatement > 5 yrs	Land Surveyor	375	150	0	0	0	0	0	0
0404	Reinstatement > 5 yrs	Land Surveyor B	375	150	0	0	0	0	0	0
0406	Reinstatement > 5 yrs	Landscape Architect	375	150	150	375	375	375	375	375
0408	Reinstatement > 5 yrs	Photogrammetrist	375	150	0	0	0	0	0	0
0412	Reinstatement > 5 yrs	Interior Designer	375	150	150	375	375	375	375	375
<u>Organizations</u>										
0405	Reinstatement > 5 yrs	Pro Corp	375	150	300	750	750	750	750	750
0407	Reinstatement > 5 yrs	Business Entity	375	150	800	2,000	2,000	2,000	2,000	2,000
0410	Reinstatement > 5 yrs	Pro Corp Branch office	375	150	0	0	0	0	0	0
0411	Reinstatement > 5 yrs	BE Branch	375	150	0	0	0	0	0	0
0413	Reinstatement > 5 yrs	Prof. LLC	375	150	150	375	375	375	375	375
0414	Reinstatement > 5 yrs	Prof. LLC Branch	375	150	0	0	0	0	0	0
0403	Exam/Re-Exam	Land Surveyors	375	150	75	188	188	188	188	188
All	Duplicate Wall Certificate	All	25	25	450	450	450	450	450	450
All	Certificate of Licensure	All	35	35	56,560	56,560	56,560	56,560	56,560	56,560
All	Bad Check Fee	All	50	50	350	350	350	350	350	350
All	Extra Copies	All	5	5	110	110	110	110	110	110
0			0		0		0		0	
0			0		0		0		0	
0			0		0		0		0	
Miscellaneous Revenues										
			0		0		0		0	
			0		0		0		0	
			0		0		0		0	
			0		0		0		0	
					1,833,130	5,496,825	4,546,709	5,526,828	4,634,741	5,560,255

1 **Project 6512 - Final**

2 **Board For Architects, Professional Engineers, Land Surveyors, Certified Interior**
3 **Designers And Landscape Architects**

4 **Fee Adjustment**

5 **18VAC10-20-90. Fee schedule.**

6 All fees are nonrefundable and shall not be prorated.

Application for Initial Architect License	\$75 [\$50 \$185]
Application for Architect License by Comity	\$75 [\$50 \$185]
Renewal	\$55 [\$95 \$185]

7 **18VAC10-20-170. Fee schedule.**

8 All fees are nonrefundable and shall not be prorated.

Application for Engineer-in-Training Designation	[\$30 \$85]
Application for Initial Professional Engineer License	\$60 [\$50 \$185]
Application for Professional Engineer License by Comity	\$60 [\$50 \$185]
Renewal	\$80 [\$95 \$185]

9 **18VAC10-20-280. Fee schedule.**

10 All fees are nonrefundable and shall not be prorated.

Application for Surveyor-in-Training Designation	\$60 [\$30 \$85]
Application for Initial Land Surveyor License	\$90 [\$50 \$185]
Application for Initial Surveyor Photogrammetrist License	\$90 [\$50 \$185]
Application for Initial Land Surveyor B License	\$90 [\$50 \$185]
Application for License by Comity	\$90 [\$50 \$185]
Renewal	\$90 [\$95 \$185]

11 **18VAC10-20-400. Fee schedule.**

12 All fees are nonrefundable and shall not be prorated.

Application for Initial Landscape Architect License	\$125 [\$50 \$185]
Application for Landscape Architect License by Comity	\$125 [\$50 \$185]
Renewal	\$110 [\$95 \$185]

13 **18VAC10-20-470. Fee schedule.**

14 All fees are nonrefundable and shall not be prorated.

Application for Initial Interior Designer Certification	\$45 [\$50 \$185]
Application for Interior Designer Certification by Comity	\$45 [\$50 \$185]
Renewal	\$45 [\$95 \$185]

15 **18VAC10-20-630. Fee schedule.**

16 All fees are nonrefundable and shall not be prorated.

Application for business entity registration	\$90 [\$50 \$250]
Application for business entity branch office registration	\$45 [\$40 \$150]
Renewal of business entity registration	\$45 [\$105 \$250]
Renewal of business entity branch office registration	\$35 [\$75 \$250]

17 **18VAC10-20-670. Renewal.**

18 A. Regulators shall not practice with an expired license, certificate, or registration. The
19 following timeframes shall determine the required fees for renewal based on the date the fee is
20 received in the board's office:

- 21 1. If the renewal fee is received by the board by the expiration date of the license,
22 certificate, or registration, no additional fee shall be required to renew.

23 2. If the renewal fee is not received by the board within 30 days following the expiration
24 date of the branch office registration, the registration shall be subject to the requirements
25 of 18VAC10-20-680.

26 3. If the renewal fee is not received by the board within 30 days following the expiration
27 date of the license [, or certificate, or nonbranch office registration,] a \$25 [\$35 \$175]
28 late fee shall be required in addition to the renewal fee. [For renewal of a business entity
29 or branch office registration, a \$200 late renewal fee shall be required in addition to the
30 renewal fee.]

31 4. If the renewal fee and applicable late fee are not received by the board within six
32 months following the expiration date of the license, certificate, or nonbranch office
33 registration, the reinstatement fee shall be required pursuant to 18VAC10-20-680.

34 B. Upon receipt of the required fee, licenses, certificates, and registrations not currently
35 sanctioned by the board shall be renewed for a two-year period from their the previous
36 expiration date.

37 C. Branch offices shall not renew or reinstate until the main office registration is properly
38 renewed or reinstated.

39 D. The board may deny renewal of a license, certificate, or registration for the same reasons
40 as it may refuse initial licensure, certification, or registration or for the same reasons that it may
41 discipline a regulant for noncompliance with the standards of practice and conduct as well as
42 the continuing education requirements contained in this chapter. The regulant has the right to
43 request further review of any such action by the board under the Administrative Process Act (§
44 2.2-4000 et seq. of the Code of Virginia).

45 E. By submitting the renewal fee, the regulant is certifying continued compliance with the
46 standards of practice and conduct as established by the board. In addition, by submitting the

47 renewal fee, licensees are certifying their compliance with the continuing education
48 requirements as contained in this chapter.

49 F. Failure to receive a renewal notice shall not relieve the regulant of the responsibility to
50 renew. In the absence of a renewal notice, the regulant may submit a copy of the license,
51 certificate, or registration with the required fee for renewal.

52 G. A license, certificate, or registration that is renewed shall be regarded as having been
53 current without interruption and under the authority of the board.

54 H. Failure to pay any monetary penalty, reimbursement of cost, or other fee assessed by
55 consent order or final order shall result in a delay or withholding of services provided by the
56 department, such as, but not limited to, renewal, reinstatement, processing a new application, or
57 exam administration.

58 **[18VAC10-20-680. Reinstatement.**

59 A. Applicants whose license, certificate, or main office registration has expired for more than
60 six months, and applicants whose branch office registration has expired for more than 30 days,
61 shall be required to submit a reinstatement application, which shall be evaluated by the board to
62 determine if the applicant remains qualified to be a regulant of the board.

63 B. Applicants whose license or certificate has expired for more than five years shall be
64 required to reapply for licensure or certification on the initial application and document
65 experience from the date of expiration of the license or certificate to the present.

66 C. The board may require an exam, additional continuing education, or experience for
67 architects, professional engineers, land surveyors, landscape architects, and interior designers
68 whose license or certificate has expired for more than five years.

69 D. The board may deny reinstatement of a license, certificate, or registration for the same
70 reasons as it may refuse initial licensure, certification, or registration or for the same reasons

71 that it may discipline a regulant for noncompliance with the standards of practice and conduct,
72 as well as the continuing education requirements, contained in this chapter. The applicant has
73 the right to request further review of any such action by the board under the Administrative
74 Process Act (§ 2.2-4000 et seq. of the Code of Virginia).

75 E. The date the reinstatement fee is received in the board's office shall determine the
76 amount to be paid pursuant to the following requirements:

77 1. Branch office registrations that have expired for more than 30 days shall require a
78 reinstatement fee that shall equal the renewal fee plus ~~\$30~~ \$250.

79 2. Licenses, certificates, and main office registrations that have expired for more than six
80 months, but less than five years, shall require a reinstatement fee that shall equal the renewal
81 fee plus ~~\$100~~ \$250.

82 3. Licenses, certificates, [~~and~~] main office [and branch office] registrations that have
83 expired for more than five years shall require a reinstatement fee that shall equal the renewal
84 fee plus ~~\$250~~ \$375.

85 F. Licensees shall remain under the disciplinary authority of the board at all times,
86 regardless of whether the license is reinstated, pursuant to § 54.1-405 of the Code of Virginia.

87 G. A certificate or registration holder who reinstates shall be regarded as having been
88 current and without interruption and under the authority of the board.

89 H. Failure to pay any monetary penalty, reimbursement of cost, or other fee assessed by
90 consent order or final order shall result in a delay or withholding of services provided by the
91 department such as, but not limited to, renewal, reinstatement, processing a new application, or
92 exam administration.]