



COMMONWEALTH of VIRGINIA
STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

REGULAR MEETING
DRAFT MINUTES

Wednesday, December 11, 2024

DBHDS Central Office, Jefferson Building, 1220 Bank Street, Richmond, VA 23219

*This meeting was held in person with a physical quorum present,
with electronic or phone connection available. A recording of the meeting is available.*

Members Present	Moira Mazzi, Chair; Sandra Price-Stroble, Vice Chair; R. Blake Andis (virtual); Varun Choudhary; Sandy Chung; Rebecca Graser; Jane McDonald (virtual); and Tony Vadella.
Members Absent	Cindy Lamb.
Staff Present	<ul style="list-style-type: none">▪ Russell Accashian, Chief Information Officer.▪ Jae Benz, Licensing Director. (virtual)▪ Eric Billings, Grants Management Director,▪ Mary Broz-Vaughan, Regulatory Research Specialist. (virtual)▪ Braden Curtis, Chief Deputy Commissioner. (virtual)▪ Madelyn Lent, Policy Manager.▪ Josie Mace, Legislative Affairs Manager.(virtual)▪ Meghan McGuire, Deputy Commissioner, Policy and Public Affairs.▪ Katherine Means, Senior Director, Clinical Quality Management.▪ Susan Puglisi, Regulatory Research Specialist.▪ Nelson Smith, Commissioner.▪ Ben Wakefield, Federal Grants Manager.▪ Ruth Anne Walker, Regulatory Affairs Director and State Board Liaison.
Invited Guests:	<ul style="list-style-type: none">▪ Jennifer Faison, Executive Director, Virginia Association of Community Services Boards.
Others Present:	<ul style="list-style-type: none">▪ Mike Sizemore, Advocacy Manager, SAARA. Virtual: <ul style="list-style-type: none">▪ Janet Areson, Director of Policy Development, VML.

	<ul style="list-style-type: none"> ▪ LeVar Bowers. ▪ Meghan Cox, Policy Analyst, DARS. ▪ Ariel Devoy, Public Policy Manager, VACSB. ▪ Grafton Integrated Health Network. ▪ Kimora Porter, DBHDS. ▪ Teresa Smith, Healthcare Compliance Manager, OSIG.
Call to Order and Introductions	<p>At 9:30 a.m., Moira Mazzi, Chair, called the meeting to order and welcomed those present. A quorum of six members was physically present; two members participated remotely. She called for introductions of members and DBHDS staff.</p> <p>Ms. Mazzi informed all present that the schedule was revised to accommodate the board's attendance at the Governor's Right Help Right Now event convening at 10 a.m. She asked members to be sure to stay through to ensure a quorum is present for action on the regulatory actions moved to late in the meeting.</p>
Approval of Agenda	<p>At 9:32 a.m. the State Board voted to adopt the December 11, 2024, agenda. <i>On a motion by Tony Vadella and a second by Sandy Chung, the agenda was approved.</i></p>
Approval of Draft Minutes	<p>At 9:35 a.m., Ms. Mazzi stated that of the three Nominating Committee members, two were not able to be in person; therefore a vote on final July minutes would be deferred until April. <i>On a motion by Sandy Chung and a second by Rebecca Graser, the September 24, 2024, dinner meeting minutes and the September 25, 2024, regular meeting minutes were approved as final.</i></p>
Public Comment	<p>At 9:38 a.m., Ms. Mazzi called for public comments. No one was present and no written comments were received.</p>
Meeting Suspension	<p>At 9:40 a.m., Ms. Mazzi suspended the meeting while the board attended the gubernatorial press event for the Right Help Right Now initiative. She indicated the meeting was planned to reconvene at 11:15.</p>
Regulatory Actions	<p>At 11:32 a.m., Ms. Mazzie reconvened the meeting. She proceeded through the actions described in the materials sent in advance of the meeting.</p> <p>The State Board promulgated one fast track (noncontroversial) and one final exempt action, and approved the initiation of three periodic reviews.</p> <p>A. Three Periodic Reviews.</p> <ul style="list-style-type: none"> • Public Participation Guidelines [12VAC35-12].

	<ul style="list-style-type: none"> • Regulations to Govern Temporary Leave from State Facilities [12VAC35-210]. • Victims of Sterilization Fund Program [12 VAC35-240]. <i>On a motion by Mr. Vadella and second by Dr. Chung, the periodic reviews were approved for initiation by en bloc vote.</i> <p>B. Final Exempt: QMHP Changes per SB403 (2024) to the Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services[12VAC35-105].</p> <p>At 11:34 a.m., Ms. Mazzi explained that the final exempt action to conform the Licensing Regulations to the changes to the Code of Virginia made during last session regarding qualified mental health professionals, or QMHPs was drafted to strictly conform to the legislation.</p> <p><i>On a motion by Mr. Vadella and second by Dr. Chung, the final exempt action was approved.</i></p> <p>Ms. Mazzi thanked Mary Broz-Vaughan for her work on the materials for this action.</p> <p>C. Fast Track: Amendments for Medication for Opioid Use Disorder (MOUD) to the Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services[12VAC35-105].</p> <p>At 11:36 a.m., Ms. Mazzi stated that changes to federal regulation prompted these amendments. Susan Puglisi noted that the Town Hall form explained there are three amendments would be stricter than federal, and the decision to bring those forward for Virginia was the recommendation of the DBHDS experts with the commissioner’s approval.</p> <p><i>On a motion by Mr. Vadella and a second by Dr. Chung, the action was approved for fast track promulgation.</i></p> <p>D. Regulatory Activity Status Update.</p> <p>Ms. Walker directed members to the status matrix of all current actions and drafts in progress. She noted that the project to streamline and clarify for Chapter 115 (“Human Rights Regulations”) would be coming to the board in April as would the ‘overhaul’ of both chapters of the licensing regulations.</p>
Commissioner’s Report	<p>At 11:52 a.m., Commissioner Nelson Smith provided his report covering the DBHDS CSB Performance Dashboard.</p>

	<p>Mr. Vadella asked if there was an expectation that this would reduce requests for data from the public. That hope was confirmed by the commissioner, and Meghan McGuire said it should also be helpful during the General Assembly requests. Mr. Vadella asked how often it was updated. It varies depending on the data.</p> <p>Ms. Graser asked if the data was consistently reported. Mr. Smith responded that is helping shore up the consistency. Ms. Graser asked if some comparable information from a couple of CSBs to help point to areas for improvement. Mr. Smith expected that would be a helpful option, with the understanding that all the CSBs are genuinely trying to make the dashboard work.</p> <p>Varun Choudhary asked if something like the dashboard could be done for the state facilities. The commissioner responded that it could.</p>
<p>Semi-Annual Federal Grant Update</p>	<p>At 12:15 p.m., Eric Billings, Grants Management Director, and Ben Wakefield, Federal Grants Manager, reported on 16 federal grants that total to approximately \$198.4 million in FY 2025.</p> <p><i>Presentation available upon request.</i></p>
<p>Lunch: Break and Collect Lunch</p>	<p><i>A brief lunch break was held from 12:27 p.m. to 12:35 p.m.</i></p>
<p>Overview: Information Technology</p>	<p>At 12:35 p.m., Ms. Mazzi stated that from time to time, the board receives an overview about significant administrative parts of the agency, including an IT update every couple of years. She welcomed Russell Accashian, Chief Information Officer, who covered the following topics:</p> <ul style="list-style-type: none"> ▪ Division organization. ▪ Leveraging the cloud to enable deliverability. ▪ Building on a foundation of a culture change. ▪ Planned outcomes and key projects. <p><i>Presentation available upon request.</i></p>
<p>Update: Virginia Association of Community Services Boards</p>	<p>At 1:07 p.m., Jennifer Faison, Executive Director, VACSB, briefed attendees on the VACSB budget priorities that have been adopted by their Board of Directors as laid out in this document. She went on to discuss two budget amendments that were added and adopted at the association’s board meeting on December 11, 2024.</p>

The first of those amendments has to do with funding for six Marcus Alert programs that had been in a planning phase and anticipated funding in the current fiscal year but for which no funding was made available due to an issue in the state budgeting process. The Behavioral Health Commission has been made aware of this issue and has agreed to submit an amendment for these programs, but the VACSB believes that request will not be sufficient to cover the need not only for the six currently unfunded programs, but for the next tranche of programs that will come online. The VACSB will not submit a competing amendment but will advocate that the BHC request be increased.

The second amendment has to do with outpatient restoration to competency. Virginia's state psychiatric hospitals have seen a dramatic increase in forensic patients in the past several years. A large number of those forensic patients are in state facilities due to a need to be restored to competency so that they can stand trial for criminal infractions. Competency restorations can occur on an inpatient basis in state facilities, but they can also occur on an outpatient basis either in the community or in a carceral setting. CSBs are code mandated to either provide or oversee the delivery of restoration services when they are court ordered. DBHDS provides funds to the CSBs for outpatient restorations, but those funds typically run out prior to the end of the fiscal year. This year, those funds were depleted in the first quarter of the fiscal year. In order to fix this issue, the VACSB plans to request funding to support not only the current volume of outpatient restorations, but to allow for an increase in those assessments and services, which will free up state hospital beds.

Jennifer welcomed members of the DBHDS Board to participate in VACSB Clearinghouse Committee meetings which occur every Wednesday at 12:00 p.m. during the legislative session. The committee members review bills relevant to the system of care for individuals with behavioral health and developmental disability services needs. Those interested in receiving meeting invitations should contact Ariel DeVoy at adevoy@vacsb.org. Meetings are hybrid with in-person participation at RBHA's offices at 5th and Cary Streets in Richmond, VA or via Zoom.

Ms. Graser asked about the competency restoration process, such as that approximately one third of individuals in that process have only misdemeanor charges. She mentioned her

	<p>interest in peer recovery support specialists possibly working to facilitate individuals through the process in order to help address the backlog.</p> <p>Ms. Graser raised the topic mentioned in the September meeting for peer recovery specialists to work with the forensic population.</p>
<p>Overview: Overview: Clinical Quality Management</p>	<p>At 1:50 p.m., Katherine Means, Senior Director, Clinical Quality Management updated the board. The office was created following the 2018 establishment of the Division by the same name, and the office supports the development and expansion of an agency-wide quality management system.</p> <ul style="list-style-type: none"> ▪ Mission, vision, and organization. ▪ Work with interdisciplinary team to drive the establishment, sustainability, evaluation, and enhancement of the DBHDS QM system. ▪ Manage a system of quality committees to analyze performance measure data, identify systemic areas of needed enhancement, understand root causes for performance, develop quality improvement initiatives (QII) to address systemic issues, and track QII impact. ▪ Developmental Disabilities QMS (DDQMS) driven by DOJ Settlement Agreement requirements. ▪ Behavioral Health QMS (BHQMHS) established in 2023 and a new team built out since. ▪ Also new is the multi-agency review team (MART) process streamlining <p>Mr. Vadella asked if the same efforts were being applied in the state hospitals. Ms. Means responded that discussions were underway. Mr. Vadella also asked if they would be involved in the quality in the transition of individuals from Hiram Davis Medical Center. Meghan McGuire responded that two committees are underway that would help to ensure that.</p> <p><i>Presentation available upon request.</i></p>
<p>Committee Reports</p>	<p>A. Planning and Budget</p> <p>At 11:40 a.m., Ms. Mazzi reported that the committee met and discussed possible presentation topics for future meetings. She explained that there is a limited number of presentations that can be covered at any meeting, so the question is raised to prioritize the topics. Also, at this point in the biennial schedule, the board’s priorities as set in the summer of 2023 have been well-covered. Ms. Mazzi asked if members had any</p>

	<p>other suggestions. Three members expressed interest in topics:</p> <ul style="list-style-type: none"> ▪ Ms. Graser would like to hear more detailed information on the interventions for competency restoration for individuals under forensic status in state hospitals, as a follow up to the information received at Eastern State Hospital in July. ▪ Dr. Chung was interested in hearing about Project LINK regarding maternal substance used disorder. ▪ Varun Choudhary would like information about the use of mandatory outpatient treatment for competency restoration for individuals under forensic status. <p>Ms. Mazzi stated she would work with staff after the meeting to finalize the topics for the April and July meetings. The quarterly budget report was included in the board meeting packet.</p> <p>B. Policy and Evaluation At 2:10 p.m., Madelyn Lent, Public Policy Manager, reported out for the committee, and directed members' attention to the request from the committee included in the meeting packet for the board's consideration:</p> <ul style="list-style-type: none"> ▪ Policy 4010(CSB)83-6 Local Match Requirements for Community Services Boards. <p>Ms. Walker relayed a comment by Jane McDonald who had to leave the meeting early that she tended to agree with the CSBs regarding local match but understood the need for the amendments.</p> <p><i>The amendments as recommended by the committee were adopted on a motion by Dr. Choudhary and a second by Sandra Price-Stroble.</i></p>
<p>Miscellaneous</p>	<p>A. Miscellaneous At 2:14 p.m., Ms. Mazzi noted the handout of the updated CSB Executive Director List given to help members coordinate their liaison activities in the community. Staff would email this to members after the meeting.</p> <p>B. Review Annual Executive Summary. At 2:17 p.m., Ms. Mazzi asked if members had any comments on the draft copy of the annual executive summary sent in advance of the meeting. As noted under the Policy Committee report, she noted that the policy review schedule was updated by the committee in its meeting and will replace the previous schedule in the draft.</p>

	<p>Ms. Mazzi explained the practice of this board is that the chair provides final approval but the endorsement by the board is always sought, and she asked for your endorsement. <i>On motion by Mr. Vadella and a second by Dr. Choudhary, the draft was endorsed.</i></p> <p>Ms. Mazzi expressed thanks and stated that once it is published on the Legislative Information System website, the link would be forwarded.</p> <p>C. Board Member Spotlight: At 2:22 p.m., Ms. Mazzi turned to Dr. Chung and Mr. Vadella for their 'spotlight' to give background to fellow members.</p> <p style="padding-left: 40px;">a. Sandy Chung b. Tony Vadella.</p> <p>D. Liaison Updates. Ms. Price-Stroble reported visiting Harrisonburg-Rockingham CSB.</p> <p>E. Other Business. Ms. Walker reported that Cindy Lamb's shoulder surgery went well the previous day but the pain blocker had not. However, she expected to progress in recovery.</p>
Other Business	Next Meeting: December 11, DBHDS Central Office, Richmond.
Adjournment	Ms. Mazzi reminded all present that the spring meeting will be on April 2, 2025, at Western State Hospital in Staunton, and the July biennial planning meeting and regular meeting will be in Chesapeake on July 8-9, 2025, at Southeastern Virginia Training Center. There being no other business, the meeting was adjourned at 2:55 p.m.

MEETING SCHEDULE

DATE*	Location
2025	
April 2 (Wed)	Western State Hospital Staunton
July 9 (Wed)	Southeastern Virginia Training Center Chesapeake
Late Sept/Early Oct (Wed) TBA	TBA
December (Wed) TBA	Central Office Richmond

2026

Dates will be set in July 2025 for 2026.

PLANNING AND BUDGET COMMITTEE

DRAFT MINUTES

DECEMBER 11, 2024

8:30-9:15 AM

DBHDS CENTRAL OFFICE, JEFFERSON BUILDING, 1220 BANK STREET, RICHMOND, VA 23219

This meeting was held in person with electronic or phone connection available. A recording of the meeting is available. A physical quorum was not present.

MEMBERS PRESENT: Moira Mazzi, Board and Committee Chair ; R. Blake Andis (virtual); Sandy Chung; Jane McDonald (virtual); Tony Vadella.

MEMBERS ABSENT: None.

STAFF PRESENT: Craig Camidge; Meghan McGuire; Susan Puglisi; Ruth Anne Walker.

I. Call to Order

At 8:40 a.m., Moira Mazzi called the meeting to order and noted a physical quorum was present. She stated that the committee would adjourn at 9:15 a.m. to ensure the full board meeting could convene on time and then have the meeting suspended after the first three agenda items in order to attend the gubernatorial event for the Right Help Right Now initiative.

II. Welcome and Introductions

Ms. Mazzi welcomed those present and called for introductions.

III. Adoption of Minutes

A. April 4, 2024 ([p.14-16](#))

Ms. Mazzi the April minutes were witnessed by only two current board members, Blake Andis, and Cindy Lamb who now serves on the Policy and Evaluation Committee and was absent. She expressed a desire to have the minutes finalized and asked Sheriff Andis to confirm the minutes were correct. Sheriff Andis confirmed.

On a motion by Sandy Chung and a second by Tony Vadella, the minutes were adopted.

B. July 17, 2024

IV. Adoption of Agenda, December 11, 2024

Ms. Mazzi noted the agenda was revised from what was sent in the packet to add the presentation by Mr. Camidge.

On a motion by Tony Vadella and a second by Sandy Chung the minutes were adopted.

- V. **Standing Item:** *Identification of services and support needs, critical issues, strategic responses, and resource requirements to be included in long-range plans; work with the department to obtain, review, and respond to public comments on draft plans; and monitor department progress in implementing long-range programs and plans. Ensure that the agency's budget priorities and submission packages reflect State Board policies and shall, through the Board's biennial planning retreat, review and comment on major funding issues affecting the behavioral health and developmental services system, in accordance with procedures established in POLICY 2010 (ADM ST BD) 10-1.*

A. **Review from the July 11, 2023, Biennial Planning Meeting: Draft priorities for the biennium and draft topic areas for board meeting updates September 2023 – July 2025.**

Statt reviewed the chart of planned priority topics by board meeting dates.

VI. **Other Business**

A. **Information on DBHDS Data Modernization Project**

Craig Camidge, Director, Strategic Planning and Execution, presented to the board.

B. **State Board Budget Quarterly Report.**

A handout of the quarterly budget report was provided.

C. **General Updates**

Meghan McGuire, Deputy Commissioner, Policy and Public Affairs met with the committee current activities of the agency.

VII. **Next Steps:**

A. **Standing Item: Report Out**

Staff would provide a report of the day's meeting to the Board in the regular meeting.

B. **Next Meeting:**

Ms. Mazzi stated the next meeting would be scheduled for April 2, 2024, in Staunton. She thanked Susan Puglisi for her willingness to staff the committee for the foreseeable future after Ms. Walker's retirement.

VIII. **Adjournment**

The committee meeting ended at 9:15 a.m.

**POLICY AND EVALUATION COMMITTEE
DRAFT MINUTES**

DECEMBER 11, 2024

DBHDS CENTRAL OFFICE

1220 BANK STREET, RICHMOND, VA 23218

*This meeting will be held in person with a physical quorum present,
with electronic or phone connection available. A recording of the meeting will be available.*

MEMBERS PRESENT: SANDRA PRICE-STROBLE
VARUN CHOUDHARY
REBECCA GRASER

STAFF PRESENT: MADELYN LENT, POLICY MANAGER
ROBERT JOHNSTON, DIRECTOR, OFFICE OF ENVIRONMENT OF CARE,
DIVISION OF FACILITIES SERVICES (VIRTUAL)
CRYSTAL LIPFORD, DIRECTOR, OFFICE OF QUALITY AND RISK
MANAGEMENT, DIVISION OF FACILITIES SERVICES (VIRTUAL)
KIMORA PORTER, DIRECTOR, OFFICE OF COMPLIANCE AND RISK
MANAGEMENT (VIRTUAL)

I. Call to Order

Sandra Price-Stroble called the meeting to order at 8:35 AM.

II. Welcome and Introductions (5 min)

Board members and DBHDS staff present provided a brief introduction.

III. Adoption of Minutes, September 25, 2024

A quorum was not present at the start of the meeting; therefore, final minutes were not formally adopted.

IV. Adoption of Agenda, December 11, 2024

A quorum was not present at the start of the meeting minutes were not formally adopted. The Committee received information and did not take any formal actions.

V. Review of Policy Review Plan for FY2025 (10 min)

Madelyn Lent presented the policy review plan to the Policy Committee. The current policy review plan concludes in April 2025.

VI. Presentation of Draft Policy Plan for Adoption FY2025 - FY2030 (10 min)

Madelyn Lent presented a draft policy plan for FY2025-FY2030. The plan was not adopted due to lack of quorum. The plan will be considered for adoption at the committee April 2025 meeting.

VII. Presentation of Background Reviews (20 min)

The committee receives background information on the next two policies scheduled for periodic review. Crystal Lipford with the DBHDS Division of Facilities Services presented an overview of Policy 5008 (FAC) 87-12 Accreditation/Certification and Policy 5010 (FAC) 00-1 ST BD)10-1 and State Facility Uniform Clinical and Operational Policies and Procedures and recommendations for revision in concept. Recommended revisions will be presented for committee review at the April 2025 meeting.

VIII. Presentation of Policy for Vote to Recommend Revisions to the Board (15 min)

The Committee received background information from DBHDS Staff for Policy 2010 (ADM ST BD) 10-1 Review and Comment on BHDS Budget Priorities and 5006 (FAC) 86-29 Razing of Dilapidated Buildings at the September 25 meeting. The committee reviewed and discussed draft revisions for the policies. No recommended revisions for Policy 2010 (ADM ST BD) 10-1 Review and Comment on BHDS Budget Priorities were presented. Madelyn Lent presented revisions from DBHDS Subject Matter Expert Robert Johnston DBHDS staff does have for 5006 (FAC) 86-29 Razing of Dilapidated Buildings. Revisions will be reviewed by the committee for recommendation to the full board at the April 2025 committee meeting.

IX. Next Quarterly Meeting: April 2, 2025.

X. Adjournment

Sandra Price-Stroble adjourned the meeting at 9:01 am.

All current policies of the State Board are here: <https://dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies/>.