



Monday, Jan. 13, 2025

Board Meeting Agenda

10:00 a.m.

Board Room #4

2nd Floor Conference Center

9960 Mayland Drive, Henrico, VA 23233

Virtual link – Teams meeting: <https://teams.microsoft.com>

- 10:00 a.m. Call to order – **Wendy Lewis, CPA, Chair**
Security briefing – **Veronica Paulson, Administrative Assistant**
Determination of quorum
Approval of Jan. 13, 2025, agenda
Approval of Dec. 5, 2024, board meeting minutes
- 10:15 a.m. Public comment period (general)*
- 10:20 a.m. PROC Report – **Reza Mahbod, CPA (virtual)**
- 10:30 a.m. Board photos (group board photo to be taken in the building).
- 10:40 a.m. Public comment period for enforcement agenda*
- 10:45 a.m. Enforcement agenda – **Matthew Ross, Enforcement Director**
- Payment Plan Request:
- 2024-0081 - Payment Plan Request (Moyers)
 - 2023-0215 - Payment Plan Request (Glynn)
- Consent agenda:
- 2024-0239 - Consent Order (Hagen)
 - 2024-0072 - Consent Order (Moyers)
- Recommendations after informal fact-finding hearing:
- 2023-0423 - Recommendation (Cotton)
 - 2024-0381 - Recommendation (Glynn)
 - 2024-0302 - Recommendation (Glynn)
- 11:00 a.m. NASBA and AICPA committee updates – **Wendy Lewis, CPA, Chair**
- 11:15 a.m. Alternative Practice Structure - **Matthew P. Boshier, Hunton Andrews Kurth LLP**
- 11:45 a.m. Honoring William R. Brown, CPA, MBA – **Wendy Lewis, CPA, Chair**
- 12:30 p.m. Adjourn for lunch
- 1:00 p.m. System implementation update – **Nicole Oliver, CapTech**

- 1:15 p.m. Executive Director's report – **Nancy Glynn, CPA, Executive Director**
- General update report
 - Financial and Board Report update – **Renai Reinholtz, Deputy Director**
 - Enforcement update – **Matthew Ross, Enforcement Director**
 - Legislation update – **Alessandra Gabriel, Information and Policy Advisor**
 - Communications update – **Kelli Yoder, Communications Coordinator**
- 1:30 p.m. Board discussion topics – **Wendy Lewis, CPA, Chair**
- Proposed changes to the fee schedule [18VAC5-22-20. Fees](#). (discussion – a decision does need to be made regarding the suspension of re-exam fees)
 - Firm licensing requirements (discussion with a potential decision)
 - Review 2025 Strategic Initiatives: (discussion)
Strategic Outcome 1: Protect the public trust by ensuring high-quality compliance with our licensing requirements.
 - New licensing system implementation (currently underway)
 - Review of VBOA policies - with specific policies, re: Inactive and CPE highlighted (Spring 2025)
 - Review of Regulations with a specific goal for the fee structure (currently underway)
 - Improve compliance (ongoing)
 - Peer review monitoring system (system has been established)*Strategic Outcome 2: Increase accessibility to and amplify awareness of the accounting profession and attract more individuals to the profession by being a proactive voice in the profession.*
 - Alternative pathways and substantial equivalency (currently underway)
 - Campus visits and an emphasis on outreach (VT in 2024; potential for VSU 2025)
 - Increased social media presence (ongoing)
 - Board and staff engagement with professional organizations (ongoing)
- 2:10 p.m. Closed session (if necessary)
- Disciplinary and Legal advice – §2.2-3711(A)(8)
- 2:40 p.m. Additional items for discussion – **Wendy Lewis, CPA, Chair**
- Sign Conflict of Interest forms and travel expense vouchers
 - Future meeting dates
 - March 18, 2025
 - April 23, 2025
 - June 11, 2025 (Planning meeting)
- 2:45 p.m. Adjournment

***Five-minute public comment, per person, on those items not included on the agenda.**

Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the VBOA office at (804) 367-8505 at least five days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The VBOA fully complies with the Americans with Disabilities Act.