

STATE EMS ADVISORY BOARD

TRAUMA SYSTEM COMMITTEES

TRAUMA ADMINISTRATIVE AND GOVERNANCE COMMITTEE

Meeting Minutes (Draft)

Date: August 1, 2025

Time: 8:00 a.m.

Location: Embassy Suites, 2925 Emerywood Suites, Richmond, VA 23294

The meeting was called to order, and quorum was confirmed.

The committee discussed the structure of its work moving forward, including the potential transition from formal subcommittees to more flexible work groups. The rationale for this approach was reviewed, along with potential benefits and drawbacks, including efficiency, clarity of scope, accountability, cost reduction, and increased access. Related bylaws changes for the board were also discussed.

The committee then reviewed which groups remain necessary to support the work. It was agreed that the following groups should continue:

- Acute Care
- Post-Acute Care
- Systems
- Trauma Prevention
- Trauma Program Managers (TPMs)

Each group will review and revise its current objectives, as needed, to ensure that work is clearly defined, aligned, and non-duplicative, particularly in areas where objectives have overlapped or lacked clear delineation.

The committee also discussed the potential alignment of the in-state designation process with the Committee on Trauma model. The discussion included consideration of the advantages and disadvantages of this approach, including consistency, standardization, and operational implications.

Each committee presented its report. No new business was introduced.

There were no public comments.

The meeting was adjourned.