

**Task Force on Services for Survivors of Sexual Assault
Telemedicine Sub-Committee
Meeting Minutes**

April 19, 2024 – 12:30pm-1:00pm

Hybrid Meeting: Zoom & Varina Area Library

Members Present:	Members Absent:	VDH Staff:	Public:
Chair Maria Altonen (in-person)	Michele Laaksonen	Camilla Herndon (in-person)	Mary Ottinot
Caitlin Yerkes (virtual)			
Ashley Balcombe (in person)			

Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 12:36pm.	
II. Review of the Agenda	Chair Altonen reviewed the agenda with the Task Force members. No changes were made to the previously distributed agenda.	
III. Public Comment	Mary Ottinot provided public comment and stated her goal was to provide formal recommendations to the Task Force on how to include survivors and address the 2 minute public comment limit that is not accessible for those with a disability.	

IV. Committee: Telemedicine	Chair Altonen opened the floor for Task Force members to discuss information on telemedicine best practices. The Task Force members requested another meeting to follow up on recommendations.	
VI. Next Steps	Caitlin Yerkes will reach out to Dr. Laaksonen to discuss telemedicine findings and relay information to Camilla to record and forward to Ashley to adhere to FOIA requirements.	
VII. Adjourn	The meeting was adjourned by Chair Altonen at 12:44pm.	