

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
MINUTES**

REGULAR MEETING

July 17, 2024; 12:15 p.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

The Honorable Charlie Jett, Chair

BOARD MEMBERS PRESENT

Dr. Cleopatra Booker, PsyD
Captain Charles Carey
David Hackworth
Tiffany Jenkins
Dr. Anita Maybach
Lieutenant Joseph Tucker
Jessica Vermont

BOARD MEMBERS ABSENT

Michael Carrera
Roland Sherrod, Jr.
Dr. Amanda Trent

BOARD STAFF PRESENT

Brian Flaherty, Executive Director
Tawana Ferguson, Regulatory Compliance Supervisor
Ashley Gordon, Executive Secretary
Mary-Huffard Kegley, Policy Analyst
Alison Lautz, Jail Death Investigator
Gerald Olson, Board Architect
John Rock, Jail Death Investigator

OTHERS PRESENT

Lieutenant Colonel Charles Armstrong, Riverside Regional Jail
Assistant Administrator Jessica Joyner, Blue Ridge Regional Jail
Administrator Keith Lockridge, Blue Ridge Regional Jail
Deputy Sheriff Michael O’Toole, Norfolk Sheriff’s Office
Andrew Parker, Office of the Attorney General
Major Jim Pritchett, Chesterfield Sheriff’s Office
Superintendent Chris Smith, Western Tidewater Regional Jail

CALL TO ORDER

Chair Jett called the meeting to order at 12:15p.m. and welcomed attendees. He also welcomed gubernatorial appointee to the Board, Lieutenant Joseph Tucker, and re-appointed, Captain Charles Carey.

DETERMINATION OF QUORUM

Chair Jett determined there was a quorum present.

APPROVAL OF MAY BOARD MEETING MINUTES

Motion by Dr. Booker to approve minutes of the May 15, 2024, Committee meeting, second by Mr. Hackworth. Unanimous approval.

PUBLIC COMMENT PERIOD

None

PRESENTATIONS

Gerald Olson, Board Architect

1. New River Valley Regional Jail Renovation and Upgrade Project

Mr. Hackworth read the motion as follows:

The Board APPROVES the New River Valley Regional Jail's request for state funding for the Renovation and Upgrades in their facility. This motion recognizes a total eligible cost of \$576,089.00 of which up to 25% or \$144,022.00 would be eligible for State reimbursement in a lump sum payment. Such reimbursement is subject to the availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 2018, and Sections 53.1-80 through 82 of the Code of Virginia.

Upon a **Motion** by Mr. Hackworth and second by Mrs. Vermont, the attending members voted unanimously to approve the above recommendation.

2. Norfolk City Jail Renovation and Upgrade Project

Mr. Hackworth recused himself from the vote prior to Board action.

Mrs. Vermont read the motion as follows:

The Board APPROVES the Norfolk City Jail's request for state funding for the Renovation and Upgrades in their facility. This motion recognizes a total eligible cost of \$3,372,973.00 of which up to 25% or \$843,243.00 would be eligible for State reimbursement in a lump sum payment.

Such reimbursement is subject to the availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 2018, and Sections 53.1-80 through 82 of the Code of Virginia.

Upon a **Motion** by Mrs. Vermont and second by Dr. Booker, the attending members voted unanimously to approve the above recommendation.

3. Piedmont Regional Jail Renovation and Upgrade Project

Mrs. Vermont read the motion as follows:

The Board of Local and Regional Jails APPROVES the Piedmont Regional Jail's request for state funding for the Renovation and Upgrades in their facility. This motion recognizes a total eligible cost of \$1,647,420.00 of which up to 25% or \$411,855.00 would be eligible for State reimbursement in a lump sum payment. Such reimbursement is subject to the availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 2018, and Sections 53.1-80 through 82 of the Code of Virginia.

Upon a **Motion** by Mrs. Vermont and second by Mr. Hackworth, the attending members voted unanimously to approve the above recommendation.

4. Chesterfield County Jail Renovation and Upgrade Project

Mr. Hackworth read the motion as follows:

The Board of Local and Regional Jails APPROVES the Chesterfield County Jail's request for state funding for the 2023 Security Upgrades in their facility. This motion recognizes a total eligible cost of \$1,361,280.00 of which up to 25% or \$340,320.00 would be eligible for State reimbursement in a lump sum payment. Such reimbursement is subject to the availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 2018, and Sections 53.1-80 through 82 of the Code of Virginia.

Upon a **Motion** by Mr. Hackworth and second by Dr. Booker, the attending members voted unanimously to approve the above recommendation.

5. New River Valley Regional Jail Renovation and Upgrade Project

Mr. Hackworth recused himself from the vote prior to Board action.

Mrs. Vermont read the motion as follows:

The Board of Local and Regional Jails APPROVES the New River Valley Regional Jail's request for state funding for the 2023 Security Upgrades in their facility. This motion recognizes a total eligible cost of \$1,284,705.80 of which up to 25% or \$321,176.45 would be eligible for State reimbursement in a lump sum payment. Such reimbursement is subject to the availability of funds and compliance

with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 2018, and Sections 53.1-80 through 82 of the Code of Virginia.

Upon a **Motion** by Mrs. Vermont and second by Dr. Booker, the attending members voted unanimously to approve the above recommendation.

Certification Report

Tawana Ferguson, Regulatory Compliance Supervisor

1. Mr. Hackworth read the motion as follows:

I make the following recommendation in the form of a Motion: Unconditional Certification as a result of 100% compliance with Board standards for the following facilities:

- i. Carroll County Lockup
- ii. Wythe County Lockup

Upon a **Motion** by Mr. Hackworth and second by Mrs. Vermont, the attending members voted unanimously to approve the above recommendation.

2. Mr. Hackworth read the motion as follows:

I make the following recommendation in the form of a Motion: As a result of 100% compliance with Board standards and in accordance with Section 16.1-249(G) of the Code of Virginia, I MOVE to include certification to hold male and female juveniles for the following facility:

- i. Carroll County Lockup

Upon a **Motion** by Mr. Hackworth and second by Dr. Booker, the attending members voted unanimously to approve the above recommendation.

3. Mr. Hackworth read the motion as follows:

I MOVE unconditional certification for the following facilities:

- i. Middle Peninsula Regional Jail
- ii. Patrick County Regional Jail

Upon a **Motion** by Mr. Hackworth and second by Dr. Booker, the attending members voted unanimously to approve the above recommendation.

4. Mrs. Vermont read the motion as follows:

As a result of 100% compliance with Board standards, I MOVE suspension of the 2024 life, health, and safety inspections for the following facilities:

- i. Carroll County Lockup
- ii. Wythe County Lockup

Upon a **Motion** by Mrs. Vermont and second by Dr. Booker, the attending members voted

unanimously to approve the above recommendation.

JAIL REVIEW COMMITTEE (JRC) REPORT

1. Chair Jett read the motion as follows:

The JRC investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The JRC finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Case number 23-0036

Case number 23-0050

Upon a **Motion** by Chair Jett and second by Dr. Booker, the attending members voted unanimously to approve the above recommendation.

UNIFIED REGULATORY PLAN UPDATE

Mary-Huffard Kegley shared that the Board's Unified Regulatory Plan for FY 2025 was submitted to the Office of Regulatory Management.

BOARD NOMINATIONS & ELECTION

Mr. Flaherty shared that the Board election of officers will be held during the September 18, 2024, Board meeting.

ADDITIONAL ITEMS FOR DISCUSSION

Mr. Flaherty shared that travel reimbursement material will be filed in advance of Board meetings.

ADJOURNMENT

Motion to adjourn by Dr. Booker, second by Mrs. Vermont. Unanimous approval.