

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
LIAISON COMMITTEE MINUTES**

REGULAR MEETING

July 17, 2024; 11:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Sheriff Steve Draper, Chair

PRESENT

Captain Charles Carey, Board of Local and Regional Jails  
David Hackworth, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
The Honorable Charlie Jett, Board of Local and Regional Jails  
Dr. Anita Maybach, Board of Local and Regional Jails  
Lieutenant Joseph Tucker, Board of Local and Regional Jails  
Jessica Vermont, Board of Local and Regional Jails  
Brian Flaherty, Executive Director, Board of Local and Regional Jails  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Ashley Gordon, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Death Investigator, Board of Local and Regional Jails  
John Rock, Death Investigator, Board of Local and Regional Jails  
Andrew Parker, Office of the Attorney General  
Lieutenant Charles Armstrong, Riverside Regional Jail  
Robyn DeSocio, State Compensation Board  
Major Royal Eanes, Piedmont Regional Jail  
Assistant Administrator, Jessica Joyner, Blue Ridge Regional Jail  
Administrator Keith Lockridge, Blue Ridge Regional Jail  
Deputy Under Sheriff Michael O'Toole, Norfolk Sheriff's Office  
Jim Parks, Department of Corrections  
Major Jim Pritchett, Chesterfield Sheriff's Office  
Superintendent Chris Smith, Western Tidewater Regional Jail

**CALL TO ORDER**

Sheriff Draper, Committee Chair, called the meeting to order, welcomed attendees, and asked all to introduce themselves. Sheriff Draper welcomed gubernatorial appointee to the Board, Lieutenant Joseph Tucher, and reappointed, Captain Charles Carey.

**Motion** by Mr. Hackworth to approve minutes of the May 15, 2024, Committee meeting, second by Dr. Booker. Unanimous approval.

### **Business**

- A. 6VAC15-40-1045, Supervision of inmates: Mr. Flaherty presented the process of review of -1045 and stated the intent to continue collaboration with the workgroup previously established.
- B. Annual Capacity Report: Mr. Flaherty reviewed the annual capacity report, which is mandated by the General Assembly. Chair Jett will share a memo to request capacity details of each facility.

### **STATE COMPENSATION BOARD UPDATE**

Ms. Robyn deSocio shared an update from the Compensation Board. A portion of the Compensation Board's responsibility for establishing jail budgets for FY 2025 included reviewing the allocation of emergency correctional officer positions based on overcrowding in jail facilities. Average Daily Population (ADP) is compared to capacity to determine the necessary allocation of positions for overcrowding. Based upon declines in jail populations, 23 positions were reallocated from jails with declining populations to jails still facing populations above capacity. However, due to increases in state responsible out of compliance inmates in certain jails directly after the Compensation Board developed the budget in March 2024, 9 of the 23 positions were restored to the jails where they were funded in FY2024. Ms. deSocio also spoke about the upcoming fall 2024 budget amendment cycle, and the Compensation Board's participation in the upcoming state and local inmate population forecasting process managed by the Office of the Secretary of Public Safety and Homeland Security. The inmate forecasting process informs funding needs for inmate per diem payments to jails for the current and upcoming fiscal years.

### **OFFENDER MANAGEMENT SERVICES UPDATE**

Mr. Jim Parks reported out of compliance cases: Males-1,265; Females-102; total-1,367. He shared that accurate intake information, particularly medical and mental health information, is necessary in order to avoid reassigning inmates after classification.

### **DISCUSSION**

Superintendent Chris Smith shared information regarding ongoing considerations surrounding inmate calling rates. He also addressed the process of complaints.

**Motion** to adjourn by Captain Carey, second by Superintendent Smith. Unanimous approval.