

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING
MINUTES**

APPROVED July 17, 2024

Regular Meeting.....May 15, 2024; 10:30 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Charles Jett, Vice Chairman

Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails
The Honorable Charles Jett, Vice Chairman, Board of Local and Regional Jails
Dr. Cleopatra Booker, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Charles Carey, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
Ryan McCord, Administrative Compliance Director, Department of Corrections
Andy Parker, Board Counsel, Office of Attorney General

Committee Members Absent.....Sherrod Roland, Jr.
Amanda Trent

Approval of Minutes

The April 17, 2024, minutes were brought before the Committee for approval.

Upon a *Motion* by Mr. Hackworth with a second by Mr. Carrera, the attending members voted unanimously to *Approve* the April 17, 2024, Jail Review Committee meeting minutes.

Public Comment

None

Motion to include non-Board members in closed session

The following was offered by Dr. Maybach as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Ryan McCord
Brian Flaherty
Tawana Ferguson
Alison Lautz
Ashley Gordon
Mary-Huffard Kegley
Andy Parker**

Upon a *Motion* by Mr. Hackworth and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendation.

Closed Session

Vice Chairman Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Hackworth and a second by Mr. Carrera the attending members voted unanimously to *Approve* the above recommendation.

Presentation

None

Reconvene Open Session

Upon the members' return to open session, Mr. Hackworth offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

Actions

Vice Chairman Jett as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
24-0009	24-0010

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Hackworth, all members voted unanimously to *Approve* the above recommendation.

Recommendations for Changes to Board Standards

None

General Discussion

None

There being nothing further, the meeting was *Adjourned*.