

**VIRGINIA BOARD OF NURSING
AGENCY SUBORDINATE
INFORMAL CONFERENCE
February 11, 2026**

TIME AND PLACE: The informal conference held before an Agency Subordinate of the Board of Nursing was convened at 9:00 A.M., on Wednesday February 11, 2026, in Hearing Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

AGENCY
SUBORDINATE: Kelly McDonough, D.N.P., R.N.

STAFF PRESENT: Patricia Dewey, R.N., B.S.N.

OTHERS PRESENT: Avi Efreom, Adjudication Specialist
Elizabeth Dorsey, Adjudication Specialist

CONFERENCE
SCHEDULED: **Balijeet Singh, C.N.A., 1401-196988**
Mr. Singh did not appear.

Based upon information provided by Mr. Efreom, Dr. McDonough ruled that adequate notice was provided to Mr. Singh.

A recommended decision will be mailed to Mr. Singh within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Singh, unless a written request to the Board for a formal hearing on the allegations made against her is received from Mr. Singh within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED: **Katina Willoughby, R.M.A., Applicant**

Mrs. Willoughby appeared accompanied by her wife Raynette Mitssandery.

Mrs. Willoughby was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mrs. Willoughby unless a written request to the Board for a formal hearing on the allegations made against her is received from Mrs. Willoughby within such time. If service of the order is made

by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Agency Subordinate Informal Conference recessed at 10:38 A.M.

The Agency Subordinate Informal Conference reconvened at 1:00 P.M.

CONFERENCE
SCHEDULED:

Brooklynn Clendennen, C.N.A., 1401-220435

Ms. Clendennen did not appear.

Based upon information provided by Mr. Efreom, Dr. McDonough ruled that adequate notice was provided to Ms. Clendennen.

A recommended decision will be mailed to Ms. Clendennen within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Clendennen unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Clendennen within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Nicole Watson, C.N.A., 1401-201016

Ms. Watson appeared.

Ms. Watson was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Watson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Watson within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Heather Graham, C.N.A., Applicant

Ms. Graham did not appear.

Based upon information provided by Mr. Efreom, Dr. McDonough ruled that adequate notice was provided to Ms. Graham.

A recommended decision will be mailed to Ms. Graham within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Graham unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Graham within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Sylvia Santos, C.N.A., 1401-133638

Ms. Santos did not appear.

Based upon information provided by Ms. Dorsey, Dr. McDonough ruled that adequate notice was provided to Ms. Santos.

A recommended decision will be mailed to Ms. Santos within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Santos unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Santos within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The conference was concluded at 2:08 P.M.

Patricia Dewey, R.N., B.S.N.
Discipline Case Manager