

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
INFORMAL CONFERENCES
June 4, 2013**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on June 4, 2013 in Training Room 2, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Trula Minton, RN, MS; Chairperson
William Traynham, LPN, CSAC

STAFF PRESENT: Gloria D. Mitchell, R.N., M.S.N., M.B.A.; Deputy Executive Director

OTHERS PRESENT: David Kazzie; Adjudication Specialist, Administrative Proceedings Division
Linda Kleiner, R.N.; Discipline Staff (joined later)
Dollie Hamlin; attended to observe; left at 9:30 A.M.

CONFERENCES
SCHEDULED: **Lori DeWald, RN 0001-167207**
Ms. DeWald did not appear.

CLOSED MEETING: Mr. William Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 9:14 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. DeWald. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:30 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Traynham moved to offer Ms. DeWald a Consent Order for indefinite suspension of her license to practice as a professional nurse in Virginia. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. DeWald and the Board.

CONFERENCES
SCHEDULED:

Utika James, LPN 0002-084082
Ms. James did not appear.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 9:40 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. James. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 9:47 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an Order of reprimand to Ms. James. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. James, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. James within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Angela Lunsford, LPN 0002-064389

Ms. Lunsford appeared, accompanied by her mother, Loretta Ham, and her sister, April Mowles.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 11:04 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Lunsford. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:30 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an Order to Ms. Lunsford to take no action at this time contingent upon verification of Ms. Lunsford's entry into the Health Practitioners' Monitoring Program ("HPMP") within 45 days of the Order becoming final, and her remaining in compliance with the terms of the monitoring contract with the HPMP.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Lunsford, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Lunsford within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Cynthia Brawley, LPN 0002-066681

Ms. Brawley did not appear.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 11:45 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Brawley. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:55 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an Order of reprimand to Ms. Brawley and require she submit proof of successful completion of the following two NCSBN courses within 60 days of Order entry: *Ethics of Nursing Practice* and *Professional Accountability and Legal Liability for Nurses*. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Brawley unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Brawley within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

Ms. Kleiner joined the meeting for presentation of a case at probable cause.

PRESENTED FOR CLOSURE/ADVICE:

CLOSED MEETING: Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 1:00 P.M. for the purpose of deliberation regarding case disposition. Additionally, Mr. Traynham moved that Ms. Kleiner attend the closed meeting because her presence in the closed meeting is deemed necessary, and her presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:20 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

An investigative report concerning 1 registered nurse was reviewed.

ACTION: Mr. Traynham moved that the above individual should be scheduled for an informal conference. The motion was seconded and carried unanimously.

Ms. Kleiner left the meeting.

CONFERENCES
SCHEDULED:

Glenda Houtz, LPN 0002-032001

Ms. Houtz did not appear. Mary Llewellyn, RN, Director of Nursing of Heritage Hall, Dillwyn, Virginia and Angela Moore, Administrator of Heritage Hall, Dillwyn, Virginia attended.

CLOSED MEETING: Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 1:08 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Houtz. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed

meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:16 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to offer Ms. Houtz a Consent Order for indefinite suspension of her license to practice as a practical nurse in Virginia. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Houtz and the Board.

CONFERENCES
SCHEDULED:

Elizabeth Cieslinski, RN Multistate Privilege 0028-000077
Ms. Cieslinski did not appear.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 1:20 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Cieslinski. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:30 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an Order of reprimand to Ms. Cieslinski and require she submit proof of successful completion of the following three NCSBN courses within 60 days of Order entry: *Nurse Practice Act*; *Medication Errors: Detection and Prevention*; and *Documentation: A Critical Aspect of Client Care*. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Cieslinski unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Cieslinski within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Robin Vaden, LPN 0002-081832
Ms. Vaden appeared.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 2:17 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Vaden. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:26 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an Order of reprimand to Ms. Vaden and require she submit proof of successful completion of the following NCSBN course within 60 days of Order entry: *Sharpening Critical Thinking Skills*. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Vaden unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Vaden within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Carolyn Quayle, RN 0001-140536
Ms. Quayle appeared.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(7) of the

Code of Virginia at 2:40 P.M. for the purpose of deliberation to consider a request for a continuance in the matter of Ms. Quayle. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:50 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

The continuance request was denied. Ms. Quayle was given 30 minutes to review the exhibit information, and the informal conference resumed at 3:30 P.M.

CLOSED MEETING: Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 4:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Quayle. Additionally, Mr. Traynham moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:36 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Traynham moved to issue an Order to place Ms. Quayle on indefinite probation for not less than 2 years employment as a professional nurse in Virginia.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Quayle unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Quayle within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 4:44 P.M.

A handwritten signature in black ink, reading "Gloria Mitchell". The signature is written in a cursive style with a large, looping "M".

Gloria D. Mitchell, R.N., M.S.N., M.B.A.
Deputy Executive Director