

**VIRGINIA BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY
SPECIAL CONFERENCE COMMITTEE MINUTES
DEPARTMENT OF HEALTH PROFESSIONS
BOARD ROOM 3
HENRICO, VA
APRIL 21, 2026**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Audiology and Speech-Language Pathology (“Board”) was convened on April 21, 2026, at 1:02 p.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 3, 9960 Mayland Drive, Henrico, Virginia 23233.
- MEMBERS PRESENT:** Melissa McNichol, Au.D, CCC-A, Chairperson
Laura Vencill, MS, CCC-SLP, Committee Member
- STAFF PRESENT:** Claire Foley, Deputy Executive Director
Heather Pote, Sr. Discipline Case Specialist
Christine Corey, Esq., Sr. Adjudication Specialist,
Administrative Proceedings Division
- MATTER SCHEDULED:** **Britney Spells, Speech-Language Pathologist
Case 248447**
- DISCUSSION:** Ms. Spells appeared before the Committee in accordance with a Notice of Informal Conference dated March 20, 2026, to inquire into allegations that she may have violated certain laws and regulations governing the practice of Audiology and Speech-Language Pathology in Virginia. Ms. Spells was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Ms. Spells.
- CLOSED SESSION:** Ms. Vencill moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding **Britney Spells, Speech-Language Pathologist**. Additionally, Ms. Vencill moved that Ms. Foley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENE:** Ms. Vencill moved that the Committee certify that it

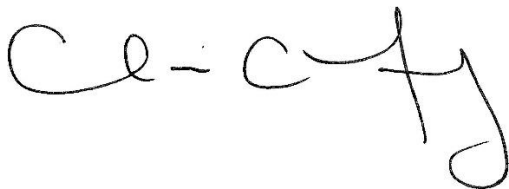
heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

DECISION:
Case No. 248447

Ms. Vencill moved that the Committee issue an Order for a reprimand and a \$500.00 monetary penalty to Ms. Spells. The motion was seconded and carried unanimously.

The hearing concluded at 1:45 p.m.

A handwritten signature in black ink, appearing to read 'C. C. Foley', written in a cursive style.

Claire C. Foley, Deputy Executive Director