



Virginia Cybersecurity Planning Committee
October 30, 2024 - 10:00 a.m.
7235 Beaufont Springs Dr, Mary Jackson Boardroom,
Richmond, VA, 23225



Committee contact address: cybercommittee@vita.virginia.gov

Call to Order:

A meeting of the Virginia Cybersecurity Planning Committee was called to order at 10:01 am.

Presiding:

Michael Watson, Committee Chair, Chief Information Security Officer, Virginia IT Agency

Members Present In-Person:

Diane Carnohan, Chief Information Security Officer, Virginia Department of Education
Brenna R. Doherty, Chief Information Security Officer, Department of Legislative Automated Systems
Charles Huntley, Director of Technology, County of Essex
Ken Pfeil, Chief Data Officer, Commonwealth of Virginia
Michael Dent, Chief Information Security Officer, Fairfax County Department of Information Technology
Charles DeKeyser, Major, Virginia Army National Guard
Derek M. Kestner, Information Security Officer, Supreme Court of Virginia
Uma Marques, Information Technology Director, Roanoke County Government
Wesley Williams, Executive Director of Technology, Roanoke City Public Schools
Lisa Walbert, Deputy Secretary of Public Safety and Homeland Security

Members Participating Remotely:

Beth Burgin Waller, Chair, Cybersecurity and Data Privacy Practice, Woods Rogers Vandeventer Black
Robbie Coates, Director, Grant Management and Recovery, VDEM
Glendon Schmitz, Chief Information Security Officer, Department of Behavioral Health and Developmental Services

Ms. Burgin Waller participated remotely because her principal residence is more than 60 miles from the meeting location. Mr. Coates participated remotely due to work related reasons. Mr. Schmitz participated remotely due to personal reasons.

Members Not Present:

Brandon Smith, Chief Information Officer, Department of Elections

Staff Present:

Mary Fain, Program Manager, Virginia IT Agency
Erica Bland, Manager, IT Security Governance and Compliance, Virginia IT Agency
Joshua Heslinga, Director, Legal & Legislative Services, Virginia IT Agency
Patrick Disney, Coordinator Legal & Legislative Services, Virginia IT Agency
Sam Taylor, PR & Marketing Specialist, Virginia IT Agency
Mylam Ly, Legal Compliance & Policy Specialist, Virginia IT Agency
Trey Stevens, Deputy Chief Information Security Officer, Virginia IT Agency
Joshua Reynolds, Assistant Attorney General, Office of the Attorney General

Review of Agenda:

Mr. Disney provided an overview of the agenda and corresponding items in the digital meeting packets.

Approval of Minutes:

The August 21 and September 18 meeting minutes were displayed on the screen. Upon a first motion by Mr. Pfeil and duly seconded by Mr. Williams for the August 21 meeting minutes and a second motion by Mr. DeKeyser and duly seconded by Ms. Walbert for the September 18 meeting minutes. The committee unanimously voted to adopt the August 21 and September 18 meeting minutes.

Presentation on Assessment Data

Ms. Fain gave a project update and financial update.

Ms. Fain began the presentation by providing the committee with an update on grant spending to date. The current spend for program year one M&A is \$129k spent, primarily for staffing. The full M&A amount is allocated. The amount allocated for statewide projects is \$552k, with \$162K left to allocate. The local passthrough allocated amount is \$1.9M with \$1.9M left to allocate for additional projects. Program year two available funds for allocation are \$1.4M for statewide projects and \$8.7M for local passthrough grants. All program year two M&A funds are allocated.

Ms. Fain continued the report by informing the committee that at the conclusion of the Cybersecurity Plan Capability Assessment Project, 67% of project funds went to rural communities, exceeding the grant requirements by 37%.

The report continued by providing an overview of participating locality characteristics. Locality participants are nearly even split between public school districts and local government, geographically almost the entire state has participating entities, and there is a mix of rural vs non-rural and mixed (both multicounty coverage with rural/non-rural) entities participating.

The impact of capability improvements by rural vs. non-rural have no significant differences noted. The impact of capability improvements by VDEM region had no surprises, Region 4 is on lower end, 7 and 5 (Northern Virginia and the Hampton Roads region) are higher. The implementation model across

all goals and implementation services had no significant differences between assessor recommendations and locality preferences.

Across all goals, the likelihood of success is 70% (most goals and sub-objectives had at least ~70% success likelihood). 90% of goals are recommended by assessors and localities are interested in improving. 70% of localities will require new funding to close goal and associated objective gaps.

Discussion on Allocation of Year One & Year Two Spending

Mr. Watson led a discussion on funds available for allocation across years one and two of the grant program, noting that a total of \$10.7M is currently available for local passthrough and \$1.4M for statewide project allocation.

Mr. Watson then turned the committee's attention to the statewide project allocation and recommended projects. He noted that locality SOC RFP work is underway, with a goal of beginning the service standup as early as possible in 2025. Mr. Watson outlined an approach for the statewide funds that included continuing to pursue the establishment of a locality SOC service, authorizing the work necessary to establish a locality SOC.

With respect to local funding, Mr. Watson then presented three options for prioritizing spending for remaining 2022 funds and all of 2023 funds. Option 1 prioritized those goals and objectives with the lowest current state score. The second option prioritized those goals and objectives with the greatest opportunity for improvement. The third option proposed a blended approach, considering those goals/objectives with improvement areas, those that support a locality's participation in a SOC, and those that complemented prioritized objectives. It also considered those objectives that may prove more complex than their improvements warranted. (More information about these options is found in the publicly posted meeting materials.)

After discussion, the committee voted on motions:

- 1) A motion by Mr. Pfeil and seconded by Ms. Carnohan to authorize the Chair, acting in accordance with the requirements of the program and applicable law, to obtain, commit, and spend as much of the year 1 state funds (the 15%) as are necessary to establish and maintain a SOC for Virginia public bodies. The vote was unanimous with no objections nor abstentions.
- 2) A motion by Mr. Kestner and seconded by Mr. Williams to authorize the Chair, acting in accordance with the requirements of the program and applicable law, to obtain, commit, and spend as much of the year 2 state funds (the 15%) as are necessary to establish and maintain a SOC for Virginia public bodies. The vote was unanimous with no objections nor abstentions.
- 3) A motion by Ms. Doherty and seconded by Mr. Pfeil for fiscal year 2022 and 2023 local funds, authorizing the Chair, acting in accordance with the requirements of the program and applicable law, to adopt the areas presented in Option 3 as the scope for future projects. It was a unanimous vote with no objections or abstentions.
- 4) A motion by Mr. DeKeyser seconded by Ms. Carnohan to establish the following as prerequisites for a Virginia public body to receive local funds under the program and further move that the Committee authorize the Chair to waive, modify, or remove these

prerequisites if necessary for compliance with the requirements of the program or applicable law: federal requirements/prerequisites, participation in the assessments projects or completion of an equivalent assessment, and that entities either choose a full service model or engage in necessary future resource planning if seeking a lesser level of services (such as implementation services only). The vote was unanimous with no objections or abstentions.

Public Comment Period:

There was one commenter from local government.

Other Business:

Mr. Watson opened the floor for other business. Mr. Watson emphasized there might not be a need for a November meeting. The December meeting will be planned and noticed as fully virtual.

Adjourn

Upon a motion by Mr. Pfeil and seconded by Ms. Carnohan, the meeting was adjourned at 11:49 am.