

BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS

Tuesday, November 19, 2024 - 10:00 a.m.
1st Floor – Training Room

Department of Professional and Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233

Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses and enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. ADMINISTRATIVE MATTERS

- a. Approval of Agenda
- b. Approval of Minutes:
 - i. August 29, 2024, Board for Waste Management Facility Operators draft meeting minutes.

III. PUBLIC COMMENT PERIOD ***FIVE MINUTE PUBLIC COMMENT, PER PERSON***

IV. CASE FILES - None

V. EDUCATION

- a. Examination Updates
 - i. Examination Statistics

VI. NEW BUSINESS

- a. Regulatory Update
- b. General Regulatory Review Update
- c. Fee Amendment

VII. OTHER BUSINESS

- a. Executive Director Report

VIII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

IX. ADJOURNMENT

NEXT MEETING SCHEDULED FOR THURSDAY, JANUARY 30, 2025

- ❖ *Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.*
- ❖ *Five-minute public comment, per person, with the exception of any open disciplinary or application file.*
- ❖ *Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.*
- ❖ *The Department fully complies with the Americans with Disabilities Act.*

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS

MINUTES OF MEETINGS

The Board for Waste Management Facility Operators met on August 29, 2024, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, 23233.

The following members of the board were present:

Wade Bailey
Joshua Byerly
Donald Lawhorne, Vice Chair
Ellen Thacker, Chair
Matthew Terrell
Brent Williams
Jason Williams

DPOR staff present for all or part of the meeting included:

Brian P. Wolford, Director
Jeb Wilkerson, Special Assistant to the Director
Steve Kirschner, Licensing and Regulatory Programs Division Deputy Director
Marjorie King, Executive Director
Joseph Haughwout, Regulatory Affairs Manager
Cameron Parris, Regulatory Operations Administrator
Rachel Harris, Administrative Coordinator

Elizabeth Peay of the Office of the Attorney General was in attendance.

Ms. Thacker, Chair, finding a quorum of the Board present, called the meeting to order at 9:58 a.m.

Call to Order

Ms. King advised the board of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Lawhorne moved to approve the agenda as presented. Mr. Byerly seconded the motion which was unanimously approved by: Bailey, Byerly, Lawhorne, Thacker, Terrell, B. Williams, and J. Williams.

**Approval of
Agenda**

Mr. Terrell moved to approve the minutes of the April 4, 2024, Board meeting. Mr. J. Williams seconded the motion which was unanimously approved by: Bailey, Byerly, Lawhorne, Thacker, Terrell, B. Williams, and J. Williams.

**Approval of
Minutes**

There were no members of the public present to address the Board.

**Public
Comment
Period**

Mrs. Parris provided the Board with a regulatory action update.

**Regulatory
Update**

Mr. Haughwout presented the Board with draft proposed amendments to the Waste Management Facility Operators Regulations, for review and consideration.

**General
Regulatory
Reduction
Initiative**

After a thorough review, Mr. Haughwout asked the Committee to consider adopting the draft proposed amendments as amended.

Mr. Lawhorne moved to accept the proposed amendments as amended. Mr. J. Williams seconded the motion which was unanimously approved by: Bailey, Byerly, Lawhorne, Thacker, Terrell, B. Williams, and J. Williams.

Mrs. Parris provided the Board with the public comments received regarding the Board's closed-book examination.

Mr. Lawhorne moved to accept the closed-book examination response drafted by Mrs. Parris. Mr. Byerly seconded the motion which was unanimously approved by: Bailey, Byerly, Lawhorne, Thacker, Terrell, B. Williams, and J. Williams.

Ms. King provided the Board with examination statistics.

After review and discussion, Mr. Lawhorne moved to reinstate the open-book examinations. Mr. Bailey seconded the motion which was approved by: Bailey, Byerly, Lawhorne, Terrell, B. Williams, and J. Williams. Ms. Thacker opposed the motion.

Ms. King provided an update of the Board's current application, email, and licensing statistics.

Ms. King reminded the Board members of the upcoming Board Member Training Conference being held at Great Wolf Lodge in Williamsburg, VA, on October 10th and 11th.

Ms. King provided the Board with the most recent financial statements for informational purposes.

Ms. King reminded the Board members to complete and return their conflict-of-interest forms and travel vouchers.

Ms. King reminded the Board that the next scheduled meeting date is November 7, 2024.

There being no further business, the meeting was adjourned at 11:24 a.m.

**General
Notice:
Closed-book
Exams:
Comments
Received**

**Examination
Statistics**

**Executive
Director
Report**

**Board
Member
Training
Conference –
October 10th
& 11th**

**Board
Financial
Statements**

**Complete
Conflict of
Interest
Forms and
Travel
Vouchers**

**Future
Meeting
Dates**

Adjourn

Donald Lawhorne, Vice Chair

Brian P. Wolford, Director

Draft

Board for Waste Management Facility Operators

Update on Regulatory Actions – 18 VAC 155-20

(as of October 28, 2024)

Action: Fee Amendment

Current Stage: Proposed

- Published to the Virginia Register on 8/26/2024. The 60-day public comment period concluded on 10/25/2024. No comments were received. A public hearing was held on 10/1/2024. No comments were received.

Next Step: Final

- Board to review and consider adoption of final regulation.

Action: General Regulatory Reduction Initiative

Current Stage: Proposed

- Executive Branch review complete.
- Published to the Virginia Register 8/12/2024. The 60-day public comment period concluded on 10/11/2024. No comments were received. A public hearing was held on 9/3/2024. No comments were received.

Next Step: Final

- Board to review and consider adoption of final regulation.