

BOARD FOR CONTRACTORS BOARD MEETING

The Board for Contractors met on Tuesday, **December 10, 2024**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

The members indicated below were present. All members present were qualified to vote, except where a specific reason for disqualification is stated. There are sixteen (16) members on this board, in which nine (9) constitutes a quorum pursuant to §54.1-1102.

Board member(s) present for the meeting:

Caitlin King, Chair
Wiley “Bif” Johnson, Vice-Chair
Basil Crider
James Spencer
Nathan Trice
Doug Lowe
Ralph Costen
Francis McGonegal
Donald Groh
Taylor Brannan
Andrew Comstock
Mary Anne Holbrook
Kerry Yoakum

Board member(s) absent from the meeting:

Jerry Heinline
Rudolph Burwell

Joshua Laws, Board Counsel, was present at the meeting.

Fernando Espinoza, Board Liaison, was not present at the meeting.

Staff members present for all or part of the meeting:

Brian P. Wolford, Agency Director
Jeb Wilkinson, Chief Deputy Director
Steve Kirschner, LRPD Deputy Director
Tom Payne, CID Deputy Director
Marjorie King, Executive Director
Stephanie Keuther, Assistant Executive Director
Joe Haughwout, Regulatory Affairs Manager
Mary Charity, Licensing Operations Administrator
Cameron Parris, Regulatory Operations Administrator

1. **Chair, King** called the December 10, 2024, Board for Contractors Meeting to order at 10:07 A.M.
Chair, King declared a quorum of Board members to be in attendance.

**Call
To Order**

2. **Marjorie King, Executive Director** reviewed the emergency egress procedures with the Board and members of the public.

**Emergency
Egress**

Mr. Spencer made a motion, seconded by Mr. McGonegal, to adopt the agenda of the December 10, 2024, Board for Contractors meeting.

**Approval of the
Agenda**

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mr. Spencer made a motion, seconded by Mr. Crider, to approve the draft minutes of the October 22, 2024, Board for Contractors meeting as presented.

Minutes

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

3. Public Comment

**Public
Comment**

Chair, King opened the public comment period of the meeting.

James Ferrell addressed the Board regarding the Consumer Policy.

Daile Diaz informed the Board many contractors are not using contracts.

Jason Ascher with Mid Atlantic Pipe Trades informed the Board they are in support of the fee increase and hopes a portion of the funds will be allocated to enforcement efforts.

Paige Pruett addressed the Board.

Hi

My name is Paige Pruett.

I am here today to request you reinstate case #2024-01137 and thoroughly investigate.

I realize this may not seem like the proper way to make this request or raise a concern. And, I realize from your position, you have to believe that there is a process and staff, so it is tempting to dismiss people like me who come here and make public comments. But PLEASE do not.

I thought about portraying this as a timing issue that was not anyone's fault thinking you might be more open to that. While there is some element of that—I would be lying if I told you that I believed all this was just a series of independent, innocent mistakes from an awkward timing and sequence. There are numerous problems that can only be addressed at your level, really in connection with the APELSCIDA Board.

If you ever worried that there are two tiers of justice within DPOR, this case proves that there is.—unless you put a stop to it.

So, the Board is the last stop, at least within DPOR, so I am here today to give this Board the opportunity to intervene. And I know it is hard because you don't know me...and I only have 5 minutes in this meeting, so I first have to convince you that I am worth listening to and to give you some examples that will keep you up at night.

So let me start with the first part because the second part is easy. I truly appreciate what a massive undertaking this board has. Far tougher and more volume than other boards. At the same time, if this Board cannot act in this case, then there is no point.

I want you to understand that I went through the process—

--I filed complaints—actually three because the builder, in coordination with at least two other professionals, built a garage so as to encroach by two FEET (and that is two feet at a back corner where it was obvious). There were other code and zoning violations as well.

--in fact, the screw up was of such a nature that the City staff could not fix it --- it took an SUP from City Council, which is evidence of per se negligence.

--DPOR Staff found a way to ignore all the evidence. And on one claim where the evidence of fire code violations and admissions were too overwhelming to ignore, Staff just changed my claim to be that the fire code violations were not abatedand then said they were abated. Problem---it was not fully abated ---but DPOR never asked.

--investigator calls to tell me DPOR made an insufficient evidence finding; stunned silence when I ask how given the SUP is per se evidence of negligence; stutters to try to defend the decision; and then goes on to tell me that DPOR will intentionally withhold the Board information from the file-----improper but I knew why---because they knew I would FOIA it...and I contacted the Board member on the engineer's case—politely, professionally, because he missed something critical; mind you, this is the case, that is going to a Consent Order at the next APELSCIDA Board meeting in which I can hand you right now undisputable proof that a sealed report was backdated and false ---and that is just one issue—so staff was mad....maybe the Board member was mad...but literally, the screening processed missed an egregious situation

--so I FOIA the file ---except DPOR intentionally withheld at least one document collected and relied on through the investigation --- -so good news, I got some info, bad news was weeks more fighting with Staff and referring the issue to FOIA Council

---let's get back to the timeline issue.

--DPOR drops the builder case, but the surveyor case continues (and the engineer case has not been revived yet)

--*months* later, well after the builder case is closed and without my knowledge, DPOR enters into a Consent Order with the surveyor who admits things like

----he altered the as built to remove the garage entirely at the direction of the builder--that is one way to fix a zoning violation---

--we also learn that the encroachment was planned by the builder from the beginning---this was BIG news—and contrary to what was told to the neighbors, public, planning commission and city council to get the SUP

--I was reaching out to the Exec Director—not in an attempt to bypass Ms. King, but because I did not appreciate her role until later

--So, by this point, this Board had dropped the builder case, and APELSCIDA had given the surveyor a slap on the wrist (and missed or ignored several additional infractions), so I FOIA everything and go through it all

--I submit an appeal of the original insufficient evidence finding for the builder and the surveyor consent order for various mistakes in each of those

--I separately submit a new case for each the builder and surveyor --- new allegations and new information on the original allegations
-- DPOR defies its normal intake process, intercepts the new cases, and in the dark of night in a meeting that did not apparently include either Board-- denies both appeals and rejects out of hand both new cases ---but doesn't provide evidence of who made that decision
--I reach out to Ms. King and she refuses to engage
--So, I am here.
So I tried to mention some egregious things along the way, but it hard to pick the worst. Is directing the surveyor to alter the as built more offensive than knowingly using the false as built? Does it matter to you that the builder continuously – both directly and through consultants---claimed this was all a mistake when it actually planned the encroachment and directed the staking ? or submitted multiple false filings with the city to get permits, CO, and final inspection so that literally you as professionals have to admit it is possible for two structures that have both zoning and code violations could get all the way through and be approved despite the involvement of at least 3 licensed professionals? Does it matter to you, that to this day, we still don't know where the house actually sits because the front setback ---yet another potential violation itself, but astounding to say out loud. Or do you understand the importance of drainage in the City such that you are bothered by the flagrant land disturbance violations. Take your pick. But please help.

With no one else wishing to come forward, Chair, King closed the public comment period of the meeting.

4. Case Files

Prima Facie Recovery Fund Cases

**Prima Facie
Recovery Fund
Cases**

In the matter of Prima Facie Recovery Fund File Number 2024-02084, Warren Zabloudil (Claimant) and Inner Harbor Logistics LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2024-02084
Warren
Zabloudil
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Johnson made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$14,375.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Recovery Fund File Number 2025-00256, Sheena McGlothlin (Claimant) and Steven Jewell Masonry Inc. (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-00256
Sheena
McGlothlin
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Johnson made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the revised Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim does meet the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$7,400.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Recovery Fund File Number 2025-00771, Julie Clark (Claimant) and Danny C Brinkley dba 3-D Unlimited Design (Regulant), the board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-00771
Julie Clark
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative. **After discussion, Mr. Johnson made a motion, seconded by Mr. Spencer,** to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim does meet the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$3,162.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Recovery Fund Case Files - None

Recovery Fund
Case Files

Licensing Cases Files

Licensing Cases
Files

File Number
2024-02415

In the matter of License Application, File Number 2024-02415, Garcia and Sons Concrete Contracting LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**Garcia and
Sons Concrete
Contracting
LLC**

Jose O. Carneiro, Jr., on behalf of Garcia and Sons Concrete Contracting LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to deny the application for a Class B Contractor License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of License Application, File Number 2024-02542, Page Improvements, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-02542
Page
Improvements,
LLC**

Curtis T. Page, on behalf of Page Improvements, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class A Contractor License contingent upon Page's completion of the Board's remedial education class within one hundred twenty (120) days of the Board's decision.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of License Application, File Number 2024-02575, Pennix Plumbing, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-02575
Pennix
Plumbing, LLC**

Stewart D. Pennix, on behalf of Pennix Plumbing, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class C Contractor License contingent upon Pennix completing the remedial education course offered by the Board within one hundred twenty (120) days of the Board's decision.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-02648
Pro Tech
Siding
Incorporated

In the matter of License Application, File Number 2024-02648, Pro Tech Siding Incorporated. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

Darren C. Wilson, on behalf of Pro Tech Siding Incorporated (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class C Contractor License contingent upon the Board's receipt of a contract that complies with the Board's regulations within ninety (90) days of the Board's decision.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-02651
Pine Dell
Excavation,
LLC

In the matter of License Application, File Number 2024-02651, Pine Dell Excavation, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

Christopher Gill, on behalf of Pine Dell Excavation, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class A Contractor License with the applicant needing to add the H/H specialty classification.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-02661
William Ray
Meinsen

In the matter of License Application, File Number 2024-02661, William Ray Meinsen. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

William Ray Meinsen (Applicant) participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Journeyman Electrician Tradesman License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-02715
Loudoun Home
Pro, LLC

In the matter of License Application, File Number 2024-02715, Loudoun Home Pro, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

Yvon Julien, on behalf of Loudoun Home Pro, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to deny the application for a Class A Contractor License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2025-00027
Reliable Home
Solutions 757,
LLC

In the matter of License Application, File Number 2025-00027, Reliable Home Solutions 757, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

Daniel C. Tuck, on behalf of Reliable Home Solutions 757, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class A Contractor License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number

In the matter of License Application, File Number 2025-00028, CMF Services LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**2025-00028
CMF Services
LLC**

Christopher Michael Farag and Walter Ryan Matzuk, on behalf of CMF Services LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class A Contractor License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of License Application, File Number 2025-00063, GoodPWR, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00063
GoodPWR,
LLC**

Lee Ryan Hatley, on behalf of GoodPWR, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for a Class A Contractor License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of License Application, File Number 2025-00111, CleanStone Construction, LLC. The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00111
CleanStone
Construction,
LLC**

William Suitt, the current member of Responsible Management, and to Zachary Ruble, the proposed member for Responsible Management, on behalf of CleanStone Construction, LLC (Applicant), participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the application for Change of Responsible Management, for its existing Class A Contractor License based upon the record and recommendation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

DISCIPLINARY CASES & RATIFICATION OF CONSENT ORDERS

Disciplinary Case File

Disciplinary Case File

In the matter of Disciplinary File Number 2024-01162, JR General Construction Inc., the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01162
**JR General
Construction
Inc.**

Presiding Board Member Heinline was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference.

The Regulant attended the Board meeting and requested to reconvene the Informal Fact Finding Conference.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Groh, to remand the file to the Adjudication Section for the purpose of reconvening the Informal Fact-Finding Conference to allow JR General Construction Inc. to provide testimony.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Disciplinary File Number 2023-01352, Lighthouse Construction & Development LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2023-01352
**Lighthouse
Construction &
Development
LLC**

Presiding Board Members Costen and Brannan were not present, did not participate in the discussion, and did not vote.

Kelly Heitzer and William Heitzer, on behalf of Lighthouse Construction & Development LLC (Regulant), participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

On December 3, 2024, the Regulant submitted a written request to reconvene an Informal Fact Finding Conference so that the Regulant can submit additional information it would like the Board to consider.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to remand the file to the Adjudication Section for the purpose of reconvening the Informal Fact-Finding Conference to allow Lighthouse Construction & Development LLC to provide additional information.

The motion was approved with a vote of 11-0-2. Ayes: King, Johnson, Lowe, Trice, Spencer, Groh, Crider, McGonegal, Comstock, Holbrook, and Yoakum. **Nays:** None. **Abstain:** Costen and Brannan. **Absent:** Burwell and Heinline.

In the matter of Disciplinary File Number 2024-01217, Heisey Home Solutions LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01217
Heisey Home
Solutions LLC

Presiding Board Member Costen was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference in person, by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Heisey Home Solutions LLC violated the following:

Count 1: 18 VAC 50-22-260.B.8

Count 2: 18 VAC 50-22-260.B.17

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Costen. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$400.00 and Remedial Education

Count 2: \$1,500.00 and Remedial Education

Total: \$1,900.00

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Costen. **Absent:** Burwell and Heinline.

In the matter of Disciplinary File Number 2024-02817, Clifton Electric LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number

Presiding Board Member Costen was not present, did not participate in the discussion, and did not vote.

Beninno Saul Guzman Lopez, on behalf of Clifton Electric LLC (Regulant), participated in the Informal Fact-Finding Conference.

The Regulant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Clifton Electric LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.19 (three (3) counts)**
- Count 2: 18 VAC 50-22-260.B.17**
- Count 3: 18 VAC 50-22-260.B.29**

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Costen. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$850.00 and Remedial Education**
- Count 2: \$850.00 and Remedial Education**
- Count 3: \$750.00 and Remedial Education**

Total: \$2,450.00

The motion was approved with a vote of 11-1-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Groh, Crider, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** McGonegal. **Abstain:** Costen. **Absent:** Burwell and Heinline.

In the matter of Disciplinary File Number 2023-01408, Marlowe's We Care Co Inc., the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2023-01408
Marlowe's We
Care Co Inc.

Presiding Board Members Johnson and Lowe were not present, did not participate in the discussion, and did not vote.

Scott Marlowe, on behalf of Marlowe's We Care Co Inc. (Regulant), participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Marlowe’s We Care Co Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.5**
- Count 3: 18 VAC 50-22-260.B.33**
- Count 4: 18 VAC 50-22-260.B.25**

The motion was approved with a vote of 11-0-2. Ayes: King, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Johnson and Lowe. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
- Count 2: \$1,500.00 and Remedial Education**
- Count 3: \$850.00 and Remedial Education**
- Count 4: \$1,050.00 and Remedial Education**

Total: \$3,800.00

The motion was approved with a vote of 11-0-2. Ayes: King, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Johnson and Lowe. **Absent:** Burwell and Heinline.

In the matter of Disciplinary File Number 2023-02440, Faraci Homes LLC, dba New Line Construction Group, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2023-02440
Faraci Homes
LLC, dba New
Line
Construction
Group**

Presiding Board Member Groh was not present, did not participate in the discussion, and did not vote.

Joseph Faraci, on behalf of Faraci Homes LLC, dba New Line Construction Group (Regulant), participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Faraci Homes LLC, dba New Line Construction Group violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.31**

As to Count 3, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Groh. **Absent:** Burwell and Heinline.

Priors

On March 7, 2017, Faraci Homes LLC dba New Line Construction Group was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to obtain change orders. Consent Order 2017-00096 resulted in a fine of \$1,100, \$150 in Board Cost, and assignment to Remedial Education. Compliance was obtained on March 24, 2017.

On December 7, 2021, Faraci Homes LLC dba New Line Construction Group was found in violation of the Board for Contractor Regulations for failure to obtain change orders. Consent Order 2020-00062 resulted in a fine of \$500, \$150 in Board Cost, and assignment to Remedial Education. Compliance was obtained on March 10, 2022.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$2,500.00 and Remedial Education
Count 2: \$450.00 and Remedial Education

Total: \$2,950.00

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Groh. **Absent:** Burwell and Heinline.

In the matter of Disciplinary File Number 2024-01247, T&S Homebuilders LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Member Trice was not present, did not participate in the discussion, and did not vote.

Justin Tadlock, on behalf of T&S Homebuilders LLC (Regulant), and Louise T. Gitcheva and Mark Graham (Counsel) participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Counsel for T&S Homebuilders LLC requested a continuance by email.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the request for continuance to the March 11, 2025, Board meeting.

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Trice. **Absent:** Burwell and Heinline.

File Number
2024-01247
T&S
Homebuilders
LLC

In the matter of Disciplinary File Number 2024-01295, T&S Homebuilders LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-01295
T&S
Homebuilders
LLC**

Presiding Board Member Trice was not present, did not participate in the discussion, and did not vote.

Justin Tadlock, on behalf of T&S Homebuilders LLC (Regulant), and Louise T. Gitcheva and Mark Graham (Counsel), participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Counsel for T&S Homebuilders LLC requested a continuance by email.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to approve the request for continuance to the March 11, 2025, Board meeting.

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Trice. **Absent:** Burwell and Heinline.

Prima Facie Disciplinary Cases

**Prima Facie
Disciplinary
Cases**

In the matter of Prima Facie Disciplinary File Number 2023-00361, The Morgan Family Investment Group LLC, dba Morgan Construction Partners, Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2023-00361
The Morgan
Family
Investment
Group LLC,
dba Morgan
Construction
Partners, Inc.**

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

The Morgan Family Investment Group LLC, dba Morgan Construction Partners, Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that The Morgan Family Investment Group LLC, dba Morgan Construction Partners, Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.15

Count 2: 18 VAC 50-22-260.B.31

Count 3: 18 VAC 50-22-260.B.5

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Crider. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$1,450.00, Remedial Education, and License Revocation

Count 2: \$450.00 and Remedial Education

Count 3: \$1,500.00 and Remedial Education

Total: \$3,400.00

The motion was approved with a vote of 12-0-1. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** Crider. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2023-02322, The Morgan Family Investment Group LLC, dba Morgan Construction Partners, Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Morgan Family Investment Group LLC, dba Morgan Construction Partners, Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that The Morgan Family Investment Group LLC, dba Morgan Construction Partners, Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.8

Count 2: 18 VAC 50-22-260.B.31

Count 3: 18 VAC 50-22-230.B

Count 4: 18 VAC 50-22-260.B.13

Count 5: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

File Number
2023-02322
The Morgan
Family
Investment
Group LLC,
dba Morgan
Construction
Partners, Inc.

Count 1: \$400.00 and Remedial Education
Count 2: \$450.00 and Remedial Education
Count 3: \$600.00 and Remedial Education
Count 4: \$1,400.00, Remedial Education, and License Revocation
Count 5: \$1,700.00, Remedial Education, and License Revocation

Total: \$4,550.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-00642, Ardeku Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-00642
Ardeku Inc.

Ardeku Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Ardeku Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.8
Count 2: 18 VAC 50-22-210

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$400.00 and Remedial Education
Count 2: \$550.00 and License Revocation

Total: \$950.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-00844, Majestic Homes, Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the

File Number

Recommendation.

Majestic Homes, Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Majestic Homes, Inc. violated the following:

Count 1: 18 VAC 50-22-210

Count 2: 18 VAC 50-22-220.C

Count 3: 18 VAC 50-22-260.B.8

Count 4: 18 VAC 50-22-260.B.9

Count 5: 18 VAC 50-22-260.B.14

Count 6: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$550.00, Remedial Education, and License Revocation

Count 2: \$500.00, Remedial Education, and License Revocation

Count 3: \$400.00 and Remedial Education

Count 4: \$450.00 and Remedial Education

Count 5: \$1,850.00, Remedial Education, and License Revocation

Count 6: \$1,700.00, Remedial Education, and License Revocation

Total: \$5,450.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-00981, D. Fuentes Painting LLC, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-00981
D. Fuentes
Painting LLC

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

D. Fuentes Painting LLC (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that D. Fuentes Painting LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.11**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-260.B.31**
- Count 4: 18 VAC 50-22-260.B.27**
- Count 5: 18 VAC 50-22-260.B.27**
- Count 6: 18 VAC 50-22-260.B.27**
- Count 7: 18 VAC 50-22-260.B.27**
- Count 8: 18 VAC 50-22-260.B.33**
- Count 9: 18 VAC 50-22-260.B.33**
- Count 10: 18 VAC 50-22-260.B.33**
- Count 11: 18 VAC 50-22-260.B.5**

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$450.00 and Remedial Education**
- Count 3: \$450.00 and Remedial Education**
- Count 4: \$800.00 and Remedial Education**
- Count 5: \$800.00 and Remedial Education**
- Count 6: \$800.00 and Remedial Education**
- Count 7: \$800.00 and Remedial Education**
- Count 8: \$850.00 and Remedial Education**
- Count 9: \$850.00 and Remedial Education**
- Count 10: \$850.00 and Remedial Education**
- Count 11: \$1,500.00, Remedial Education and License Revocation**

Total: \$8,600.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-01068, Bedrock Development LLC, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-01068

Bedrock Development LLC (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Bedrock Development LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.29**
- Count 2: 18 VAC 50-22-260.B.29**
- Count 3: 18 VAC 50-22-260.B.29**
- Count 4: 18 VAC 50-22-260.B.29**
- Count 5: 18 VAC 50-22-260.B.29**
- Count 6: 18 VAC 50-22-260.B.29**
- Count 7: 18 VAC 50-22-260.B.29**
- Count 8: 18 VAC 50-22-260.B.29**
- Count 9: 18 VAC 50-22-260.B.29**
- Count 10: 18 VAC 50-22-260.B.29**
- Count 11: 18 VAC 50-22-260.B.31**

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Priors

On March 12, 2024, Bedrock Development LLC was found in violation of the Board for Contractor Regulations for retention or misapplication of funds and failure to obtain written change orders. Consent Order 2023-02357 resulted in a fine of \$2,200, \$150 in Board Cost, assignment to Remedial Education, and the requirement that they submit a biannual statement that they're following the regulations. Compliance has not yet been obtained due to the contractor being required to submit biannual statements that they're following the regulations.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Johnson, to increase the monetary penalty for Count 3 to \$750.00, due to prior violations of the same type and impose the following sanctions:

- Count 1: \$750.00 and Remedial Education**
- Count 2: \$750.00 and Remedial Education**
- Count 3: \$750.00 and Remedial Education**
- Count 4: \$750.00 and Remedial Education**
- Count 5: \$750.00 and Remedial Education**
- Count 6: \$750.00 and Remedial Education**
- Count 7: \$750.00 and Remedial Education**
- Count 8: \$750.00 and Remedial Education**
- Count 9: \$750.00 and Remedial Education**
- Count 10: \$750.00 and Remedial Education**
- Count 11: \$450.00 and Remedial Education**

Total: \$7,950.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-01120, Graves Design & Remodeling Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

Graves Design & Remodeling Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Graves Design & Remodeling Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.31

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education

Total: \$450.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-01584, Jami Cirotti, dba Cirotti Designs, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

Jami Cirotti, dba Cirotti Designs (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

File Number
2024-01120
Graves Design
& Remodeling
Inc.

File Number
2024-01584
Jami Cirotti,
dba Cirotti
Designs

The Board finds substantial evidence that Jami Cirotti, dba Cirotti Designs violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.31**
- Count 3: 18 VAC 50-22-260.B.15**
- Count 4: 18 VAC 50-22-260.B.27**
- Count 5: 18 VAC 50-22-260.B.27**
- Count 6: 18 VAC 50-22-260.B.13**

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
 - Count 2: \$450.00 and Remedial Education**
 - Count 3: \$1,450.00, Remedial Education, and License Revocation**
 - Count 4: \$800.00 and Remedial Education**
 - Count 5: \$800.00 and Remedial Education**
 - Count 6: \$1,400.00, Remedial Education, and License Revocation**
- Total: \$5,350.00**

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-01639, Waterline Aquatics, Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

Waterline Aquatics, Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Waterline Aquatics, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.13**

File Number
2024-01639
Waterline
Aquatics, Inc.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education
Count 2: \$1,450.00, Remedial Education, and License Revocation
Count 3: \$1,400.00, Remedial Education, and License Revocation

Total: \$3,300.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2024-01773, Cory Ryan Lewis, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

Cory Ryan Lewis (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Cory Ryan Lewis violated the following:

Count 1: 18 VAC 50-30-190.9

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$750.00, Remedial Education, and License Revocation

Total: \$750.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-01773
Cory Ryan
Lewis

In the matter of Prima Facie Disciplinary File Number 2024-02209, Jason David Pendleton, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-02209
Jason David
Pendleton

Jason David Pendleton (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Jason David Pendleton violated the following:

- Count 1: 18 VAC 50-30-190.9**
- Count 2: 18 VAC 50-30-190.15**
- Count 3: 18 VAC 50-30-190.17**

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$750.00 and License Revocation**
- Count 2: \$500.00**
- Count 3: \$800.00**

Total: \$2,050.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2025-00861, Better Built Homes Inc., the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-00861
Better Built
Homes Inc.

Better Built Homes Inc. (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Better Built Homes Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$1,700.00, Remedial Education, and License Revocation

Total: \$1,700.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2025-00988, Arlan & William Contracting LLC, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

Arlan & William Contracting LLC (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Arlan & William Contracting LLC violated the following:

Count 1: 18 VAC 50-22-260.B.28

Count 2: 18 VAC 50-22-210

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Priors
On May 9, 2023, Arlan & William Contracting LLC was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to obtain written Change Orders. Consent Order 2023-00016 resulted in a fine of \$850, \$150 Board Cost and assigned to Remedial Education. Compliance has not yet been obtained and the license remains suspended for failure to comply with the order.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

**File Number
2025-00988
Arlan &
William
Contracting
LLC**

Count 1: \$1,700.00, Remedial Education, and License Revocation
Count 1: \$550.00, Remedial Education, and License Revocation

Total: \$2,250.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Prima Facie Disciplinary File Number 2025-01003, The Painter Man LLC, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-01003
The Painter
Man LLC

The Painter Man LLC (Regulant) did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that The Painter Man LLC violated the following:

Count 1: 18 VAC 50-22-260.B.28
Count 2: 18 VAC 50-22-210

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$1,700.00, Remedial Education, and License Revocation
Count 1: \$550.00, Remedial Education, and License Revocation

Total: \$2,250.00

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Case Files

In the matter of Consent Order File Number 2023-02599, Sundecks Incorporated, t/a Post Designers & Builders Inc., the Board reviewed the Consent Order as seen and agreed to by Sundecks Incorporated, t/a Post Designers & Builders Inc.

**File Number
2023-02599
Sundecks
Incorporated,
t/a Post
Designers &
Builders Inc.**

Sundecks Incorporated, t/a Post Designers & Builders Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Sundecks Incorporated, t/a Post Designers & Builders Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Sundecks Incorporated, t/a Post Designers & Builders Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9	\$450.00
Count 2: 18 VAC 50-22-260.B.29	\$750.00
Count 3: 18 VAC 50-22-260.B.33	\$1,700.00 (two (2) violations at \$850.00 each)
Count 4: 18 VAC 50-22-260.B.31	\$450.00

Sundecks Incorporated, t/a Post Designers & Builders Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,500.00

Further, Sundecks Incorporated, t/a Post Designers & Builders Inc. agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-00143, Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus, the Board reviewed the Consent Order as seen and agreed to by Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus.

**File Number
2024-00143
Lewis Keith
Hambrick, t/a
Back Country
Builders
Foundations
Plus**

Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus, acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.33 \$850.00
Count 2: 18 VAC 50-22-260.B.29 \$1,500.00 (two (2) violations at \$750.00 each)
Count 3: 18 VAC 50-22-260.B.31 \$900.00 (two (2) violations at \$450.00 each)

Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,400.00

Further, Lewis Keith Hambrick, t/a Back Country Builders Foundations Plus agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-00315, Van Auken Design and Build Inc., the Board reviewed the Consent Order as seen and agreed to by Van Auken Design and Build Inc.

Van Auken Design and Build Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Van Auken Design and Build Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Van Auken Design and Build Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.18 \$800.00

Van Auken Design and Build Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$950.00

Van Auken Design and Build Inc agrees to provide to the Board, on a biannual basis for a period of one (1) year, and on a form acceptable to the Board, a written statement from Van Auken Design and Build Inc that Van Auken Design and Build Inc is in compliance with the regulations of the Board for Contractors.

Further Van Auken Design and Build Inc. agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-00315
Van Auken
Design and
Build Inc.

In the matter of Consent Order File Number 2024-00806, YCI Inc., the Board reviewed the Consent Order as seen and agreed to by YCI Inc.

File Number
2024-00806
YCI Inc.

YCI Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

YCI Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.18 \$850.00

YCI Inc. agrees to Board costs of **\$150.00.**

Total fines and costs of \$1,000.00

Further, YCI Inc. agrees to have a member of Responsible Management successfully complete remedial education within ninety (90) days of the effective date of this Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-00834, ELS Construction VA LLC, t/a EL Shadai Construction, the Board reviewed the Consent Order as seen and agreed to by ELS Construction VA LLC, t/a EL Shadai Construction.

File Number
2024-00834
ELS
Construction
VA LLC, t/a
EL Shadai
Construction

ELS Construction VA LLC, t/a EL Shadai Construction (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

ELS Construction VA LLC, t/a EL Shadai Construction consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.27 \$800.00

ELS Construction VA LLC, t/a EL Shadai Construction agrees to Board costs of **\$150.00**.

Total fines and costs of \$950.00

Further, ELS Construction VA LLC, t/a EL Shadai Construction agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01133, Evergreen Contractors Inc., the Board reviewed the Consent Order as seen and agreed to by Evergreen Contractors Inc.

Evergreen Contractors Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Evergreen Contractors Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Evergreen Contractors Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$900.00

Count 2: 18 VAC 50-22-260.B.31 \$900.00

Evergreen Contractors Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,950.00

In addition, for violation of Count 1, Evergreen Contractors Inc. agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, Evergreen Contractors Inc. agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-01133
Evergreen
Contractors
Inc.

In the matter of Consent Order File Number 2024-01228, Genesis's Services Corporation, the Board reviewed the Consent Order as seen and agreed to Genesis's Services Corporation.

Genesis's Services Corporation (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Genesis's Services Corporation, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Genesis's Services Corporation consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.31	\$450.00
Count 2: 18 VAC 50-22-260.B.27	\$800.00
Count 3: 18 VAC 50-22-260.B.17	\$2,600.00 (two (2) violations at \$1,300.00 each)

Genesis's Services Corporation agrees to Board costs of **\$150.00**.

Total fines and costs of \$4,000.00

In addition, for violation of Count 3, Genesis's Services Corporation agrees to revocation of its license.

Further, Genesis's Services Corporation agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01253, Professional Restoration Services Inc., the Board reviewed the Consent Order as seen and agreed to Professional Restoration Services Inc.

Professional Restoration Services Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Professional Restoration Services Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Professional Restoration Services Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9	\$450.00
Count 2: 18 VAC 50-22-260.B.33	\$850.00

Professional Restoration Services Inc. agrees to Board costs of **\$150.00**.

File Number
2024-01228
Genesis's
Services
Corporation

File Number
2024-01253
Professional
Restoration
Services Inc.

Total fines and costs of \$1,450.00

In addition, for violation of Count 1, Professional Restoration Services Inc agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18VAC 50-22-260.B.9.

Further, Professional Restoration Services Inc. agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01267, Starr General Contracting LLC, the Board reviewed the Consent Order as seen and agreed to by Starr General Contracting LLC.

Starr General Contracting LLC (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Starr General Contracting LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Starr General Contracting LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.27 \$800.00
Count 2: 18 VAC 50-22-260.B.6 \$900.00

Starr General Contracting LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,850.00

Further, Starr General Contracting LLC agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01388, Ricardo Ernesto Amaya Cortez, t/a RRE Construction, the Board reviewed the Consent Order as seen and agreed to by Ricardo Ernesto Amaya Cortez, t/a RRE Construction.

File Number
2024-01267
Starr General
Contracting
LLC

File Number
2024-01388

Ricardo Ernesto Amaya Cortez, t/a RRE Construction (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Ricardo Ernesto Amaya Cortez, t/a RRE Construction

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Ricardo Ernesto Amaya Cortez, t/a RRE Construction, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Ricardo Ernesto Amaya Cortez, t/a RRE Construction consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.8 \$400.00

Ricardo Ernesto Amaya Cortez, t/a RRE Construction to Board costs of **\$150.00**.

Total fines and costs of \$550.00

Further, Ricardo Ernesto Amaya Cortez, t/a RRE Construction agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01593, Michael Kevin Styron, t/a M K Styron Contracting, the Board reviewed the Consent Order as seen and agreed to by Michael Kevin Styron, t/a M K Styron Contracting.

**File Number
2024-01593
Michael Kevin Styron, t/a M K Styron Contracting**

Michael Kevin Styron, t/a M K Styron Contracting (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Michael Kevin Styron, t/a M K Styron Contracting, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Michael Kevin Styron, t/a M K Styron Contracting consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$900.00

Michael Kevin Styron, t/a M K Styron Contracting agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,050.00

In addition, Michael Kevin Styron, t/a M K Styron Contracting agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, Michael Kevin Styron, t/a M K Styron Contracting agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01613, Square One Development Group LLC, the Board reviewed the Consent Order as seen and agreed to by Square One Development Group LLC.

Square One Development Group LLC (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Johnson, to remand the above file to the Adjudication Section for the purpose of convening an Informal Fact Finding Conference due to the nature of the violation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-01613
Square One
Development
Group LLC

In the matter of Consent Order File Number 2024-01778, Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks, the Board reviewed the Consent Order as seen and agreed to by Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks.

File Number
2024-01778
Advantage
Handyman
Services Inc, t/a
Advantage
Home
Contracting or
Turtle Decks

Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$900.00
Count 2: 18 VAC 50-22-260.B.33 \$2,500.00

Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks agrees to Board costs of **\$150.00.**

Total fines and costs of \$3,550.00

In addition, Advantage Handyman Services Inc agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, Advantage Handyman Services Inc, t/a Advantage Home Contracting or Turtle Decks agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01810, DW Builders Inc., the Board reviewed the Consent Order as seen and agreed to by DW Builders Inc..

File Number
2024-01810
DW Builders
Inc.

DW Builders Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein DW Builders Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

DW Builders Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.8 \$800.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00

DW Builders Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,800.00

In addition, for violation of Count 1, DW Builders Inc. agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, DW Builders Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01926, M Y Flores Remodeling LLC, the Board reviewed the Consent Order as seen and agreed to by M Y Flores Remodeling LLC.

File Number
2024-01926

M Y Flores Remodeling LLC (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

**M Y Flores
Remodeling
LLC**

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein M Y Flores Remodeling LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

M Y Flores Remodeling LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00

M Y Flores Remodeling LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$600.00

In addition, M Y Flores Remodeling LLC agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, M Y Flores Remodeling LLC agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-01998, Kitchen Design Inc., the Board reviewed the Consent Order as seen and agreed to by Kitchen Design Inc.

**File Number
2024-01998
Kitchen Design
Inc.**

Kitchen Design Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Kitchen Design Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Kitchen Design Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-230.A \$350.00

Count 2: 18 VAC 50-22-260.B.8 \$400.00

Count 3: 18 VAC 50-22-260.B.9 \$450.00

Kitchen Design Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,350.00

In addition, Kitchen Design Inc. agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-02008, Timberlake Contracting LLC, the Board reviewed the Consent Order as seen and agreed to by Timberlake Contracting LLC.

Timberlake Contracting LLC (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Timberlake Contracting LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Timberlake Contracting LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.8	\$400.00
Count 2: 18 VAC 50-22-260.B.27	\$800.00

Timberlake Contracting LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,350.00

Further, Timberlake Contracting LLC agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-02226, Christian Dean Stanley, the Board reviewed the Consent Order as seen and agreed to by Christian Dean Stanley.

Christian Dean Stanley (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Johnson, to remand the above file to the Adjudication Section for the purpose of convening an Informal Fact Finding Conference due to the nature of the violation.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

File Number
2024-02008
Timberlake
Contracting
LLC

File Number
2024-02226
Christian Dean
Stanley

File Number
2024-02278
Bailey's
Plumbing
Heating &
Cooling Inc.

In the matter of Consent Order File Number 2024-02278, Bailey's Plumbing Heating & Cooling Inc., the Board reviewed the Consent Order as seen and agreed to by Bailey's Plumbing Heating & Cooling Inc.

Bailey's Plumbing Heating & Cooling Inc. (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Bailey's Plumbing Heating & Cooling Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Bailey's Plumbing Heating & Cooling Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9	\$450.00
Count 2: 18 VAC 50-22-260.B.31	\$450.00
Count 3: 18 VAC 50-22-260.B.33	\$850.00

Bailey's Plumbing Heating & Cooling Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,900.00

The Board shall waive imposition of the \$450.00 monetary penalty for Count 1 on condition that Bailey's Plumbing Heating & Cooling Inc provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If Bailey's Plumbing Heating & Cooling Inc fails to comply with this condition, then the full monetary penalty will be automatically imposed.

Further, Bailey's Plumbing Heating & Cooling Inc. agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

In the matter of Consent Order File Number 2024-02293, Supercharged Mechanical LLC, the Board reviewed the Consent Order as seen and agreed to by Supercharged Mechanical LLC.

File Number
2024-02293
Supercharged
Mechanical
LLC

Supercharged Mechanical LLC (Regulant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Supercharged Mechanical LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Supercharged Mechanical LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9	\$450.00
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Supercharged Mechanical LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$600.00

In addition, for violation of Count 1, Supercharged Mechanical LLC agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, Supercharged Mechanical LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

5. Education

Education

Education Provider Applications

Mrs. Charity shared that staff recommends approval for:

Southern Virginia Higher Education Center— Four (4) Classroom Vocational Education courses for Electrical Tradesmen.

**Southern
Virginia Higher
Education
Center**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

Central Virginia Electrical Contractors Association - Four (4) Classroom Vocational Education courses for Electrical Tradesmen.

**Central
Virginia
Electrical
Contractors
Association**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that the Committee recommends approval for:

Milby Company - Seeking retroactive approval to November 12, 2024 for One (1) Classroom Continuing Education course for Water Well System Providers.

**Milby
Company**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

Maryland Delaware Water Well Association - One (1) Classroom Continuing Education course for Water Well System Providers.

**Maryland
Delaware
Water Well
Association**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

American Ground Water Trust - One (1) Classroom Continuing Education course for Water Well System Providers.

**American
Ground Water
Trust**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

National Technology Transfer Inc. – Three (3) Classroom Continuing Education courses and three Virtual Continuing Education courses for Electrical Tradesmen.

**National
Technology
Transfer Inc.**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

National Technology Transfer Inc. – Three (3) Classroom Continuing Education courses and three Virtual Continuing Education courses for Electrical Tradesmen.

**National
Technology
Transfer Inc.**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

National Technology Transfer Inc. – Two (2) Classroom Continuing Education courses for Electrical Tradesmen.

**National
Technology
Transfer Inc.**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Mrs. Charity shared that Committee recommends approval for:

National Technology Transfer Inc. – Two (2) Classroom Continuing Education courses and Two Virtual Continuing Education courses for Electrical Tradesmen.

**National
Technology
Transfer Inc.**

A motion was made by Mr. Groh, seconded by Mr. Spencer, for approval.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

6. Other Board Business

**Other Board
Business**

Regulatory Review update

**Regulatory
Review update**

18VAC50-22	General Regulatory Reduction Initiative	Board will review any comments received and consider adoption of final regulation at 3/11/2025 meeting.
18VAC50-22	Eligibility Requirement Amendment	Board will review any comments received and consider adoption of final regulation at 3/11/2025 meeting.

18VAC50-30	Eligibility Requirement Amendment	Executive Branch completed review on 12/6/2024.
18VAC50-30	Temporary Elevator Mechanic Certifications	Executive Branch to complete review. If approved, the regulatory package will be submitted for publication in the Register, followed by a 30-day public comment period.
18VAC50-22 18VAC50-30	Fee Adjustment	Board staff to file for Executive Branch Review.
18VAC50-22 18VAC50-30	Change in Examination Fees	Board staff to file Proposed, followed by Executive Branch review.

Regulatory Fee Amendment

Regulatory Fee Amendment

Cameron Parris, Regulatory Operations Administrator, informed the Board, at its last meeting, the Board adopted proposed fee increases for both contractors and individual licenses and certifications. In speaking with Agency staff, it was discovered that Liquefied Petroleum Gas Fitter, and Natural Gas Fitter needed to be included as a single fee, with the proposed fee amounts, for individual tradesmen licenses as they were presented.

Mr. Johnson made a motion, seconded by Mr. Spencer, to adopt the proposed adjusted fee amounts as amended and authorized staff to file a fast-track regulatory action.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Examination Reciprocity

Examination Reciprocity

North Carolina

Board staff has been collaborating with the North Carolina Licensing Board for General Contractors to establish a reciprocal agreement for various examinations. Upon review of the data provided, staff determined that there is equivalency between the referenced examinations. Establishing an examination reciprocity agreement between North Carolina and Virginia will ease licensure portability between the two states. Should the Board also find equivalency between the examinations, staff recommends establishing an exam reciprocity agreement with North Carolina.

Mr. Spencer made a motion, seconded by Mr. McGonegal, to authorize staff to draft a reciprocity agreement establishing waiver of the requirement that an applicant pass the Virginia Commercial

Building examination when the applicant has passed the North Carolina Building Contractor examination and waiver of the requirement that an applicant pass the Virginia Residential Building examination when the applicant has passed the North Carolina Residential Contractor examination.

The motion was approved with a vote of 13-0-0. Ayes: King, Johnson, Lowe, Trice, Spencer, Costen, Groh, Crider, McGonegal, Comstock, Holbrook, Yoakum, and Brannan. **Nays:** None. **Abstain:** None. **Absent:** Burwell and Heinline.

Louisiana

On October 23, 2024, Board Staff received the following statement from Louisiana.

“This letter serves as notice of the change in requirements for examination reciprocity with the Louisiana State Licensing Board for Contractors effective immediately.

Going forward, if an applicant/licensee/registrant holds a classification that requires a test in any other state, and they have passed that test - with no waivers, exemptions, or grandfathering in effect - the LSLBC will accept that passing exam for reciprocity. The exam will be accepted for the classification chosen by the LSLBC and will be equivalent in nature. All other requirements for licensure must be met, including the investigation of all violations or pending violations.

This change in procedure renders any previous agreements null and void. We believe this new method is less restrictive and will be beneficial to all licensees.”

No action was taken at this time.

Executive Director Report

Marjorie King, Executive Director, informed the Board of current and passed statistical data related to Board cases, licensing applications, emails and phone calls. Ms. King informed the Board that the remedial education class continues to be well received by participants. Ms. King continues to recommend all Board members attend a remedial education class.

7. Completion of Paperwork

Marjorie King, Executive Director requested the Board members complete their Conflict-of-Interest Statements and Travel Reimbursement Forms.

8. Adjournment

Chair, King thanked the Board for Contractors and adjourned the meeting at 12:11 P.M.

The next board meeting will be **March 11, 2025**

**Executive
Director
Report**

**Completion of
Paperwork**

Adjournment

Caitlin King, Chair

Date

Brian P. Wolford, Director

Date

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Custodian of the Record

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