

**REAL ESTATE BOARD**  
**REGULATORY REVIEW COMMITTEE**  
**MINUTES OF MEETING**

The Real Estate Board Regulatory Review Committee met on Wednesday, October 16, 2024, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Richmond, Virginia.

The following members were present:

Kermit 'Kit' Hale, Vice-Chair  
Lynn Grimsley  
Lawrence E. "Lem" Marshall  
Cavelle Mollineaux  
Sharon Johnson

The following committee members were not present:

Kemper Funkhouser, Chair  
Joe Funkhouser, II  
Erin Kormann

DPOR staff present for all, or part of the meeting included:

Anika Coleman, Executive Director  
Breanne Lindsey, Regulatory Operations Administrator  
Joseph Haughwout, Regulatory Affairs Manager  
Vanessa Degraw, Licensing Operations Administrator  
Gezelle Glasgow, Administrative Coordinator  
Janice Toole, Licensing Specialist  
Ana "Mia" Quimpo, Licensing Specialist  
Donna Divers, Licensing Specialist

A representative from the Office of the Attorney General was not present for the meeting.

Mr. Hale, Vice-Chair, called the Real Estate Board, Regulatory Review Committee meeting to order at 10:05 AM.

**Call to Order**

Ms. Johnson moved to approve the agenda. Mr. Mollineaux seconded the motion which was unanimously approved by the Committee.

**Approval of  
Agenda**

The Committee reviewed the Real Estate Regulations to determine if the regulation is necessary to protect the health, welfare, and safety of the public. The regulation was amended or removed if it does not currently meet those requirements. The Committee reviewed the following regulations: 18 VAC 135-20-362 through 18 VAC 135-20-410. The Committee also reviewed 18 VAC 135-20-30, 40, and 60.

After thorough review, Mr. Haughwout asked the Committee to consider adopting the proposed regulations. Ms. Johnson moved to adopt the draft proposed regulations. Mr. Marshall seconded the motion which was unanimously approved by: Grimsley, Hale, Johnson, Marshall, and Mollineaux.

There was no other business.

There were no public comments.

The next scheduled Regulatory Review Committee meeting is to be determined.

There being no further business, the meeting adjourned at 11:53 AM..

Discussion and  
Review of  
Regulations

Other Business

Public Comment

Schedule Next  
Regulatory  
Review Committee  
Meeting

Adjourn

  
\_\_\_\_\_  
Joseph 'Kemper' Funkhouser, III, Chair

  
\_\_\_\_\_  
Brian P. Wolford, Board Secretary

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name Kermit "Kit" Hale  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Real Estate Board  
(Name of Board)
4. Meeting/IFF Date: 10/16/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A.

(Agenda Item)

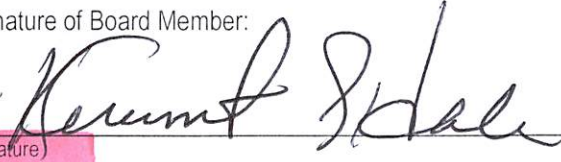
B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

D.  I am able to participate in this transaction fairly, objectively, and in the public interest. or

I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

October 16, 2024

Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name Cavelle Mollineaux  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Real Estate Board  
(Name of Board)
4. Meeting/IFF Date: 10/16/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or
- I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

October 16, 2024  
Date