



COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

Glenn A. Youngkin
Governor

G. Bryan Slater
Secretary of Labor

Brian P. Wolford
Director

VIRGINIA REAL ESTATE BOARD EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Wednesday, January 22, 2024, at 12:07 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present:

Pieri Burton, Board Member
Joseph 'Kemper' Funkhouser, III, Board Member
Kermit 'Kit' Hale, Committee Chair
Raj Patel, Board Member

Department Staff Members present:

Anika Coleman, Executive Director
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator
Janice Toole, Licensing Specialist
Ana 'Mia' Quimpo, Licensing Specialist

Mr. Hale called the meeting to order at 12:07pm.

Mr. Hale allowed the new Committee members to introduce themselves.

A motion was made by Mr. Funkhouser to approve the agenda. Mr. Burton seconded the motion, which was unanimously approved by members, Burton, Funkhouser, Hale and Patel.

Public Comment

None

Discussion Items

The Real Estate Board Education team requested if the Committee would like for course applications to include copies of the forms being referenced in the materials. Mr. Funkhouser informed them as long as the materials reference the most recent version date of the form and title; also, when quoting the Code of Virginia or regulations, footnote the current version.

The Committee reviewed, 0214029917 - Virginia Post Escrow Requirements from Colibri Real Estate School. The application was presented previously at the November meeting and was found to be deficient. After review, the Committee found the application to still be deficient.

Real Estate Education Applications

The following applications were recommended for approvals:

- A. **One** proprietary school application was reviewed. The Committee recommended one application for approval by the Board.
- B. **Forty-six** post-license and continuing education course applications were reviewed, of which: 46 original applications for post-license and continuing education courses offered by approved schools were considered. The Committee recommended 31 of these applications for approval by the Board. 15 applications were deficient.
- C. **Three** pre-license instructor applications were considered. The Committee recommended 3 of these applications for approval by the Board.
- D. **Two** pre-license education course applications offered by an approved school were reviewed. The Committee recommended 2 of these applications for approval by the Board.
- E. **Nine** post-license and continuing education instructor approval applications were reviewed. The Committee recommended 3 of these applications for approval by the Board. 6 applications were deficient.

New Business

None.

The meeting adjourned at 2:27 p.m.