



COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

Glenn A. Youngkin
Governor

G. Bryan Slater
Secretary of Labor

Brian P. Wolford
Director

VIRGINIA REAL ESTATE BOARD EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Wednesday, September 4, 2024, at 12:14 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present: Kit Hale, Committee Chair
Joseph 'Kemper' Funkhouser, III, Board Member
Anna Thronson, Board Member

Department Staff Members present: Anika Coleman, Executive Director
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator
Mia Quimpo, Licensing Specialist
Janice Toole, Licensing Specialist

Mr. Hale called the meeting to order at 12:14pm.

A motion was made by Mr. Funkhouser to approve the agenda. Ms. Thronson seconded the motion, which was unanimously approved by members, Funkhouser, Hale, and Thronson.

Public Comment

Martha Eaheart from Long and Foster, commended the Committee for reviewing the applications that are received.

Real Estate Education Applications

The following applications were recommended for approvals:

- I. Proprietary School Applications
 1. 0211001382 – Fidelis Training Solutions, LLC. dba: Allen Real Estate School. Quinton, VA 23141, Contact Person: Bryant Allen
 2. 0211001381 – IKE IFFIH, dba: GetMeRenewed.com, Somerville, MA, Contact Person: Ike Iffih
 3. 0211001380 – Warrior Real Estate Academy LLC. VA Beach, VA
Contract Person: Kelsy Huertas

II. Post-License and Continuing Education Course Applications

A. Original Post-License and Continuing Education Course Applications, Approved Schools:

1. 0214029562 - Real Estate Technology (Correspondence), 2 hours Current Industry Issues and Trends, Moseley Real Estate Schools, Inc.
2. 0214029563 - Real Estate Law & Board Regulations (Correspondence), 6 hours Real Estate Law and Board Regulations, Moseley Real Estate Schools, Inc.
3. 0214029564 - Real Estate Finance (Correspondence), 2 hours Real Estate-Related Finance, Moseley Real Estate Schools, Inc.
4. 0214029565 - Contract Writing (Correspondence), 6 hours Contract Writing, Moseley Real Estate Schools, Inc. **The Committee found the course to be deficient**
5. 0214029566 - Risk Management (Correspondence), 3 hours Risk Management, Moseley Real Estate Schools, Inc.
6. 0214029567 – Fair Housing (Correspondence), 2 hours Fair Housing, Moseley Real Estate Schools, Inc.
7. 0214029568 – Escrow Requirements (Correspondence), 3 hours Escrow Requirements, Moseley Real Estate Schools, Inc.
8. 0214029569 - Virginia Agency Law (Correspondence), 3 hours VA Agency Law, Moseley Real Estate Schools, Inc.
9. 0214029570 / 0214029571 – Tile Insurance, 2 hours Real Estate Related or 2 hours Current industry Issues and Trends, Cindy Bishop Worldwide, LLC.
10. 0214029572 – Title Insurance, 2 hours Broker Management, Cindy Bishop Worldwide, LLC.
11. 0214029573 / 0214029574 – Ethics, 2 hours Ethics and Standards of Conduct (CE or PLE), Cindy Bishop Worldwide, LLC.
12. 0214029575 / 0214029576 – FHA 203k Renovation Loan, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, Cindy Bishop Worldwide, LLC.
13. 0214029577 / 0214029578 – Assisting First Time Buyers, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, Cindy Bishop Worldwide, LLC.
14. 0214029579 / 0214029580 – Appraisals...Figuring the Numbers, 3 hours Real Estate Related or 2 hours Current Industry Issues and Trends, Cindy Bishop Worldwide, LLC.
15. 0214029582 - 16 Hr. CE Correspondence Course (Correspondence), 2 hours Fair Housing, 3 hours Ethics & Standards of Conduct, 2 hours Legal Updates, 3 hours Real Estate Agency, and 6 hours Real Estate Contracts, Eagles Academy of Real Estate, LLC.
16. 0214029583 - 16 Hr. CE Correspondence Course (On-line), 2 hours Fair Housing, 3 hours Ethics & Standards of Conduct, 2 hours Legal Updates, 3 hours Real Estate Agency, and 6 hours Real Estate Contracts, Eagles Academy of Real Estate, LLC.
17. 0214029584 - Ethics & Risks of AI, 1 hour of Legal Updates, VAR
18. 0214029585 – Duties of a Supervising Broker, 2 hours Broker Supervision, Cindy Bishop Worldwide, LLC.

19. 0214029422 - The AI Empowered Agent, 1-hour Real Estate Related, FNT, **(deficient last May 2024 meeting) The Committee found the course to be deficient.**
20. 0214029586 – Contract Writing, 6 hours Contract Writing, Horizon Real Estate School, Inc. **The Committee recommended this course be approved.**
21. 0214029587 / 0214029588 – 3 Hr. Virginia Agency Law (Correspondence), 2 hours Real Estate Agency or 3 hours VA Agency Law, Eagles Academy of Real Estate, LLC. **The Committee found the course to be deficient.**
22. 0214029589 / 0214029590 – Fair Housing, 2 hours Fair Housing, Cindy Bishop Worldwide
23. 0214029591 / 0214029592 – 3 Hr. Virginia Agency Law, 3 hours Real Estate Agency or 3 hours VA Agency Law, Eagles Academy of Real Estate
24. 0214029593 / 0214029594 – 2 Hr. Real Estate Finance (Correspondence), 2 hours Real Estate Related or 2 hours Real Estate-Related Finance, Eagles Academy of Real Estate
25. 0214029596 / 0214029597 - 2 Hr. Real Estate Finance, 2 hours Real Estate Related or 2 hours Real Estate-Related Finance, Eagles Academy of Real Estate
26. 0214029598 / 0214029599 – 2 Hr. Fair Housing (Correspondence), 2 hours Fair Housing (CE/PLE), Eagles Academy of Real Estate
27. 0214029600 / 0214029601 – Financing Workshop, 2 hours Real Estate Related or 2 hours Real Estate-Related Finance, Cindy Bishop Worldwide, LLC.
28. 0214029602 - Financing Workshop, 2 hours Broker Management, Cindy Bishop Worldwide, LLC. **The Committee found the course to be deficient.**
29. 0214029605 / 0214029606 - Escrow Requirements and Trust Deposits, 3 hours Real Estate Related or 3 hours Escrow Requirements, HRRRA
30. 0214029607 / 0214029608 – Contracts, 2 hours Real Estate Contracts or 6 hours Contract Writing, HRRRA **The Committee found the course to be deficient.**
31. 0214029609 / 0214029610 – Fair Housing (Classroom), 2 hours Fair Housing and 2 hours Real Estate Related or 2 hours Fair Housing (PLE), HRRRA
32. 0214029611 / 0214029612 - Fair Housing (Correspondence), 2 hours Fair Housing and 2 hours Real Estate Related or 2 hours Fair Housing (PLE), HRRRA
33. 0214029613 - Redefining Buyer Representation in the Digital Age (On-line), 3 hours Real Estate Related, WebCE, Inc. **(running dictation in course material, is this course material credit worthy?) The Committee found the course to be deficient.**
34. 0214029615 - Mediate-Litigate-Arbitrate: Be Informed Online Video Course V1.0 (On-line), 3 hours Real Estate Related, Dearborn Financial Publishing, Inc. dba. REcampus.com **(Is this course VA Specific?)**
35. 0214029616 - Law Chronicles: Episode 1 (On-line), 2 hours Real Estate Related, Dearborn Financial Publishing, Inc. dba REcampus.com **(Is this course VA Specific?) The Committee found the course to be deficient.**
36. 0214029617 - Unconscious Bias: Barrier to Service? Online Video Course V1.0 (On-line), 2 hours Real Estate Related, Dearborn Financial Publishing, Inc. dba REcampus.com.
37. 0214029622 / 0214029623 - Ethics and Standards of Conduct, 3 hours Ethics and Standards of Conduct (CE or PLE), HRRRA

- 38. 0214029624 - A Brief Introduction to Real Estate Finance (On-line), 2 hours Real Estate Related, The CE Shop, LLC.
- 39. 0214029625 - Conducting Open Houses & Developing Safety Plan (On-line), 2 hours Real Estate Related, The CE Shop, LLC.
- 40. 0214029636 – Virginia Real Estate Agency, 2 hours Real Estate Agency, Peninsula Real Estate School
- 41. 0214029637 – Contracts & Contract Law, 2 hours Real Estate Contracts, Peninsula Real Estate School
- 42. 0214029642 - Advanced Financing, 1-hour Real Estate Related, CVSRE
- 43. 0214029643 - Virginia 2HR Contract Law (On-line), 2 hours Real Estate Contracts, The CE Shop LLC.

The Committee took a break from 1:33 P.M. to 1:54 P.M.

- 44. 0214029649 / 0214029650 - All About the VA Loan Process, 3 hours Real Estate Related or 2 hours Real Estate-Related Finance, HRRA
- 45. 0214029651 / 0214029652 – Fair Housing Laws, 2 hours Fair Housing or 2 hours Fair Housing (PLE), Peninsula Real Estate School
- 46. 0214029653 - Ethics in the Age of Disruption (On-line), 3 hours Real Estate Related, McKissock, LLC.
- 47. 0214029654 - Helping Clients Understand Real Estate Financing (On-line), 3 hours Real Estate Related, McKissock, LLC.
- 48. 0214029655 - Listing Agreements (On-line), 1-hour Real Estate Related, McKissock, LLC.
- 49. 0214029656 - Ethics in the Age of Disruption (Correspondence), 3 hours Real Estate Related, McKissock, LLC.
- 50. 0214029657 - May the Code Be with You (Correspondence), 3 hours Real Estate Related, McKissock, LLC. **The Committee recommended this course be resubmitted due to finding deficiencies in course material.**
- 51. 0214029658 - OC What Everyone Should Know (Correspondence), 2 hours Real Estate Related, McKissock, LLC.
- 52. 0214029659 - Performing Quality BPOs (On-line), 4 hours Real Estate Related, McKissock, LLC. **The Committee recommended this course be approved for 2 hours.**
- 53. 0214029660 - Taking the Distress Out of Distressed Properties (On-line), 3 hours Real Estate Related, McKissock, LLC.
- 54. 0214029661 - Real Forestry for Real Estate Basics, 2 hours Real Estate Related, VA Tech. **The Committee recommended this course be approved for 1 hours.**
- 55. 0214029549 - Crash Course on Earnest Money Deposits, 1-hour Real Estate Contracts, CVSRE **(deficient from the July meeting – deficient in current information applicable to VA licensees. Case laws is from 1991-92 and using VA Bar cases and not Real Estate cases). The Committee found the course to be deficient**
- 56. 0214029667 – Virginia 2 hrs. Legal Update (On-line), 2 hours Legal Updates, The CE Shop, LLC.

57. 0214029668 – Virginia 2 hrs. Agency Law (On-line), 2 hours Real Estate Agency, The CE Shop, LLC. **(commission information in the course)**
58. 0214029669 – Special Needs & Special Deeds, 2 hours Real Estate Related, VAR
59. 0214029670 - The Lost Art of Professionalism, 1-hour Real Estate Related, VAR **(does this course protect the welfare, safety and health of the public). The Committee found the course to be deficient.**
60. 0214029671 - The Future of Property Management, 1-hour Real Estate Related, VAR **(is the course comprehensive enough) The Committee found the course to be deficient.**
61. 0214029672 / 0214029673 - Avoid Common VREB Violations, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, RAR
62. 0214029674 - Avoid Common VREB Violations, 2 hours Broker Management, RAR
63. 0214029675 / 0214029676 - Contract Quandaries, 2 hours Real Estate Contracts or 2 hours Current Industry Issues and Trends, RAR
64. 0214029677 - Contract Quandaries, 2 hours Broker Management, RAR
65. 0214029678 / 0214029679 - Hang onto Your License, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, RAR
66. 0214029680 - Hang Onto Your License, 2 hours Broker Management, RAR
67. 0214029681 / 0214029682 - Multiple Offers, 2 hours Real Estate Contracts or 2 hours Current Industry Issues and Trends, RAR
68. 0214029683 - Multiple Offers, 2 hours Broker Management, RAR
69. 0214029684 - VA Broker Supervision Requirements, 2 hours Broker Supervision, RAR
70. 0214029685 - Broker Office Policy Workshop, 4 hours Broker Management, RAR
71. 0214029496 - Virginia Legal Updates, 2 hours Legal Updates, Moseley Flint Schools of Real Estate Inc. **(deficient from the July meeting)**
72. 0214029509 - Virginia Real Estate Contracts (Correspondence), 2 hours Real Estate Contracts, Moseley Flint Schools of Real Estate Inc. **(deficient from the July meeting)**
73. 0214029551 - 11 Credit VA Real Estate Mandatory Topics (Correspondence), 2 hours Fair Housing, 3 hours Ethics, 2 hours Legal Updates, 2 hours Real Estate Agency, and 2 hours Real Estate Contracts, Moseley Flint Schools of Real Estate Inc. **(deficient from the July meeting) The Committee found the course to be deficient.**
74. 0214029686 – 1031 Exchanges in Real Estate, 2 hours Broker Management, Cindy Bishop Worldwide, LLC. **The Committee found the course to be deficient.**
75. 0214029687 / 0214029688 - 1031 Exchanges in Real Estate, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, Cindy Bishop Worldwide, LLC.
76. 0214029689 – Contracts & Addendums, 6 hours Broker Management, Cindy Bishop Worldwide, LLC. **The Committee found the course to be deficient.**
77. 0214029690 / 0214029691 – Contracts & Addendums, 6 hours Real Estate Contracts or 6 hours Contract Writing, Cindy Bishop Worldwide, LLC.

78. 0214029692 – Roadshow 2024 - The shift is NOW, 2 hours Broker Management, TRSRE **The Committee found the course to be deficient.**
79. 0214029693 - Review My Listing: Creative Plans for Attractive Listings, 1-hour Real Estate Related, Preferred Systems, Inc. **(does this course protect the welfare, safety and health of the public).**
80. 0214029694 - Avoiding the Aggravations of Home Inspections, 3 hours Real Estate Related, Preferred Systems, Inc. **The Committee recommended this course be approved for 2 hours.**
81. 0214029695 - FHA Loan Inspections, 1-hour Real Estate Related, Preferred Systems, Inc.
82. 0214029696 - VA Loan Inspections, 1-hour Real Estate Related, Preferred Systems, Inc.
83. 0214029697 - Residential Water Testing for Real Estate Agents, 2 hours Real Estate Related, Preferred Systems, Inc. **The Committee recommended this course be approved for 1 hour.**
84. 0214029698 - Unique Homes, 1-hour Real Estate Related, Preferred Systems, Inc. **(does this course protect the welfare, safety and health of the public).**
85. 0214029699 - All About Roofing for Real Estate Agents, 2 hours Real Estate Related, Preferred Systems, Inc. **The Committee recommended this course be approved for 1 hour.**
86. 0214029700 - Fireplaces and Chimneys: For Real Estate Agents, 1-hour Real Estate Related, Preferred Systems, Inc.
87. 0214029701 - Understanding Building Inspections vs. Property Condition Assessments (PCA), 2 hours Real Estate Related, Preferred Systems, Inc.
88. 0214029702 - The 10 Critical Pre-Listing Steps for Real Estate Agents & Their Clients, 2 hours Real Estate Related, Preferred Systems, Inc. **The Committee found the course to be deficient.**
89. 0214029703 - Haunted Histories: Understanding and Managing Properties with Dark Pasts, 3 hours Real Estate Related, Preferred Systems, Inc. **(does this course protect the welfare, safety and health of the public). The Committee recommended this course be approved for 1 hour.**
90. 0214029704 - Air Quality Testing for Real Estate Agents, 2 hours Real Estate Related, Preferred Systems, Inc. **(Is this Real Estate Related?) The Committee recommended this course be approved for 1 hour.**
91. 0214029705 - New Construction Inspection, 1-hour Real Estate Related, CVSRE
92. 0214029707 / 0214029708 - New Construction Inspection, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, CVSRE
93. 0214029709 / 0214029710 – Sellers Representative Specialist, 3 hours Ethics, 2 hours Real Estate Agency, and 2 hours Real Estate Contracts, CVSRE
94. 0214029711 - VA Agency Law (Online), 3 hours Virginia Agency Law, Colibri Real Estate, LLC. **The Committee found the course to be deficient.**
95. 0214029712 – Escrow Requirements (On-line), 3 hours Escrow Requirements, Colibri Real Estate, LLC. **The Committee found the course to be deficient.**
96. 0214029713 – Real Estate Finance (On-line), 2 hours Real Estate-Related Finance, Colibri Real Estate, LLC. **The Committee found the course to be deficient.**

97. 0214029714 – Risk Management (On-line), 3 hours Risk Management, Colibri Real Estate, LLC. **The Committee found the course to be deficient.**
98. 0214029715 / 0214029716 - Roadshow 2024 - The shift is NOW, 2 hours Real Estate Contracts or 2 hours Current Industry Issues and Trends, TRSRE
99. 021409717 - Contract Writing for Sales Contract, 2 hours Real Estate Contracts and 1-hour Real Estate Related, TRSRE
100. 0214029718 / 0214029719 – Agency Law, 2 hours Real Estate Agency and 1-hour Real Estate Related or 3 hours VA Agency Law, TRSRE **The Committee found the course to be deficient.**
101. 0214029720 – Contract Writing for Listings, 2 hours Real Estate Contracts, and 1-hour Real Estate Related, TRSRE
102. 0214029723 - Understanding the New RE Contracts, 2 hours Real Estate Contracts, LFIRE
103. 0214029724 - The Fundamentals of Commercial Real Estate (On-line), 3 hours Real Estate Related, The CE Shop, LLC.
104. 0214029725 - Broker Office Policy Workshop, 2 hours Broker Management, and 2 hours Broker Supervision, RAR
105. 0214029726 / 0214029727 – Fair Housing Law Update, 2 hours Fair Housing (CE or PLE), FutureLaw II, LLC.
106. 0214029728 - Compensation Best Practices, 1-hour Real Estate Related, PWAR
107. 0214029729 - Understanding the New RE Contracts, 2 hours Real Estate Contracts, LFIRE
108. 0214029730 - Using the Code to Solve Ethical Dilemmas (On-line), 3 hours Ethics & Standards of Conduct, The CE Shop, LLC.
109. 0214029731 - Advocating for Short Sale Clients (On-line), 3 hours Real Estate Related, The CE Shop, LLC.
110. 0214029732 - Diversity: Your Kaleidoscope of Clients (On-line), 3 hours Ethics and Standards of Conduct, The CE Shop, LLC.
111. 0214029733 - Foundations of Real Estate Finance (On-line), 4 hours Real Estate Related, The CE Shop, LLC.
112. 0214029735 - Keeping it Honest: Understanding Real Estate & Mortgage Fraud (On-line), 3 hours Real Estate Related, The CE Shop, LLC.
113. 0214029736 - Full 30 Hours Package (On-line), 2 hours Fair Housing, 3 hours Ethics, 6 hours Real Estate Law and Board Regulations, 2 hours Current Industry Issues and Trends, 3 hours VA Agency Law, 6 hours Contract Writing, 3 hours Risk Management, 3 hours Escrow Requirements and 2 hours Real Estate-Related Finance, Perry Real Estate College (**VA Specific?**). **The Committee found the course to be deficient.**
114. 0214029737 – Fair Housing, 2 hours Fair Housing (PLE), Colibri Real Estate, LLC. **The Committee found the course to be deficient.**
115. 0214029738 / 0214029739 – Escrow Requirements, 2 hours Real Estate Related or 2 hours Current Industry issues and Trends, CVSRE
116. 0214029740 / 0214029741 - Title Insurance & Property Survey, 2 hours Real Estate Related or 2 hours Current Industry issues and Trends, CVSRE
117. 0214029742 - No & Low Down-payment Loan Programs, 1-hour Real Estate Related, CVSRE
118. 0214029744 - As Is, Where Is, If Is Sale, 1-hour Real Estate Related, CVSRE

119. 0214029745 / 0214029746 - Risk Management, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, CVSRE
120. 0214029747 – Virginia Fair Housing (On-line), 2 hours Fair Housing, The CE Shop, LLC. **The Committee found the course to be deficient.**
121. 0214029748 – Virginia Post-Licensing: Financing (On-line), 2 hours Real Estate-Related Finance, The CE Shop, LLC.
122. 0214029749 - Virginia Post-Licensing: Real Estate Law and Board Regulations (On-line), 6 hours Real Estate Law and Board Regulations, The CE Shop, LLC.
123. 0214029750 - Ethics Training for Today's Real Estate Agent (On-line), 3 hours Ethics and Standards of Conduct, Colibri Real Estate, LLC. **(Course material from 2018?) The Committee found the course to be deficient.**
124. 0214029752 / 0214029753 - At Home with Diversity, 6 hours Real Estate Related or 2 hours Current Industry Issues and Trends, HRRRA
125. 0214029756 - Fair Housing and Legal Updates Real Estate, 2 hours Fair Housing and 2 hours Legal Updates, RAR
126. 0214029757 - Inspections & Contract Terms, 2 hours Real Estate Contracts and 2 hours Real Estate Related, RAR
127. 0214029758 – Code of Ethics & Ethical Marketplaces, 3 hours Ethics, and 1-hour Real Estate Related, RAR
128. 0214029759 - Virginia Agency & Real Estate Contracts, 2 hours Real Estate Agency and 2 hours Real Estate Contracts, RAR
129. 0214029761 - Credit Legal Updates Agency & Contracts (Correspondence), 1-hour Legal Updates, 1-hour Real Estate Agency, and 1-hour Real Estate Contracts, Moseley Flint Schools of Real Estate Inc.
130. 0214029762 - Virginia 16 cr Real Estate Gallery (Correspondence), 2 hours Fair Housing, 3 hours Ethics, 2 hours Real Estate Agency, 2 hours Legal updates, 2 hours Real Estate Contracts, and 5 hours Real Estate Related, Moseley Flint Schools of Real Estate
131. 0214029763 – Virginia Residential Agency Law, 2 hours Real Estate Agency, Vesta Settlement, LLC.
132. 0214029764 / 0214029765 - Virginia Agency Law, 1-hour Real Estate Agency, and 2 hours Real Estate Related or 3 hours VA Real Estate Agency, The
133. 0214029766 – Agency, 2 hours Real Estate Agency, LFIRE
134. 0214029767 – Lease and Forms Update, 1-hour Real Estate Contracts, FutureLaw II, LLC.
135. 0214029770 - Virginia Agency, 2 hours Real Estate Agency, GCAAR
136. 0214029771 - Virginia Mandatory Contract Review, 2 hours Real Estate Contracts, GCAAR
137. 0214029772 - Virginia Legal Update, 2 hours Legal Updates, GCAAR
138. 0214029773 - Home Inspection Essentials, 1-hour Real Estate Related, I-95 Home Inspections

- B. Original Post-License and Continuing Education Course Applications, Pending Schools:
1. 0214029604 – Real Estate Ethics (On-line), 4 hours Ethics and Standards of Conduct, GETMERENEWED.COM

2. 0214029619 – Real Estate Agency (On-line), 3 hours Real Estate Agency, GETMERENEWED.COM
3. 0214029620 – Virginia Legal Updates (On-line), 1-hour Legal Updates, GETMERENEWED.COM
4. 0214029621 – Fair Housing (On-line), 5 hours Fair Housing, GETMERENEWED.COM
5. 0214029626 - Broker Management and Supervision (On-line), 6 hours Broker Management and 2 hours Broker Supervision, GETMERENEWED.COM
6. 0214029648 – Real Estate Contracts (On-line), 3 hours Real Estate Contracts, GETMERENEWED.COM

III. Pre-License Education Instructors

1. 0230001743 – Melody Jane Pike – Experience and Teaching Credentials (Principles)
2. 0230001744 – Bryant Irving Allen – Education and Teaching Credentials (Principles, Finance, Law, Appraisal, and Brokerage)
3. 0230001740 – Hazar Hashem Flashberg – Experience and Waiver Option (Principles, Appraisal, Finance, Brokerage and law) **The Committee recommended this application be resubmitted due to finding deficiencies in course material.**
4. 0230001745 - Lori Perez – Experience (Principles)

IV. Pre-License Education Courses

1. 0214029603 – 15 hours Salesperson Principles and Practices of Real Estate (Correspondence), Moseley Real Estate School **The Committee recommended this course be resubmitted due to finding deficiencies in course material.**
2. 0214029618 – 30 hours Salesperson Principles and Practices of Real Estate (Classroom), Churchland Academy of Real Estate
3. 0214029507 – 45 hours Broker Real Estate Finance (On-line), Perry Real Estate College
4. 0214029774 – 60 Hours Salesperson Principles and Practices of Real Estate (Correspondence), Eagles Academy of Real Estate, LLC. **The Committee recommended this course be resubmitted due to finding deficiencies in course material.**
6. 0214029775 – 60 Hours Salesperson Principles and Practices of Real Estate (On-line), Eagles Academy of Real Estate, LLC. **The Committee recommended this course be resubmitted due to finding deficiencies in course material.**

V. Post-License and Continuing Education Instructor Approval Applications

1. Santiago Hernandez Garzon
2. Sheila Dann
3. Andrew Midgette
4. Janet Levy **The Committee recommended this applicant for approval for all requested categories except Ethics and Standards of Conduct, Agency Law, Broker Management/Agent Supervision, and Broker Supervision Requirements.**

5. Ike Iffih **The Committee recommended this applicant for approval for all requested categories except Broker Management/Agent Supervision and Broker Supervision Requirements.**
6. Robin Anne Marine
7. Shonda Taylor **The Committee requested the applicant to submit a completed application.**
8. Jason Aaron Gossett
9. Danny Elbert Luttrell
10. Larry Steven Saunders
11. Raymond Bacon II
12. Michael George Ott - **(review for broker management, school is available to discuss via the telephone) The Committee found this application to be deficient.**
13. Ryan Wesley Spencer **The Committee recommended this applicant for approval for all requested categories except Property Management.**
14. Brittany Nicole Robinson
15. Joey Murdock
16. Roger William Strecker Jr.
17. Anthony Lewis
18. Neil A. Clark
19. Adam Kelby Downing
20. Kevin Jason Fisher
21. Jennifer Lynn Gagnon
22. Karen Elizabeth Snape
23. William Creed Worrell
24. Janice Parker O'Hara **The Committee recommended this applicant for approval for all requested categories except Current Industry Issues and Trends.**
25. Minturn Wright **The Committee found this application to be deficient.**
26. Ashaunte Diana Holmes **The Committee recommended this applicant for approval for all requested categories except Ethics and Standards of Conduct.**
27. Wayne Allen Tardiff
28. Randy Grumbine **The Committee recommended this applicant for approval for all requested categories except Real Estate Law and Board Regulations.**
29. Ruth Amundsen - **(This instructor is tied to the Solar Panel course)**

New Business/Discussion Items

The Committee discussed feedback received from schools for reviewing application forms. Ms. Coleman informed the Committee that the process will be streamlined with the new EPICx system and prevent deficiencies. The EPICx system will allow for all materials to be submitted electronically and will not allow applications to be submitted without all required documentation. Ms. Coleman presented to the Committee and schools the flowchart and bulletin for reviewing applications. The schools provided their feedback throughout this discussion.

The meeting adjourned at 4:53 p.m.