

**Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
July 18, 2012 (10:21 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Clifford Wells, Board member, presided. No other Board members were present.

Doug Schroder and Stephen Kirschner appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

Participants

1. Bonny A. MacLachlan
File Number 2012-00884 (Disc.)
(NO DECISION MADE)

MacLachlan – R
Barbara Wolcott – C
Michelle Robertson – W

2. Monica Lam Stephens
File Number 2012-00841 (Disc)
(NO DECISION MADE)

Monica Stephens - R

3. Mitchell Kambis
File Number 2011-04287 (Disc)
(NO DECISION MADE)

Mitchell Kambis – R
Brian Rettman – C
Sherry Orrell – W

The meeting adjourned at 3:35 p.m.

REAL ESTATE BOARD


Clifford Wells, Chairman


Gordon Dixon, Secretary

COPY TESTE:

Custodian of Record

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Clifford Wells
2. Title: Presiding Board Member
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on July 18, 2012
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



Signature



Date