

Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
June 28, 2012

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Caroline Pruetz and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Joseph D. Maurer- Lic.
File Number: 2012-03276
Start Time: 10:42 am
End Time: 11:01 am

A – Maurer
W – Tina Shubert

NO DECISION MADE

2. Felicia Samuel - Lic.
File Number: 2012-03275
Start Time: 11:04 am
End Time: 11:18 am

A – Shubert
W – Garfield Brooks

NO DECISION MADE

The meeting adjourned at 11:18 am

REAL ESTATE BOARD



Clifford L. Wells, Chair



Gordon N. Dixon, Secretary

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Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil
Title: Presiding Officer
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on June 28, 2012
5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann-Marie Brigil 6/28/2012
Signature Date