

**Virginia Manufactured Housing Board
Minutes
March 15, 2007**

Board Members Present : William H. Moody, Chairman
Michael C. Nickell, Vice Chairman
Eric Anderson
Walter K. Hughes, Sr.
Ava Lewis
James W. Roncaglione
John Swecker

Board Members Absent : Samantha Hedgspeth
William B. Toombs

Public Representation : John L. White, WMJ Mobile Homes,
South Hill, VA

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Moody called the Virginia Manufactured Housing Board meeting to order at 10:00 a.m. Curtis L. McIver, Secretary to the Board performed the Roll Call and a Quorum was present.

B. Approval of the Minutes.

A motion was made by James W. Roncaglione and seconded by Ava Lewis to accept the Minutes from the Board's meeting of January 18, 2007. The Minutes were accepted as written by a unanimous vote.

C. Public Comment.

None.

D. Committee Reports.

None.

E. Report of the Secretary.

1. Licenses and Recovery Fund Reports.

The cash balance in the Licensing Account is \$19,981.34. The cash balance in the Transaction Recovery Fund Account is \$966,732.36.

Currently licensed are 4 brokers, 232 dealers, 40 manufacturers and 715 salespersons in the program.

2. Industrialized Buildings and Manufactured Homes Presentations

Training programs are scheduled to be conducted on Wednesday, April 18th in Danville, Thursday, April 19th in Wytheville, and Wednesday, April 25th in Staunton, VA. An update will be reported at the next meeting.

3. Web Site Video for the Virginia Manufactured/Modular and Housing Association

A script of the video has been developed by Hollie Cammarasana, our Public Relations Director. Ms. Cammarasana is in the process of making arrangements with VDoT to produce the voice-over recording and DHCD staff will add photographs to the video to be placed on VMMHA Web Site and our DHCD Web Site. An update will be reported at the next meeting.

F. Unfinished Business.

1. Judith & Kelly Armstrong v. Liberty Homes, Inc. and Crews Home Sales

A motion was made by Walter Hughes directing staff to send a letter to Crews Home Sales emphasizing the importance of following the manufacturer installation instructions or Crews Home Sales may be sanctioned in future cases. The motion was seconded by Michael C. Nickell. Chairman Moody called the question and the motion carried by unanimous vote.

2. Completed Agenda Items.

- a. Amanda McCloud. Payment is being processed from the Recovery Fund. Case closed.
- b. Christopher L. Alderson. License issued.

G. New Business.

1. Marcia H. Clark.

A motion was made by James Roncaglione to schedule a hearing on this claim for the next Board meeting on May 17, 2007. The motion was

seconded by Eric C. Anderson. Chairman Moody called the question and the motion carried by unanimous vote.

2. Jackson M. H. Service v. WMJ Mobile Homes, LLC.

John L. White of WMJ Mobile Homes addressed the Board and explained there were judgments issued by the Court against both parties in this dispute. Board members explained to Mr. White that this Board did not license contractors and had no control over Mr. Jackson's contractor license. The Board advised Mr. White that he should pay the judgment as ordered by the Court. After discussions with Mr. White and among Board members, a motion was made by Eric C. Anderson to schedule a hearing for the next Board meeting on May 17, 2007. The motion was seconded by Walter K. Hughes. If Mr. White satisfies the Court Judgment, the hearing will be cancelled. Chairman Moody called the question and the motion carried by unanimous vote.

3. Thomas and Norma Stoots, Wytheville, VA and Deanna R. Verschaeve, Prospect, VA v. WJC Enterprises Corp., dba Connor Homes. (This item was added to the Board Agenda in accordance with Article X of the Board's By Laws.)

A motion was made by James Roncaglione for staff to schedule an Informal Fact-finding Conference on the claims of Thomas and Norma Stoots and Deanna R. Verschaeve against WJC Enterprises Corp., dba Connor Homes and report the findings to the Board at its next meeting which is scheduled for May 17, 2007. The motion was seconded by John Swecker. Chairman Moody called the question and the motion carried by unanimous vote.

H. Next Meeting Date and Location:

The next meeting date and location of the Virginia Manufactured Housing Board will be May 17, 2007, @ 10:00 A.M. at the Department of Housing and Community Development, the Jackson Center, 501 N. 2nd Street, 1st Floor Board Room, Richmond, Virginia 23219. Telephone Number (804) 371-7160.

I. Adjournment.

The Virginia Manufactured Housing Board Meeting was adjourned at 11:00 a.m.