BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS (APELSCIDLA)

Wednesday, November 18, 2026– 10:00 a.m.
2nd Floor – Board Room 2

Department of Professional and Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233

Mission: Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

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I. CALL TO ORDER
- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES
- a. APELSCIDLA Board Meeting, August 5, 2026
- b. Land Survey Regulatory Review Committee Meeting, October 15, 2026
- c. Land Survey Regulatory Review Committee Meeting, November 12, 2026

IV. PUBLIC COMMENT PERIOD
FIVE-MINUTE PUBLIC COMMENT, PER PERSON

V. RESOLUTION
- a. Justina Vasquez, Citizen Member

VI. CASE FILES
- a. Disciplinary
  - i. Reconsideration of IFF - 2025-03062 – George Michel O'Quinn (Zmuda/Claytor/Shreiner)
  - ii. Consent Order – 2026-01355 Edward Joseph Major, II (Davenport)
- b. Licensing
  - i. IFF – 2026-01804 Ryan Borugerdi (Frost)
  - ii. IFF – 2026-01806 Muhammad Tahir Khattak (Frost)
  - iii. IFF – 2026-02235 Patricia Michaelle Arav (Frost)
  - iv. IFF – 2026-02633 Andrew David Brower (Frost)
  - v. IFF – 2026-02997 Mohammad Farhad Haidar (Frost)
  - vi. IFF – 2026-03070 William Parks Ligon (Frost)
  - vii. IFF – 2026-03240 William Jacob Winingear (Frost)

VII. EDUCATION
- a. Examination Updates
  - i. Examination Statistics

VIII. NEW BUSINESS

a. Executive Director's Update
b. Regulatory Update
    i. Clarifying Professional Engineer Requirements
c. Land Surveyor Regulatory Review Committee Update
    i. Repeal of Guidance Document 4426
    ii. Upcoming Land Surveyor Regulatory Action
d. New Board Member Training Conference Update
e. ICOR Practice Overlap Guidance Feedback
f. Fraudulent Use of Licenses
g. Finance Monthly Statement
h. Landscape Architect and Land Surveyor Scope of Practice in Reference to VDOT

IX. OTHER BUSINESS

a. Architects Update
    i. AIA Virginia Distinguish Achievement Award | Tim Colley
    ii. NCARB Update Pathway to Practice
    iii. NCARB MBE Workshop (February 25, 2027) | Providence, RI
    iv. NCARB Regional Summit (February 26-27, 2027) | Providence, RI
    v. NCARB Annual Business Meeting (June 24-26, 2027) | Pittsburg, PA
b. Professional Engineers & Land Surveyors Update
    i. 2026 NCEES Annual Meeting (August 17-21, 2026) | Henderson, Nevada
    ii. NCEES Zone Meetings (April 22-24, 2027) | Omaha, NB
    iii. NCEES Annual Business Meeting (August 18-21, 2027) | Verona, NY
    iv. NCEES/UK Mutual Recognition Agreement
c. Certified Interior Designers Update
    i. 2026 CIDQ Annual Meeting (November 12-14, 2026) | Atlanta, Georgia
d. Landscape Architect Update
    i. 2026 CLARB Annual Meeting (August 26-29, 2026) | Alberta, Canada
e. Licensed Population
f. 2027 Meeting Dates

X. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

XI. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **WEDNESDAY, FEBRUARY 10, 2027**

- Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.

- Five-minute public comment, per person, with the exception of any open disciplinary or application file.

- Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

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BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on August 5, 2026, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting:

Architects
Tim Colley
Helene Dreiling
Harry Falconer, Jr.

Professional Engineers
Richard Davenport
Douglas Frost
Rick Townsend

Land Surveyors
John Claytor
Frank Richardson, II
Kevin Shreiner

Landscape Architects
Susan Dibble
Timothy Stromberg

Citizens
Troy Arnold, III

Interior Designers
Arjun Kainth
Catherine Christian Stanley

Staff present for all or part of the meeting were:

Laura McClintock, Director
Kate Nosbisch, Executive Director
Summer Saunders, Licensing Operations Administrator
Kyle Mathews, Regulatory Operations Administrator
Davon Jones, Administrative Coordinator
Joe Haughwout, Regulatory Affairs Manager
Ashley Reed, Executive Director
Jeannette Galanis, Executive Director
Brandon Bouknight, Examination Data Administrator
Jennifer Sayegh, Policy & Legislative Affairs Manager
Eric Beidel, Digital and Communication Manager
Connor Davis, Budget Officer
Free Williams, Director of Adjudication
Elizabeth Frye, Adjudication Specialist
Jonathan Darden, Director of Investigations – Region 1
John Grieser, Director of Investigations – Region 2
Stacy Montgomery, Asst. Director of Licensing Adjudication
Latichia Logan, Legal Analyst

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was not present with regrets. In her absence, James Flaherty, Assistant Attorney General, was present.

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Sathish Anabathula, Board for Professional and Occupational Regulations Liaison, was not present with regrets.

Members of the audience:
Paul Battaglia, Executive Vice President of AIA Virginia & Architect
Rebecca L. Golden, PE - Virginia Society of Professional Engineers (VSPE)
George M. O'Quinn, Dominion Surveyors
Vickie Anglin, Land Surveyor
James Bradley, Land Surveyor
Daniel Eggleston, Attorney
H. Hay Spiegel, Attorney
Melvin Hopkins, Professional Engineer
William Pace, Bayshore Designs, LLC
William Pierce, Citizen
Candace Mellichampe, Citizen

Call to Order

Mr. Arnold, Chair, finding a quorum present, called the meeting to order at 10:11 a.m.

Emergency Evacuation Procedures

Mr. Arnold advised the Board of the emergency evacuation procedures.

Approval of Agenda

Mr. Colley moved to approve the agenda with the following amendments, under New Business, the Cease-and-Desist Orders agenda item was moved to follow Fraudulent Use of Licenses, and under Other Business, the Board Member Professional Development agenda item was removed. Mr. Davenport seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Approval of Minutes

Mr. Colley moved to approve the minutes for the following dates in block:

- APELSCIDLA Board Meeting, March 31, 2026
- APELSCIDLA LS Exam Review Meeting, May 7, 2026

Mr. Davenport seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Welcome and Introductions

Ms. Nosbisch welcomed and introduced Ms. Summer Saunders as the new Licensing Operations Administrator and Mr. Brandon Bouknight as the new Examination Data Administrator. Staff members supporting the Board and meeting participants were recognized. Ms. Nosbisch also informed the Board that citizen member Justina Vasquez had resigned from the Board, creating a vacancy for a citizen member.

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Public Comment Period

Mr. Battaglia, Architect & Executive Vice President of AIA Virginia, thanked the Board for its continued service in protecting the public and upholding professional standards.

Ms. Anglin, Land Surveyor, addressed the Board in support of preserving the use of exhibit plats for surveying work outside Virginia's minimum survey standards.

Case Files: Disciplinary

Recusal of Board Member

Mr. Townsend recused himself from the meeting for discussion and deliberation of the files.

File Number: 2026-01788 - Keith Randall Koontz

Regarding **File Number 2026-01788, Keith Randall Koontz,** the Board members reviewed the Consent Order as seen and agreed by Mr. Koontz.

Mr. Colley moved to accept the consent order which cites the following violation of the Board's Regulations: 18 VAC 10-20-790.9 (Count 1), and 18 VAC 10-20-790.10 (Count 2). For these violations, it was recommended that Mr. Koontz pay the following monetary penalties: $500.00 for Count 1, $250.00 for Count 2, and $350.00 in Board costs, for a total monetary penalty of $1,100.00. Mr. Davenport seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, and Stromberg.

Return of Board Member

Mr. Townsend returned to the meeting.

Recusal of Board Member

Mr. Frost recused himself from the meeting for discussion and deliberation of the files.

File Number: 2026-01254 - Nader Elhajj

Regarding **File Number 2026-01254, Nader Elhajj,** the Board members reviewed the Consent Order as seen and agreed by Mr. Elhajj.

Mr. Colley moved to accept the consent order which cites the following violation of the Board's Regulations: 18 VAC 10-20-790.7 (Count 1). For this violation, it was recommended that Mr. Elhajj pay the following monetary penalties: $1,500.00 for Count 1, and $350.00 in Board costs, for a total monetary penalty of $1,850.00. Mr. Townsend seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

File Number: 2024-01757 - Melvin Eugene Hopkins, Jr.

Regarding **File Number 2024-01757, Melvin Eugene Hopkins, Jr.,** the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the case file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

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File Number: 2024-01757 - Melvin Eugene Hopkins, Jr. (Cont.)

Mr. Hopkins addressed the Board regarding the alleged violation involving the use of his professional seal and signature. He explained his process for reviewing drawings remotely and providing a scanned seal, signature, and date after completing his review. He stated that he believed the documents remained under his control and acknowledged that more secure technology could be used.

Mr. Claytor moved to accept the violations in the Informal Fact-Finding Conference which cites the following violation of the Board's regulations: Count 1: 18 VAC 25-21-760.C.3.
Mr. Davenport seconded the motion which was approved 12-1 by:
Ayes: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Richardson, Shreiner, Stanley, Stromberg, and Townsend.
Nays: Kainth.

Ms. Nosbisch indicated that there were no prior disciplinary actions against Mr. Hopkins.

After a brief discussion, Mr. Davenport moved to accept the presiding officer's recommendation to impose the sanction for Count 1. For this violation, it was recommended that Mr. Hopkins pay the following monetary penalties: $150.00 for Count 1 for a total monetary penalty of $150.00.
Mr. Richardson seconded the motion which was approved 12-1 by:
Ayes: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Richardson, Shreiner, Stanley, Stromberg, and Townsend.
Nays: Kainth.

File Number: 2024-01758 - Bayshore Design LLC

Regarding **File Number 2024-01758, Bayshore Design LLC,** the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the case file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

William Pace, sole member and owner of Bayshore Design LLC, addressed the Board and stated that he believed the Informal Fact-Finding Conference summary accurately reflected the facts of the case. He requested that the Board follow the recommendation contained in the summary.

After a brief discussion, Mr. Shreiner moved to accept the presiding officer's recommendation to close Count 1: 18 VAC 10-20-780.B of this file with a finding of no violation.
Mr. Stromberg seconded the motion which was unanimously approved by:
Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Return of Board Member

Mr. Frost returned to the meeting.

Recusal of Board Member

Mr. Claytor recused himself from the meeting for discussion and deliberation of the files.

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File Number: 2025-02260 - James Bradley

Regarding **File Number 2025-02260, James Bradley**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the case file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

Candace Mellichampe addressed the Board and asked them to reject the recommendation of no violation. She stated that her concerns involved land surveying standards of practice and disclosure requirements related to the historic relationship between Lot 33B and Parcel 33C, the boat landing/easement information, and the 2022 plat.

James Bradley, Land Surveyor, addressed the Board regarding his surveying experience and the case. He stated that his survey was based on the court case and records maintained in Brunswick County.

After a brief discussion, Mr. Davenport moved to accept the presiding officer's recommendation to close Count 1: 18 VAC 10-20-730.C and Count 2: 18 VAC 10-20-730.C of this file with a finding of no violation.

Mr. Davenport seconded the motion which was unanimously approved by: Arnold, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Recusal of Board Member

Mr. Shreiner recused himself from the meeting for discussion and deliberation of the file.

File Number: 2025-03062 - George Michel O'Quinn

Regarding **File Number 2025-03062, George Michel O'Quinn**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the case file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

Mr. Pierce addressed the Board regarding the effects of the surveying work at issue.

Daniel Eggleston, Attorney for Mr. O'Quinn, addressed the Board regarding the recommendation for Count 1.

Mr. O'Quinn also addressed the Board. He described his surveying experience and disagreed with the IFF findings and recommendations.

Mr. Frost moved to accept the violations in the Informal Fact-Finding Conference which cites the following violation of the Board's regulations:
Count 1: 18 VAC 10-20-730.C
Count 3: 18 VAC 10-20-730.C
Count 4: 18 VAC 10-20-790.4

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As to Count 2: 18 VAC 10-20-730.C, moved to accept the finding of no violation.

File Number: 2025-03062 - George Michel O'Quinn (Cont.)

Mr. Davenport seconded the motion which was approved 10-2 by:
Ayes: Arnold, Colley, Davenport, Dibble, Falconer, Frost, Kainth, Stanley, Stromberg, and Townsend.
Nays: Dreiling, and Richardson.

Ms. Nosbisch indicated that there were no prior disciplinary actions against Mr. O'Quinn.

After a brief discussion, Mr. Davenport moved to accept the presiding officer's recommendation to impose the following sanction and impose the following:
Count 1: 18 VAC 10-20-730.C
Count 3: 18 VAC 10-20-730.C
Count 4: 18 VAC 10-20-790.4

For these violations, it was recommended that Mr. O'Quinn pay the following monetary penalties: $1,000.00 for Count 1, $1,000.00 for Count 3, and $500.00 for Count 4 for a total monetary penalty of $2,500.00.

Ms. Dibble seconded the motion which was approved 10-2 by:
Ayes: Arnold, Colley, Davenport, Dibble, Falconer, Frost, Kainth, Stanley, Stromberg, and Townsend.
Nays: Dreiling, and Richardson.

Mr. Claytor and Mr. Shreiner returned to the meeting.

Return of Board Member

The Board recessed at 11:25 a.m. and reconvened at 11:33 a.m.

Recess

Case Files: Licensing

Mr. Frost recused himself from the meeting for discussion and deliberation of the files.

Recusal of Board Member

Regarding **File Number 2026-01101, Suzanne Blanton Montgomery,** the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number: 2026-01101 - Suzanne Blanton Montgomery

Mr. Falconer moved to accept the recommendation of the presiding officer and approve the reinstatement of Suzanne Blanton Montgomery's application for a

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Professional Engineer license. Mr. Townsend seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

File Number: 2026-01101 - Suzanne Blanton Montgomery (Cont.)

Regarding **File Number 2026-01201, Quy T. Nguyen,** the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number: 2026-01201 - Quy T. Nguyen

Ms. Dreiling moved to accept the recommendation of the presiding officer and approve Quy T. Nguyen's application for a Professional Engineer license by examination. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Regarding **File Number 2026-01800, Thomas J. Hutka,** the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number: 2026-01800 - Thomas J. Hutka

Mr. Townsend moved to accept the recommendation of the presiding officer and approve Thomas J. Hutka's application for a Professional Engineer license by comity. Ms. Dreiling seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Regarding **File Number 2026-00032, Kevin Richard Adams,** the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number: 2026-00032 - Kevin Richard Adams

Mr. Adams addressed the Board and requested reinstatement of his Virginia Professional Engineer license. He discussed his engineering experience, prior disciplinary history, and the structural modification project that resulted in the revocation of his North Carolina license.

Mr. Townsend moved to accept the recommendation of the presiding officer and deny the reinstatement of Kevin Richard Adams application for a Professional Engineer license. Mr. Kainth seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, and Stromberg.

Mr. Frost returned to the meeting.

Return of Board Member

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Recess

The Board recessed at 11:44 a.m. and reconvened at 11:58 a.m.

Examination Statistics

Ms. Nosbisch and Mr. Bouknight presented examination statistics covering multiple years, including the number of candidates tested, the number who passed, and overall pass rates. The Examination Statistics Report was provided for the Board's review.

Land Surveyor State Specific Exam Review Update

Mr. Shreiner reported that they reviewed and updated the Virginia State-Specific Exam by removing outdated questions, revising questions affected by regulatory changes, and developing new questions on a fifth day. The exam reference materials were also significantly reduced and updated to provide candidates with more focused study resources. PSI assisted with the exam review and provided statistical data on individual exam questions. The revised exam is expected to be implemented in August or September 2026.

Land Surveyor B Exam Review Update

Ms. Nosbisch addressed the board with an update on the Land Surveyor B Exam. The exam review committee met for four days and reconvened to address specific questions. Ms. Nosbisch recognized the significant time and work contributed by Board members and other land surveyors. Barring major regulatory changes, the exam is not expected to require another comprehensive review for approximately five years.

Executive Director Report

Ms. Nosbisch stated the Executive Director Report was provided for informational purposes.

Regulatory Update

General Review Update

Mr. Mathews provided an update to the Board that amendments resulting from the Board's General Review became effective May 1, 2026.

Architect Alternative Pathway Update (HB 2154)

Mr. Mathews reported to the board that the public comment period closed July 29, 2026. One comment was received regarding acceptance of NCARB records and independent practice experience, with no comments opposing the fast-track rulemaking. Mr. Mathews informed the Board that the regulation will become effective on September 1, 2026.

Regulatory Update (Cont.)

Withdraw LS/PE Fast-Track

Mr. Haughwout informed the Board that the LS/PE fast-track rulemaking initiated in November 2022 was no longer necessary due to the changes that have been incorporated into the General Review regulations.

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Regulatory Update (Cont.)

Mr. Shreiner moved to withdraw the LS/PE Fast-Track. Mr. Colley seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Withdraw Emergency SB 826 Amendment

Mr. Haughwout informed the Board that the SB 826 emergency regulatory action was no longer necessary because the applicable changes had been incorporated into the General Review regulations.

Mr. Kainth moved to withdraw the Emergency SB 826 Amendment. Ms. Dreiling seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Guidance Document 6903 Technical Revisions

Mr. Mathews presented to the Board a technical, non-substantive revision to Guidance Document 6903 regarding property lines along public roads. The Board approved the revised document with a revision date of August 5, 2026.

Mr. Claytor moved to adopt Guidance Document 6903 as presented, with the revised date of August 5, 2026. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Guidance Document 4426

Mr. Mathews informed the Board that most of the guidance had already been incorporated into regulation; however, guidance concerning unregulated geospatial data remained relevant. The Board discussed the need to retain the guidance document.

Mr. Claytor moved to review Guidance Document 4426 at the next Land Surveyor section meeting. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Responsible Person Guidance Discussion

Mr. Mathews informed the Board that no questions had been received regarding the scope of direct control and personal supervision of a Responsible Person since the regulations became effective.

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Regulatory Update (Cont.)

Mr. Kainth moved to table further work on the guidance until necessary. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Clarifying Professional Engineer Requirements

Mr. Mathews presented to the Board revised regulatory text to clarify that applicants for original professional engineering licensure in Virginia must pass the Principles and Practice of Engineering examination. Mr. Davenport questioned the experience requirements applicable to applicants with doctorate degrees, and Mr. Mathews agreed to research the history of those requirements.

Mr. Davenport moved to authorized staff to file the amendments as a fast-track regulatory action as presented and authorize staff to make any necessary technical or stylistic corrections. Mr. Kainth seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Land Surveyor Regulatory Review Committee

Ms. Nosbisch discussed reestablishing the Land Surveyor Regulatory Review Committee to review land surveying regulatory and guidance matters and provide recommendations to the Board.

Mr. Stromberg moved to reestablish the Land Surveyor Regulatory Review Committee. Mr. Shreiner seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Frost, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

New Board Member Training Conference - October 22-23, 2026

Ms. Nosbisch informed the Board that the Virginia Department of Professional and Occupational Regulation will host its Board Member Training Conference on October 22–23, 2026, at the Conference Center located at 9960 Mayland Drive, Richmond, Virginia. Board members were advised that Save the Date notifications had been distributed via email and that additional information would be provided as it becomes available.

Correspondence

Ms. Nosbisch advised the Board they have received two letters from the Virginia Society of Professional Engineers (VSPE) dated April 1, 2026, and May 6, 2026. There were no action taken on this item.

Fraudulent Use of Licenses

Ms. Nosbisch and Mr. Darden provided an update on the increasing number of complaints involving the fraudulent use of professional licenses and seals. The Board discussed investigative procedures, jurisdictional limitations, and efforts to protect the public from fraudulent activity.

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Mr. Frost departed the meeting at 12:59 p.m.

Departure of Board Member

Ms. Nosbisch and Mr. Darden addressed the Board regarding the Board's authority to issue cease and desist orders for unlicensed activity and reviewed their use as an enforcement tool.

Cease and Desist Orders

Ms. Dreiling moved that the Board supports the Investigations Division in taking any actions necessary to carry out its investigative responsibilities on behalf of the professions regulated by the Board. Mr. Colley seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Mr. Darden presented the Board for APELSCIDLA Standards of Practice and Conduct – Investigations Guidance Document and discussed its use in the investigative process. Mr. Darden clarified that the disciplinary process would remain unchanged, including preparation of Reports of Findings outlining the applicable regulatory issues and supporting facts.

Investigations Internal Reference Guide

Mr. Shreiner moved to move forward with the partnership with the Investigation Section and to adopt the Board for APELSCIDLA Standards of Practice and Conduct – Investigations Guidance Document. Ms. Dibble seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stanley, Stromberg, and Townsend.

Ms. Stanley departed the meeting at 1:31 p.m.

Departure of Board Member

2026 NCARB Annual Meeting (June 25-28, 2026) I Minneapolis, Minnesota

Architects Update

Ms. Nosbisch provided an update on the 2026 NCARB Annual Meeting, held June 25–28, 2026, in Minneapolis, Minnesota. Tim Colley was recognized as a recipient of the President's Medal for Distinguished Service and for his leadership with NCARB Region 2.

Mr. Colley reported that NCARB is reviewing national licensure standards through its Pathways to Practice work, including education, experience, examination/assessment, and alternative methods of demonstrating competency. He also noted a new mutual recognition agreement with South Africa.

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Professional Engineers Update

2026 NCEES Annual Meeting (August 17-21, 2026) I Henderson, Nevada

Ms. Nosbisch provided an update on the 2026 NCEES Annual Meeting, scheduled for August 17–21, 2026, in Henderson, Nevada. Board members and staff were scheduled to attend, with NCEES providing funding for several attendees.
Director McClintock announced that Ms. Nosbisch had been selected to receive the 2026 NCEES Meritorious Service Award, to be presented at the upcoming annual meeting.

NCEES Member Board Committee Update
Ms. Nosbisch informed the Board that NCEES had been considering greater representation for Member Board Executives within the organization. The Member Board Executive Committee recommended allowing a Member Board Executive to serve as a non-voting member of the NCEES Board of Directors, providing executive-level representation and input at the national level. Ms. Nosbisch asked the Board to formally support the recommendation prior to consideration at the NCEES Annual Meeting.

Mr. Davenport moved to support the recommendation. Mr. Colley seconded the motion which was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stromberg, and Townsend.

NCEES Summer 2027 Exam Changes - Member Board Memo

Ms. Nosbisch called the Board's attention to upcoming NCEES examination changes scheduled for Summer 2027. The information was provided for the Board's awareness.

Professional Engineers Update (Cont.)

NCEES Engineering Education Award - GMU Recipients

Ms. Nosbisch recognized George Mason University as a recipient of the NCEES Engineering Education Award, which included a $10,000 award. She also recognized Board representatives for their participation in a 90-minute presentation at GMU.

Land Surveyors Update

Ms. Nosbisch provided information regarding an annual scholarship program available to individuals taking land surveying courses or participating in surveying education programs. Ms. Nosbisch noted that although Virginia does not currently have an in-state land surveying degree program, online educational opportunities are available. The scholarship program provides approximately $30,000 annually to support surveying education.

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IIDA MAC Advocacy Committee and VA Consortium for Interior Designers

Certified Interior Designers Update

Ms. Nosbisch reported that representatives from the IIDA MAC Advocacy Committee and Virginia Consortium for Interior Designers raised concerns regarding applicants having difficulty navigating Virginia's Certified Interior Designer certification process. Board staff worked with the organizations on a document to clarify and streamline the process. Ms. Nosbisch reported that the organizations were pleased with the outcome and anticipated the changes would help applicants navigate certification more efficiently.

Ms. Nosbisch provided the Board an informational update regarding the upcoming 2026 CIDQ Annual Meeting, scheduled for November 12–14, 2026, in Atlanta, Georgia.

Landscape Architect Update

Ms. Nosbisch provided the Board an informational update regarding the upcoming 2026 CLARB Annual Meeting to be held August 26–29, 2026, in Alberta, Canada.

Licensed Population

The licensee counts as of July 1, 2026:

APELSCIDLA Businesses	4,082
Architects	7,805
Professional Engineers	32,522
Land Surveyors	1,206
Land Surveyors B	54
Land Surveyor Photogrammetrists	83
Certified Interior Designers	478
Landscape Architects	1,011

Election of Officers

Ms. Nosbisch conducted election of officers. Mr. Shreiner moved to nominate Mr. Colley as Chair. Mr. Davenport seconded. As there were no other nominations from the floor, nominations were closed and the nomination of Mr. Colley was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stromberg, and Townsend.

Mr. Claytor moved to nominate Ms. Dibble as Vice Chair. Mr. Shreiner seconded. As there were no other nominations from the floor, nominations were closed and the nomination of Ms. Dibble was unanimously approved by: Arnold, Claytor, Colley, Davenport, Dibble, Dreiling, Falconer, Kainth, Richardson, Shreiner, Stromberg, and Townsend.

Director McClintock recognized Mr. Arnold for his service as Chair of the Board and thanked him for his leadership and contributions to the Board.

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Conflict of Interest Forms / Travel Vouchers

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

Adjourn

There being no further business, the meeting was adjourned at 2:01 p.m.

_____
Troy Arnold, III, Chair

_____
Laura V. McClintock, Secretary

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BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

Land Surveyor Regulatory Review Section Committee of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on October 15, 2026, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting:

Land Surveyors
John Claytor
Frank Richardson, II
Kevin Shreiner

Staff present for all or part of the meeting were:

Kate Nosbisch, Executive Director
Joe Haughwout, Regulatory Affairs Manager
Summer Saunders, Licensing Operations Administrator
Kyle Mathews, Regulatory Operations Administrator
Davon Jones, Administrative Coordinator
Anelgi Solis, Licensing Specialist

Director Laura McClintock and Mr. Steve Kirschner, LRPD Director, were not present with regrets.

Members of the audience:
None

Mr. John Claytor, Acting Chair finding a quorum present, called the meeting to order at 10:00 a.m. **Call to Order**

Mr. Claytor advised the Board of emergency evacuation procedures. **Emergency Evacuation Procedures**

Mr. Shreiner moved to approve the agenda. Mr. Richardson seconded the motion which was unanimously approved by: Claytor, Richardson, and Shreiner. **Approval of Agenda**

There was no one present for public comment. **Public Comment Period**

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Regulatory Review

Mr. Mathews provided an overview of the regulatory review, including a guidance document concerning topographic surveys and geospatial data.

Following discussion, Mr. Shreiner moved to recommend to the full Board the removal of the guidance document from the Virginia Regulatory Town Hall website at its next meeting.

The Committee also discussed decoupling examination requirements, Surveyor-in-Training qualifications, professional experience, surveyor photogrammetrist licensure, and proposed qualification tables. Members reviewed minimum standards of practice and potential updates involving emerging surveying technologies.

By consensus, the Committee supported recommending that the full Board initiate the regulatory review process through a Notice of Intended Regulatory Action (NOIRA), with further discussion scheduled for November 12, 2026.

2026 Virginia Great Shakeout Earthquake Drill

During the regulatory review, Ms. Nosbisch called attention to the Virginia earthquake drill. She reviewed the recommended safety procedures and Committee observed the drill before resuming its discussion.

Recess

The Board recessed at 12:05 p.m. and reconvened at 12:20 p.m.

Other Business

Virginia Coordinate System and Datum Updates

The Committee discussed anticipated changes to Virginia's coordinate system and the transition to the 2022 datum. Members reviewed potential legislative changes involving the Virginia Department of Transportation (VDOT) and the anticipated impact on surveying practices and geographic information systems.

Survey Exhibits

The Committee discussed the preparation and identification of survey exhibits, including concerns regarding minimum technical standards and the application of professional seals. Members considered whether additional regulatory language defining exhibits was necessary.

Mapping Science Examination

The Committee discussed concerns regarding the administration of the Mapping Science Examination through the Colonial States Boards of Surveyor Registration, including examination security, scheduling delays, membership fees, and examination costs. Ms. Nosbisch indicated that additional information would be reviewed for discussion at a future meeting.

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Other Business (cont.)

Surveying-Related Degrees

The Committee discussed educational qualifications and the classification of degrees related to land surveying. Members reviewed previously identified degree programs and discussed adding Geographic Information Systems (GIS), geography, and construction management to the list for consideration. Staff was requested to provide an updated list for further review.

Upcoming Town Hall

The Committee briefly discussed a potential town hall presentation at the Virginia Association of Surveyors' conference in April 2027.

Upcoming Committee Meeting

The Committee discussed its next meeting scheduled for November 12, 2026.

Conflict of Interest Forms / Travel Vouchers

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

Adjourn

There being no further business, the meeting was adjourned at 1:35 p.m.

_____
John Claytor, Acting Chair

_____
Laura V. McClintock, Secretary

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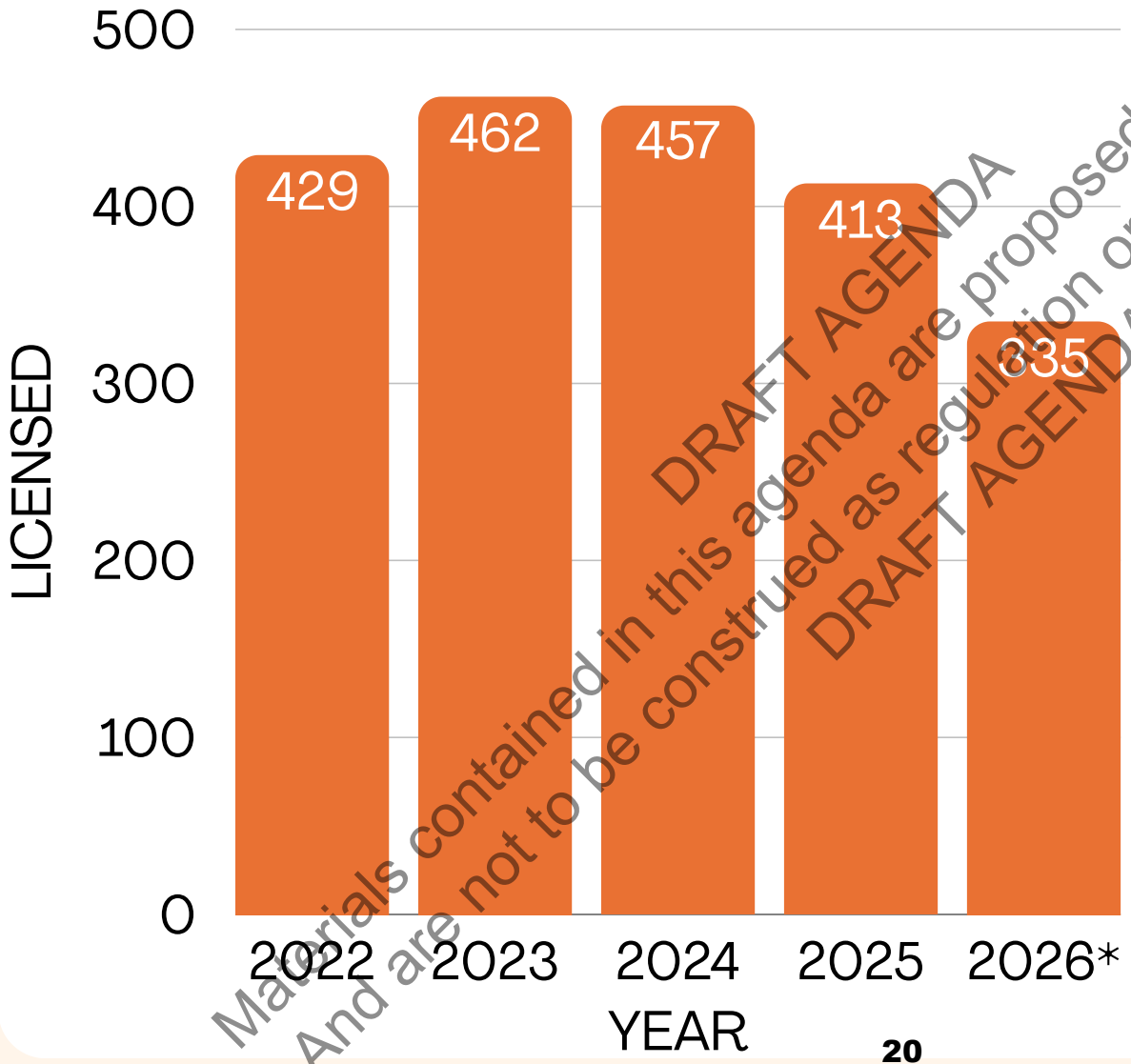
APELSCIDLA Statistics

ARCHITECTS (ARE)
NUMBER OF LICENSES:



YEAR	LICENSED
2022	429
2023	462
2024	457
2025	413
2026*	335

*JANUARY TO JUNE

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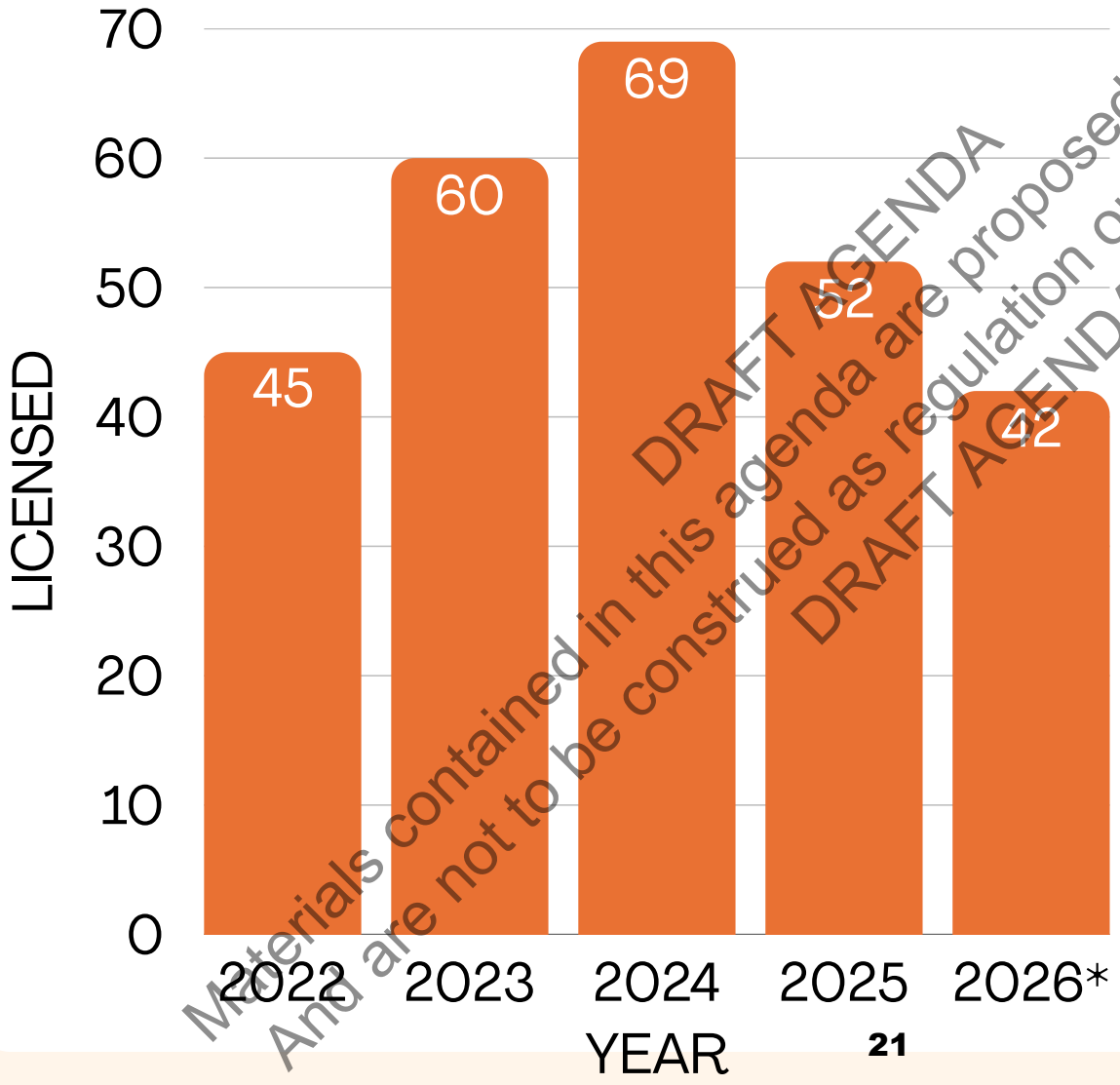
APELSCIDLA Statistics

LANDSCAPE ARCHITECTS (LARE)
NUMBER OF LICENSES:



YEAR	LICENSED
2022	45
2023	60
2024	69
2025	52
2026*	42

*JANUARY TO JUNE

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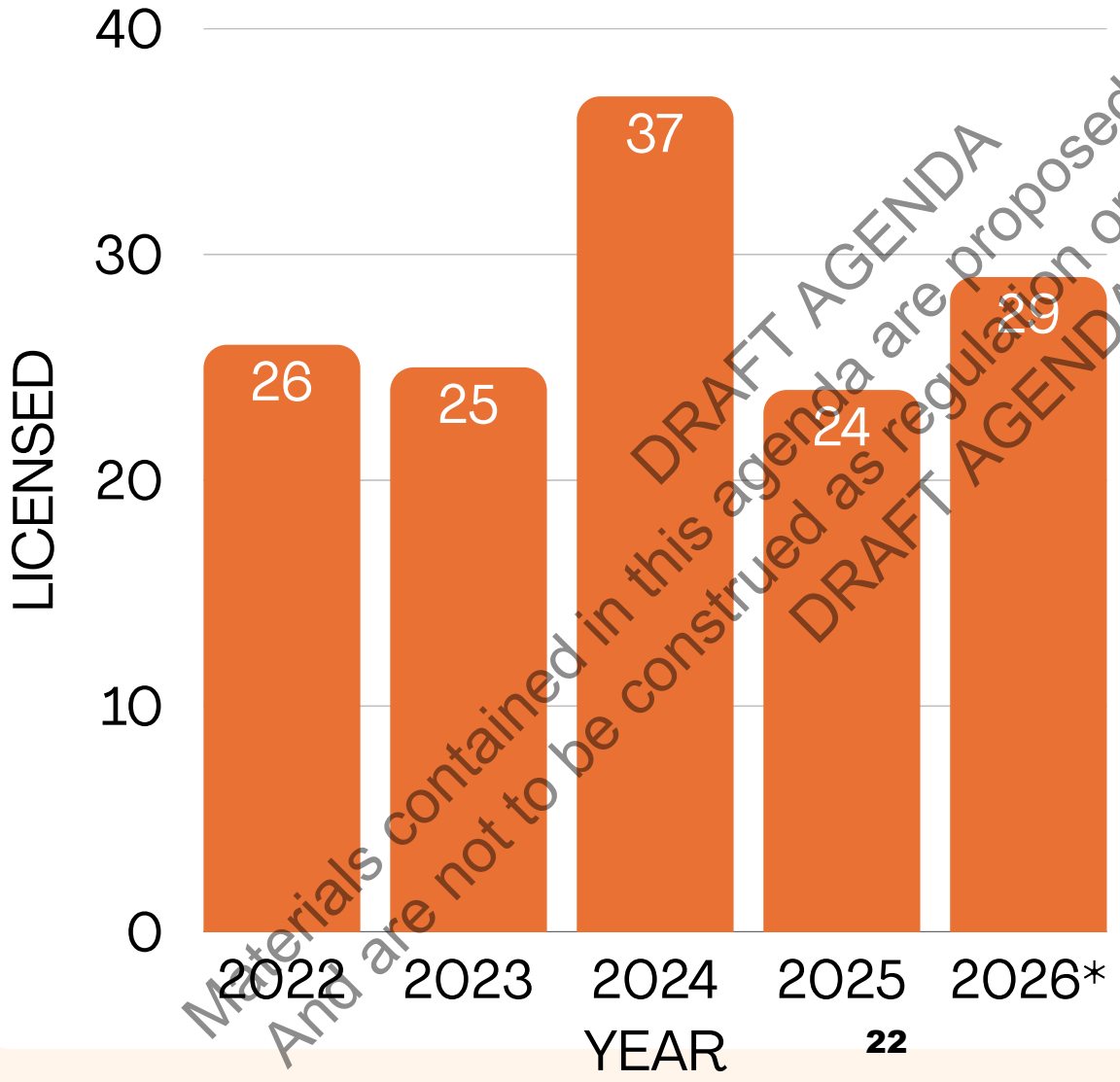
APELSCIDLA Statistics

CERTIFIED INTERIOR DESIGNERS (CIDQ)
NUMBER OF CERTIFICATIONS:



YEAR	LICENSED
2022	26
2023	25
2024	37
2025	24
2026*	29

*JANUARY TO JUNE

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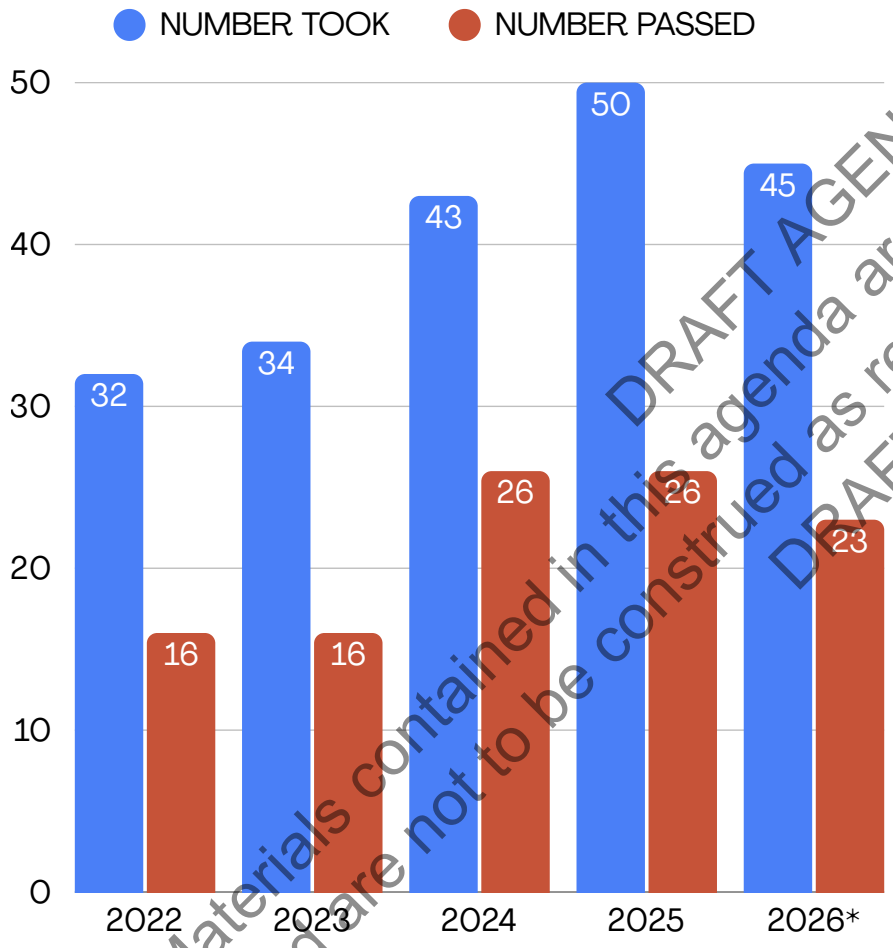
APELSCIDLA Statistics

FUNDAMENTALS OF SURVEYING (FS)
YEARLY AND YEAR-MONTH TO DATE STATISTICS REPORT



YEAR	NUMBER TOOK	NUMBER PASSED	PASS %
2022	32	16	50.00%
2023	34	16	47.05%
2024	43	26	60.46%
2025	50	26	52.00%
2026*	45	23	51.01%

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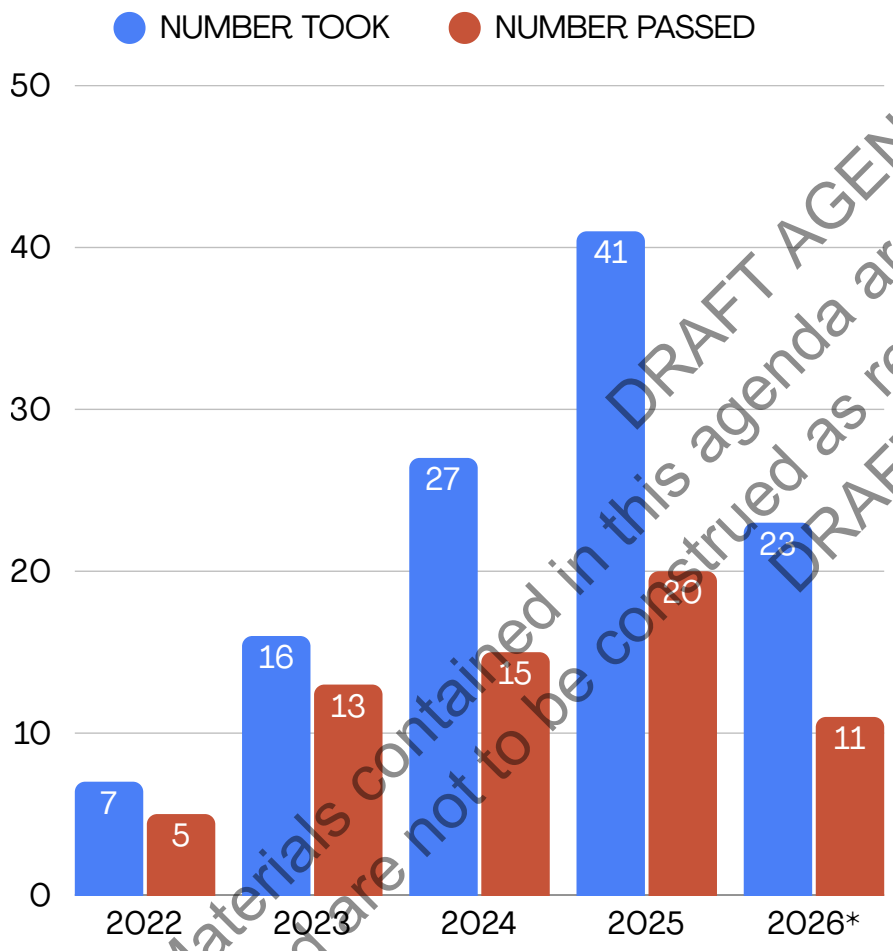
APELSCIDLA Statistics

PRACTICE SURVEYING (PS)
YEARLY AND YEAR-MONTH TO DATE STATISTICS REPORT



YEAR	NUMBER TOOK	NUMBER PASSED	PASS %
2022	7	5	71.42%
2023	16	13	81.25%
2024	27	15	55.55%
2025	41	20	48.78%
2026*	23	11	47.08%

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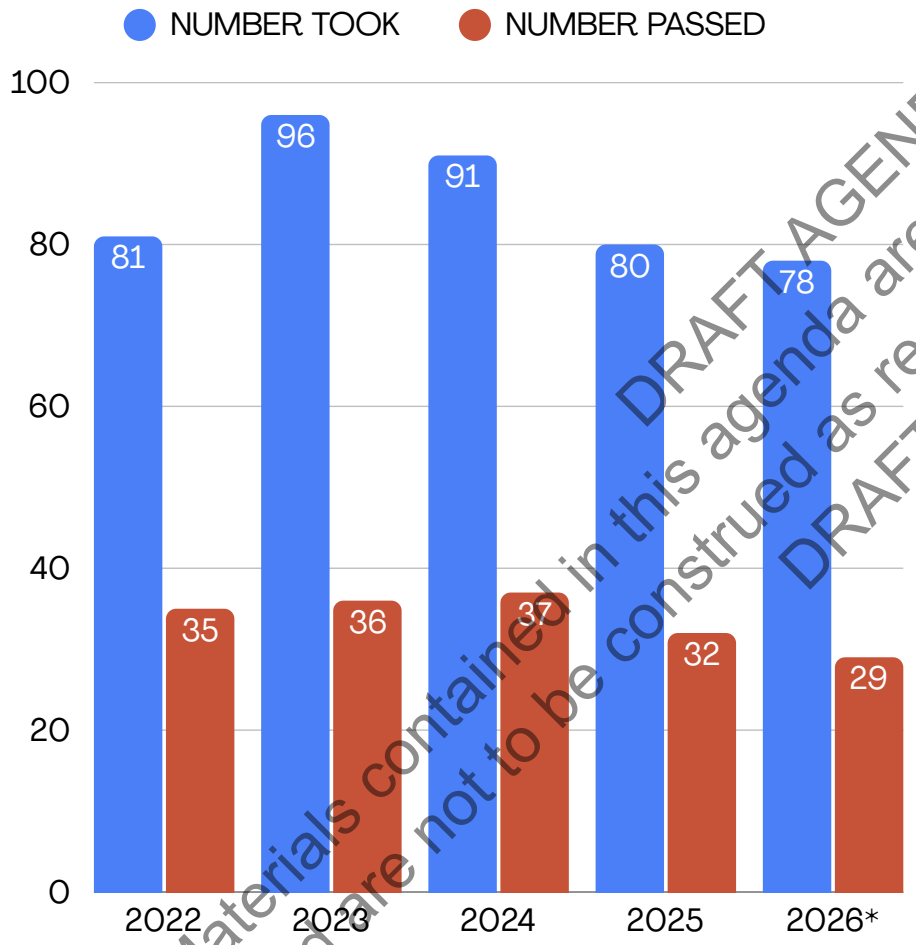
APELSCIDLA Statistics

LAND SURVEYOR (LS-VA State Specific)
YEARLY AND YEAR-MONTH TO DATE STATISTICS REPORT



YEAR	NUMBER TOOK	NUMBER PASSED	PASS %
2022	81	35	43.20%
2023	96	36	37.50%
2024	91	37	40.65%
2025	80	32	40.00%
2026*	78	29	37.02%

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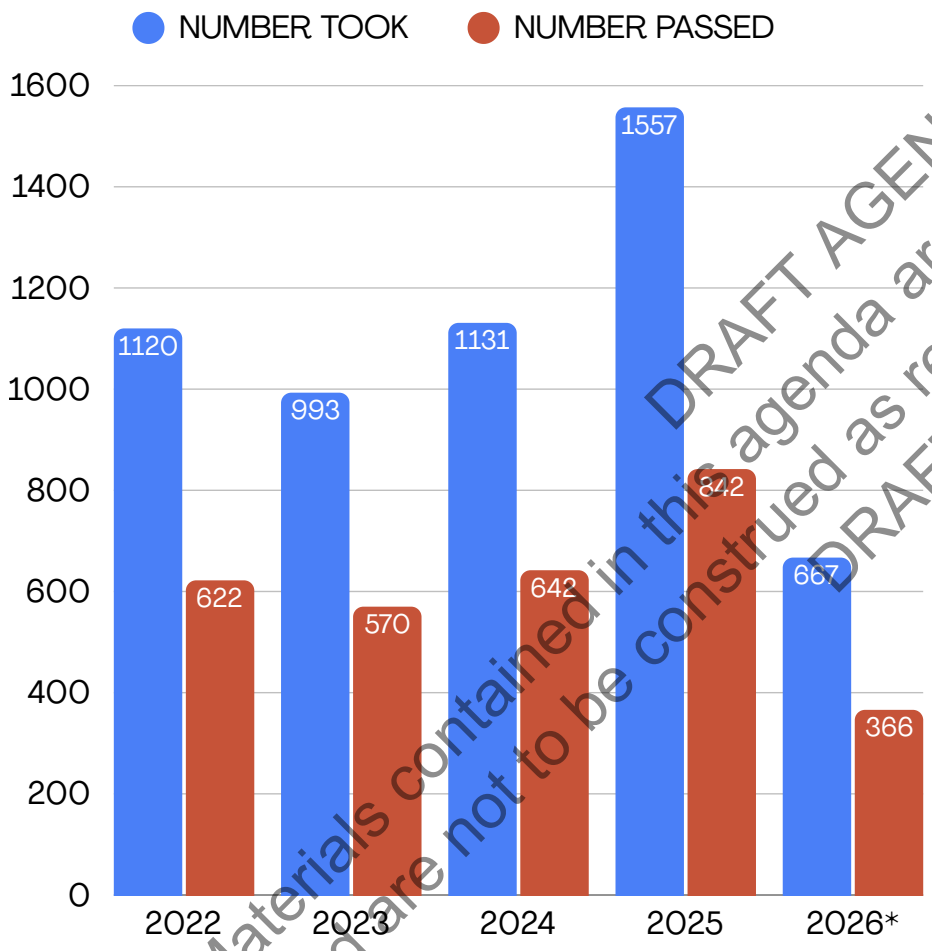
APELSCIDLA Statistics

FUNDAMENTALS OF ENGINEERING (FE)
YEARLY AND YEAR-MONTH TO DATE STATISTICS REPORT



YEAR	NUMBER TOOK	NUMBER PASSED	PASS %
2022	1120	622	55.53%
2023	993	570	57.40%
2024	1131	642	56.76%
2025	1557	842	54.07%
2026*	1503	784	52.02%

*JANUARY TO JUNE

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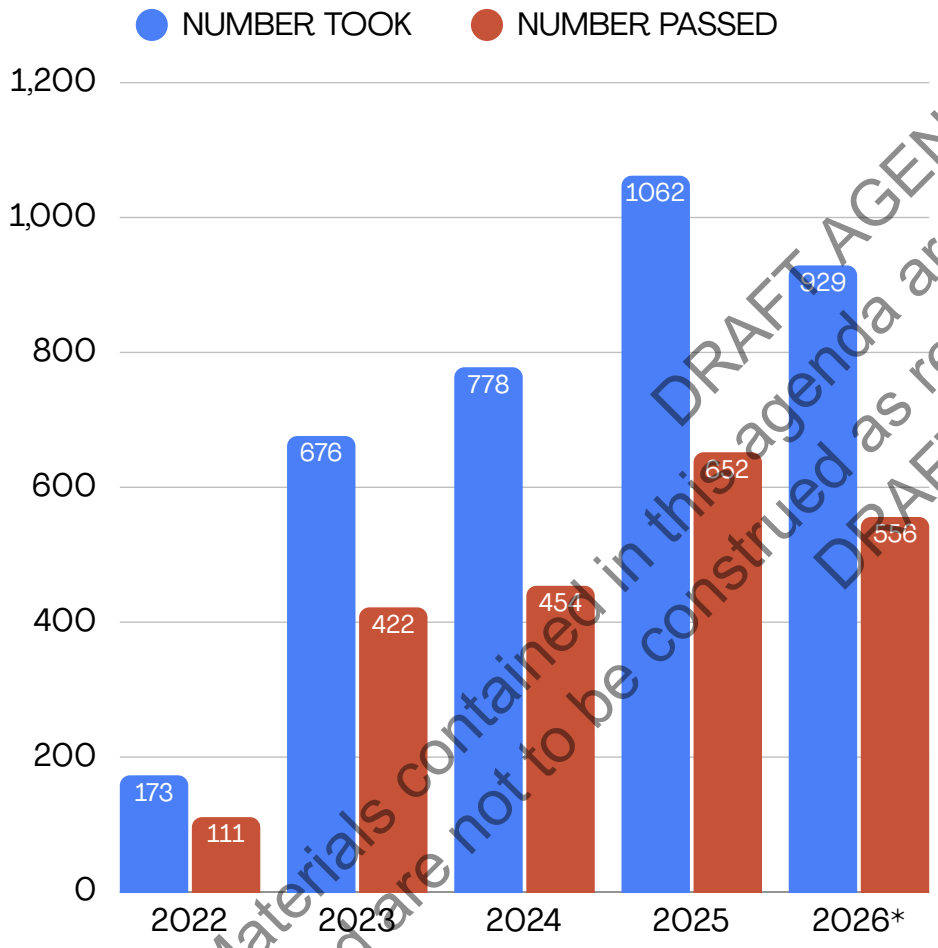
APELSCIDLA Statistics

PRINCIPLE AND PRACTICE OF ENGINEERING (PE)
YEARLY AND YEAR-MONTH TO DATE STATISTICS REPORT



YEAR	NUMBER TOOK	NUMBER PASSED	PASS %
2022	173	111	64.26%
2023	676	422	62.42%
2024	778	454	58.35%
2025	1062	652	61.39%
2026*	929	556	59.08%

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To: APELSCIDLA Board

From: Kate Nosbisch, Executive Director

Subject: Executive Director Update

Date: November 1, 2026

Data for the last five years of the Board's activities has been provided.

Application Statistics

The table below provides the number of applications approved including SIT, EIT, and Exam Eligible Applicants for the APELSCIDLA Board per calendar year (January 1 – December 31) since 2021.

Applications Approved						
Year	2026*	2025	2024	2023	2022	2021
App Numbers	3,354	3,445	3,953	3,631	3,353	3,540

*As of 10/31/2026

Applications Approved by Profession 2026*										
Profession	Arch	PE	LS	LS-B	SP	CID	LA	Main Offices	EIT	SIT
App Numbers	393	1,843	48	2	1	30	50	332	624	31

*As of 10/31/2026

Applications Approved by ULR*	
Profession	CID
App Numbers	15

*As of 10/31/2026

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Call Center Statistics

**** The Call Center Statistics consists of APELSCIDLA, PSSWPG, Auctioneers, and Branch Pilots**

The Board's call center answered a total of **9,437** phone calls between January 1, 2026, to October 31, 2026.

**Reduced call center hours began April 16, 2025, with the call center opening at 8:30 am and closing at 5:00 pm, Monday, Tuesday, Thursday, and Friday. Wednesdays the call center opens from 12:00 pm to 2:00 pm. The reduction in call center hours allows our staff to process applications more effectively. On June 24, 2025, call center hours on Tuesdays and Wednesdays open from 12:00 pm to 2:00 pm. Abandoned calls reflect calls that came in outside of the reduced call center hours.

Email Statistics

The table below outlines the number of emails received through the Board's email address per calendar year (Jan 1-Dec 31)

Email Count						
Year	2026*	2025	2024	2023	2022	2021
# of Emails	29,040	34,830	28,364	24,429	16,318	15,317

*As of 10/31/2026

Board Case Statistics

Disciplinary Action - Case Statistics By Year						
Year	2026*	2025	2024	2023	2022	2021
# of Cases	11	2	9	3	3	9

*As of 10/31/2026 (Disciplinary Actions)

Case Statistics by Profession 2020-2026						
Profession	Arch	PE	LS	CID	LA	Businesses
App Numbers	5	27	9	0	0	3

*As of **January 1, 2020** until October 31, 2026

Since 2018, The Board has adjudicated 141 cases: 57 Disciplinary and 84 Licensing.

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Disciplinary	
Cases	57
Final Orders	20
Consent Orders	37
Revocations	12
Suspensions	1

*As of 10/31/2026

Stakeholder Engagement & Outreach

Thank you to Tim Colley, Harry Falconer, Kevin Schriener, John Claytor, Chip Richardson, Tim Stromberg and Richard Davenport for attending the 2026 Board Member Training Conference. The APELSCIDLA Board had the most board members in attendance, so we have bragging rights for 2026!

Special Message

I would like to extend my sincere appreciation to each Board member for your dedicated service, leadership, and commitment to protecting the health, safety, and welfare of the citizens of the Commonwealth of Virginia. Your willingness to share your time, knowledge, and expertise is invaluable to the Department's mission. Thank you for your continued dedication, professionalism, and service to the Commonwealth.

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INTERORGANIZATIONAL COUNCIL ON REGULATION

Email Subject Line: Share Your Feedback on the ICOR Practice Overlap Guidance

Dear [First Name/Licensee],

The **Interorganizational Council on Regulation** (ICOR) is a collaborative partnership of the regulatory organizations representing architecture, engineering, interior design, landscape architecture, and surveying. Its members are CIDQ, CLARB, NCARB, and NCEES.

Earlier this year, ICOR released the **Practice Overlap Guidance**, a resource designed to provide greater clarity around where professional competencies and responsibilities overlap across the five design professions and where distinct areas of practice exist.
Developed using nationally and internationally recognized standards, the guidance is intended to support informed decision-making, effective interdisciplinary collaboration, and a better understanding of professional roles and responsibilities.

ICOR Wants Your Feedback

ICOR is seeking input from licensed professionals to better understand how the guidance is being used and where additional clarification or enhancements may be beneficial.

We encourage you to review the guidance and share your perspective. Whether you find the resource helpful, identify opportunities for improvement, or believe additional topics should be addressed, your feedback will help shape future updates.

- **EXPLORE THE PRACTICE OVERLAP INITIATIVE**
- **VIEW THE PRACTICE OVERLAP GUIDANCE**
- **SHARE YOUR FEEDBACK**

Thank you for taking the time to share your perspective. Your insights will help ICOR continue to strengthen this resource and support greater clarity across the regulated design professions.

Best regards,

ICOR
Council for Interior Design Qualification (CIDQ)
Matt Barusch, mbarusch@cidq.org

Council of Landscape Architectural Registration Boards (CLARB)
Veronica Meadows, vmeadows@clarb.org

National Council of Architectural Registration Boards (NCARB)
Josh Batkin, jbatkin@ncarb.org

National Council of Examiners for Engineering and Surveying (NCEES)
Josh Twitty, jtwitty@ncees.org

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Fraudulent Use of Seals Survey (September 2026)	
Question: What, if any, steps you have taken to address fraudulent use of seals? We are particularly interested in knowing if you have removed license numbers from your website/public roster in an effort to curb seal fraud, or if you are considering such an action. Any insight you can provide would be helpful.	
Summary	
OK, NE & ND have removed license numbers from their websites, and KS, NY & WV are considering this.	
IA removed the seal example from their website, and LA has discussed it.	
VA modified their license system to track reports of fraudulent seal usage.	
52 jurisdictions (including MS) currently post license numbers.	
Alabama	No response, but post license numbers.
Alaska	No response, but post license numbers.
Arizona	None; post license numbers.
Arkansas	None; post license numbers.
California	None; license numbers are considered public information.
Colorado	No response, but post license numbers.
Connecticut	No response, but post license numbers.
Delaware	Our Deputy Director has advised that license numbers are considered public information and, therefore, cannot be withheld from the public. We plan to set up a joint committee meeting to discuss the security concerns surrounding the fraudulent use of seals and to explore potential measures that may help address these issues.
District of Columbia	No response, but post license numbers.
Florida	No response, but post license numbers.
Georgia	No response, but post license numbers.
Guam	No response, but post license numbers.
Hawaii	None; post license numbers.
Idaho	No response, but post license numbers.
Illinois	No response, but post license numbers.
Indiana	No response, but post license numbers.
Iowa	The board has asked for the seal/stamp resource PDF to be removed from the website. The PDF contained an example of the seal. License numbers are public information, and we are unable to remove them from our license lookup.
Kansas	Kansas is considering removal of license numbers. The only other step the Board has taken is to refer financial scams and deceptive practices to the AG's Public Protection Division.
Kentucky	No response, but post license numbers.

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Louisiana	We included the license number in the list of data points that would be included with our online look-up in recent law changes, so I don't think that will be going away soon. We have discussed removing the seal sample from the rules, but no action has been taken.
Maine	No response, but post license numbers.
Maryland	None; license numbers are considered public information.
Massachusetts	No response, but post license numbers.
Michigan	No response, but post license numbers.
Minnesota	No response, but post license numbers.
Missouri	No response, but post license numbers.
Montana	No response, but post license numbers.
Nebraska	A couple of months ago we removed license numbers from our online roster, to combat this exactly.
Nevada	No response, but post license numbers.
New Hampshire	No response, but post license numbers.
New Jersey	No response, but post license numbers.
New Mexico	No response, but post license numbers.
New York	The NYS Board talked about the possibility of pulling numbers, but that would require a much larger conversation for all 1.2 million of our licensed professionals in 56 professions. So, at this point, much remains in discussion, but nothing concrete yet.
North Carolina	None; post license numbers.
North Dakota	North Dakota pulled license numbers from the website in the licensee lookup feature. Although it has not yet been decided, the board will also be discussing whether or not we should have a PSA on our website.
Northern Mariana Islands	No response, but post license numbers.
Ohio	See attached response; they post license numbers.
Oklahoma	We have removed the license numbers from the website. They are still public information and subject to Open Records if requested.
Oregon	No response, but post license numbers.
Pennsylvania	No response, but post license numbers.
Puerto Rico	No response, but post license numbers.
Rhode Island	None; post license numbers.
South Carolina	None; license numbers are considered public information.

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South Dakota	No response, but post license numbers.
Tennessee	None; post license numbers.
Texas	None; post license numbers.
Utah	None; post license numbers.
Vermont	No response, but post license numbers.
Virgin Islands	No response, but post license numbers.
Virginia	We have created a unique identifier in our database [a distinct number that we assign to anyone's record in our database that has reported fraud] so we can pull a list at any time, and this protects the individual against being sanctioned for something done under their seal that they didn't do. We are also going to post something on our website for consumers.
Washington	No response, but post license numbers.
West Virginia	None, but considering removal of license numbers.
Wisconsin	No response, but post license numbers.
Wyoming	No response, but post license numbers.

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Board For Real Estate

Monthly Cash Activity

Starting cash on hand	$ 582,268.00	Starting date	Jul 2026	Cash minimum balance alert	$ 116,453.60

	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027	Total
Cash on hand (beginning of month)	$ 582,268.00	$ 410,364.71	$ 679,688.97	$ 479,953.01	$ 479,953.01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Cash receipts													
Cash sales	$ 476,175.99	$ 535,235.05	$ 486,782.05	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$1,498,193.09
Returns and allowances	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total cash receipts	$ 476,175.99	$ 535,235.05	$ 486,782.05	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$1,498,193.09
Total cash available	$1,058,443.99	$ 945,599.76	$1,166,471.02	$ 479,953.01	$ 479,953.01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Cash paid out													
Overhead	$ 246,656.00	$ 103,112.87	$ 276,166.38	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 625,935.25
Enforcement	$ 225,472.31	$ 80,676.92	$ 230,815.62	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 536,964.85
Board Administration	$ 156,686.26	$ 67,249.08	$ 157,166.14	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 381,101.48
Exams	$ 15,822.12	$ 5,491.14	$ 16,465.27	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,778.53
Direct Board	$ 3,442.59	$ 9,380.78	$ 5,904.60	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,727.97
Cash Transfers	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total cash paid out	$ 648,079.28	$ 265,910.79	$ 686,518.01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$1,600,508.08
Cash on hand (end of month)	$ 410,364.71	$ 679,688.97	$ 479,953.01	$ 479,953.01	$ 479,953.01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	

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COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

Terence R. McAuliffe
Governor

Todd Haymore
Secretary of
Commerce and Trade

Jay W. DeBoer
Director

To: Virginia Localities

From: Kate Nosbisch, Executive Director, Virginia APELSCIDLA Board

Date: September 23, 2016

Re: Land Surveyor Scope of Practice

It has been brought to the attention of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA) that there may be a misconception in some Virginia localities as to the regulatory permitted scope of professional practice a licensed land surveyor and land surveyor B may provide, including, but not necessarily limited to, the design of Stormwater Management Projects. The Board has also been advised that some localities have adopted rules, standards or regulations that are more restrictive, such as placing limits on the disturbed area of a site that a land surveyor and land surveyor B may design and/or not accepting a design which is provided by a land surveyor that is otherwise allowed by the state statutes. Therefore, this clarification of Virginia Code is provided for guidance.

Per *§54.1-400 of the Code of Virginia*, by definition, a *"land surveyor" means a person who, by reason of his knowledge of the several sciences and of the principles of land surveying, and of the planning and design of land developments acquired by practical experience and formal education, is qualified to engage in the practice of land surveying, and whose competence has been attested by the Board through licensure as a land surveyor.*

In that same section of the *Code*, *the "practice of land surveying"* is defined as follows: *includes surveying of areas for a determination or correction, a description, the establishment or reestablishment of internal and external land boundaries, or the determination of topography, contours or location of physical improvements, and also includes the planning of land and subdivisions thereof. The term "planning of land and subdivisions thereof" shall include, but not be limited to, the preparation of incidental plans and profiles for roads, streets and sidewalks, grading, drainage on the surface, culverts and erosion control measures, with reference to existing state or local standards.*

As to the permitted practice of a land surveyor, the Board has determined that the practice of land surveying is not limited by the amount of disturbed area associated with any survey or plan. Further, the Board has also determined that under the provision of "planning of land and subdivisions thereof" above, a regulant is permitted to design and prepare plans for stormwater

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management and water quality facilities provided that such design is for systems that convey "drainage on the surface" for which the design, application and calculations are based on current state or local standards, as well as "as built" surveys of Stormwater Management facilities. The Board considers the *Virginia Stormwater Management Handbook* and the application of the *Virginia Runoff Reduction Method* as current state standards.

§ 54.1-408. Practice of land surveying; subdivisions define a land surveyor B's scope of practice:

In addition to the work defined in § 54.1-400, a land surveyor may, for subdivisions, site plans and plans of development only, prepare plats, plans and profiles for roads, storm drainage systems, sanitary sewer extensions, and water line extensions, and may perform other engineering incidental to such work, but excluding the design of pressure hydraulic, structural, mechanical, and electrical systems. The work included in this section shall involve the use and application of standards prescribed by local or state authorities. The land surveyor shall pass an examination given by the Board in addition to that required for the licensing of land surveyors as defined in § 54.1-400. Any land surveyor previously licensed pursuant to subdivision (3) (b) of former § 54-17.1 may continue to do the work herein described without further examination. Except as provided, nothing contained herein or in the definition of "practice of land surveying" in § 54.1-400 shall be construed to include engineering design and the preparation of plans and specifications for construction.

As to the permitted practice of a land surveyor B, the Board has determined the land surveyor B can perform all the activities of a land surveyor and in addition, the design for storm drainage systems, sanitary sewer extensions, and water line extensions and other engineering incidental to such work.

In closing, localities are reminded that, while they are within their rights to adopt more restrictive rules, standards or specifications with regard to development standards, they should not adopt more restrictive rules, standards or specifications that limit the scope of practice of licensed professionals governed by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects at the Department of Professional and Occupational Regulation.

If you have any questions, please feel free to contact the Virginia APELSCIDLA Board at (804) 367-8514.

Thank you.

cc: Virginia Department of Transportation
Virginia Department of Environmental Quality
Virginia Department of Health

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SILVERCORE
LAND DEVELOPMENT CONSULTANTS

August 13, 2026

Ms. Kathleen R. Nosbisch
Executive Director
APELSCIDLA Board
Department of Professional & Occupational Regulation
9960 Mayland Drive, Suite 400
Richmond, VA 23233

Subject: VDOT refusal to approve Site Plans Sealed by Virginia-Licensed Landscape Architects for Private Projects

Dear Ms. Nosbisch,

Thank you for taking a moment to consider my issue. I am the owner of SilverCore, a land development consulting firm located in Richmond, Virginia. SilverCore Richmond LLC Virginia business entity registration number is 0407006367.

I am also a Virginia-licensed landscape architect (license number 0406000927).

I have provided land planning and site development design services in the Commonwealth of Virginia for over 32 years. I have worked directly with a variety of clients, property owners, developers, and design team members during my career in the Mid-Atlantic region. My project experience is extensive covering commercial site planning and design, residential subdivisions, urban design and planning, industrial development, and land development feasibility studies.

I am writing to you and the Board concerning the refusal of the Virginia Department of Transportation (VDOT) plan reviewers to approve plans with my landscape architect's seal on them. I have not had an issue for the first 25 years I've been licensed but over the last couple years VDOT has refused to approve anything without a PE stamp on it. VDOT has accepted our plans for review that have been designed by a landscape architect. They will make comments on our plans and then the plans will be revised by a landscape architect and resubmitted until VDOT is satisfied with all corrections. At that point VDOT wants a PE to seal plans that the landscape architect has designed and revised to meet all their requirements. This makes no sense and is a direct contradiction of state code. We would like this issue brought up at the next Board meeting to clarify our legal right to seal plans in the Commonwealth of Virginia.

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The following is an excerpt from Marshall Winn's email to me regarding landscape architects sealing plans design for storm drainage closed systems. Marshall Winn is the VDOT Ashland Residency Administrator. The date of the email is March 31, 2025.

> "As outlined in your 2007 letter from DPOR, a landscape architect "may" be qualified to design such things as a closed storm sewer system. It has been left to the reviewing professional engineer (PE) to subjectively determine qualification on each plan submitted for review. Rather than create the potential for inconsistency among the Area Land Use Engineers (ALUE), and in keeping with other sections of this 2007 letter, the Richmond District accepts landscape architect sealed plans for review. However, if the subject plans contain designs requiring calculations beyond *"grading, landscaping and aesthetics of the land"*, a professional engineer seal is required for approval. The logic behind this application of process is to avoid having plan review being delayed, but rather than an ALUE making a qualification determination, it is most appropriate for the responsible charge engineer in residence at your office to endorse qualification by applying their seal and signature to the plan prior to approval."

My read of Marshall Winn's email is that he has unilaterally determined that the scope of practice of landscape architects is limited to "grading, landscaping and aesthetics of the land" and that the scope of landscape architectural practice in Virginia does not include designs requiring calculations. This position conflicts with VDOT's Chief Engineer at the time indicating in his letter referenced above that "VDOT accepts closed system drainage plans submitted by Landscape Architects."

Its seems that Marshall Winn's position is that, yes, VDOT will accept the plans sealed by landscape architects, but VDOT has determined that "the reviewing professional engineer (PE) [will] subjectively determine qualification on each plan submitted for review" and that if calculations are required, then such plans/designs must be sealed by professional engineer.

Through these actions by VDOT, VDOT has defined the scope of practice of landscape architects for private projects. This determination is in direct conflict with the determination of VDOT's Chief Engineer in 2007.

For convenience, I have attached a letter dated October 23, 2007, from VDOT's Chief Engineer Malcolm Kerley, to Dean Hawkins, Landscape Architect. See the last paragraph of Malcolm Kerley's letter (attached):

> "Based on the APELSCIDLA Board's response, VDOT accepts closed system drainage plans submitted by Landscape Architects."

I am requesting the Board address the matter of VDOT engineers subjectively determining that landscape architects cannot seal plans/design requiring calculations and more specifically, landscape architects cannot seal plans/designs for closed storm drainage systems for private projects.

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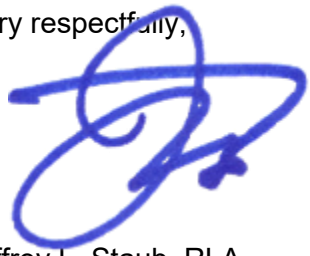
Thank you again for your time and consideration Ms. Nosbisch.

Very respectfully,



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Matt Marshall, LS, AICP – DPOR Complaint

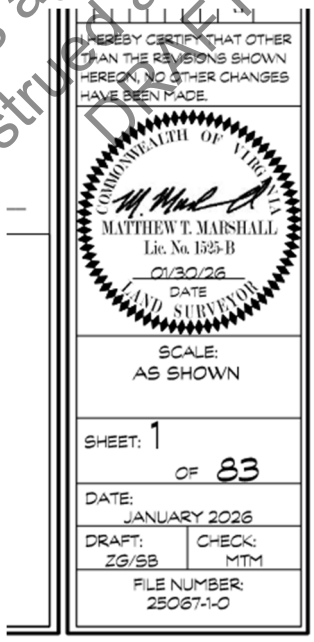
Project Scope and Timeline

Scope of the project: Legends of Chancellorsville, Section 2, ST26-0006

Legends of Chancellorsville, Section 2 (Plan No. ST26-0006) is a residential subdivision project proposed off Route 3 (Plank Road) in Spotsylvania County. The construction plans submitted for review include the design of new public roadways to be maintained by VDOT, along with associated drainage systems, stormwater management facilities, and off-site improvements to Route 3. These plans contain engineering design elements and design calculations.

The roadway design for the subdivision includes the establishment of horizontal and vertical alignments, roadway geometry meeting VDOT and AASHTO standards, intersection design, pavement structure, and roadside drainage systems. The project also requires storm sewer design, culvert sizing, and the development of stormwater management facilities to meet Virginia Stormwater Management Program requirements for water quantity and water quality. In addition, the subdivision connects to Route 3, part of the Commonwealth's Arterial Preservation Network, and necessitated a new turn lane. This work required the design of a new right turn lane which included roadway widening, cross sections, and hydraulic conveyance improvements along the existing corridor.

- Site Plan – Villages at Chancellorsville, Section 2 – Sealed by Matthew T. Marshall, Lic No 1525-B on 1/30/26, Land Surveyor



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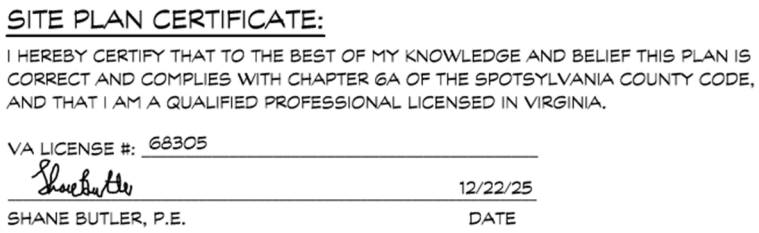
- Site Plan Certificate is signed by Shane Butler, P.E. VA License # 68305. All comment response letters are signed by Shane Butler, P.E.


SITE PLAN CERTIFICATE:

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS PLAN IS CORRECT AND COMPLIES WITH CHAPTER 6A OF THE SPOTSYLVANIA COUNTY CODE, AND THAT I AM A QUALIFIED PROFESSIONAL LICENSED IN VIRGINIA.

VA LICENSE #: 68305

12/22/25

SHANE BUTLER, P.E. DATE

VDOT Comment, February 15, 2026: 1st Plan Review Letter. Comment 1: General, these documents constitute engineering plans and must be signed and sealed by a licensed professional engineer.

LDC Response, April 24, 2026: LDC (Land Design Consultants) Comment Response Letter from Shane Butler, P.E. "Per State Code 54.1-408, "a land surveyor may, for subdivisions, site plans and plans of development only, prepare plats, plans and profiles for roads, storm drainage systems, sanitary sewer extensions, and water line extensions...".

VDOT Comment, June 1, 2026: 2nd Review Comment 1: Virginia Code §54.1-408 states: "Except as provided, nothing contained herein or in the definition of 'practice of land surveying' in §54.1-400 shall be construed to include engineering design and the preparation of plans and specifications for construction."

Because these plans involve engineering design for construction, they must be sealed by a licensed Professional Engineer. The cover sheet shows that Shane Butler is a licensed Professional Engineer, so his seal should appear on all plan sheets. VDOT will accept the plans with both the land surveyor's seal and the professional engineer's seal included.

LDC Response, June 19, 2026: Review 2 Comment response letter: Comment 1: The seal has been updated to a licensed Professional Engineer on all sheets.

Comment was resolved and no further discussion.

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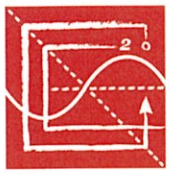

NCEES

Engineering Council

MUTUAL RECOGNITION AGREEMENT

BETWEEN THE NATIONAL COUNCIL OF EXAMINERS FOR ENGINEERING AND SURVEYING (USA) AND THE ENGINEERING COUNCIL (UK)

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MUTUAL RECOGNITION AGREEMENT

Between

The National Council of Examiners for Engineering and Surveying (NCEES, USA) and

the Engineering Council (UK)

together "the parties".

To facilitate mobility of engineering professionals through streamlined Professional Registration/Membership processes.

1. PARTIES

NCEES is a not-for-profit organization with a mission to advance licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the public. NCEES members are the engineering and surveying licensure boards from all 50 U.S. states, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico and the U.S. Virgin Islands.

The Engineering Council was incorporated by Royal Charter in 1981 to regulate the engineering profession in the UK.

2. DEFINITIONS

Within this document, the following definitions apply:

2.1 "Mutual recognition" means the process of establishing the competence of an individual for independent practice in an engineering occupational role as a requirement of Professional Registration/Licensure.

2.2 "Home Jurisdiction" means the jurisdiction in which an engineer making application under this agreement already holds Professional Registration/Licensure.

2.3 "Host Jurisdiction" means the jurisdiction to which an engineer applies for Professional Registration/Licensure under the terms of this Agreement.

2.4 "Professional Registration/Licensure" means recognition by a Signatory or Participating Authority awarded on the basis of a demonstration of competence for independent practice through a professional review based on the competency framework UK-SPEC or a US Member Board PE License, in combination with the International Professional Engineer title (IntPE).

2.5 "Participating Authority" means a UK Professional Engineering Institution (PEI) licensed by the Engineering Council to award CEng that has ratified this agreement. A list of current Participating Authorities will be maintained by the Engineering Council and provided to NCEES This list is shown in Appendix 3.

2.6 "Participating Member Board" means a US Licensing Authority that has opted into this agreement. Participating states agree to accept an NCEES record from a UK Chartered Engineer that has been gained via this agreement. A current list of Participating Member Boards will be maintained by NCEES and be provided to The Engineering Council. This list is shown in Appendix 4.

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2.7 Nothing in this agreement supersedes national or state legislation as applicable in the jurisdiction of the Participating Authority or Participating Member Board.

3. PURPOSE AND SCOPE

3.1 This Agreement provides for a streamlined process by which engineers with Professional Registration/Licensure in their home jurisdiction in this agreement can gain recognition in the host jurisdiction. The agreement is intended to provide

- a streamlined route to the UK Chartered Engineer title for US Professional Engineers with a state license and
- a streamlined route to a US Member Board Professional Engineer license for UK Chartered Engineers.

3.2 This Agreement is intended to streamline the admission pathway in the host jurisdiction for engineers holding a Professional Registration/Registered Professional Title/License in the home jurisdiction. This Agreement aims to:

- minimise duplication of assessment processes
- recognise jurisdictional differences and organizational autonomy
- maintain confidence in the quality of Professional Registration/Licensure decisions in both jurisdictions
- avoid restrictions on the cross-border provision of a service.

3.3 This Agreement covers engineers who have been admitted to any of the following Professional Registrations:

3.3.1 Professional Engineer

- Chartered Engineer (CEng), who also holds the title International Professional Engineer (IntPE), awarded by the Engineering Council, UK
- Professional Engineer (PE), licensed in a participating US Member Board, who also holds the title International Professional Engineer (IntPE), awarded by NCEES. This is also known as an NCEES International Registered Professional Engineer (IRPE)
- The requirements for attaining IntPE/IRPE in each jurisdiction are set in Appendix 1

3.4 Nothing in this Agreement shall apply to individual practice or malpractice disputes.

3.5 Engineers who have gained Professional Registration/Licensure in the home jurisdiction through another mutual recognition pathway, containing exemptions from the usual assessment process, are not eligible for the pathways set out in this agreement.

4. MUTUAL RECOGNITION PROVISIONS

4.1 The parties agree to apply processes and criteria consistent with the mutual recognition pathways set out in Appendix 2 when considering applications for Professional Registration/Licensure from engineers who hold /Professional Registration/Licensure in the home jurisdiction.

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4.2 The Parties respect jurisdictional autonomy and recognise that there may be additional criteria imposed relevant to:

4.2.1 local jurisdictional practices, or the legislative or regulatory framework.

4.2.2 discipline-specific requirements of a Participating Authority or Participating Member Board.

5. DISCIPLINE AND ENFORCEMENT

5.1 Both Parties and all Participating Authorities and Participating Member Boards will cooperate to the extent possible on disciplinary and enforcement issues.

5.2 An application for Professional Registration/Licensure made under this Agreement must include a question requiring the applicant to disclose any sanctions related to the practice of engineering in other jurisdictions. Information regarding sanctions may be considered in the assessment process.

5.3 An application for Professional Registration/Licensure can only be made under this Agreement if the applicant provides written permission for parties to distribute and exchange assessment information and any information regarding sanctions between all involved jurisdictions.

5.4 Failure to fully disclose or provide any of the required information may be the basis for denial of the application, or for sanctions, including revocation of the Professional Registration/Licensure.

5.5 Each jurisdiction will take appropriate action in accordance with their rules and regulations if an engineer violates the standards of that jurisdiction. Each jurisdiction shall promptly report sanctions to the other jurisdiction in which it knows the engineer is recognised via an appropriate alert mechanism.

5.6 A jurisdiction will take appropriate action, subject to its own rules and regulations and the principle of natural justice, related to a sanction that is reported to them by another jurisdiction.

6. IMMIGRATION AND VISA ISSUES

6.1 Professional Registration/Certification granted under this Agreement in a Host Jurisdiction does not preclude the need to conform to applicable immigration and visa requirements of the Host Jurisdiction.

7. INFORMATION EXCHANGE

7.1 The Parties will notify each other and provide copies of any major changes in policy, criteria, procedures and programmes that might affect this Agreement.

7.2 The Parties will provide an annual report to each other on all applicants who have applied pursuant to the terms of this Agreement.

7.3 The Parties will from time-to-time undertake mutual observation of processes and procedures. This shall be done routinely as part of the renewal of the agreement.

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8. DISPUTE RESOLUTION

8.1 The Parties to this Agreement will at all times endeavour to agree on the interpretation and application of this Agreement and will make every attempt through co-operation and consultation to arrive at a mutually satisfactory resolution of any matter that might affect its operation. If a dispute arises that cannot be resolved through informal discussions within sixty (60) days of when the dispute arises, the Parties will attempt to resolve the dispute through non-binding mediation and/or another form of alternative dispute resolution as may be agreed upon by the Parties, prior to any Party resorting to litigation.

8.2 The Parties may request in writing consultation with the other Party regarding any actual or proposed measure or any other matter that it considers might affect the operation or interpretation of this Agreement.

9. TERM OF AGREEMENT

9.1 This Agreement will come into effect when signed by the Parties.

9.2 This Agreement supersedes all other such mutual recognition agreements between NCEES, the Engineering Council and the Participating Authorities.

9.3 The Parties will review and update the Agreement and recommend changes where appropriate at least every five (5) years. This Agreement may be amended, however, only with the written consent of both Parties.

10. TERMINATION

10.1 A Party or any Participating Authority may withdraw from this Agreement six (6) months after it provides written notice of withdrawal to the other Party. If a Participating Authority withdraws, the Agreement will remain in force for the remaining Participating Authorities.

10.2 If at any time all Participating Authorities have withdrawn from the Agreement, the Agreement will automatically terminate.

10.3 Any registrant approved or in the process of being assessed at the time of the Agreement being terminated will be treated as if this Agreement is still in existence.

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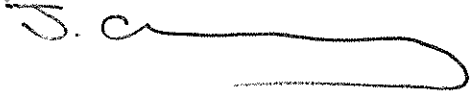
11. SIGNATURES

NCEES	Engineering Council
	
David Cox	**Paul Bailey**
CHIEF EXECUTIVE OFFICER	**CHIEF EXECUTIVE OFFICER**
	
Laura Sievers	**John Chudley**
PRESIDENT	**BOARD CHAIR**

Date Executed: August 13, 2024

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APPENDIX 1

The requirements for attaining IntPE/IRPE in each jurisdiction.

Requirement	NCEES International Registered Professional Engineer (IntPE)	Engineering Council CEng IntPE
Registration /Licensure	Be a citizen or permanent resident currently licensed as a professional engineer in a U.S. state or territory	Be currently registered as a Chartered Engineer and member of a UK PEI
Discipline	Hold a record clean of disciplinary action	Be currently in good standing with your PEI and have no disciplinary action outstanding
Underpinning Knowledge and Understanding	Have a degree from an EAC ABET-accredited engineering program, or an accredited degree recognised under the Washington Accord.	An accredited degree recognised under the Washington Accord, or equivalent academic qualification
Experience	Have at least seven years of qualifying experience, including two years in responsible charge of significant engineering work	Have at least seven years of qualifying experience, including two years in responsible charge of significant engineering work
Assessment	Have passing scores on the NCEES FE and PE examinations	1) Have demonstrated underpinning engineering knowledge and understanding to UK/European Masters level in their discipline 2) Have demonstrated that they meet the UK standard of competence and commitment set out in UK-SPEC through: a) Professional Review part 1: assessment of discipline-specific documentary evidence b) Professional Review part 2: in-depth interview by two trained assessors, including applicant presentation 3) Approval from registration committee
Competence	NCEES Model Rules and IPEA professional competences	UK-SPEC Chartered Engineer Competences and IPEA professional competences
Continuing Professional Development	Have met the applicable continuing professional competency (CPC) requirements of the jurisdiction(s) where you are licensed. If the jurisdiction does not have a CPC requirement, the applicant must comply with the NCEES CPC Standard	Carry out and record the Continuing Professional Development (CPD) necessary to maintain and enhance competence in their own area of practice
Discipline-specific and jurisdictional requirements (e.g., local laws, ethics exam)	Handled at Member Board level	Handled by PEI

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APPENDIX 2

MUTUAL RECOGNITION PATHWAYS

The Professional Registration/Licensure processes of the Parties are as follows:

a) NCEES requirements to obtain an NCEES Record as the Host Jurisdiction

An NCEES Record is a verified compilation of information an applicant is required to submit to a state licensing board as part of the licensure application process. Each completed Record is a verified compilation of an applicant's official academic transcripts, full employment history, professional references, and exam results.

The NCEES Record is designed to meet the licensure requirements of most states. Since licensure requirements vary from state to state, there may be times when a Record holder must submit additional information to a state licensing board to satisfy its licensure requirements. This may include information about their education, references, existing licenses, or experience information.

Standard application requirements	Required under the Agreement Y/N	Notes
Submission of an application form	Yes	Create online NCEES record
References	Yes, but can be UK registrants.	Five references who can reflect the character and diversity of your experience and are personally acquainted with your professional reputation. For engineering applicants, references must be engineers who are licensed in the United States.
Education information	Yes	Details for each college, university, and technical school attended, including transcripts. NCEES accepts the UK PEI assessment of the academic base as meeting NCEES/IntPE requirements.
Professional Experience	Yes	Chronological listing of work experience beginning with graduation from a university
Competence assessment	No	Already meets IntPE requirements
PE and PE exam verification	No	Exempt under the agreement
CPD review	In line with Member Board requirements	IntPE CPD requirements already met
Local knowledge and/or discipline specific practice assessment (e.g., local laws and ethics exam)	In line with Member Board requirements	
Approval by NCEES Member Board	Yes	

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b) Engineering Council requirements for registration as a Chartered Engineer (CEng) as the Host Jurisdiction

The Engineering Council was incorporated by Royal Charter in 1981 to regulate the engineering profession in the UK. The standards of professional competence and commitment are set out in the UK Standard for Professional Engineering Competence (UK-SPEC). This standard requires registrants to make a commitment to recording their CPD activities. Participating Authorities undertake random samples of professionally active registrants' CPD records on an annual basis.

Standard application requirements	Required under the Agreement (Y/N)	Notes
Submission of an application form	Yes	In English
Academic assessment	No	Applicants are required to provide copies of academic qualifications
Holistic competence assessment	No	
Local knowledge and/or discipline specific practice assessment	Yes	Any assessment is normally to be restricted to situations where UK-specific knowledge or discipline-specific requirements are applied as standard to home candidates
Professional Review Interview	No	Any assessment of Local Knowledge or current competence may involve an interactive interview
CPD review	In line with UK Participating Authority requirements	Registrants are required to ensure their CPD records are up to date. UK Participating authorities undertake annual random samples of professionally active registrants' CPD records and provide feedback.
Registration (Professional Registration/Membership) Committee Approval	Yes	

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Assessment Process

On receipt of an application through this agreement, the Host Jurisdiction/Participating Authority will contact the Home Jurisdiction/Participating Authority to request confirmation of Professional Registration/Certification status, and registration/licensure date and date of being admitted to the international register (IntPE).

Interactive assessments or professional review interviews will only be used if their purpose is to assess local knowledge and/or discipline specific practice.

Written assignments or formal examinations may also be valid mechanisms for assessing local knowledge or discipline specific practice if they are used for the same purpose for assessing local engineers in the host jurisdiction.

Appendix 3

List of UK Participating Authorities (subject to ratification)

1. BCS, The Chartered Institute for IT
2. British Institute of Non-Destructive Testing (BINDT)
3. Chartered Association of Building Engineers (CABE)
4. Chartered Institution of Building Services Engineers (CIBSE)
5. Chartered Institution of Civil Engineering Surveyors (CICES)
6. Chartered Institution of Highways & Transportation (CIHT)
7. Chartered Institute of Plumbing and Heating Engineering (CIPHE)
8. Chartered Institution of Water and Environmental Management (CIWEM)
9. Energy Institute (EI)
10. Institution of Agricultural Engineers (IAgrE)
11. Institution of Civil Engineers (ICE)
12. Institution of Chemical Engineers (IChemE)
13. Institution of Engineering Designers (IED)
14. Institution of Engineering and Technology (IET)
15. Institute of Explosives Engineers (IExpE)
16. Institution of Fire Engineers (IFE)
17. Institution of Gas Engineers and Managers (IGEM)
18. Institute of Highway Engineers (IHE)
19. Institute of Healthcare Engineering and Estate Management (IHEEM)
20. Institution of Lighting Professionals (ILP)
21. Institute of Marine Engineering, Science & Technology (IMarEST)
22. Institution of Mechanical Engineers (IMechE)
23. Institute of Measurement and Control (InstMC)
24. Institution of Royal Engineers (InstRE)
25. Institute of Acoustics (IOA)
26. Institute of Materials, Minerals and Mining (IOM3)
27. Institute of Physics (IOP)
28. Institute of Physics and Engineering in Medicine (IPEM)
29. Institution of Railway Signal Engineers (IRSE)
30. Institution of Structural Engineers (IStructE)
31. Institute of Water
32. INCOSE UK, the UK Chapter of the International Council on Systems Engineering (INCOSE)
33. Permanent Way Institution (PWI)
34. Nuclear Institute (NI)
35. Royal Aeronautical Society (RAeS)
36. Royal Institution of Naval Architects (RINA)
37. Safety and Reliability Society (SaRS)

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38. The Society of Operations Engineers (SOE)
39. The Welding Institute

Links are found here: https://www.engc.org.uk/peis

Appendix 4

List of Participating US Member Boards at date of signing.

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VIRGINIA DEPARTMENT OF PROFESSIONAL & OCCUPATIONAL REGULATION
PERIMETER CENTER, SUITE 400
9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233

TOTAL CURRENT POPULATION AS OF NOVEMBER 1, 2026

*Regulant population numbers are effective for the dates shown only.

Profession	1/1/2026	2/1/2026	3/1/2026	4/1/2026	5/1/2026	6/1/2026	7/1/2026	8/1/2026	9/1/2026	10/1/2026	11/1/2026
APELSCIDLA Main Offices	5,307	4,808	4,920	4,943	3,966	4,026	4,082	4,127	4,164	4,187	4,237
Architects	7,858	7,869	7,841	7,832	7,851	7,819	7,805	7,824	7,828	7,821	7,801
Professional Engineers	32,255	32,231	32,218	32,269	32,374	32,403	32,522	32,536	32,600	32,726	32,849
Certified Interior Designers	476	482	479	484	485	478	478	478	482	483	484
Land Surveyors	1,224	1,217	1,225	1,227	1,227	1,225	1,206	1,216	1,222	1,218	1,223
Land Surveyors B	54	54	54	54	54	54	54	53	52	53	53
Land Surveyor Photogrammetrists	87	85	84	82	83	83	83	83	83	81	82
Landscape Architects	995	995	989	995	995	998	1,011	1,010	1,015	1,013	1,012

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BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS (APELSCIDLA)

2027 Meeting Dates

Wed, February 10, 2027	10:00 AM	Board Room 2
Wed, May 5, 2027	10:00 AM	Board Room 2
Wed, August 11, 2027	10:00 AM	Board Room 2
Tues, November 9, 2027	10:00 AM	Board Room 2

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