

## ***COUNCIL ON HUMAN RESOURCES***

**Friday, November 14, 2003**

**9:30 a.m. – 12:30 p.m.**

### **Members Present:**

Marvin Boots  
Jane Crockett  
John McE. Garrett  
Anne Howard  
Sabrina Johnson  
Claudia Farr

Janice Sigler  
Kelly Spraker  
Millard “Pete” Stith  
Jasper Watts  
Sara R. Wilson,

### **Members Absent:**

Joseph Boatwright  
William Coppedge  
Erika Davis

Walter Pennington  
Frank Prewoznik

### **Others Present:**

Donna Blatecky, VRS, Customer Relationship Division  
Marie Easley, DHRM, Health Benefits  
Mary Habel, DHRM, Health Benefits  
Sue Keener, DHRM, Worker’s Compensation  
W. Forrest Matthews, Jr., VRS Director  
Mike Salster, DHRM, Communications  
Barbara Tanner, DHRM, Administration

### **Call To Order**

The Council on Human Resources met on Friday, November 14, 2003, at 9:45 a.m. at the Department of Human Resource Management, PDS Training Room 1.

Sara Wilson, Director of the Department of Human Resource Management (DHRM) welcomed the members and introduced a new member to the Board, *Kelly Spraker*, from the Department of Social Services. She also introduced her new Executive Assistant, *Barbara Tanner*. All correspondence or questions should be directed to her attention at [barbara.tanner@dhrm.virginia.gov](mailto:barbara.tanner@dhrm.virginia.gov).

## **Virginia Retirement System**

Forrest Matthews, VRS Director, gave a presentation on the operations of the investment process, board and committee structure and how the Virginia Retirement System is applied on a day-to-day basis. Numerous questions were asked and answered.

Some questions asked were:

- How many retirees paid their entire annuity on health care benefits premiums. Donna will provide this information at the next board meeting.
- The percentage of employees that make contributions to deferred compensation. VRS will get this data to the Board at the next meeting.
- Whether universities that did not opt out plan were secure in their investment.
- The goals of VRS workshops and types such as investments, retirement and other.
- How can an agency get VRS to give a presentation at their location and what are the criteria's.

Handouts from the VRS presentations will be mailed to members that were absent from the meeting.

## **State Retiree Health Benefits Program**

Mary Habel gave a brief overview on the state retiree health benefits program/Medicare eligible plans. She distributed the monthly premium rates for FY2004 rates will go into effective January 1, 2004. Mary Habel also explained the health insurance credit.

Other questions posed to Mary Habel on the Retiree Health Benefits overview are listed below:

- Purchasing drugs from Canada.
- Proposed drug coverage under Medicare.
- Mail order drug preference.

## **Open Discussion**

- Sara briefed the Board on the duties and responsibilities of the Advisory Board.
- Jane Crockett wanted to know what types of legislations that will be tracked during the General Assembly session.
- John Garrett will give the Board some information on the legislation process and also educate members on FOIA at the next meeting.
- John Garrett indicated that meetings and notification need to be posted in the Townhall Regulatory at [www.townhall.state.va.us](http://www.townhall.state.va.us)
- Diversity, Overtime, 1500 wage employees, and Perception of the Public Employees on Recruitment process, will be on the next agenda.

Some members indicated they were unable to attend the December 17<sup>th</sup> meeting. It was noted that potential dates for the next meeting will be e-mailed to members. Next years meeting schedule will be set at the December's meeting. Members are encouraged to forward any agenda items to Barbara Tanner.

The meeting was adjourned at 12:40 p.m.