

**FINAL APPROVED MINUTES**

**State Board of Behavioral Health and Developmental Services**

**REGULAR QUARTERLY BOARD MEETING**

**Wednesday, September 24, 2025**

DBHDS Southeastern Virginia Training Center (SEVTC)  
 2100 Steppingstone Square, Chesapeake, VA 23320

*The meeting was held in person with a physical quorum present and with electronic or phone connection available.*

<b>MEMBERS PRESENT</b>	Sandy Chung, MD Rebecca Graser Cindy Lamb Jane McDonald Nina Schroder Tony Vadella	<b>MEMBERS ABSENT</b>	R. Blake Andis Debbie Marrs
<b>DBHDS STAFF</b> present for all or part of the meeting	Eric Billings, Director of Grants Management Mary Broz-Vaughan, Regulatory Affairs Director/State Board Liaison Braden Curtis, Chief Deputy Commissioner Madelyn Lent, Public Policy Manager Meghan McGuire, Deputy Commissioner, Policy and Public Affairs Susan Puglisi, Regulatory Research Specialist Ben Wakefield, Federal Grants Manager		
<b>INVITED GUESTS</b> present for all or part of the meeting	Jennifer Faison, VACSB Executive Director Heather Fisher, SEVTC Director and CEO		
<b>VIRTUAL ATTENDEES</b>	<p><b>DBHDS:</b> Jae Benz, Director of Licensing; Lauren Cunningham, Communications Director; Rebecca Laubach, Quality Management Coordinator; Mary McQuown, Recovery Services Workforce Development Coordinator; Dev Nair, Assistant Commissioner for Provider Management; Chaye Neal-Jones, Director of Enterprise Management Services; Margaret Steele, Deputy Director of Community Operations</p> <p><b>EXTERNAL:</b> Charlotte Arbogast, DARS; Martha Bryant; Candy Calloway, Valley CSB; Lauren Gerken, The Arc of Virginia; Christina Nuckols, Sentara; MiMi Sedjat, Eastern Shore CSB; Teresa Smith, OSIG; Brandie Williams, Rappahannock Area CSB; J. Lynne Winebarger, New River Valley CSB; Amanda (no last name); Rachel (no last name)</p>		

<b>CALL TO ORDER</b>	Vice Chair Jane McDonald called the meeting to order at 9:50 a.m., and welcomed new member, Nina Schroder, to the board.
Roll Call	Ms. Broz-Vaughan called the roll and reported that a quorum was present.  For purposes of determining whether a quorum was physically assembled, Ms. McDonald participated electronically as a person with a disability in accordance with § 2.2-3708.3 of the Code of Virginia.
Remote Participation	Ms. McDonald participated electronically from her home in Fredericksburg, due to a temporary or permanent disability that prevented her physical attendance at the meeting.  Dr. Chung participated electronically from her home in Sterling, due to her principal residence being more than 60 miles from the meeting location.
<b>Adoption of Agenda</b>	A motion was made by Ms. Lamb and seconded by Ms. Schroder to adopt the agenda. The motion carried unanimously.
<b>Approval of Minutes</b>	Ms. McDonald called for any additions or corrections to the draft minutes from the meetings on July 8th and 9th.  Hearing none, Ms. Lamb moved to approve the draft minutes en bloc. Ms. Schroder seconded the motion, which carried unanimously.
<b>Public Comment Period</b>	Ms. McDonald opened the floor for public comment.  No commenters were present. One written comment was received from Martha Bryant and entered into the record.
<b>Commissioner's Report</b>	Mr. Curtis represented Commissioner Nelson Smith and provided an update on the Hiram W. Davis Medical Center draft closure plan.  Presentation available from board office upon request.
<b>Standing Committee Reports</b>	Ms. Broz-Vaughan reported that members of the Grant Review Committee reviewed the department's recent submission for a \$250,000 Behavioral IT Pilot Program Grant.  Ms. Lent summarized the morning's Policy and Evaluation Committee meeting, noting that members received background information on the next policies scheduled for periodic review: <ul style="list-style-type: none"> <li>• Policy 3000 (CO) 74-10 – Department Employee Appointments to Community Services Boards, and</li> <li>• Policy 1034 (SYS) 05-1 – Partnership Agreement.</li> </ul> <p>After reviewing comments from field review, the committee continued discussion about whether to retain, amend, or rescind Policy 6005 (FIN) 94-2 – Retention of Unspent State Funds by Community Services Boards.</p>

	<p>Ms. Lent reported that the committee voted to recommend technical revisions to Policy 4018 (CSB) 86-9 – Community Services Board Performance Contracts to the full board, which she indicated would be included in the next quarterly meeting agenda packet.</p> <p>Ms. McDonald called attention to the committee’s recommended changes to Policy 5008 (FAC) 87-12 – Accreditation/Certification and Policy 5010 (FAC) 00-1 – State Facility Uniform Clinical and Operational Policies and Procedures for the board’s consideration.</p> <p>On a motion by Mr. Vadella, properly seconded by Ms. Lamb, the board unanimously approved the revisions to Policy 5008 as presented.</p> <p>On a motion by Ms. Schroder, properly seconded by Ms. Lamb, the board unanimously approved the revisions to Policy 5010 as presented.</p>
<b>Unfinished Business</b>	<p>At the biennial planning meeting on July 9, 2025, board members drafted priorities for the 2026-28 state budget. Ms. Broz-Vaughan reviewed the board’s practice of sending a letter conveying those priorities to the Governor and the General Assembly. Members received a handout with a draft of the letter previously circulated for review.</p> <p>On a motion by Mr. Vadella, properly seconded by Ms. Graser, the board unanimously adopted the 2026-28 biennial priorities as presented and endorsed the letter as approved by the chair.</p>
<b>Facility Tour</b>	<p>Ms. McDonald recessed the meeting while the board toured the facility. She announced the meeting would reconvene at approximately 11:15 a.m.</p>
The Board recessed at 10:37 a.m. to reconvene at 11:15 a.m.	
The Board reconvened at 11:22 a.m.	
<b>Facility Overview</b>	<p>Heather Fisher, CEO and Director of Southeastern Virginia Training Center, presented on the facility’s history, services, successes, and challenges.</p> <p>Presentation available from board office upon request.</p>
<b>Lunch Recess</b>	<p>Ms. McDonald recessed the meeting for lunch until 12:00 p.m.</p>
The Board recessed at 11:45 a.m. to reconvene at 12:00 p.m.	
The Board reconvened at 12:00 p.m.	
<b>Regulatory Business</b>	<p>Ms. Broz-Vaughan reviewed the emergency regulatory process, describing the legislative directives requiring board action, the temporary nature of emergency regulations, and the simultaneous filing of a Notice of Intended Regulatory Action (NOIRA) to initiate the standard three-stage process to promulgate permanent replacement regulations.</p>
<b>Action Item 1</b>	<p>Emergency Action for Peer Recovery Specialist-Trainee (PRS-T) Designation</p>

	<p>Ms. Puglisi explained that the 2025 Session of the General Assembly directed the board to amend its regulations to allow Peer Recovery Specialist trainees to bill Medicaid for their services while working toward certification. She summarized the proposed amendments and their impact.</p> <p><b>MOTION:</b> Ms. Graser moved to adopt emergency regulations amending 12VAC35-105 and 12VAC35-250 to establish a Peer Recovery Specialist-Trainee designation, as presented, and to issue a NOIRA for permanent replacement regulations. Ms. Lamb seconded, and the motion carried unanimously.</p>
Action Item 2	<p>Emergency Action for Alignment with Medicaid Behavioral Health Services Redesign: Community Psychiatric Support and Treatment (CPST)</p> <p>Ms. Puglisi reviewed the legislative mandate directing the board to restructure the provider licensing regulations to ensure consistency with the new Medicaid services, summarizing the proposed amendments and their impact. The action is intended to improve access to a continuum of high-quality behavioral health services for Virginians; ensure CPST providers adhere to a base level of model fidelity; and reduce administrative burden by aligning licensing regulations with Medicaid service expectations.</p> <p><b>MOTION:</b> Ms. Schroder moved to adopt emergency regulations amending 12VAC35-105 to align with Medicaid behavioral health services redesign for CPST, as presented, and to issue a NOIRA for permanent replacement regulations. Mr. Vadella seconded, and the motion carried unanimously.</p>
Status Report	<p>Ms. Broz-Vaughan advised members that the NOIRA stage for the comprehensive “overhaul” project to restructure the licensing regulations, approved by the board at its April meeting, is closing.</p> <p>Staff plans to provide the board with a detailed overview of the project prior to the 180-day filing deadline for the proposed stage.</p>
Federal Grant Update	<p>Mr. Billings and Mr. Wakefield reviewed the agency’s federal grants, including a recent application for \$250,000 from the Behavioral Health IT Pilot Program.</p> <p>Presentation available from board office upon request.</p>
Reordering of Agenda	<p>Ms. McDonald noted the meeting was running ahead of schedule and requested unanimous consent to take business out of order.</p> <p>Without objection, the board agreed to reorder the agenda and take New Business up for immediate consideration.</p>

<b>New Business</b>	<p>Ms. McDonald directed members to the recommendation for appointment to the State Human Rights Committee.</p> <p>Ms. Graser moved to appoint Mary “Betsy” Lang to the State Human Rights Committee. Dr. Chung seconded the motion, which carried unanimously.</p>
<b>Commending Resolutions</b>	<p>Ms. Broz-Vaughan presented commending resolutions for former board members Moira Mazzi, Sandra Price-Stroble, and Varun Choudhary.</p> <p>On a motion by Ms. Lamb, properly seconded by Ms. Schroder, the board unanimously adopted the resolution honoring the service of former board member Moira Mazzi.</p> <p>On a motion by Ms. Graser, properly seconded by Mr. Vadella, the board unanimously adopted the resolution honoring the service of former board member Sandra Price-Stroble.</p> <p>On a motion by Mr. Vadella, properly seconded by Dr. Chung, the board unanimously adopted the resolution honoring the service of former board member Varun Choudhary.</p>
<b>Recess</b>	Ms. McDonald recessed the meeting for a short break. She announced the meeting would reconvene at 12:45 p.m.
The Board recessed at 12:35 p.m. to reconvene at 12:45 p.m.	
The Board reconvened at 12:45 p.m.	
<b>VACSB Update</b>	Ms. Faison briefed the board on Virginia Association of Community Services Boards (VACSB) budget priorities for the 2026 General Assembly Session, which will be presented at the VACSB Public Policy Conference next week in Roanoke.
<b>ADJOURNMENT</b>	Ms. McDonald adjourned the meeting at 12:57 p.m.
The State Board adjourned at 12:57 p.m.	

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**NEXT MEETING SCHEDULED FOR WEDNESDAY, DECEMBER 10, 2025**  
 DBHDS Central Office, Jefferson Building, 1220 Bank Street, Richmond

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## WRITTEN PUBLIC COMMENT

*Received electronically Tuesday, September 23, 2025 12:19 PM*

### **Public comment request for SEVTC mtg September 24, DBHDS State Board**

Good afternoon,

Please allow me to provide public comment for 3 minutes tomorrow.

I represent the Family Council of Hiram Davis medical center Petersburg. My son is a SNF resident with profound Intellectual disabilities and related conditions.

Our families participated in 28 meetings virtually in 3 Subgroups about the future of Hiram Davis. Our Community Subgroup presentation with the future capacity needs of the subpopulations is omitted from the Sept 4 Commissioner Nelson Smith presentation.

A single Code Section for the closure of a MH psychiatric hospital does not cover our legal Code Sections and CMS regulations for Skilled Nursing facility Care.

Thanks for the opportunity to participate.

We have no access for planning on SEVTC care.

We strongly object to the architectural drawing for SEVTC SNF renovations with shared bedrooms with beds 4 ft apart and multiple contracts which are less than comparable care at Hiram Davis.

This flawed plan has inadequate capacity for a statewide system and far from our homes.

We are happy to discuss solutions and participate in the care plans for our loved ones.

Our lived experiences with complex needs including wheelchairs, oxygen, onsite pharmacy and cost savings ability for IV fluids and antibiotics onsite deserve to be heard.

The Nursing end users of the renovations are also excluded. Best practices and CDC guidelines 6ft apart for person centered care are compromised.

Thanks,

Martha Bryant, RN, Mother and Guardian

Amherst

# UNFINISHED BUSINESS: BOARD PRIORITIES LETTER



## COMMONWEALTH of VIRGINIA

DEPARTMENT OF  
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

Post Office Box 1797  
Richmond, Virginia 23218-1797

Telephone (804) 786-3921  
Fax (804) 371-6638  
www.dbhds.virginia.gov

NELSON SMITH  
COMMISSIONER

STATE BOARD OF  
BEHAVIORAL HEALTH AND  
DEVELOPMENTAL SERVICES

R. BLAKE ANDIS, CHAIR  
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SANDY CHUNG, MD  
Fairfax County

REBECCA GRASER  
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Stafford County

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Bedford County

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Stafford County

NINA SCHRÖDER  
Richmond City

ANTHONY VADELLA  
Powhatan County

VACANCY

September 24, 2025

The Honorable Glenn Youngkin  
Governor of Virginia  
Patrick Henry Building  
P.O. Box 1475  
Richmond, VA 23218

Dear Governor Youngkin:

Among its powers and duties pursuant to § 37.2-203 of the Code of Virginia, the State Board of Behavioral Health and Developmental Services is charged with the statutory responsibility to:

- review and comment on all budgets and requests for appropriations for the Department of Behavioral Health and Developmental Services (DBHDS) prior to their submission to the Governor; and
- advise the Administration and the General Assembly on matters relating to mental health, development, and substance use disorder services.

To that end, I am writing on behalf of the board to convey its priorities as you develop your 2026-28 budget proposal for presentation to the General Assembly in December.

At its biennial planning meeting in July, board members reviewed DBHDS's progress on budgetary and strategic initiatives, noting the Commonwealth's historic investments and systemic improvements, particularly through *Right Help, Right Now*, in recent years. Guided by the transformational impact of these major advancements, we offer recommendations in five policy areas for your consideration in the 2026-28 biennium.

**Above all, the board strongly supports maintaining Virginia's commitment to the behavioral health and developmental services system transformation.** We urge strategic continuity in the upcoming biennium, with special emphasis on crisis care, community supports, competency restoration, and the youth continuum. In particular, the board endorses:

1. Expanding system capacity, building on workforce sustainability investments, and increasing community-based services including support for Virginians with substance use disorders.

The Honorable Glenn Youngkin

September 24, 2025

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2. Reducing overreliance on law enforcement, especially through utilization of crisis care, and decreasing the “criminalization” of behavioral health conditions.
  - Increase the use of special conservators of the peace (or SCOPs) for alternative custody and transportation.
  - Advance technologies that help crisis workers access and share information for more effective triage.
3. Financing waiver services and sustaining provider rates to ensure the availability and long-term success of integrated community settings for Virginians with developmental disabilities and their families.
4. Accelerating expansion of the community-based crisis continuum, which has shown the greatest impact on delivering effective treatment to the Commonwealth’s most vulnerable populations.
  - Provide additional support to build out the elements of the MARCUS Alert system that have proven to be effective, most notably crisis co-response teams and enhanced communication protocols, and other immediate crisis services (CITAC, CRCs, etc.).
  - Review and consider repealing or amending the Bed of Last resort Law to correct significant unintended consequences that overburden the state hospital system, law enforcement, community services boards, and many other system partners.
5. Prioritizing a comprehensive system of care to identify and meet the needs of Virginia’s infants, children, adolescents, and young adults as early as possible.
  - Maintain support for Early Intervention, school-based, and other youth services.
  - Promote the Virginia Mental Health Access Program (VMAP) and other training resources for child-serving providers to serve behavioral health concerns.
  - Incentivize private sector partners to increase access to mental health support services for children from birth to transition age.

The board appreciates your thoughtful consideration of its priorities for the behavioral health and developmental services system. We are hopeful these funding and policy requests will be looked upon favorably by you and the legislature.

Thank you for your continued leadership working with the General Assembly to ensure our communities receive the supports needed to provide life-changing services to all citizens in need.

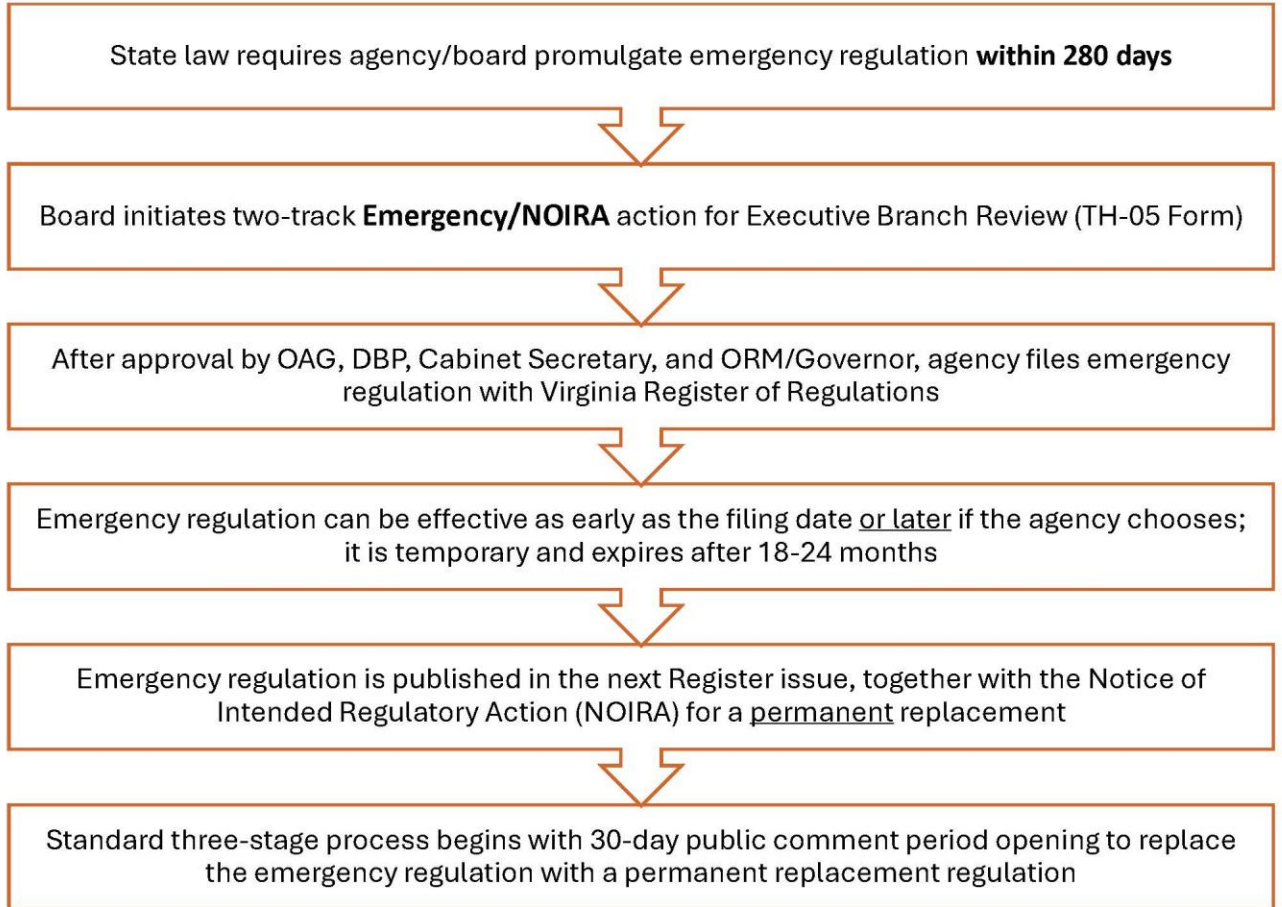
Sincerely,

R. Blake Andis, Chair

cc: The Honorable L. Louise Lucas, Chair, Senate Finance and Appropriations Committee  
The Honorable Luke E. Torian, Chair, House Appropriations Committee  
The Honorable Janet Kelly, Secretary of Health and Human Resources  
Leah Mills, Deputy Secretary of Health and Human Resources  
Members, State Board of Behavioral Health and Developmental Services  
Nelson Smith, DBHDS Commissioner  
Meghan McGuire, DBHDS Deputy Commissioner, Policy and Public Affairs

REGULATORY BUSINESS

EMERGENCY REGULATORY PROCESS OVERVIEW



NEW BUSINESS: COMMENDING RESOLUTIONS



COMMONWEALTH of VIRGINIA

STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

**Moira C. Mazzi**

*At its regular meeting on Wednesday, September 24, 2025, the State Board of Behavioral Health and Developmental Services unanimously adopted the following resolution:*

**WHEREAS**, Moira Mazzi served the Commonwealth with distinction as a member of the State Board of Behavioral Health and Developmental Services for eight years; and

**WHEREAS**, Moira Mazzi was first appointed by Governor Terry McAuliffe to a full four-year term in 2017 and was subsequently appointed to a second full term by Governor Ralph Northam in 2021; and

**WHEREAS**, Moira Mazzi devoted generously of her time by serving as Vice Chair and as Chair of the Board; and

**WHEREAS**, during her tenure, Moira Mazzi did faithfully endeavor to protect the rights and safety of individuals and their families, and to strengthen Virginia's system of community mental health, developmental, and substance use disorder services; and

**WHEREAS**, Moira Mazzi's diligence, integrity, and commitment earned her the respect and admiration of the members of the Board, its staff, and all others associated with its activities; now, therefore, be it

**RESOLVED**, That the State Board of Behavioral Health and Developmental Services does hereby express its affection and gratitude to Moira Mazzi, for her many contributions to this body as a valued member and good friend; and be it

**RESOLVED FURTHER**, That this Resolution be made a part of the official minutes of the Board, and that a framed copy thereof be presented to Moira Mazzi, so that all may know of the high regard in which she is held.

NEW BUSINESS: COMMENDING RESOLUTIONS



COMMONWEALTH of VIRGINIA

STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

**Sandra Price-Stroble**

*At its regular meeting on Wednesday, September 24, 2025, the State Board of Behavioral Health and Developmental Services unanimously adopted the following resolution:*

**WHEREAS**, Sandra Price-Stroble served the Commonwealth with distinction as a member of the State Board of Behavioral Health and Developmental Services for nearly 12 years, the maximum allowed by law; and

**WHEREAS**, Sandra Price-Stroble first joined the Board in 2014, filling an unexpired term, and was subsequently appointed to two full four-year terms; and

**WHEREAS**, Sandra Price-Stroble devoted generously of her time by serving as Vice Chair of the Board as well as chairing the Policy and Evaluation Committee and numerous ad-hoc committees; and

**WHEREAS**, during her tenure, Sandra Price-Stroble did faithfully endeavor to protect the rights and safety of individuals and their families, and to strengthen Virginia's system of community mental health, developmental, and substance use disorder services; and

**WHEREAS**, Sandra Price-Stroble's diligence, integrity, and commitment earned her the respect and admiration of the members of the Board, its staff, and all others associated with its activities; now, therefore, be it

**RESOLVED**, That the State Board of Behavioral Health and Developmental Services does hereby express its affection and gratitude to Sandra Price-Stroble, for her many contributions to this body as a valued member and good friend; and be it

**RESOLVED FURTHER**, That this Resolution be made a part of the official minutes of the Board, and that a framed copy thereof be presented to Sandra Price-Stroble, so that all may know of the high regard in which she is held.

NEW BUSINESS: COMMENDING RESOLUTIONS



COMMONWEALTH of VIRGINIA

STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

**Varun Choudhary, M.D.**

*At its regular meeting on Wednesday, September 24, 2025, the State Board of Behavioral Health and Developmental Services unanimously adopted the following resolution:*

**WHEREAS**, Varun Choudhary, M.D., served the Commonwealth with distinction as a member of the State Board of Behavioral Health and Developmental Services from 2018 until 2025; and

**WHEREAS**, during his tenure, Varun Choudhary did faithfully endeavor to protect the rights and safety of individuals and their families, and to strengthen Virginia's system of community mental health, developmental, and substance use disorder services; and

**WHEREAS**, Varun Choudhary's diligence, integrity, and commitment earned him the respect and admiration of the members of the Board, its staff, and all others associated with its activities; now, therefore, be it

**RESOLVED**, That the State Board of Behavioral Health and Developmental Services does hereby express its affection and gratitude to Varun Choudhary, for his many contributions to this body as a valued member and good friend; and be it

**RESOLVED FURTHER**, That this Resolution be made a part of the official minutes of the Board, and that a framed copy thereof be presented to Varun Choudhary, so that all may know of the high regard in which he is held.

**RESOLVED FURTHER**, That this Resolution be made a part of the official minutes of the Board, and that a framed copy thereof be presented to Varun Choudhary, M.D., so that all may know of the high regard in which he is held.

**STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES**

**Policy and Evaluation Committee**

**FINAL APPROVED MINUTES**

**SEPTEMBER 24, 2025**

SOUTHEASTERN VIRGINIA TRAINING CENTER  
2100 STEPPINGSTONE SQUARE, CHESAPEAKE, VIRGINIA 23320  
*This meeting was held in person with electronic or phone connection available.*

**Members Present:** Jane McDonald (virtual), Cindy Lamb, Rebecca Graser

**DBHDS Staff Present:** Madelyn Lent, Public Policy Manager  
Meghan McGuire, Deputy Commissioner, Policy and Public Affairs  
Mary Broz-Vaughan, Director Office of Regulatory Affairs, State Board Liaison  
Susan Puglisi, Regulatory Research Specialist  
Chaye Neal-Jones, Director, Office of Enterprise Management Services (virtual)  
Crystal Lipford, Director of Quality and Risk Management, Division of Facility Services (virtual)  
Eric Billings, Director of Fiscal Services and Grants Management (virtual)  
Rebecca Laubach, Director, Quality Improvement Analytics and Processes (virtual)

**I. Call to Order**

**II. Welcome and Introductions**

Jane McDonald called the meeting to order at 8:49 am.

**III. Adoption of Agenda, September 24, 2025**

Cindy Lamb moved to adopt the agenda. Rebecca Graser seconded. The agenda was adopted unanimously.

**IV. Adoption of Minutes, July 9, 2025**

Cindy Lamb moved to adopt the agenda. Rebecca Graser seconded. Jane McDonald abstained having not been present at the July 9 meeting. The minutes were adopted.

**V. Review Policy Plan for FY2025 - FY2030**

Madelyn Lent presented the policy review plan to the Policy Committee.

**VI. Presentation of Background Reviews**

The committee received background information on the next policies scheduled for periodic review: Policy 3000(CO) 74-10 Department Employee Appointments to Community Services Boards and Policy 1034 (SYS) 05-1 Partnership Agreement. DBHDS staff presented recommendations for revisions in concept for Policy 3000 to replace the term employees with workforce and define the new term to include all classified and wage employees as well as any contractor or subcontractor who has received compensation under a paid contract with DBHDS within the preceding twelve (12) months. The Board directed DBHDS staff to conduct a field review with the Community Services Boards (CSBs) to receive comments on the recommended revision. There were no recommendations for revisions for Policy 1034 and the Committee concluded the periodic review for this policy.

**VII. Introduce Draft Revisions**

The committee reviewed draft revisions recommended by the Department for Policy 2011 (ADM) 88-3 Naming of Buildings, Rooms, and Other Areas at State Facilities. The draft revisions update and operationalize the policy while maintaining the core requirements. Members questioned how cost of name changes would be accounted for in the decision-making process. It was noted that cost was included as a requirement to be included in the formal proposal developed by the Ad Hoc Committee for review by the facility director, Commissioner, State Board, and Secretary. Staff noted that they would confirm that the recommended revision to replace references to Governor with Secretary was consistent with the code section authorizing the Board to establish a policy to change the names of state facilities prior to the next meeting.

**VIII. Presentation of Draft Revisions for Recommendation to the Full Board**

The committee reviewed and discussed draft revisions for Policy 4018 (CSB) 86-9 Community Services Board Performance Contracts and the Department's recommendation to rescind Policy 6005 (FIN) 94-2 Retention of Unspent State Funds by Community Services Boards at the July 9<sup>th</sup> meeting.

The committee reviewed draft technical revisions for Policy 4018 (CSB) 86-9 Community Services Board Performance Contracts. Cindy Lamb motioned to recommend the revisions to the State Board, Rebecca Graser seconded the motion, and the recommendations were adopted unanimously.

The committee discussed DBHDS recommendation to rescind Policy 6005 (FIN) 94-2 Retention of Unspent State Funds by Community Services Boards. The committee reviewed comments received from CSBs through a field review of the recommendation to rescind. The committee reviewed the current performance contract language in Addendum I Appendix C: Unspent Balances Principles and Procedures. Meghan McGuire reviewed the Department's rationale for requesting the rescission of Policy 6005 and responded to committee members' questions. Committee members noted the comments received from the CSBs opposing the recommendation to rescind and determined that they needed more information to inform decision making on the policy. The committee chair asked if there was a motion to recommend that the state board rescind Policy 6005. No motion was made. The committee requested that the policy be placed on the agenda for the next committee meeting for continued discussion. The committee requested information on total unspent balances held by CSBs, how this total is distributed across CSBs, and how the CSBs have utilized these funds. Committee members also requested Department staff draft a recommendation for revision to the policy to be reviewed at the next committee meeting.

**IX. Next Quarterly Meeting: December 10, 2025.**

**X. Adjournment**

Cindy Lamb motioned to adjourn the meeting and Rebecca Graser seconded. The meeting was adjourned at 9:47 am.

All current policies of the State Board are here:

<https://dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies/>

## FINAL APPROVED MINUTES

### State Board of Behavioral Health and Developmental Services

#### DINNER MEETING Tuesday, September 23, 2025

Western Tidewater Community Services Board (WTCSB)  
7025 Harbour View Blvd., Suite 119, Suffolk, VA

<b>MEMBERS PRESENT</b>	Rebecca Graser Cindy Lamb Nina Schroder Tony Vadella
<b>MEMBERS ABSENT</b>	R. Blake Andis Sandy Chung, MD Debbie Marris Jane McDonald
<b>STAFF PRESENT</b>	Mary Broz-Vaughan, Regulatory Affairs Director / State Board Liaison Madelyn Lent, Public Policy Manager Meghan McGuire, Deputy Commissioner, Policy and Public Affairs

<b>CALL TO ORDER</b>	Finding a quorum of the Board present, Ms. Graser called the dinner meeting to order at 6:10 p.m.  Ms. Graser explained the purpose of the informal gathering was to receive information about community programs and services, noting the members would not discuss or transact public business.
<b>PRESENTATION</b>	Executive Director Brandon Rodgers provided an overview of Western Tidewater CSB services and delivered a presentation on community behavioral health clinics.
<b>ADJOURNMENT</b>	The meeting adjourned at 7:40 p.m.