

FINAL APPROVED MINUTES

State Board of Behavioral Health and Developmental Services

REGULAR QUARTERLY BOARD MEETING

Wednesday, April 2, 2025

DBHDS Western State Hospital
 103 Valley Center Drive, Staunton, VA 24401

The meeting was held in person with a physical quorum present and with electronic or phone connection available.

MEMBERS PRESENT	Moira Mazzi, Chair Sandra Price-Stroble, Vice-Chair R. Blake Andis Sandy Chung, MD Rebecca Graser Cindy Lamb Tony Vadella
MEMBERS ABSENT	Varun Choudhary, MD Jane McDonald
STAFF PRESENT	Mary Broz-Vaughan, Regulatory Affairs Director and State Board Liaison Craig Camidge, Director of Strategic Planning and Execution (virtual) Braden Curtis, Chief Deputy Commissioner Madelyn Lent, Public Policy Manager Josie Mace, Legislative Affairs Manager (virtual) Meghan McGuire, Deputy Commissioner, Policy and Public Affairs Nathan Miles, Chief Financial Officer (virtual) Susan Puglisi, Regulatory Research Specialist
INVITED GUEST	Jennifer Faison, Executive Director Virginia Association of Community Services Boards (virtual)
OTHERS PRESENT	Charlotte Arbogast, DARS Senior Policy Analyst (virtual) Will Childers, State Human Rights Committee Chair Ariel DeVoy, VACSB Public Policy Manager (virtual) Taneika Goldman, State Human Rights Director Dev Nair, PhD, Assistant Commissioner, Division of Provider Management (virtual) Kimora Porter, DBHDS Director of Quality Assurance and Healthcare Compliance Teresa Smith, PhD, OSIG Healthcare Compliance Unit Manager (virtual)

CALL TO ORDER	<p>Finding a quorum of the board present, Ms. Mazzi called the meeting to order at 9:30 a.m.</p> <p>Ms. Mazzi welcomed those present and asked for introductions.</p>
ADOPTION OF AGENDA	<p>Ms. Mazzi advised the board of one amendment to the agenda. Item #4 was revised to reflect Chief Deputy Commissioner Braden Curtis as delivering the Commissioner’s Report in Nelson Smith’s absence.</p> <p>Ms. Price-Stroble moved to adopt the agenda as amended. Ms. Graser seconded the motion, which carried unanimously.</p>
APPROVAL OF MINUTES	<p>Ms. Mazzi opened the floor to any additions or corrections to the draft minutes of the July 16, 2024, Nominating Committee Meeting or the December 11, 2024, Regular Quarterly Board Meeting.</p> <p>Hearing none, Ms. Lamb moved to approve both sets of minutes as final. Dr. Chung seconded the motion, which carried unanimously.</p>
PUBLIC COMMENT PERIOD	<p>Ms. Mazzi called for public comment.</p> <p>No commenters were present, and no written comments were received.</p>
PLANNING AND BUDGET COMMITTEE REPORT	<p>Ms. Mazzi directed members to the quarterly budget report. The handout was for informational purposes only and did not require any action.</p> <p>Ms. Broz-Vaughan informed the committee about her transition into the role of Regulatory Affairs Director and State Board Liaison, following Ruth Anne Walker’s retirement.</p> <p>Ms. Broz-Vaughan reviewed the Board Bylaws that govern the biennial planning process, specifically those provisions requiring the Board meet in the summer to adopt an annual meeting schedule and set its priority areas of focus.</p> <p>In planning for the upcoming biennium, committee members recommended restarting the facility visit schedule; retaining the practice of meeting the afternoon before regular board meetings for community programs/CSB tours; and coordinating the timing of a quarterly meeting with the annual VACSB Conference.</p> <p>Ms. Broz-Vaughan stated she would work with DBHDS staff on identifying potential locations and future presentation topics for members’ consideration in July.</p>
POLICY AND EVALUATION COMMITTEE REPORT	<p>Madelyn Lent, Public Policy Manager, reported that committee members completed their review of the FY2025 policy plan and adopted the Policy Review Schedule through FY2030.</p>

<p>POLICY AND EVALUATION COMMITTEE REPORT</p>	<p>The committee reviewed background information on the next policies scheduled for periodic review:</p> <ul style="list-style-type: none"> • Policy 1028 (SYS) 90-1 – Human Resource Development • Policy 4018 (CSB) 86-9 – Community Services Board Performance Contracts • Policy 6005 (FIN) 94-2 – Retention of Unspent State Funds by Community Services Boards <p>Ms. Lent said the agency will recommend revisions to Policy 4018 (CSB) 86-9 and Policy (FIN) 94-2.</p> <p>The committee voted to recommend Policy 5006 (FAC) 86-29 – Razing of Dilapidated Buildings to the full board with changes, which Ms. Lent indicated would be included in the next quarterly meeting agenda packet.</p>
<p>COMMISSIONER’S REPORT</p>	<p>Braden Curtis, Chief Deputy Commissioner, provided an update on the DOJ Joint Permanent Injunction replacing the Settlement Agreement, as well as major agency initiatives.</p> <p><i>Presentation available from board office upon request.</i></p>
<p>REORDERING OF AGENDA</p>	<p>Ms. Mazzi noted the meeting was running ahead of schedule and requested unanimous consent to take business out of order.</p> <p>Without objection, the board agreed to reorder the agenda and take regulatory actions up for immediate consideration.</p>
<p>REGULATORY UPDATES</p>	<p>Ms. Mazzi asked Ms. Broz-Vaughan and Ms. Puglisi to guide board members through the action items.</p>
<p>ACTION ITEM 1</p>	<p><i>Consideration of Fast-Track Action to Align Licensing Regulations with VDH Requirements</i></p> <p>Ms. Broz-Vaughan reviewed the draft changes to 12VAC35-46 and 12VAC35-105, the Children’s Residential and Licensing Regulations, as presented in the meeting packet. Ms. Puglisi explained how the proposed amendments update incorrect or obsolete terminology and clarify existing regulatory requirements.</p> <p>MOTION: Sheriff Andis moved to adopt a fast-track action amending 12VAC35-46 and 12VAC35-105, as presented. Mr. Vadella seconded, and the motion carried unanimously.</p>
<p>ACTION ITEM 2</p>	<p><i>Consideration of Notice of Intended Regulatory Action (NOIRA) to Update Human Rights Regulations</i></p> <p>Ms. Broz-Vaughan noted that the agency initially expected to request approval for a fast-track action to update the Human Rights Regulations. However, the draft amendments necessary to align Chapter 115 with the</p>

	<p>Code of Virginia – specifically the Health Care Decisions Act – generated significant public comments. Therefore, staff suggested the changes warrant additional public participation and are more appropriate for the standard three-stage regulatory process.</p> <p>MOTION: Ms. Lamb moved to adopt a NOIRA to initiate the three-stage process to amend 12VAC35-115, as presented. Ms. Price-Stroble seconded, and the motion carried unanimously.</p>
ACTION ITEM 3	<p><i>Consideration of Notice of Intended Regulatory Action (NOIRA) to Overhaul Licensing Regulations</i></p> <p>Ms. Puglisi explained that the overhaul action modernizes and streamlines the existing regulatory framework by blending the two sets of regulations to create one General Provisions chapter applicable to all providers, plus five service-specific chapters based on license type. She added that Regulatory Advisory Panels, subject matter experts, and stakeholders have worked on the project since 2019.</p> <p>Ms. Puglisi stated that draft language is under review by the Office of the Attorney General, and staff recommends the board begin the lengthy three-stage process now by issuing a NOIRA.</p> <p>MOTION: Dr. Chung moved to adopt a NOIRA to initiate the three-stage process to overhaul the licensing regulations, as presented. Ms. Lamb seconded, and the motion carried unanimously.</p>
STATUS REPORT	<p>Ms. Broz-Vaughan presented a chart of current and upcoming regulatory activity. This report was for informational purposes only and did not require any action.</p> <p>Ms. Broz-Vaughan advised board members of recent movement on the two fast-track regulatory reduction actions amending the Children’s Residential (12VAC35-26) and Licensing Regulations (12VAC35-105). She noted that both projects will become effective on June 19, 2025, after the public comment period closes on June 5, 2025.</p>
FACILITY TOUR	<p>Ms. Mazzi recessed the meeting while the board toured the facility. She announced the meeting would reconvene at approximately 11:15 a.m.</p>
<p>The Board recessed at 10:42 a.m. to reconvene at 11:23 a.m.</p>	
<p>The Board reconvened at 11:23 a.m.</p>	
PRESENTATIONS	<p>Ms. Mazzi reconvened the meeting to receive the report from Western State Hospital after members toured the facility.</p>
DBHDS WESTERN STATE HOSPITAL	<p>Director Jonathan Anderson, MD, presented on the facility’s history, services, successes, and challenges.</p> <p><i>Presentation available from board office upon request.</i></p>

LUNCH RECESS	Ms. Mazzi recessed the meeting for a brief lunch break. She announced the meeting would reconvene at 12:30 p.m.
The Board recessed at 11:47 a.m. to reconvene at 12:30 p.m.	
The Board reconvened at 12:30 p.m.	
PRESENTATIONS	Ms. Mazzi reconvened the meeting to receive the remaining presentations and complete the agenda.
DBHDS DATA MODERNIZATION PROGRAM	Craig Camidge, Director of Strategic Planning and Execution, delivered an overview of the CSB data exchange, a major milestone in implementing a modern, cloud-based data infrastructure. <i>Presentation available from board office upon request.</i>
VIRGINIA ASSOCIATION OF COMMUNITY SERVICES BOARDS	VACSB Executive Director Jennifer Faison briefed board members on the association's advocacy activities related to recent and anticipated changes in policy and funding at the federal level.
2025 SESSION OF THE GENERAL ASSEMBLY	CFO Nathan Miles and Legislative Affairs Director Josie Mace reviewed agency-related budget amendments and bills, noting that final action on many items was tentative until after the Reconvened (Veto) Session. <i>Presentation available from board office upon request.</i>
NEW BUSINESS	Ms. Mazzi directed members to Item 12 on the agenda, New Business.
STATE HUMAN RIGHTS COMMITTEE APPOINTMENTS	Mr. Vadella moved to appoint Bruce Ellsworth to the State Human Rights Committee, as recommended. Ms. Lamb seconded the motion, which carried unanimously. Dr. Chung moved to appoint Kimberly Hunt to the State Human Rights Committee, as recommended. Ms. Graser seconded the motion, which carried unanimously.
NOMINATING COMMITTEE	In preparation for officer elections at the July meeting, and as required by Article 4 of the Board Bylaws, Ms. Mazzi announced her appointment of Sheriff Andis and Dr. Chung to the 2025 Nominating Committee. Ms. Mazzi will chair the committee.
ANNOUNCEMENTS	Ms. Mazzi reminded members that the next quarterly board meeting is scheduled for the second week of July, just after the Independence Day holiday weekend, at the Southeastern Virginia Training Center in Chesapeake. Ms. Broz-Vaughan asked members to block time on their calendars for the Biennial Planning Meeting on Tuesday, July 8, 2025. The committees and full board will meet on Wednesday, July 9, 2025.

ADJOURNMENT

Ms. Mazzi adjourned the meeting at **1:42 p.m.**

The State Board adjourned at 1:42 p.m.

FINAL APPROVED MEETING MINUTES

State Board of Behavioral Health and Developmental Services

PLANNING AND BUDGET COMMITTEE

Wednesday, April 2, 2025

DBHDS Western State Hospital
 103 Valley Center Drive, Staunton, VA 24401

The meeting was held in person with a physical quorum present and with electronic or phone connection available.

MEMBERS PRESENT	Moira Mazzi, Chair R. Blake Andis Sandy Chung, MD Tony Vadella
MEMBERS ABSENT	Jane McDonald
STAFF PRESENT	Mary Broz-Vaughan, Regulatory Affairs Director / State Board Liaison

CALL TO ORDER	<p>Finding a quorum of the committee present, Ms. Mazzi called the meeting to order at 8:35 a.m.</p> <p>Ms. Mazzi welcomed those present and asked for introductions.</p>
ADOPTION OF AGENDA	Dr. Chung moved to adopt the agenda as presented. Sheriff Andis seconded the motion, which carried unanimously.
APPROVAL OF MINUTES	Dr. Chung moved to approve the December 11, 2024, meeting minutes. Mr. Vadella seconded the motion, which carried unanimously.
NEW BUSINESS	<p>Ms. Mazzi directed members to the quarterly budget report. The handout was for informational purposes only and did not require any action.</p> <p>Ms. Broz-Vaughan reported to the committee on her transition into the role of Regulatory Affairs Director and State Board Liaison in mid-February, following Ruth Anne Walker’s retirement.</p> <p>Ms. Broz-Vaughan reviewed Board Bylaws that govern the biennial planning process, specifically those provisions requiring the Board meet this summer to adopt an annual meeting schedule and set its priority areas of focus.</p>

NEW BUSINESS	<p>In planning for the upcoming biennium, committee members recommended restarting the facility visit schedule; retaining the practice of meeting the afternoon before regular board meetings for community programs/CSB tours; and coordinating the timing of a quarterly meeting with the annual VACSB Conference.</p> <p>Ms. Broz-Vaughan stated she would work with DBHDS staff on identifying potential locations and future presentation topics for members' consideration in July.</p>
ANNOUNCEMENTS	<p>Ms. Mazzi reminded members the next meetings are scheduled for July in Chesapeake, with the Biennial Planning Meeting beginning around lunchtime on Tuesday, July 8, 2025.</p> <p>The committee and the full board meetings will be held on Wednesday, July 9, 2025.</p>
ADJOURNMENT	<p>Ms. Mazzi adjourned the meeting at 8:50 a.m.</p>

STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

Policy and Evaluation Committee
FINAL APPROVED MINUTES

APRIL 2, 2025

103 VALLEY CENTER DRIVE, STAUNTON, VIRGINIA 24402-2500

*This meeting was held in person with a physical quorum present,
with electronic or phone connection available.*

MEMBERS PRESENT: SANDRA PRICE-STROBLE
REBECCA GRASER
CINDY LAMB

MEMBERS ABSENT: VARUN CHOUDHARY, MD

STAFF PRESENT: MADELYN LENT, POLICY MANAGER
ERIC BILLINGS, DEPUTY DIRECTOR OF FISCAL SERVICES AND GRANTS MANAGEMENT
(VIRTUAL)
KASSANDRA CIBULKA, CHIEF HUMAN RESOURCES OFFICER (VIRTUAL)
CASSIE GRILLION, MARKETING AND COMMUNICATIONS MANAGER
CRYSTAL LIPFORD, DIRECTOR OF QUALITY AND RISK MANAGEMENT, DIVISION OF
FACILITY SERVICES (VIRTUAL)
TODD McDONALD, VIRGINIA MANAGEMENT FELLOW
CHAYE NEAL-JONES, DIRECTOR, OFFICE OF ENTERPRISE MANAGEMENT SERVICES
(VIRTUAL)

I. Call to Order

II. Welcome and Introductions

Sandra Price-Stroble called the meeting to order at 8:41 AM.

III. Adoption of Minutes, December 11, 2024

Cindy Lamb moved to adopt the minutes. Rebecca Graser seconded. The minutes were adopted unanimously.

IV. Adoption of Agenda, April 2, 2025

Cindy Lamb moved to adopt the agenda. Ms. Graser seconded. The agenda was adopted unanimously.

V. Final Review of Policy Plan for FY2025

Madelyn Lent presented the policy review plan to the Policy Committee.

VI. Presentation of Draft Policy Plan for Adoption FY2025 - FY2030

Madelyn Lent presented the policy review plan to the Policy Committee.

VII. Presentation of Background Reviews

Eric Billings and Chaye Neal-Jones presented background information for Policy 6005 (FIN) 94-2 Retention of Unspent State Funds by Community Services Boards. The committee requested DBHDS staff collect comments from the Community Services Boards.

Kassandra Cibulka presented background on Policy 1028 (SYS) 90-1 Human Resource Development. The committee completed the review of this policy without revisions.

Chaye Neal-Jones presented background Policy 4018 (CSB) 86-9 Community Services Board Performance Contracts. Ms. Neal-Jones recommended that technical amendments be made to the policy. DBHDS will present a draft of proposed revisions at the next committee meeting.

VIII. Introduce Draft Revisions

The board received background information on the Policy 5008 (FAC) 87-12 Accreditation/Certification and Policy 5010 (FAC) 00-1 ST BD)10-1 and State Facility Uniform Clinical and Operational Policies and Procedures at the December 11 meeting and revisions were presented in concept. The committee reviewed draft revisions for the policies presented by Crystal Lipford.

IX. Presentation draft revisions for recommendation to the full board

The committee reviewed and discussed draft revisions for 5006 (FAC) 86-29 Razing of Dilapidated Buildings at the December 11 meeting. Cindy Lamb moved to recommend the amendments to the board. Ms. Graser seconded. The revisions were recommended unanimously.

X. Next Quarterly Meeting: July 9, 2025.

XI. Adjournment

All current policies of the State Board are here: <https://dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies/>.

FINAL APPROVED MINUTES

State Board of Behavioral Health and Developmental Services

**DINNER MEETING
 Tuesday, April 1, 2025**

Valley Community Services Board (VCSB)
 85 Sanger's Lane, Staunton, VA 24401

MEMBERS PRESENT	Moira Mazzi, Chair Sandra Price-Stroble, Vice-Chair R. Blake Andis Sandy Chung, MD Rebecca Graser Cindy Lamb Tony Vadella
MEMBERS ABSENT	Varun Choudhary, MD Jane McDonald
STAFF PRESENT	Mary Broz-Vaughan, Regulatory Affairs Director / State Board Liaison Madelyn Lent, Public Policy Manager Meghan McGuire, Deputy Commissioner, Policy and Public Affairs Susan Puglisi, Regulatory Research Specialist
VCSB ATTENDEES	Kimberly McClanahan, Ph.D., Executive Director Candy Calloway, Director of Behavioral Health Dereck Criner, Director of Human Resources Tammy DuBose, Director of Administrative Services Dana Fitzgerald, Director of Quality and Compliance Tina Martina, Director of Developmental Services John Sandy, Director of Finance Lydia Campbell, Assistant Director of Behavioral Health Krista Lynch, Assistant Director of Developmental Services Tera Warf, Forensic Discharge Planning Coordinator
INVITED GUESTS	Will Childers, State Human Rights Committee Chair Taneika Goldman, State Human Rights Director
CALL TO ORDER	Finding a quorum of the Board present, Ms. Mazzi called the dinner meeting to order at 6:00 p.m.

	<p>Ms. Mazzi explained the purpose of the gathering was to receive information about community programs and services. She noted the board would not discuss or transact public business.</p> <p>Ms. Mazzi welcomed those present and asked for introductions.</p>
PRESENTATION	<p>Executive Director Kimberly McClanahan, Ph.D., presented on Valley Community Services Board services, staffing, initiatives, and challenges.</p> <p>Tera Warf, Forensic Discharge Planning Coordinator, provided an overview of Rapid Diversion and Forensic Discharge Planning.</p> <p>Lydia Campbell, Assistant Director of Behavioral Health, delivered a primer on Community Housing Services.</p>
ADJOURNMENT	<p>Ms. Mazzi adjourned the meeting at 7:05 p.m.</p>