



Virginia Department of Behavioral Health and Developmental Services

# MEETING AGENDA

*AS AMENDED AND APPROVED*

State Board of Behavioral Health and Developmental Services

WEDNESDAY, APRIL 2, 2025

Concurrent Committee Meetings

8:30 a.m. – 9:30 a.m.

DBHDS Western State Hospital

*Meeting is in person with a physical quorum present; however, electronic or phone connection is available.*

8:30 a.m.	<b>POLICY AND EVALUATION COMMITTEE</b>	Page 18
	<p><b>Conference Room A-2056</b></p> <p>– or –</p> <p><b>Teams Meeting:</b> <a href="#">Join the meeting now</a></p> <p><b>Meeting ID:</b> 218 307 885 788</p> <p><b>Passcode:</b> ha7Pw38p</p> <p>– or –</p> <p><b>Call in (audio only):</b> <b>Dial:</b> +1 434-230-0065</p> <p><b>Conference ID:</b> 834 712 988#</p>	<p><b>Madelyn Lent</b> Public Policy Manager</p>
8:30 a.m.	<b>PLANNING AND BUDGET COMMITTEE</b>	Page 17
	<p><b>Command Center Conference Room</b></p> <p>– or –</p> <p>see Regular Board Meeting info below (same login↓)</p>	<p><b>Mary Broz Vaughan</b> State Board Liaison</p>

– continued –

State Board of Behavioral Health and Developmental Services

WEDNESDAY, APRIL 2, 2025

Regular Quarterly Board Meeting  
9:30 a.m. – 2:00 p.m.

DBHDS Western State Hospital  
103 Valley Center Drive, Staunton, VA 24401

*Meeting is in person with a physical quorum present; however, electronic or phone connection is available.*

[Join the meeting now](#)

– or –

**Call In (audio only):**

+1 434-230-0065

**Phone conference ID:**

585 882 369#

**Meeting ID:**

282 911 680 673

**Passcode:**

Xf6C9ps6

<b>1.</b>	<b>9:30 a.m.</b>	<b>CALL TO ORDER</b>	Pages 4-14
		<b>A. Welcome and Introductions</b> <b>B. Determination of Quorum</b> <b>C. Approval of Draft Meeting Agenda</b> <b>! ACTION REQUIRED</b> <b>D. Approval of Draft Minutes</b> July 16, 2024 – Nominating Committee Meeting Dec. 11, 2024 – Regular Quarterly Board Meeting <b>! ACTION REQUIRED</b>	<b>Moira Mazzi</b> State Board Chair
<b>2.</b>		<b>PUBLIC COMMENT</b>	
		<b>Three-minute public comment, per person.</b>  It is <i>preferred but not required</i> that persons wishing to comment send an email to <a href="mailto:mary.broz-vaughan@dbhds.virginia.gov">mary.broz-vaughan@dbhds.virginia.gov</a> by 5 p.m., on Tuesday, April 1, 2025, indicating their intent to do so. As the names of commenters are announced, three minutes of comment may be offered, within the overall time allowed for comments. Written public comment may be presented at the meeting or emailed to <a href="mailto:mary.broz-vaughan@dbhds.virginia.gov">mary.broz-vaughan@dbhds.virginia.gov</a> no later than 9:00 a.m. on Wednesday, April 2, 2025.	
<b>3.</b>	<b>9:40 a.m.</b>	<b>COMMITTEE REPORTS</b>	Pages 17-24
		<b>A. Planning and Budget</b>  <b>B. Policy and Evaluation</b>	<b>Mary Broz Vaughan</b> State Board Liaison  <b>Madelyn Lent</b> Public Policy Manager
<b>4.</b>	<b>10:00 a.m.</b>	<b>COMMISSIONER’S REPORT</b>	
			<b>Braden Curtis</b> Chief Deputy Commissioner
<b>5.</b>	<b>10:45 a.m.</b>	<b>FACILITY TOUR</b>	
		<b>Board Members and DBHDS Staff only.</b>  <i>Meeting is suspended for approximately 30 minutes during facility tours, which are not open to the public due to patient confidentiality and safety.</i>	

<b>6.</b>	<b>11:15 a.m.</b>	<b>PRESENTATION</b>	
		<b>Western State Hospital Overview</b>	<b>Jonathan Anderson, MD</b> Facility Director
<b>7.</b>	<b>11:35 a.m.</b>	<b>REGULATORY UPDATES</b>	Pages 25-33
		<b>! ACTION REQUESTED</b> <i>Authorize one Fast-Track and two NOIRAs</i>	<b>Mary Broz Vaughan</b> Director of Regulatory Affairs
		<b>A. FAST-TRACK: Align Licensing Regulations with VDH Regulations</b> [12VAC35-46 and 12VAC35-105]	<b>Susan Puglisi</b> Regulatory Research Specialist
		<b>B. NOIRA: Updates to Human Rights Regulations</b> [12VAC35-115]	
		<b>C. NOIRA: Regulatory Overhaul</b> [12VAC35-46 and 12VAC35-105]	
		<b>D. Regulatory Activity Status Report</b>	
<b>8.</b>	<b>Noon</b>	<b>LUNCH</b>	
		Break and collect lunch	
<b>9.</b>	<b>12:30 p.m.</b>	<b>PRESENTATION</b>	
		<b>DBHDS Data Modernization Program</b>	<b>Craig Camidge</b> Director of Strategic Planning and Execution
<b>10.</b>	<b>1:00 p.m.</b>	<b>PRESENTATION</b>	
		<b>Update from Virginia Association of Community Services Boards</b>	<b>Jennifer Faison</b> VACSB Executive Director
<b>11.</b>	<b>1:30 p.m.</b>	<b>2025 GENERAL ASSEMBLY UPDATE</b>	
		<b>A. Budget Update</b>	<b>Nathan Miles</b> Chief Financial Officer
		<b>B. Legislation Overview</b>	<b>Josie Mace</b> Legislative Affairs Director
<b>12.</b>	<b>1:50 p.m.</b>	<b>NEW BUSINESS</b>	Pages 34-36
		<b>A. SHRC Appointments</b>	<b>Moira Mazzi</b> State Board Chair
		<b>B. Nominating Committee</b>	
		<b>C. Announcements</b>	
<b>13.</b>	<b>2:00 p.m.</b>	<b>ADJOURNMENT</b>	

**NOTE: Times may run slightly ahead or behind schedule.**

If you are a presenter, please plan to be at least 10 minutes early.

**NEXT MEETING SCHEDULED FOR WEDNESDAY, JULY 9, 2025**  
DBHDS Southeastern Virginia Training Center (SVTC) in Chesapeake

*This information is in DRAFT form and is subject to change.*

*The agenda and packet as approved by the Board will be made available to the public at the meeting in accordance with the Virginia Freedom of Information Act (§ 2.2-3700 et seq. of the Code of Virginia).*

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## STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

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### NOMINATING COMMITTEE MEETING

(per [Bylaws](#), Article 4.a-b.)

#### DRAFT MINUTES

**Tuesday, July 16, 2024**

*Upon adjournment of the Dinner Meeting*

DBHDS, Colonial CSB, 1657 Merrimac Trail, Williamsburg Va 23185

*This meeting will be in person with all members physically present.*

<i>This meeting will be in person with all members physically present.</i>	
<b>Call to Order</b>	Committee Chair Rebecca Graser called the meeting to order at 7:23 p.m. A quorum was present.
<b>Approval of July 16, 2024, Agenda</b>	<i>On a motion by Varun Choudhary and a second by Blake Andis, the agenda was adopted.</i>
<b>Consideration of Nominees for Slate</b>	<p>Ms. Graser referenced that the Bylaws of the Board lay out the timeframe for the nominations and elections of officers. She reported that after communicating with all members to confirm interest of anyone interested in running for the chair and vice chair positions, that only Moira Mazzi was interested in running for chair and only Sandra Price-Stroble was interested in running for the vice chair position.</p> <p><i>Mr. Choudhary moved to nominate as a slate, Moira Mazzi for the chair position and Sandra Price-Stroble for the vice chair position. Mr. Andis seconded the motion. The vote was unanimous to adopt the slate as presented.</i></p> <p>Ms. Graser announced that the report of the committee would be made to the full board at the July 17, 2024, regular meeting.</p>
<b>Adjournment</b>	Ms. Graser adjourned the meeting at 7:30 p.m.

The Nominating Committee is an ad hoc committee formed by the current chair in accordance with Article 4 b. of the [Bylaws](#).

**Committee Members:** Rebecca Graser, Chair; Blake Andis; Varun Choudhary.



COMMONWEALTH of VIRGINIA  
STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

**REGULAR MEETING**  
**DRAFT MINUTES**

**Wednesday, December 11, 2024**

DBHDS Central Office, Jefferson Building, 1220 Bank Street, Richmond, VA 23219

*This meeting was held in person with a physical quorum present,  
with electronic or phone connection available. A recording of the meeting is available.*

<b>Members Present</b>	Moira Mazzi, Chair; Sandra Price-Stroble, Vice Chair; R. Blake Andis (virtual); Varun Choudhary; Sandy Chung; Rebecca Graser; Jane McDonald (virtual); and Tony Vadella.
<b>Members Absent</b>	Cindy Lamb.
<b>Staff Present</b>	<ul style="list-style-type: none"><li>▪ Russell Accashian, Chief Information Officer.</li><li>▪ Jae Benz, Licensing Director. (virtual)</li><li>▪ Eric Billings, Grants Management Director,</li><li>▪ Mary Broz-Vaughan, Regulatory Research Specialist. (virtual)</li><li>▪ Braden Curtis, Chief Deputy Commissioner. (virtual)</li><li>▪ Madelyn Lent, Policy Manager.</li><li>▪ Josie Mace, Legislative Affairs Manager.(virtual)</li><li>▪ Meghan McGuire, Deputy Commissioner, Policy and Public Affairs.</li><li>▪ Katherine Means, Senior Director, Clinical Quality Management.</li><li>▪ Susan Puglisi, Regulatory Research Specialist.</li><li>▪ Nelson Smith, Commissioner.</li><li>▪ Ben Wakefield, Federal Grants Manager.</li><li>▪ Ruth Anne Walker, Regulatory Affairs Director and State Board Liaison.</li></ul>
<b>Invited Guests:</b>	<ul style="list-style-type: none"><li>▪ Jennifer Faison, Executive Director, Virginia Association of Community Services Boards.</li></ul>
<b>Others Present:</b>	<ul style="list-style-type: none"><li>▪ Mike Sizemore, Advocacy Manager, SAARA.</li></ul> Virtual: <ul style="list-style-type: none"><li>▪ Janet Areson, Director of Policy Development, VML.</li></ul>

	<ul style="list-style-type: none"> <li>▪ LeVar Bowers.</li> <li>▪ Meghan Cox, Policy Analyst, DARS.</li> <li>▪ Ariel Devoy, Public Policy Manager, VACSB.</li> <li>▪ Grafton Integrated Health Network.</li> <li>▪ Kimora Porter, DBHDS.</li> <li>▪ Teresa Smith, Healthcare Compliance Manager, OSIG.</li> </ul>
<b>Call to Order and Introductions</b>	<p>At 9:30 a.m., Moira Mazzi, Chair, called the meeting to order and welcomed those present. A quorum of six members was physically present; two members participated remotely. She called for introductions of members and DBHDS staff.</p> <p>Ms. Mazzi informed all present that the schedule was revised to accommodate the board's attendance at the Governor's Right Help Right Now event convening at 10 a.m. She asked members to be sure to stay through to ensure a quorum is present for action on the regulatory actions moved to late in the meeting.</p>
<b>Approval of Agenda</b>	<p>At 9:32 a.m. the State Board voted to adopt the December 11, 2024, agenda. <i>On a motion by Tony Vadella and a second by Sandy Chung, the agenda was approved.</i></p>
<b>Approval of Draft Minutes</b>	<p>At 9:35 a.m., Ms. Mazzi stated that of the three Nominating Committee members, two were not able to be in person; therefore a vote on final July minutes would be deferred until April. <i>On a motion by Sandy Chung and a second by Rebecca Graser, the September 24, 2024, dinner meeting minutes and the September 25, 2024, regular meeting minutes were approved as final.</i></p>
<b>Public Comment</b>	<p>At 9:38 a.m., Ms. Mazzi called for public comments. No one was present and no written comments were received.</p>
<b>Meeting Suspension</b>	<p>At 9:40 a.m., Ms. Mazzi suspended the meeting while the board attended the gubernatorial press event for the Right Help Right Now initiative. She indicated the meeting was planned to reconvene at 11:15.</p>
<b>Regulatory Actions</b>	<p>At 11:32 a.m., Ms. Mazzie reconvened the meeting. She proceeded through the actions described in the materials sent in advance of the meeting.</p> <p>The State Board promulgated one <a href="#">fast track</a> (noncontroversial) and one final exempt action, and approved the initiation of three periodic reviews.</p> <p><b>A. Three Periodic Reviews.</b></p> <ul style="list-style-type: none"> <li>• Public Participation Guidelines [12VAC35-12].</li> </ul>

	<ul style="list-style-type: none"> <li>• Regulations to Govern Temporary Leave from State Facilities [12VAC35-210].</li> <li>• Victims of Sterilization Fund Program [12 VAC35-240]. <i>On a motion by Mr. Vadella and second by Dr. Chung, the periodic reviews were approved for initiation by en bloc vote.</i></li> </ul> <p><b>B. Final Exempt: QMHP Changes per <a href="#">SB403</a> (2024) to the Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services[12VAC35-105].</b></p> <p>At 11:34 a.m., Ms. Mazzi explained that the final exempt action to conform the Licensing Regulations to the changes to the Code of Virginia made during last session regarding qualified mental health professionals, or QMHPs was drafted to strictly conform to the legislation.</p> <p><i>On a motion by Mr. Vadella and second by Dr. Chung, the final exempt action was approved.</i></p> <p>Ms. Mazzi thanked Mary Broz-Vaughan for her work on the materials for this action.</p> <p><b>C. Fast Track: Amendments for Medication for Opioid Use Disorder (MOUD) to the Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services[12VAC35-105].</b></p> <p>At 11:36 a.m., Ms. Mazzi stated that changes to federal regulation prompted these amendments. Susan Puglisi noted that the Town Hall form explained there are three amendments would be stricter than federal, and the decision to bring those forward for Virginia was the recommendation of the DBHDS experts with the commissioner’s approval.</p> <p><i>On a motion by Mr. Vadella and a second by Dr. Chung, the action was approved for fast track promulgation.</i></p> <p><b>D. Regulatory Activity Status Update.</b></p> <p>Ms. Walker directed members to the status matrix of all current actions and drafts in progress. She noted that the project to streamline and clarify for Chapter 115 (“Human Rights Regulations”) would be coming to the board in April as would the ‘overhaul’ of both chapters of the licensing regulations.</p>
<b>Commissioner’s Report</b>	<p>At 11:52 a.m., Commissioner Nelson Smith provided his report covering the DBHDS <a href="#">CSB Performance Dashboard</a>.</p>

	<p>Mr. Vadella asked if there was an expectation that this would reduce requests for data from the public. That hope was confirmed by the commissioner, and Meghan McGuire said it should also be helpful during the General Assembly requests. Mr. Vadella asked how often it was updated. It varies depending on the data.</p> <p>Ms. Graser asked if the data was consistently reported. Mr. Smith responded that is helping shore up the consistency. Ms. Graser asked if some comparable information from a couple of CSBs to help point to areas for improvement. Mr. Smith expected that would be a helpful option, with the understanding that all the CSBs are genuinely trying to make the dashboard work.</p> <p>Varun Choudhary asked if something like the dashboard could be done for the state facilities. The commissioner responded that it could.</p>
<p><b>Semi-Annual Federal Grant Update</b></p>	<p>At 12:15 p.m., Eric Billings, Grants Management Director, and Ben Wakefield, Federal Grants Manager, reported on 16 federal grants that total to approximately \$198.4 million in FY 2025.</p> <p><i>Presentation available upon request.</i></p>
<p><b>Lunch: Break and Collect Lunch</b></p>	<p><i>A brief lunch break was held from 12:27 p.m. to 12:35 p.m.</i></p>
<p><b>Overview: Information Technology</b></p>	<p>At 12:35 p.m., Ms. Mazzi stated that from time to time, the board receives an overview about significant administrative parts of the agency, including an IT update every couple of years. She welcomed Russell Accashian, Chief Information Officer, who covered the following topics:</p> <ul style="list-style-type: none"> <li>▪ Division organization.</li> <li>▪ Leveraging the cloud to enable deliverability.</li> <li>▪ Building on a foundation of a culture change.</li> <li>▪ Planned outcomes and key projects.</li> </ul> <p><i>Presentation available upon request.</i></p>
<p><b>Update: Virginia Association of Community Services Boards</b></p>	<p>At 1:07 p.m., Jennifer Faison, Executive Director, VACSB, briefed attendees on the VACSB budget priorities that have been adopted by their Board of Directors as laid out in <a href="#">this document</a>. She went on to discuss two budget amendments that were added and adopted at the association’s board meeting on December 11, 2024.</p>

The first of those amendments has to do with funding for six Marcus Alert programs that had been in a planning phase and anticipated funding in the current fiscal year but for which no funding was made available due to an issue in the state budgeting process. The Behavioral Health Commission has been made aware of this issue and has agreed to submit an amendment for these programs, but the VACSB believes that request will not be sufficient to cover the need not only for the six currently unfunded programs, but for the next tranche of programs that will come online. The VACSB will not submit a competing amendment but will advocate that the BHC request be increased.

The second amendment has to do with outpatient restoration to competency. Virginia's state psychiatric hospitals have seen a dramatic increase in forensic patients in the past several years. A large number of those forensic patients are in state facilities due to a need to be restored to competency so that they can stand trial for criminal infractions. Competency restorations can occur on an inpatient basis in state facilities, but they can also occur on an outpatient basis either in the community or in a carceral setting. CSBs are code mandated to either provide or oversee the delivery of restoration services when they are court ordered. DBHDS provides funds to the CSBs for outpatient restorations, but those funds typically run out prior to the end of the fiscal year. This year, those funds were depleted in the first quarter of the fiscal year. In order to fix this issue, the VACSB plans to request funding to support not only the current volume of outpatient restorations, but to allow for an increase in those assessments and services, which will free up state hospital beds.

Jennifer welcomed members of the DBHDS Board to participate in VACSB Clearinghouse Committee meetings which occur every Wednesday at 12:00 p.m. during the legislative session. The committee members review bills relevant to the system of care for individuals with behavioral health and developmental disability services needs. Those interested in receiving meeting invitations should contact Ariel DeVoy at [adevoy@vacsb.org](mailto:adevoy@vacsb.org). Meetings are hybrid with in-person participation at RBHA's offices at 5<sup>th</sup> and Cary Streets in Richmond, VA or via Zoom.

Ms. Graser asked about the competency restoration process, such as that approximately one third of individuals in that process have only misdemeanor charges. She mentioned her

	<p>interest in peer recovery support specialists possibly working to facilitate individuals through the process in order to help address the backlog.</p> <p>Ms. Graser raised the topic mentioned in the September meeting for peer recovery specialists to work with the forensic population.</p>
<p><b>Overview:</b> <b>Overview: Clinical Quality Management</b></p>	<p>At 1:50 p.m., Katherine Means, Senior Director, Clinical Quality Management updated the board. The office was created following the 2018 establishment of the Division by the same name, and the office supports the development and expansion of an agency-wide quality management system.</p> <ul style="list-style-type: none"> <li>▪ Mission, vision, and organization.</li> <li>▪ Work with interdisciplinary team to drive the establishment, sustainability, evaluation, and enhancement of the DBHDS QM system.</li> <li>▪ Manage a system of quality committees to analyze performance measure data, identify systemic areas of needed enhancement, understand root causes for performance, develop quality improvement initiatives (QII) to address systemic issues, and track QII impact.</li> <li>▪ Developmental Disabilities QMS (DDQMS) driven by DOJ Settlement Agreement requirements.</li> <li>▪ Behavioral Health QMS (BHQMHS) established in 2023 and a new team built out since.</li> <li>▪ Also new is the multi-agency review team (MART) process streamlining</li> </ul> <p>Mr. Vadella asked if the same efforts were being applied in the state hospitals. Ms. Means responded that discussions were underway. Mr. Vadella also asked if they would be involved in the quality in the transition of individuals from Hiram Davis Medical Center. Meghan McGuire responded that two committees are underway that would help to ensure that.</p> <p><i>Presentation available upon request.</i></p>
<p><b>Committee Reports</b></p>	<p><b>A. Planning and Budget</b></p> <p>At 11:40 a.m., Ms. Mazzi reported that the committee met and discussed possible presentation topics for future meetings. She explained that there is a limited number of presentations that can be covered at any meeting, so the question is raised to prioritize the topics. Also, at this point in the biennial schedule, the board's priorities as set in the summer of 2023 have been well-covered. Ms. Mazzi asked if members had any</p>

	<p>other suggestions. Three members expressed interest in topics:</p> <ul style="list-style-type: none"> <li>▪ Ms. Graser would like to hear more detailed information on the interventions for competency restoration for individuals under forensic status in state hospitals, as a follow up to the information received at Eastern State Hospital in July.</li> <li>▪ Dr. Chung was interested in hearing about Project LINK regarding maternal substance used disorder.</li> <li>▪ Varun Choudhary would like information about the use of mandatory outpatient treatment for competency restoration for individuals under forensic status.</li> </ul> <p>Ms. Mazzi stated she would work with staff after the meeting to finalize the topics for the April and July meetings. The quarterly budget report was included in the board meeting packet.</p> <p><b>B. Policy and Evaluation</b>  At 2:10 p.m., Madelyn Lent, Public Policy Manager, reported out for the committee, and directed members' attention to the request from the committee included in the meeting packet for the board's consideration:</p> <ul style="list-style-type: none"> <li>▪ Policy 4010(CSB)83-6 Local Match Requirements for Community Services Boards.</li> </ul> <p>Ms. Walker relayed a comment by Jane McDonald who had to leave the meeting early that she tended to agree with the CSBs regarding local match but understood the need for the amendments.</p> <p><i>The amendments as recommended by the committee were adopted on a motion by Dr. Choudhary and a second by Sandra Price-Stroble.</i></p>
<p><b>Miscellaneous</b></p>	<p><b>A. Miscellaneous</b>  At 2:14 p.m., Ms. Mazzi noted the handout of the updated CSB Executive Director List given to help members coordinate their liaison activities in the community. Staff would email this to members after the meeting.</p> <p><b>B. Review Annual Executive Summary.</b>  At 2:17 p.m., Ms. Mazzi asked if members had any comments on the draft copy of the annual executive summary sent in advance of the meeting. As noted under the Policy Committee report, she noted that the policy review schedule was updated by the committee in its meeting and will replace the previous schedule in the draft.</p>

	<p>Ms. Mazzi explained the practice of this board is that the chair provides final approval but the endorsement by the board is always sought, and she asked for your endorsement. <i>On motion by Mr. Vadella and a second by Dr. Choudhary, the draft was endorsed.</i></p> <p>Ms. Mazzi expressed thanks and stated that once it is published on the Legislative Information System website, the link would be forwarded.</p> <p><b>C. Board Member Spotlight:</b> At 2:22 p.m., Ms. Mazzi turned to Dr. Chung and Mr. Vadella for their 'spotlight' to give background to fellow members.</p> <p style="padding-left: 40px;"><b>a. Sandy Chung</b> <b>b. Tony Vadella.</b></p> <p><b>D. Liaison Updates.</b> Ms. Price-Stroble reported visiting Harrisonburg-Rockingham CSB.</p> <p><b>E. Other Business.</b> Ms. Walker reported that Cindy Lamb's shoulder surgery went well the previous day but the pain blocker had not. However, she expected to progress in recovery.</p>
<b>Other Business</b>	<b>Next Meeting:</b> December 11, DBHDS Central Office, Richmond.
<b>Adjournment</b>	Ms. Mazzi reminded all present that the spring meeting will be on April 2, 2025, at Western State Hospital in Staunton, and the July biennial planning meeting and regular meeting will be in Chesapeake on July 8-9, 2025, at Southeastern Virginia Training Center. There being no other business, the meeting was adjourned at 2:55 p.m.

**MEETING SCHEDULE**

DATE*	Location
<b>2025</b>	
<b>April 2 (Wed)</b>	Western State Hospital <b>Staunton</b>
<b>July 9 (Wed)</b>	Southeastern Virginia Training Center <b>Chesapeake</b>
<b>Late Sept/Early Oct (Wed) TBA</b>	TBA
<b>December (Wed) TBA</b>	Central Office <b>Richmond</b>

2026

Dates will be set in July 2025 for 2026.

## PLANNING AND BUDGET COMMITTEE

### DRAFT MINUTES

DECEMBER 11, 2024

8:30-9:15 AM

DBHDS CENTRAL OFFICE, JEFFERSON BUILDING, 1220 BANK STREET, RICHMOND, VA 23219

*This meeting was held in person with electronic or phone connection available. A recording of the meeting is available. A physical quorum was not present.*

**MEMBERS PRESENT:** Moira Mazzi, Board and Committee Chair ; R. Blake Andis (virtual); Sandy Chung; Jane McDonald (virtual); Tony Vadella.

**MEMBERS ABSENT:** None.

**STAFF PRESENT:** Craig Camidge; Meghan McGuire; Susan Puglisi; Ruth Anne Walker.

#### I. Call to Order

At 8:40 a.m., Moira Mazzi called the meeting to order and noted a physical quorum was present. She stated that the committee would adjourn at 9:15 a.m. to ensure the full board meeting could convene on time and then have the meeting suspended after the first three agenda items in order to attend the gubernatorial event for the Right Help Right Now initiative.

#### II. Welcome and Introductions

Ms. Mazzi welcomed those present and called for introductions.

#### III. Adoption of Minutes

##### A. April 4, 2024 ([p.14-16](#))

Ms. Mazzi the April minutes were witnessed by only two current board members, Blake Andis, and Cindy Lamb who now serves on the Policy and Evaluation Committee and was absent. She expressed a desire to have the minutes finalized and asked Sheriff Andis to confirm the minutes were correct. Sheriff Andis confirmed.

*On a motion by Sandy Chung and a second by Tony Vadella, the minutes were adopted.*

##### B. July 17, 2024

#### IV. Adoption of Agenda, December 11, 2024

Ms. Mazzi noted the agenda was revised from what was sent in the packet to add the presentation by Mr. Camidge.

*On a motion by Tony Vadella and a second by Sandy Chung the minutes were adopted.*

- V. **Standing Item:** *Identification of services and support needs, critical issues, strategic responses, and resource requirements to be included in long-range plans; work with the department to obtain, review, and respond to public comments on draft plans; and monitor department progress in implementing long-range programs and plans. Ensure that the agency's budget priorities and submission packages reflect State Board policies and shall, through the Board's biennial planning retreat, review and comment on major funding issues affecting the behavioral health and developmental services system, in accordance with procedures established in POLICY 2010 (ADM ST BD) 10-1.*

A. **Review from the July 11, 2023, Biennial Planning Meeting: Draft priorities for the biennium and draft topic areas for board meeting updates September 2023 – July 2025.**

Statt reviewed the chart of planned priority topics by board meeting dates.

VI. **Other Business**

A. **Information on DBHDS Data Modernization Project**

Craig Camidge, Director, Strategic Planning and Execution, presented to the board.

B. **State Board Budget Quarterly Report.**

A handout of the quarterly budget report was provided.

C. **General Updates**

Meghan McGuire, Deputy Commissioner, Policy and Public Affairs met with the committee current activities of the agency.

VII. **Next Steps:**

A. **Standing Item: Report Out**

Staff would provide a report of the day's meeting to the Board in the regular meeting.

B. **Next Meeting:**

Ms. Mazzi stated the next meeting would be scheduled for April 2, 2024, in Staunton. She thanked Susan Puglisi for her willingness to staff the committee for the foreseeable future after Ms. Walker's retirement.

VIII. **Adjournment**

The committee meeting ended at 9:15 a.m.

**POLICY AND EVALUATION COMMITTEE  
DRAFT MINUTES**

**DECEMBER 11, 2024**

DBHDS CENTRAL OFFICE

1220 BANK STREET, RICHMOND, VA 23218

*This meeting will be held in person with a physical quorum present,  
with electronic or phone connection available. A recording of the meeting will be available.*

**MEMBERS PRESENT:** SANDRA PRICE-STROBLE  
VARUN CHOUDHARY  
REBECCA GRASER

**STAFF PRESENT:** MADELYN LENT, POLICY MANAGER  
ROBERT JOHNSTON, DIRECTOR, OFFICE OF ENVIRONMENT OF CARE,  
DIVISION OF FACILITIES SERVICES (VIRTUAL)  
CRYSTAL LIPFORD, DIRECTOR, OFFICE OF QUALITY AND RISK  
MANAGEMENT, DIVISION OF FACILITIES SERVICES (VIRTUAL)  
KIMORA PORTER, DIRECTOR, OFFICE OF COMPLIANCE AND RISK  
MANAGEMENT (VIRTUAL)

**I. Call to Order**

Sandra Price-Stroble called the meeting to order at 8:35 AM.

**II. Welcome and Introductions (5 min)**

*Board members and DBHDS staff present provided a brief introduction.*

**III. Adoption of Minutes, September 25, 2024**

*A quorum was not present at the start of the meeting; therefore, final minutes were not formally adopted.*

**IV. Adoption of Agenda, December 11, 2024**

*A quorum was not present at the start of the meeting minutes were not formally adopted. The Committee received information and did not take any formal actions.*

**V. Review of Policy Review Plan for FY2025 (10 min)**

Madelyn Lent presented the policy review plan to the Policy Committee. The current policy review plan concludes in April 2025.

**VI. Presentation of Draft Policy Plan for Adoption FY2025 - FY2030 (10 min)**

*Madelyn Lent presented a draft policy plan for FY2025-FY2030. The plan was not adopted due to lack of quorum. The plan will be considered for adoption at the committee April 2025 meeting.*

**VII. Presentation of Background Reviews (20 min)**

*The committee receives background information on the next two policies scheduled for periodic review. Crystal Lipford with the DBHDS Division of Facilities Services presented an overview of Policy 5008 (FAC) 87-12 Accreditation/Certification and Policy 5010 (FAC) 00-1 ST BD)10-1 and State Facility Uniform Clinical and Operational Policies and Procedures and recommendations for revision in concept. Recommended revisions will be presented for committee review at the April 2025 meeting.*

**VIII. Presentation of Policy for Vote to Recommend Revisions to the Board (15 min)**

*The Committee received background information from DBHDS Staff for Policy 2010 (ADM ST BD) 10-1 Review and Comment on BHDS Budget Priorities and 5006 (FAC) 86-29 Razing of Dilapidated Buildings at the September 25 meeting. The committee reviewed and discussed draft revisions for the policies. No recommended revisions for Policy 2010 (ADM ST BD) 10-1 Review and Comment on BHDS Budget Priorities were presented. Madelyn Lent presented revisions from DBHDS Subject Matter Expert Robert Johnston DBHDS staff does have for 5006 (FAC) 86-29 Razing of Dilapidated Buildings. Revisions will be reviewed by the committee for recommendation to the full board at the April 2025 committee meeting.*

**IX. Next Quarterly Meeting: April 2, 2025.**

**X. Adjournment**

Sandra Price-Stroble adjourned the meeting at 9:01 am.

All current policies of the State Board are here: <https://dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies/>.

State Board of Behavioral Health and Developmental Services  
**Planning and Budget Committee**

**DRAFT AGENDA**

April 2, 2025

103 Valley Center Drive, Staunton, VA 24401

<b>I.</b>	<b>CALL TO ORDER</b>
	<b>A. Welcome and Introductions</b> <b>B. Approval of Agenda</b>
<b>II.</b>	<b>APPROVAL OF MINUTES</b>
	Dec. 11, 2024 – Planning and Budget Committee Meeting
<b>III.</b>	<b>GENERAL ORDER</b>
	<i>Identification of services and support needs, critical issues, strategic responses, and resource requirements to be included in long-range plans; work with the department to obtain, review, and respond to public comments on draft plans; and monitor department progress in implementing long-range programs and plans. Ensure that the agency’s budget priorities and submission packages reflect State Board policies and, through the Board’s biennial planning process, review and comment on major funding issues affecting the behavioral health and developmental services system, in accordance with procedures established in POLICY 2010 (ADM ST BD) 10-1.</i>
<b>IV.</b>	<b>NEW BUSINESS</b>
	<b>A. State Board Budget Quarterly Report</b> (handout) <b>B. General Updates</b>
<b>IV.</b>	<b>ANNOUNCEMENTS</b>
	<b>A. Report Out</b> Updates from committee planning activities would be reported out to the Full Board in the regular meeting. <b>B. Next Meeting</b> The next meeting is scheduled for July 9, 2025, Chesapeake.
<b>IV.</b>	<b>ADJOURNMENT</b>

STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

Policy and Evaluation Committee  
DRAFT AGENDA

APRIL 2, 2025

103 VALLEY CENTER DRIVE, STAUNTON, VIRGINIA 24402-2500

*This meeting will be held in person with a physical quorum present,  
with electronic or phone connection available. A recording of the meeting will be available.*

- I. **Call to Order**
- II. **Welcome and Introductions (5 min)**
- III. **Adoption of Minutes, December 11, 2024**
- IV. **Adoption of Agenda, April 2, 2025**
- V. **Final Review of Policy Plan for FY2025 (5 min)**
- VI. **Presentation of Draft Policy Plan for Adoption FY2025 - FY2030 (10 min)**
- VII. **Presentation of Background Reviews (15 min)**

The committee will review background information on the next three policies scheduled for periodic review: Policy 6005 (FIN) 94-2 Retention of Unspent State Funds by Community Services Boards, Policy 1028 (SYS) 90-1 Human Resource Development, Policy 4018 (CSB) 86-9 Community Services Board Performance Contracts.

VIII. **Introduce Draft Revisions (15 min)**

The committee received background information on the Policy 5008 (FAC) 87-12 Accreditation/Certification and Policy 5010 (FAC) 00-1 ST BD)10-1 and State Facility Uniform Clinical and Operational Policies and Procedures at the December 11, 2024, meeting and revisions were presented in concept. The committee will review and discuss draft revisions for these policies.

IX. **Presentation of Draft Revisions for Recommendation to the Full Board (10 min)**

The committee reviewed and discussed draft revisions for Policy 5006 (FAC) 86-29 Razing of Dilapidated Buildings at the December 11, 2024, meeting. Revisions will be presented for the committee to vote on recommendation to the full board.

X. **Next Quarterly Meeting: July 9, 2025.**

XI. **Adjournment**

All current policies of the State Board are here: <https://dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies/>.

Policy Review Schedule\_Jul 2022

[Link to policies - http://www.dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies](http://www.dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies)

CATEGORY	POLICY NUMBER	POLICY NAME	LAST REVIEW DATE (MONTH-YEAR)	NEXT REVIEW DUE (MONTH-YEAR)	NOTES
#2000 (ADM ST BD) --- ADMINISTRATION	2010(ADM)88-2	Policy Development and Education	Apr-06	Jul-21	
#2000 (ADM ST BD) --- ADMINISTRATION	2011(ADM)88-3	Naming of Buildings, Rooms and Other Areas at State Facilities	Dec-11	Jul-21	
#3000 (C O) --- CENTRAL OFFICE	3000(CO)74-10	Department Employee Appointments to Community Services Boards	Dec-11	Jul-21	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1034(SYS)05-1	Partnership Agreement	Dec-12	Dec-21	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1016(SYS)86-23	Policy Goal of the Commonwealth for a Comprehensive, Community-Based System of Services	Dec-12		STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1030(SYS)90-3	Consistent Collection and Utilization of Data in State Facilities and Community Services Boards	Apr-13	Dec-21	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1035(SYS)05-2	Single Point of Entry and Case Management Services	Jul-13		STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1039(SYS)06-2	Availability of Minimum Core Services	Jul-13		STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1008(SYS)86-3	Services for Older Adults with Mental Illness, Mental Retardation, or Substance Use Disorders	Jul-13	Jul-22	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1040(SYS)06-3	Consumer and Family Member Involvement and Participation	Jul-13	Jul-22	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1044(SYS)12-1	Employment First	Dec-12	Jul-22	

Policy Review Schedule\_Jul 2022

#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1038(SYS)06-1	The Safety Net of Public Services	Dec-13		<i>STEP-VA package</i>
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1041(SYS)06-4	Services for Individuals with Mental Illnesses, Mental Retardation, or Substance Use Disorders Who are at Imminent Risk of Becoming Involved with the Criminal Justice System	Dec-13	Oct-22	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1042(SYS)07-1	Primary Health Care	Dec-13		<i>STEP-VA package</i>
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1043(SYS)08-1	Disaster Preparedness	Jul-14	Apr-23	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1023(SYS)89-1	Workforce Cultural and Linguistic Competency	Jun-08	Apr-23	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1004(SYS)83-7	Prevention Services	Jul-14	Sep-23	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1021(SYS)87-9	Core Services	Oct-16		<i>STEP-VA package</i>
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1015(SYS)86-22	Services for Individuals with Co-occurring Disorders	Oct-16	Sep-23	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1036(SYS)05-3	Vision Statement	Dec-16	Dec-23	
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4010(CSB)83-6	Local Match Requirements for Community Services Boards	Oct-16	Dec-23	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1007(SYS)86-2	Behavioral Health and Developmental Services for Children and Adolescents and Their Families	Apr-17	Apr-24	
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4023(CSB)86-24	Housing Supports	Jul-17	Apr-24	

Policy Review Schedule\_Jul 2022

#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4038(CSB)94-1	Department and CSB Roles in Providing Services to Children Under the Comprehensive Services Act for At-Risk Youth and Families	Dec-09	Apr-24
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1010(SYS)86-7	Board Role in the Development of the Department's Comprehensive State Plan for Mental Health, Mental Retardation and Substance Abuse Services	Apr-07	Jul-24
#2000 (ADM ST BD) --- ADMINISTRATION	2010 (ADM ST BD) 10-1	Review and Comment on BHDS Budget Priorities (6001(FIN)86-1)	Apr-18	Oct-24
#5000 (FAC) --- STATE MENTAL HEALTH AND MENTAL RETARDATION FACILITIES	5006(FAC)86-29	Razing of Dilapidated Buildings	Apr-18	Oct-24
#5000 (FAC) --- STATE MENTAL HEALTH AND MENTAL RETARDATION FACILITIES	5008(FAC)87-12	Accreditation/Certification	Apr-18	Dec-24
#5000 (FAC) --- STATE MENTAL HEALTH AND MENTAL RETARDATION FACILITIES	5010(FAC)00-1	State Facility Uniform Clinical and Operational Policies and Procedures	Apr-18	Dec-24
#6000 (FIN) --- FINANCIAL MANAGEMENT	6005(FIN)94-2	Retention of Unspent State Funds by Community Services Boards	Jul-19	Apr-25
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1028(SYS)90-1	Human Resource Development	Oct-20	Apr-25
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4018(CSB)86-9	Community Services Board Performance Contracts	Oct-20	Apr-25

Policy Review Schedule\_Jul 2025

[Link to policies - http://www.dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies](http://www.dbhds.virginia.gov/about-dbhds/Boards-Councils/state-board-of-BHDS/bhds-policies)

CATEGORY	POLICY NUMBER	POLICY NAME	PRIOR REVIEW DATE (MONTH-YEAR)	NEXT REVIEW DATE (MONTH-YEAR)	NOTES
#2000 (ADM ST BD) --- ADMINISTRATION	2010(ADM)88-2	Policy Development and Education	Jul-21	Jul-25	
#2000 (ADM ST BD) --- ADMINISTRATION	2011(ADM)88-3	Naming of Buildings, Rooms and Other Areas at State Facilities	Jul-21	Jul-25	
#3000 (C O) --- CENTRAL OFFICE	3000(CO)74-10	Department Employee Appointments to Community Services Boards	Jul-21	Sep-25	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1034(SYS)05-1	Partnership Agreement	Dec-21	Sep-25	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1030(SYS)90-3	Consistent Collection and Utilization of Data in State Facilities and Community Services Boards	Dec-21	Dec-25	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1040(SYS)06-3	Consumer and Family Member Involvement and Participation	Jul-22	Dec-25	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1016(SYS)86-23	Policy Goal of the Commonwealth for a Comprehensive, Community-Based System of Services		Apr-26	STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1021(SYS)87-9	Core Services		Apr-26	STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1035(SYS)05-2	Single Point of Entry and Case Management Services		Sep-26	STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1042(SYS)07-1	Primary Health Care		Apr-27	STEP-VA package
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1039(SYS)06-2	Availability of Minimum Core Services		Jul-27	STEP-VA package

Policy Review Schedule\_Jul 2025

#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1038(SYS)06-1	The Safety Net of Public Services		Jul-27	<i>STEP-VA package</i>
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1008(SYS)86-3	Services for Older Adults with Mental Health or Substance Use Disorders, Intellectual Disability, or Co-Occuring Disorders	Jul-22	Dec-27	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1041(SYS)06-4	Services for Individuals with Mental Health or Substance Use Disorders, Intellectual Disability, or Co-occurring Disorders Who are at Imminent	Oct-22	Dec-27	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1015(SYS)86-22	Services for Individuals with Co-occurring Disorders	Sep-23	Apr-28	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1036(SYS)05-3	Vision Statement	Dec-23	Jul-28	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1044(SYS)12-1	Employment First	Jul-22	Jul-28	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1004(SYS)83-7	Prevention Services	Sep-23	Sep-28	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1023(SYS)89-1	Workforce Cultural and Linguistic Competency	Apr-23	Sep-28	
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4023(CSB)86-24	Housing Supports	Apr-24	Dec-28	
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1007(SYS)86-2	Behavioral Health and Developmental Services for Children and Adolescents and Their Families	Apr-24	Apr-29	
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4038(CSB)94-1	Department and CSB Roles in Providing Services to Children Under the Comprehensive Services Act for At-Risk Youth and Families	Apr-24	Apr-29	
#5000 (FAC) --- STATE MENTAL HEALTH AND MENTAL RETARDATION FACILITIES	5010(FAC)00-1	State Facility Uniform Clinical and Operational Policies and Procedures	Dec-24	Jul-29	
#5000 (FAC) --- STATE MENTAL HEALTH AND MENTAL RETARDATION FACILITIES	5008(FAC)87-12	Accreditation/Certification	Dec-24	Jul-29	

Policy Review Schedule\_Jul 2025

#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1043(SYS)08-1	Disaster Preparedness	Apr-23	Sep-29
#5000 (FAC) --- STATE MENTAL HEALTH AND MENTAL RETARDATION FACILITIES	5006(FAC)86-29	Razing of Dilapidated Buildings	Oct-24	Sep-29
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4018(CSB)86-9	Community Services Board Performance Contracts	Apr-25	Dec-29
#4000 (CSB) --- COMMUNITY SERVICES BOARDS/COMMUNITY PROGRAMS	4010(CSB)83-6	Local Match Requirements for Community Services Boards	Oct-24	Apr-29
#6000 (FIN) --- FINANCIAL MANAGEMENT	6005(FIN)94-2	Retention of Unspent State Funds by Community Services Boards	Apr-25	Jul-29
#2000 (ADM ST BD) --- ADMINISTRATION	2010 (ADM ST BD) 10-1	Review and Comment on BHDS Budget Priorities	Oct-24	Dec-29
#1000 (SYS) --- SYSTEM MISSION AND DIRECTION	1028(SYS)90-1	Human Resource Development	Apr-25	Apr-30

# AGENDA ITEM 7

## MEMORANDUM

**TO:** Members, State Board of Behavioral Health and Developmental Services

**FROM:** Mary Broz Vaughan, Director of Regulatory Affairs

**DATE:** March 18, 2025

**RE:** Three Regulatory Action Items

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### **A. ACTION ITEM. Initiation of Fast-Track: Alignment with VDH Regulations**

[12VAC35-46 and 12VAC35-105]

See the flowchart of the process at <https://www.townhall.virginia.gov/um/chartfasttrackpublic.pdf>

**Background:** As part of its duty to establish and enforce minimum health and safety standards to protect individuals receiving services, DBHDS licensing requirements refer to Virginia Department of Health (VDH) regulations in several places. Some of these references, however, use incorrect or obsolete terminology; refer to the wrong program type; or no longer cite the correct chapter and need to be updated.

The impetus for these amendments derives from provider confusion and increased workload for both DBHDS and VDH due to the Children's Residential Regulations and Licensing Regulations being incorrect and out of date.

This fast-track regulatory action to align the regulations is intended to reduce confusion for providers and to decrease the amount of technical assistance both agencies now must offer regarding these issues. The action will update both the Children's Residential Regulations ([12VAC35-46](#)) and the general Licensing Regulations ([12VAC35-105](#)).

**Purpose:** The goal of this regulatory action is to lessen regulatory burden and increase compliance, while preserving health and safety protections for individuals receiving services. The alignment accurately reflects current practice and increases clarity for providers, relieving staff at both agencies of the need to provide technical assistance because the regulations will be easier to understand.

This action clarifies existing regulatory requirements, improving ease of use and understanding by licensed providers, individuals receiving services, and other stakeholders, including sister agencies.

**Action Requested:** Direct staff to initiate the Fast-Track process as these amendments are technical and clarifying in nature and expected to be non-controversial.

**Next Steps:** If approved, staff initiates the Fast-Track process.

**B. ACTION ITEM. NOIRA: Updates to Human Rights Regulations [12VAC35-115]**

See the flowchart of the process at <https://townhall.virginia.gov/um/chartstandardbasic.pdf>

**Background:** In 2022, DBHDS issued a [Periodic Review Report of Findings](#) resulting from the periodic review of the Human Rights Regulations ([12VAC35-115](#)), with the recommendation to amend the regulations.

Following that review, DBHDS carefully considered the entire chapter for revisions and originally intended to amend the regulations using the Fast-Track process. However, upon issuing a draft via a [General Notice](#), significant public comment indicated the proposed amendments are too comprehensive for a Fast-Track action; therefore, DBDHS is recommending the standard three-stage regulatory process.

**Purpose:** The purpose of the revisions to the Human Rights Regulations is to improve the ability of the Office of Human Rights to perform its mandated responsibilities in a manner that promotes understanding of assured rights and access to rights protection and due process for all individuals receiving services.

This regulatory action will update the Human Rights Regulations to better align with the Code of Virginia, specifically with the [Health Care Decisions Act](#); better reflect the processes covered by the regulations; and simplify regulatory language for clarity.

DBHDS will consider the public comments received in response to the General Notice, as well as obtain additional stakeholder feedback through public participation during the three-stage process, when drafting revisions to the regulations.

**Action Requested:** Direct staff to initiate the Notice of Intended Regulatory Action (NOIRA) to amend the Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Behavioral Health and Developmental Services (“Human Rights Regulations”).

**Next Steps:** If approved, staff initiates the standard three-stage regulatory process by submitting the NOIRA.

**C. ACTION ITEM. NOIRA: Regulatory Overhaul [12VAC35-46 and 12VAC35-105]**

See the flowchart of the process at <https://townhall.virginia.gov/um/chartstandardbasic.pdf>

**Background:** In 2017, as part of the periodic review of the Licensing Regulations, DBHDS conducted extensive research on how other states structure their licensing regulations. Additionally, DBHDS solicited comments from internal subject matter experts, licensed providers, and sister agencies for improving the licensing structure.

As a result of that comprehensive review, DBHDS recommended:

1. Repealing the existing Children’s Residential Regulations ([12VAC35-46](#)) and the general Licensing Regulations ([12VAC35-105](#)), and
2. Replacing them with one overarching General Chapter applicable to all providers and five (5) service-specific chapters: Residential, Center-Based, NonCenter-Based, Case Management, and Crisis.

This methodology allows more detailed service-specific regulations where appropriate and offers more clarity for providers regarding exactly which provisions of the licensing regulations apply to their services.

**Purpose:** The purpose of this regulatory action is to make the regulations more accessible and understandable while allowing space to provide more detail where appropriate for specific license types.

Licensing regulations are integral to protect the health, safety, and welfare of individuals served by behavioral health, substance use, and developmental disability providers. The existing regulatory framework results in confusion because the regulations are necessarily lengthy and as currently structured, contain the requirements for all types of providers in a single chapter. This structure makes the regulations difficult to navigate and often leaves providers unsure or frustrated as to which provisions of the regulations apply to their licensed services.

This action would repeal the existing Children's Residential and Licensing Regulations (Chapters 46 and 105, respectively), replacing them with one overarching General Chapter applicable to all providers, plus five (5) service-specific chapters: Residential, Center-Based, NonCenter-Based, Case Management, and Crisis.

All provisions of the existing Children's Residential and Licensing Regulations would be reenacted within the new "umbrella" General Chapter and five service-specific chapters, with corrections, streamlining, and strengthening of regulations where appropriate.

**Action Requested:** Direct staff to initiate the Notice of Intended Regulatory Action (NOIRA) to overhaul the Regulations for Children's Residential Facilities (Chapter 46) and the Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services (Chapter 105).

**Next Steps:** If approved, staff initiates the standard three-stage regulatory process by submitting the NOIRA.

**Project 8218 - Fast-Track****Department of Behavioral Health And Developmental Services****Ch105: Updating Licensing Regulations to better align with VDH Regulations****12VAC35-46-20. Service description and applications; required elements.**

A. In order to determine whether an applicant is subject to these regulations, the applicant must submit a service description initially.

B. Each provider shall have a written service description that accurately describes its structured program of care and treatment consistent with the treatment, habilitation, or training needs of the residential population it serves. Service description elements shall include:

1. The mental health, substance abuse, ~~mental retardation~~ developmental disability, or brain injury population it intends to serve;
2. The mental health, substance abuse, ~~mental retardation~~ developmental disability, or brain injury interventions it will provide;
3. Provider goals;
4. Services provided; and
5. Contract services, if any.

C. The provider shall develop, implement, review, and revise its services according to the provider's mission and shall have that information available for public review.

D. Initial applications.

1. A completed application includes, but is not limited to, an initial application form; proposed working budget for the year showing projected revenue and expenses for the first year of operation and a balance sheet showing assets and liabilities; evidence of financial resources or a line of credit sufficient to cover estimated operating expenses for 90 days unless the facility is operated by a state or local government agency, board, or commission; a service description; a proposed staffing/supervision plan including the staff information sheet; copies of all job descriptions; evidence of the applicant's authority to conduct business in Virginia; a copy of the floor plan with dimensions of rooms; a certificate of occupancy; ~~current health inspection~~ a food establishment permit if required by the Virginia Department of Health (12VAC5-421); evidence of consultation with state or local fire prevention authorities; a list of board members, if applicable; three references for the applicant; and, if required by the department, references for three officers of the board if applicable. This information shall be submitted to and approved by the department in order for the application to be considered complete.

2. All initial applications that are not complete within 12 months shall be closed.

3. Facilities operated by state or local government agencies, boards, and commissions shall submit evidence of sufficient funds to operate including a working budget showing appropriated revenue and projected expenses for the coming year.

4. Currently licensed providers shall demonstrate that they are operating in substantial compliance with applicable regulations before new facilities operated by the same provider will be licensed.

E. Renewal applications. A completed application for renewal of a facility's license shall be submitted within 30 days after being notified to submit a renewal application.

**12VAC35-46-70. Resident's rights.**

Each provider shall guarantee resident rights as outlined in § 37.2-400 of the Code of Virginia and in the Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of ~~Mental Retardation and Substance Abuse~~ Behavioral Health, Mental Retardation and Substance Abuse Developmental Services (12VAC35-115).

**12VAC35-46-420. Buildings, inspections and building plans.**

A. All buildings and building related equipment shall be inspected and approved by the local building official. Approval shall be documented by a certificate of occupancy.

B. The facility shall document at the time of its original application evidence of consultation with state or local fire prevention authorities.

C. The facility shall document annually after the initial application that buildings and equipment are maintained in accordance with the Virginia Statewide Fire Prevention Code (~~13VAC5-54~~ 13VAC5-52).

D. At the time of the original application and at least annually thereafter the ~~buildings shall be inspected~~

and approved by state applicant or local health authorities, whose inspection and approval provider shall include:

1. ~~General sanitation;~~
2. ~~The sewage disposal system;~~
3. ~~The water supply; and~~
4. Food service operations show proof of a current food establishment, private well, and sewage handling and disposal permit if required by Virginia Board of Health regulations (12VAC5-421, 12VAC5-610 and 12VAC5-630).

E. The buildings and physical environment shall provide adequate space and shall be of a design that is suitable to house the programs and services provided and meet specialized needs of the residents.

F. Building plans and specifications for new construction, change in use of existing buildings, and any structural modifications or additions to existing buildings shall be submitted to and approved by the department and by other appropriate regulatory authorities.

G. Swimming pools shall be inspected annually ~~by the state or local health authorities~~ or by a swimming pool business.

#### **12VAC35-46-540. Kitchen and dining areas.**

A. Meals shall be served in areas equipped with sturdy tables and benches or chairs that are size and age appropriate for the residents.

B. Adequate kitchen facilities and equipment shall be provided for preparation and serving of meals.

C. Walk-in refrigerators, freezers, and other enclosures shall be equipped to permit emergency exits.

D. The provider shall require that all employees wash their hands thoroughly before handling food, after using the restroom, and after touching potentially contaminated surfaces.

E. The provider shall maintain a rigorous cleaning schedule for all kitchen equipment, utensils, and surfaces. The provider shall use federal E.P.A. approved sanitizers and follow manufacturer guidelines.

F. The provider shall store food items at appropriate temperatures to prevent bacterial growth and contamination. Prepared ready to eat food shall be labeled and dated to ensure freshness and safety. Prepared ready to eat food shall be used, served or discarded within seven days. All food shall be used, served or discarded within expiration dates.

#### **12VAC35-46-625. Minimum service requirements.**

A. The provider shall have and implement written policies and procedures for the on-site provision of a structured program of care or treatment of residents with mental illness, ~~mental retardation~~ developmental disability, substance abuse, or brain injury. The provision, intensity, and frequency of mental health, ~~mental retardation~~ developmental disability, substance abuse, or brain injury interventions shall be based on the assessed needs of the resident. These interventions, applicable to the population served, shall include, but are not limited to:

1. Individual counseling;
2. Group counseling;
3. Training in decision making, family and interpersonal skills, problem solving, self-care, social, and independent living skills;
4. Training in functional skills;
5. Assistance with activities of daily living (ADL's);
6. Social skills training in therapeutic recreational activities, e.g., anger management, leisure skills education and development, and community integration;
7. Providing positive behavior supports;
8. Physical, occupational, and/or speech therapy;
9. Substance abuse education and counseling; and
10. Neurobehavioral services for individuals with brain injury.

B. Each provider shall have formal arrangements for the evaluation, assessment, and treatment of the mental health or brain injury needs of the resident.

C. The provider shall have and implement written policies and procedures that address the provision of:

1. Psychiatric care;
2. Family therapy; and
3. Staffing appropriate to the needs and behaviors of the residents served.

**12VAC35-105-290. Food service inspections.**

Any location where the provider is responsible for preparing or serving food shall request inspection and shall obtain approval by state or local health authorities regarding food service and general sanitation at the time of the original application and annually thereafter. Documentation of the most recent three inspections and approval shall be kept on file. This section does not apply to sponsored residential services or to group homes or community residential homes.

A. The applicant or provider shall show proof of a current food establishment permit if required by Virginia Board of Health Regulations (12VAC5-421).

B. The provider shall require that all employees wash their hands thoroughly before handling food, after using the restroom, and after touching potentially contaminated surfaces

C. The provider shall maintain a rigorous cleaning schedule for all kitchen equipment, utensils, and surfaces. The provider shall use federal E.P.A. approved sanitizers and follow manufacturer guidelines

D. The provider shall store food items at appropriate temperatures to prevent bacterial growth and contamination. Prepared ready to eat food shall be labeled and dated to ensure freshness and safety. Prepared ready to eat food shall be used, served or discarded within seven days. All food shall be used, served or discarded within expiration dates.

**12VAC35-105-300. Sewer and water inspections.**

A. Service locations shall be on a public water and sewage system or on a nonpublic water and sewage system. Prior to a location being licensed, the provider shall obtain the report from the building inspector pertaining to the septic system and its capacity. Nonpublic water and sewer systems shall be maintained in good working order and in compliance with local and state laws. Providers of sponsored residential home services shall certify that their sponsored residential homes comply with this section.

B. Service locations that are not on a public water system shall have a water sample tested prior to being licensed and annually by an accredited, independent laboratory for the absence of coliform. The water sample shall also be tested for lead or nitrates if recommended by the local health department testing laboratory. Documentation of the three most recent inspection tests shall be kept on file.

**12VAC35-105-320. Fire inspections.**

The provider shall document at the time of its original application and annually thereafter that buildings and equipment in residential service locations serving more than eight individuals are maintained in accordance with the Virginia Statewide Fire Prevention Code (~~43VAC5-54~~13VAC5-52). This section does not apply to correctional facilities or home and noncenter-based or sponsored residential home services.

**12VAC35-105-400. Criminal background checks and registry searches.**

A. Providers shall comply with the requirements for obtaining criminal history background checks as outlined in §§ 37.2-416, 37.2-416.1, 37.2-506, 37.2-506.1 and 37.2-607 of the Code of Virginia for individuals hired after July 1, 1999.

B. The provider shall develop a written policy for criminal history background checks and registry searches. The policy shall require at a minimum a disclosure statement stating whether the person has ever been convicted of or is the subject of pending charges for any offense and shall address what actions the provider will take should it be discovered that a person has a founded case of abuse or neglect or both, or a conviction or pending criminal charge.

C. The provider shall submit all information required by the department to complete the criminal history background checks and registry searches.

D. The provider shall maintain the following documentation:

1. The disclosure statement from the applicant stating whether he has ever been convicted of or is the subject of pending charges for any offense; and
2. Documentation that the provider submitted all information required by the department to complete the criminal history background checks and registry searches, memoranda from the department transmitting the results to the provider, if applicable, and the results from the Child Protective Registry search, as required by §§ 37.2-416.1 H and 37.2-506.1 H.

## REGULATORY ACTIVITY STATUS REPORT

	VAC CITATION Chapter and Full Title	SHORT DESCRIPTION	REGULATIONS IN PROGRESS		
			Action Summary	Regulatory Stage	Current Status
1.	Chapter 46 (12VAC35-46): Regulations for Children's Residential Facilities	Noncontroversial regulatory reductions	To comply with EO1, reduces administrative burden and compliance costs on providers by repealing or simplifying requirements that are obsolete, duplicative, overly prescriptive, or confusing.	Fast-Track	Approved by HHR 3/10/2025.  Governor's Office review in progress.
2.	Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services	Noncontroversial regulatory reductions	To comply with EO1, reduces administrative burden and compliance costs on providers by repealing or simplifying requirements that are obsolete, duplicative, overly prescriptive, or confusing.	Fast-Track	Approved by HHR 3/07/2025.  Governor's Office review in progress.
3.	Chapter 46 (12VAC35-46): Regulations for Children's Residential Facilities  Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Comprehensive Regulatory Overhaul	Repeals existing licensing chapters, replacing them with one new overarching General Chapter applicable to all providers.  Adds five (5) new service-specific chapters: Residential, Center-Based, NonCenter-Based, Case Management, and Crisis.  All provisions of the existing Children's Residential and Licensing Regulations are reenacted within the new "umbrella" General Chapter and service- specific chapters, with corrections, streamlining, and strengthening of regulations where appropriate.	PENDING  NOIRA recommended (see Agenda Item 7, pages 27-28)	If approved, staff will initiate NOIRA.  Initial draft language, based on Regulatory Advisory Panel meetings and public comment via General Notice, is under informal review by the OAG.

4.	Chapter 115 (12VAC35-115): Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Behavioral Health and Developmental Services	Updates to Human Rights Regulations	Based on periodic review recommendation to improve the ability of the Office of Human Rights to protect individuals receiving services, in a manner that promotes understanding of and access to rights protection and due process.	PENDING NOIRA recommended (see Agenda Item 7, page 27)	If approved, staff will initiate NOIRA.  Initially slated for Fast-Track action; however, public comment in response to draft language issued via a <a href="#">General Notice</a> , indicated the changes are more appropriate for the standard three-stage process.
5.	Chapter 46 (12VAC35-46): Regulations for Children's Residential Facilities  Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Alignment with VDH Regulations	Clarifies existing regulatory requirements while preserving health and safety protections for individuals receiving services. Reflects current practice and will relieve staff at both agencies of the need to provide technical assistance because the regulations will be easier to understand.	PENDING  Fast-Track recommended (see Agenda Item 7, page 26)	If approved, staff will initiate Fast-Track action.
6.	Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Mandatory reporting of previous negative actions by provider applicants	Pursuant to HB 597 (2020), amends Section 40 to incorporate new statutory requirements for initial provider applicants to report prior negative actions.	Fast-Track	Staff initiated Fast-Track action after Board vote in July 2024.  OAG review in progress.
7.	Chapter 260 (12VAC35-260): Certified Recovery Residences	Mandatory reporting of death or serious injury	Pursuant to <a href="#">SB19</a> (2024), incorporates statutory requirement for certified recovery residences to report any death or serious injury that occurs in the recovery residence. Also, periodic review.	Fast-Track	Staff initiated Fast-Track action after Board vote in July 2024.  OAG review in progress.
8.	Chapter 225 (12VAC35-225): Requirements for Virginia's Early Intervention System	Periodic Review: Adding Professions	To address workforce shortages, adds new disciplines to the list of qualified personnel eligible to apply for early intervention certification.	Fast-Track	Staff initiated Fast-Track action after Board vote in Sept. 2024. OAG review in progress.

9.	Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Mandatory valid discharge plans by substance use disorder treatment facilities	Pursuant to <a href="#">HB 434</a> (2024), incorporates additional statutory requirement for substance abuse (substance use disorder) treatment facilities upon discharging an individual.	Fast-Track	Staff initiated Fast-Track action after Board vote in Sept. 2024.  OAG review in progress.
10.	Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Alignment with federal rule on Medication for Opioid Use Disorder (MOUD)	In response to Virginia's opioid crisis, this action aligns with federal changes to increase access to lifesaving, evidence-based medications for opioid use disorder (MOUD), by incorporating flexibilities related to take-home medication and telehealth for counseling (while remaining slightly more stringent than the federal schedule and allowances).	Fast-Track	Staff initiated Fast-Track action after Board vote in Dec. 2024.  OAG review in progress.
11.	Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Mandatory amendments to supervision and staffing standards for QMHP and QMHP-T	Pursuant to SB 403 (2024), amends Section 693 to impose more stringent supervision standards and aligns staffing requirements with Board of Counseling.	Final Exempt	Staff initiated Final Exempt action after Board vote in Dec. 2024.  OAG review in progress.
12.	<i>Chapter 225 (12VAC35-225): Requirements for Virginia's Early Intervention System</i>	<i>Noncontroversial regulatory reductions</i>	<i>To comply with EO1, reduces administrative burden and compliance costs on providers by repealing or simplifying requirements that are obsolete, duplicative, overly prescriptive, or confusing.</i>	<i>PENDING Fast-Track</i>	<i>Draft In Progress</i>
13.	Chapter 105 (12VAC35-105): Rules and Regulations for Licensing Providers by the DBHDS	Crisis technical and clarifying revisions	In response to feedback from providers, action will clarify existing requirements for crisis receiving centers and make technical amendments.	PENDING Fast-Track	Draft In Progress

STATE HUMAN RIGHTS COMMITTEE

Will Childers, Chairperson  
Hardy  
John Shepherd, Vice-Chairperson  
Charlottesville  
Betty Crance  
Fincastle  
Renee F. Valdez  
Alexandria  
Christopher Olivo  
Yorktown



*COMMONWEALTH of VIRGINIA*  
*Department of Behavioral Health and Developmental Services*  
*Post Office Box 1797*  
*Richmond, Virginia 23218-1797*

NELSON SMITH, COMMISSIONER

Taneika Goldman  
State Human Rights Director  
Taneika.Goldman@dbhds.virginia.gov

Office of Human Rights  
1220 Bank Street  
Richmond, VA 23219

P.O. Box 1797  
Richmond, VA 23218

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March 17, 2025

Ms. Moira Mazzi, Chair  
State Board of Behavioral Health and Developmental Services  
Post Office Box 1797  
Richmond, Virginia 23218

Dear Ms. Mazzi:

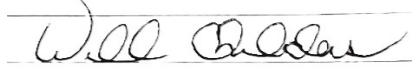
On January 16, and March 12, 2025, the State Human Rights Committee (SHRC) voted to recommend the appointment of D. Bruce Ellsworth and Kimberly Hunt respectively. Both are being recommended to serve an initial three-year term ending June 30, 2028.

Mr. Ellsworth holds a bachelor’s degree in Social Work from the University of Montana and a master’s degree in Social Work from Catholic University. He retired from UVA Health System in 2014, after a career in social work spanning more than 30 years. Mr. Ellsworth has worked with patients with a wide array of behavioral health challenges and in a multitude of settings including intensive care, physical rehabilitation, inpatient and clinics. He has served on hospital ethics committees addressing complex health care issues and has six years of germane experience as a member of the Charlottesville Area Local Human Rights Committee. Mr. Ellsworth expressed how serving on the SHRC would be an extension of his life’s work, elevating respect for basic human dignity and self-determination. If appointed, he would serve in the role of a Professional fulfilling the SHRC’s code mandate per § 37.2-204 for members with “interest, knowledge and training in the mental health, developmental, or substance abuse services field.” Mr. Ellsworth resides in Crozet.

Ms. Kimberly Hunt is a National Certified Peer Recovery Support Specialist currently employed as the Community Behavioral Health Supervisor at Carilion Clinic. She has extensive professional training in behavioral health including as a Trainer of Trainers for peer recovery and crisis services programs. During her interview with the committee, Ms. Hunt disclosed how she leverages her own 12-year recovery journey to guide and support others and that her work emphasizes collaboration, continuity of care and expanding access to behavioral health services. If appointed, she would service in the role of an Individual fulfilling the SHRC’s code mandate per § 37.2-204 to have at least two individuals who are “receiving or who have received public or private mental health, developmental, or substance abuse treatment or habilitation services” on the committee. Ms. Hunt resides in Roanoke.

On behalf of the State Human Rights Committee, I respectfully ask that you consider these appointments at your April 2, 2025, Board meeting. Applications and a current SHRC roster are attached for your review. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Will Childers", written over a horizontal line.

Will Childers, Chairperson  
State Human Rights Committee

c: Taneika Goldman, State Human Rights Director

State Human Rights Committee  
Department of Behavioral Health and Developmental Services

<p><b>Chair</b> <b>Will Childers</b> Hardy Region 3</p> <p>Appointed July 2018 7/1/2017 – 6/30/2020 Vacancy 7/1/2020 - 6/30/2023 Term 1 7/1/2023 - 6/30/2026 Term 2</p> <p>→Professional</p>	<p><b>Vice-Chair</b> <b>John B. Shepherd</b> Charlottesville Region 1</p> <p>Appointed June 2023 7/1/2023 – 6/30/2026 Term 1</p> <p>→Professional</p>	<p><b>Betty Crance</b> Fincastle Region 1</p> <p>Appointed March 2022 7/1/2021 – 6/30/2024 Vacancy 7/1/2024 – 6/30/2027 Term 1</p> <p>→ Family Member/Healthcare Provider</p>
<p><b>Renee F. Valdez</b> Alexandria Region 2</p> <p>Appointed June 2023 7/1/2023 – 6/30/2026 Term 1</p> <p>→Individual</p>	<p><b>Christopher Olivo</b> Yorktown Region 5</p> <p>Appointed September 2024 7/1/2024 – 6/30/2027 Vacancy</p> <p>→ Family Member</p>	<p><i><b>D. Bruce Ellsworth</b></i> <i>Crozet</i> <i>Region 1</i></p> <p><i>Appointed April 2025</i> <i>7/1/2024 – 6/30/2027 Vacancy</i></p> <p><i>→ Professional</i></p>
<p><i><b>Kimberly Hunt</b></i> <i>Roanoke</i> <i>Region 3</i></p> <p><i>Appointed April 2025</i> <i>7/1/2024 – 6/30/2027 Vacancy</i></p> <p><i>→ Individual/Healthcare Provider</i></p>		

**State Human Rights Committee**  
c/o Taneika Goldman, State Human Rights Director  
P.O. Box 1797  
Richmond, VA 23218

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State Board of Behavioral Health and Developmental Services

# AGENDA

TUESDAY, APRIL 1, 2025

Dinner Meeting  
6:00 p.m. – 7:30 p.m.

Valley Community Services Board  
85 Sanger's Lane, Staunton, VA 24401

<i>NO BUSINESS WILL BE CONDUCTED AT THIS MEETING</i>	
6:00 p.m.	<b>WELCOME AND INTRODUCTIONS</b> <ul style="list-style-type: none"><li>• Moira Mazzi, State Board Chair</li></ul>
6:10 p.m.	<b>DINNER</b>
6:30 p.m.	<b>PRESENTATION – VALLEY COMMUNITY SERVICES BOARD</b> <ul style="list-style-type: none"><li>• Kimberly McClanahan, PhD, VCSB Executive Director</li></ul>
7:00 p.m.	<b>COMMENTS / DISCUSSION</b>
7:25 p.m.	<b>CLOSING REMARKS</b> <ul style="list-style-type: none"><li>• Meghan McGuire, DBHDS Deputy Commissioner, Policy &amp; Public Affairs</li></ul>
7:30 p.m.	<b>ADJOURNMENT</b>

State Board of Behavioral Health and Developmental Services

**EVENT SCHEDULE**

Tuesday – Wednesday, April 1 -2, 2025

**TUESDAY, APRIL 1, 2025**

**COMMUNITY PROGRAM TOUR AND DINNER MEETING**

<b>COMMUNITY TOUR LOCATION:</b> Grandview Residence 1206 Red Top Orchard Rd. Waynesboro, VA 22980  <b>DINNER MEETING LOCATION:</b> Valley CSB 85 Sanger's Ln. Staunton, VA 22401	
<b>4:00 p.m.</b>	<b>HOTEL CHECK-IN</b> The Blackburn Inn 301 Greenville Avenue, Staunton, VA 24401
4:00 p.m. - 4:25 p.m.	Board members are checking in at the hotel and preparing to travel to community tour and Valley CSB.
<b>4:30 p.m.</b>	<b>Depart for community program tour</b> <ul style="list-style-type: none"> <li>Valley Community Services Board (VCSB) providing van transportation to/from tour location and dinner meeting.</li> </ul>
5:00 p.m. - 5:30 p.m.	<b>BOARD MEMBER TOUR OF GRANDVIEW RESIDENCE</b> <ul style="list-style-type: none"> <li>VCSB-operated ICF Adult DD Program</li> </ul>
6:00 p.m. - 7:30 p.m.	<b>DINNER MEETING</b> <ul style="list-style-type: none"> <li><b>Attendees:</b> Board Members, DBHDS Staff, CSB Staff, other guests</li> <li><i>NO BUSINESS WILL BE CONDUCTED</i></li> </ul>
<b>8:00 p.m.</b>	<b>ARRIVE AT HOTEL</b>

**WEDNESDAY, APRIL 2, 2025**

**FULL BOARD MEETING AND FACILITY TOUR**

<b>REGULAR BOARD MEETING</b> DBHDS Western State Hospital 103 Valley Center Drive, Staunton, VA 24401	
<b>8:30 a.m.</b>	<b>COMMITTEE MEETINGS</b> <i>(see Agenda, page 1)</i>
<b>9:30 a.m.</b>	<b>REGULAR MEETING</b> Command Center Conference Room
<b>2:15 p.m.</b>	<b>ADJOURNMENT</b>

# DRIVING DIRECTIONS

## The Blackburn Inn

301 Greenville Ave.

Staunton, VA 24401

<https://www.blackburn-inn.com>

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- ! Hotel check-in time is **4 p.m.**
  - ! Board Members should meet in the hotel lobby no later than 4:30 p.m. to depart for the Community Program Tour.
  - ! At 4:30 p.m., Board Members will be transported by van to Grandview Residence in Waynesboro for the Community Program Tour.
- 

### FROM POINTS EAST:

- Follow I-64 W
- Take **exit 87** from I-64 W to merge onto I-81 N toward Staunton/Winchester
- Take **exit 222** from I-81 N to merge onto US-250 W toward Staunton
- Follow US-250 W
  - *Pass by Army Recruiting Station Staunton (on the right in 1.2 mi)*
- Use the left lane to turn left onto Greenville Ave
- Destination will be on the right:
  - *The Blackburn Inn, 301 Greenville Ave., Staunton, VA 24401*

### FROM POINTS SOUTH:

- Follow I-81 N
- Take **exit 220** from I-81 N for VA-262 toward US-11/Staunton
- Continue onto State Hwy 262 N/VA-262 N
- Take the US-11 exit toward Staunton
- Turn right onto US-11 N/Greenville Ave
  - *Pass by Burger King (on the right in 0.8 mi)*
- Turn right, destination will be on the right
  - *The Blackburn Inn, 301 Greenville Ave., Staunton, VA 24401*

### FROM POINTS NORTH:

- Follow I-81 S
- Take **exit 225** from I-81 S toward Woodrow Wilson Pkwy
- Slight right to merge onto Woodrow Wilson Pkwy toward Staunton/Mary Baldwin College/Monterey
- Merge onto Woodrow Wilson Pkwy and continue for 1.4 mi
- Turn left onto Commerce Rd and continue for 3.2 mi
- Turn left onto Greenville Ave
- Turn left, destination will be on the right
  - *The Blackburn Inn, 301 Greenville Ave., Staunton, VA 24401*

# DRIVING DIRECTIONS

## **DBHDS Western State Hospital**

103 Valley Center Dr.  
Staunton, VA 24401

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### **FROM THE BLACKBURN INN**

*Approximately 15 minutes travel time*

- Turn right onto Greenville Ave
- Turn right onto Richmond Ave/US-250
- Turn left onto N Frontier Dr
- Continue straight onto VA-714 / National Ave
- Turn right onto Valley Center Dr, then turn left to stay on Valley Center Dr
- Destination will be on the right

### **FROM I-81**

- From I-81, take exit 222 toward Staunton
- Turn onto Rt 250 W
- Turn right onto N Frontier Dr
- Stay straight onto VA-714 / National Ave
- Turn right onto Valley Center Dr, then turn left to stay on Valley Center Dr
- Destination will be on the right

**Western State Hospital**  
**(540) 332-8000**

If you have any questions about the information in this meeting packet,  
contact Mary Broz Vaughan, [mary.broz-vaughan@dbhds.virginia.gov](mailto:mary.broz-vaughan@dbhds.virginia.gov), 804-903-1390.