

## To Register for the Chapter 849 (2020 Acts of Assembly) Work Group Meeting on July 6, 2020

(Either to attend and view the meeting or to speak during the Public Comment Period)

The purpose of these instructions is to help any member of the public who wishes to observe or participate in the Chapter 849 (2020 Acts of Assembly) Work Group meeting on July 6th to understand how to do so. Please note that the screenshots are from a previous meeting, but the instructions are still the same and the link has been updated in Step 1.

1) Open the link the Online meeting

[https://covaconf.webex.com/mw3300/mywebex/default.do?nomenu=true&siteurl=covaconf&service=6&rnd=0.3680286345457574&main\\_url=https%3A%2F%2Fcovaconf.webex.com%2Fec3300%2Feventcenter%2Fevent%2FeventAction.do%3FtheAction%3Ddetail%26%26%26EMK%3D4832534b00000046c14ae7cd661d16c4ab90c1a39c0dfda90a83e4a031784e7e273b35922afd9a1%26siteurl%3Dcovaconf%26confViewID%3D165141436075880215%26encryptTicket%3DSDJTSwAAAASFC3Eg2dEarWz6N5d2ZgXO7Fvc-0U4TyTjc3dmKLMYdQ2%26](https://covaconf.webex.com/mw3300/mywebex/default.do?nomenu=true&siteurl=covaconf&service=6&rnd=0.3680286345457574&main_url=https%3A%2F%2Fcovaconf.webex.com%2Fec3300%2Feventcenter%2Fevent%2FeventAction.do%3FtheAction%3Ddetail%26%26%26EMK%3D4832534b00000046c14ae7cd661d16c4ab90c1a39c0dfda90a83e4a031784e7e273b35922afd9a1%26siteurl%3Dcovaconf%26confViewID%3D165141436075880215%26encryptTicket%3DSDJTSwAAAASFC3Eg2dEarWz6N5d2ZgXO7Fvc-0U4TyTjc3dmKLMYdQ2%26)

The screenshot shows a Webex event page. At the top, the Cisco Webex logo is visible. The event title is "Event Information: Board of Health Meeting - 9am". Below the title, it states "Registration is required to join this event. If you have not registered, please do so now." There is a language selector for "English".

Event details include:

- Event status:** Not started ([Register](#))
- Date and time:** Thursday, June 4, 2020 8:00 am Eastern Daylight Time (New York, GMT-04:00) ([Change time zone](#))
- Duration:** 7 hours
- Description:** (empty)

At the bottom of the event details, it says: "By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#)."

On the right side, there is a "Join Event Now" button. Below it, a message reads: "You cannot join the event now because it has not started." Below this message is a registration form with fields for "First name:", "Last name:", "Email address:", and "Event password:".

A modal window is open in the foreground with the title "Try the new Webex web app!". It contains the following text:

- ✓ Nothing to install
- ✓ Simple and intuitive
- ✓ Ideal for participants who do not need to present

There is a "Learn more" link at the bottom of the modal. In the background, a "Register" button is visible, and a "Join by browser NEW!" link is also present.

- 2) Click on the link that says, "Register" It is in blue and on the line that starts with "Event Status".

## Event Information: Board of Health Meeting - 9am

Registration is required to join this event. If you have not registered, please do so now.

<b>Event status:</b>	Not started ( <a href="#">Register</a> )	
<b>Date and time:</b>	Thursday, June 4, 2020 8:00 am Eastern Daylight Time (New York, GMT-04:00) <a href="#">Change time zone</a>	
<b>Duration:</b>	7 hours	
<b>Description:</b>		

- 3) This will prompt you to register for the event. Please enter your name and email address on the registration form. (Note: this information will not be retained after the meeting and will only be used for purposes of making sure people who want to connect to the meeting or speak at the meeting can do so.)

### Register for Board of Health Meeting - 9am

English

Please complete this form to register for the event. An asterisk (\*) indicates required information.

Please answer the following questions.

\* First name:

\* Last name:

\* Email address:

\* Phone number:

\* Confirm email address:

Are you a member of the media?:  
 Yes  
 No

If yes, what media outlet are you with?:

If you would like to sign up to speak during the public comment period please place a check next to the topic you would like to speak about::

- Regulations for Licensure of Nursing Homes 12VAC5-371
- Regulations Governing Newborn Screening Services 12VAC5-71
- Regulations for the Licensure of Hospitals 12VAC5-410
- State EMS Plan
- Other

If you chose Other for the public comment period, please list the topic::

- 4) If you want to speak during the public comment, choose one of the items on the list in the bottom center of the screen and check the box for the topic you want to speak on. If you do not want to speak but just to watch, the meeting do not check any of those boxes. When you are finished entering registration information and choosing a topic to speak on (if appropriate) click the "Submit" button in the bottom right.

### Register for Board of Health Meeting - 9am

English

Please complete this form to register for the event. An asterisk (\*) indicates required information.

Please answer the following questions.

\* First name:

\* Last name:

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\* Phone number:

\* Confirm email address:

Are you a member of the media?:  
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- State EMS Plan
- Other

If you chose Other for the public comment period, please list the topic::



Submit

5) Once you have clicked “Submit” that will lead you to the final screen and then you are finished.



### Registration Confirmed

Thank you for registering.

You are now registered for the event: **Board of Health Meeting - 9am**

You will receive a confirmation email message that contains detailed information about joining the event.

The event will start at 8:00 am New York Time on June 4, 2020.  
Please join the event on time.

Done

### Invite a Friend

To invite a friend to this event, enter your friend's email address.

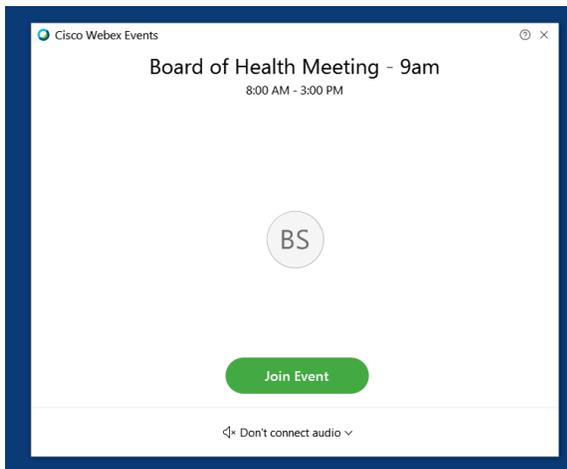
### Set Up Webex Events

To participate in fully interactive events, please click [here](#) for setting up Webex Events on this computer.

The playback of UCF (Universal Communications Format) rich media files requires appropriate players. To view this type of rich media files in the event, please check whether you have the players installed on your computer by going to [Verify Rich Media Players](#).

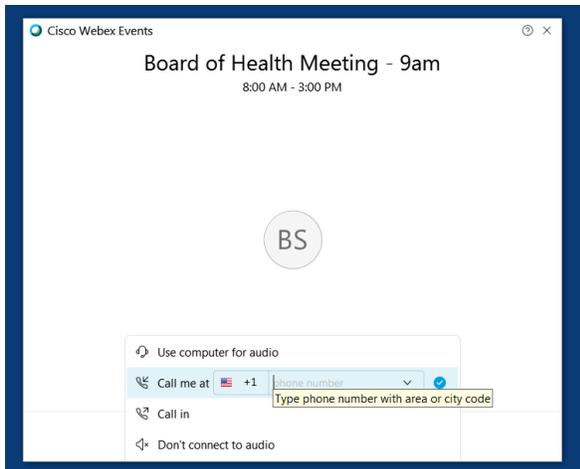
To view system requirements, go to [www.webex.com](http://www.webex.com).

## JOINING THE MEETING



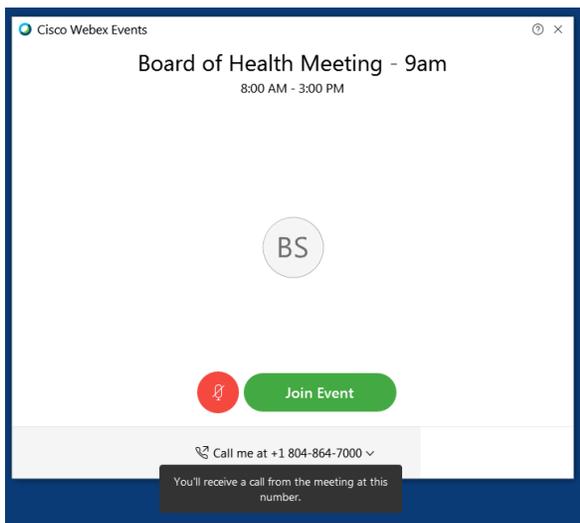
On the day of the meeting, you will click in the email to join the meeting.

You will need to enter your name as it appeared on the registration in order to join.



You should select the “CALL ME AT” option to connect for audio. DO NOT select the call in nor use computer audio options.

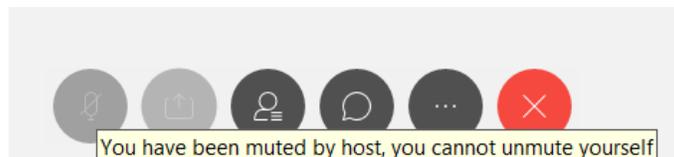
Enter your 10 digit phone number and click the blue check mark.



Click Join Event.

You will receive a phone call from the meeting platform.

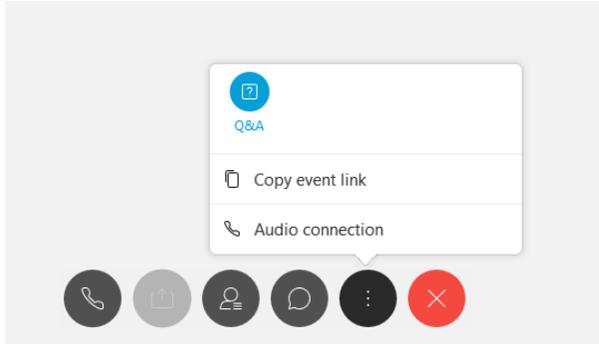
You will be prompted to press 1 when you answer the phone to connect.



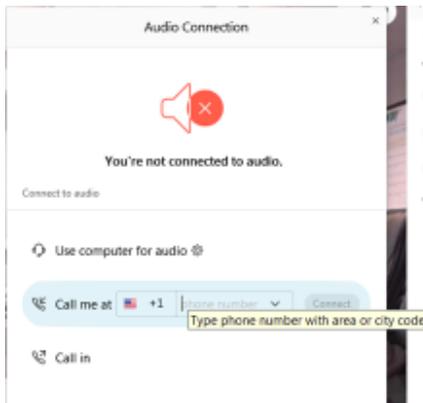
Note that you will be automatically muted when you join the meeting. You cannot unmute yourself to be heard during the meeting until the host unmutes you. This will occur during the public comment period for those who have signed up to do so.

**Audio settings:**

In order to facilitate public comment, you will need to use your phone to dial in. It is very important that you follow these instructions to merge your phone and computer identification. This will allow you to be unmuted to speak during public comment if you have signed up.



If you have joined the meeting without having WebEx call you, you will need to change the audio settings. Click on the “MORE” control button and select audio connection. **DO NOT** use the call-in option nor the computer audio option.



You will change the type of connection and select “CALL ME AT”. Enter your 10 digit phone number and click CONNECT. Press 1 when prompted on the incoming phone call.

**State Board of Health**  
**Chapter 849 (2020 Acts of Assembly) Work Group**  
**Agenda**  
**July 6, 2020 – 9:00 a.m.**  
**VIA WEBEX**

Call to Order and Welcome	Rebekah E. Allen Senior Policy Analyst Office of Licensure and Certification
Introductions	Ms. Allen
Review of Agenda	Ms. Allen
Presentation on Health Care Provider Credentialing in Virginia	Ms. Allen
Public Comment	
<u>Proposed Work Group Roadmap</u> Needs to be Met by Proposed System Technical Specifications & Considerations Development vs. Procurement	Ms. Allen
Discussion of Next Steps	Ms. Allen, Work Group Members
Other Business	
Adjourn	