



## **Criminal Justice Services Board (CJSB) Executive Committee**

*September 27, 2024, at 10:00 a.m.*

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia  
in the 12th floor Conference Room*

### **Members Present**

Chief Craig Branch, Chair  
Sheriff C. O. Balderson  
Ms. Maria Jankowski  
Mr. Jagdish Katyal, Jr.  
LTC Kirk Marlowe, Proxy for COL Gary Settle  
Chief Ryan Zuidema

### **Members Absent**

Chief Maggie DeBoard  
The Hon. Bryan Porter, Vice-Chair

### **I. Call to Order**

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:10 a.m. A quorum was present.

### **II. Old Business**

There was no old business to be discussed.

### **III. New Business**

It was noted at the beginning of these meetings that the purpose of these meetings is for the Executive Committee to hear law enforcement officer decertification appeals. The Executive Committee is now authorized to hold the appeal sessions in a duly convened closed meeting. Following each appeal, the Committee will reconvene in open meeting to take a vote and announce its decision.

## **Decertification – Mr. Joseph House, formerly with the Fauquier County Sheriff's Office**

### ***Closed Session to discuss the decertification***

Mr. Jagdish Katyal made a motion, seconded by Chief Ryan Zuidema, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. House. The motion passed unanimously.

### ***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Ms. Maria Jankowski, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

### ***Closed Session to meet with Legal Counsel***

Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. House with legal counsel. The motion passed unanimously.

### ***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

### ***Motion***

Mr. Katyal made the motion, seconded by Ms. Jankowski, that the Executive Committee sustain Mr. House's decertification as a law enforcement officer. The motion passed unanimously.

## **Decertification – Mr. Skyler Johnson, formerly with the Alexandria Sheriff's Office**

### ***Closed Session to discuss the decertification***

Mr. Katyal made a motion, seconded by LTC Kirk Marlowe, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Johnson. The motion passed unanimously.

### ***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

***Closed Session to meet with Legal Counsel***

Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Johnson with legal counsel. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

***Motion***

Mr. Katyal made the motion, seconded by Ms. Jankowski, that the Executive Committee reinstate Mr. Johnson's certification as a law enforcement officer. The motion passed unanimously.

***At this point in the meeting, the Chairman, Chief Branch, had to leave the meeting due to a prior commitment. Due to his absence and that of his Vice-Chair, Mr. Bryan Porter, Chief Zuidema made the motion, seconded by LTC Kirk Marlowe, to accept Mr. Jagdish Katyal as a Chair Pro Temp for the remainder of this meeting. The motion was seconded and approved unanimously.***

**Decertification – Mr. Nicholas Nemard, formerly with the Alexandria Sheriff's Office**

***Closed Session to discuss the decertification***

Chief Zuidema made a motion, seconded by Ms. Maria Jankowski, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Nemard. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Chief Zuidema made a motion, seconded by LTC Marlowe, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

***Closed Session to meet with Legal Counsel***

Chief Zuidema made a motion, seconded by Ms. Jankowski, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Nemard with legal counsel. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Chief Zuidema made a motion, seconded by Ms. Jankowski, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

***Motion***

Chief Zuidema made the motion, seconded by LTC Marlowe, that the Executive Committee sustain the decertification of Mr. Nemard as a law enforcement officer. The motion passed unanimously.

**IV. Public Comment**

There was no public comment.

**V. Adjournment**

The meeting was adjourned at 1:18 p.m. The next meetings will take place November 21-22, 2024.