Committee Members:
Sheriff Steve Draper, Chair
Superintendent Chris Smith, Vice Chair
Ms. Robyn DeSocio
Dr. Cleopatra Lightfoot-Booker
Mr. David Hackworth
Mr. James Parks

COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
LIAISON COMMITTEE
AGENDA

May 21, 2025; 12:30 p.m.
6900 Atmore Drive, 3rd Floor Main Board Room
Richmond, VA 23225

1. Call to Order

2. Approval of March 19, 2025, Meeting Minutes

   a. **Motion:** I MOVE approval of the March 19, 2025, Committee meeting minutes.

3. State Compensation Board Update: Robyn DeSocio

4. Offender Management Services Update: Jim Parks

5. Legislative Reports

   A. Capacity Report
   - 2024-2026 Budget Bill, HB 1600, Item # 385 D.
   - Request distributed to VSA, VARJ and facilities May 2, 2025
   - Information to be submitted by each facility to BLRJ by **July 2, 2025**:
     i. # Permanent Beds
     ii. # Temporary Beds
     iii. # Special Purpose Beds
     iv. Standard Board Rated Capacity
     v. Actual Capacity, including double-bunking

   B. SB 1039 (Senator Pekarsky) Telehealth
   - BLRJ to develop policies for private space in facilities for prisoner telehealth appointments
   - Information to be submitted by each facility to BLRJ:
     i. Individual facility policies for prisoner telehealth appointments
     ii. Opportunities to expand telehealth in facilities
     iii. Strategies to reduce gaps/barriers for telehealth appointments

C. HB 2221 (Delegate Cousins) Inmate ID Cards/Documentation
   - BLRJ, in coordination with DOC, DMV, State Registrar of Vital Records
   - Information to be submitted by each facility to BLRJ:
     i. # prisoners released with AND without identification
     ii. Current processes to assist prisoners to obtain identification
     iii. Current obstacles

6. Complaints

7. Compliance Documentation
   Tawana Ferguson, Regulatory Compliance Manager

8. Additional Items for Discussion

9. Adjournment

DRAFT

COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
LIAISON COMMITTEE

MINUTES

REGULAR MEETING

March 19, 2025; 12:30 p.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Superintendent Chris Smith, Vice Chair

PRESENT

Dr. Cleopatra Lightfoot-Booker, PsyD, Board of Local and Regional Jails
Captain Charles Carey, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charles Jett, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Roland B. Sherrod, Jr., Board of Local and Regional Jails
Dr. Amanda Trent, Board of Local and Regional Jails
Lieutenant Joseph Tucker, Board of Local and Regional Jails
Jessica Vermont, Board of Local and Regional Jails
Robyn DeSocio, State Compensation Board
Jeff Dillman, Riverside Regional Jail
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Jeff Gore, Esq., Riverside Regional Jail
Alison Lautz, Death Investigator, Board of Local and Regional Jails
Tojuanna Mack, Riverside Regional Jail
Gerald Olson, Architect, Board of Local and Regional Jails
Andrew Parker, Office of the Attorney General
Luca Powell, Richmond Times-Dispatch
Major Jim Pritchett, Chesterfield Sheriff's Office
John Rock, Death Investigator, Board of Local and Regional Jails

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CALL TO ORDER

Superintendent Smith, Committee Vice Chair, called the meeting to order, welcomed attendees.

Motion by Mr. Hackworth to approve minutes of the January 15, 2025, Committee meeting, second by Dr. Booker. Unanimous approval.

LEGISLATIVE UPDATE

Mary-Huffard Kegley reviewed legislation passed by the 2025 General Assembly Session with BLRJ impact. The bills are currently pending action by the Governor.

HB 2105 BLRJ to collect facility policies regarding investigations of acts of violence, annually effective January 1, 2026.

HB 2221 BLRJ to work with Department of Corrections (DOC), Division of Motor Vehicles (DMV) and the Registrar of Vital Records to report to the General Assembly regarding identification documentation for inmates, due November 1, 2025.

SB 1039 BLRJ to work with DOC to report to the Joint Commission on Healthcare of accommodations for inmate telehealth appointments, due October 1, 2025.

Budget amendment Item 61#1c for BLRJ to work with the Compensation Board to survey the impact of virtual Court hearings on jail operations. Report due June 30, 2026, to the Secretaries of Administration and Public Safety and Homeland Security, House Appropriations Committee and Senate Finance and Appropriations Committee.

SB 770 consolidates the due dates for BLRJ's annual report of death reviews, due annually July 1, 2025.

Mr. Flaherty shared information regarding the 2026 General Assembly Session. Committee members with legislative suggestions are to communicate with the Committee Chairman for consideration.

Mr. Flaherty reminded the Committee that BLRJ will be communicating with facilities regarding the mandated annual capacity report.

CONSTRUCTION UPDATE

Gerald Olson advised the Committee that the BLRJ approved construction projects are included for funding in the budget currently pending action by the Governor.

STATE COMPENSATION BOARD

Robyn DeSocio reported on items in the budget currently pending action by the Governor:

- 3% across the board salary increase for all constitutional officers, effective July 1, 2025.
- 1.5% one-time bonus, calculated prior to the 3% increase, effective July 1, 2025.
- Budget item 61#1c regarding survey of impact of virtual Court hearings.

DRAFT

Superintendent Smith announced the Virginia Association of Regional Jails (VARJ) annual training conference is April 8-12, 2025, in Virginia Beach. BLRJ and Committee members interested in attending should communicate with Superintendent Smith.

Motion to adjourn by Mr. Hackworth, second by Dr. Booker. Unanimous approval.

DRAFT

COMMONWEALTH of VIRGINIA

Board of Local and Regional Jails

(804) 887-7850

P.O. BOX 26963
RICHMOND, VIRGINIA 23261

Charles Jett, Chair
Cleopatra Lightfoot-Booker, Psy.D., Vice Chair
Amanda K. Trent, Ph.D., Secretary

Charles Carey
Michael Carrera
David Hackworth
Tiffany D. Jenkins
Anita M. Maybach, M.D.
Roland Sherrod, Jr., CPA
Joseph Tucker
Jessica Vermont

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May 2, 2025

MEMORANDUM

To: John Jones
Executive Director, Virginia Sheriff's Association

Colonel Derek T. Almarode
President, Virginia Association of Regional Jails

From: Charles Jett
Chairman, Board of Local and Regional Jails

Subject: 2025 Annual Capacity Report

The Board of Local and Regional Jails (BLRJ) is in the process of developing the annual capacity report due to the General Assembly pursuant to the 2024-2026 Budget Bill, House Bill 1600, Item 385 D. Please complete the attached document with information specific to your respective facilities as soon as possible, but no later than **July 2, 2025**. Please email your completed responses and refer any questions to BLRJ at contact@bolrj.virginia.gov.

Attachment

cc: The Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails

2025 Annual Capacity Report

Date:

Facility Name:

Contact Name:

Contact Phone Number:

Contact Email Address:

# Permanent Beds	# Temporary Beds	# Special Purpose Beds	Standard Board Rated Capacity	Actual Capacity (Including Double-Bunking)

Please email your completed responses by *July 2, 2025*,

and refer questions to contact@bolrj.virginia.gov.

DRAFT