# COMMONWEALTH OF VIRGINIA
# BOARD OF LOCAL AND REGIONAL JAILS
# JAIL REVIEW COMMITTEE

## MINUTES

**APPROVED JULY 16, 2025**

REGULAR MEETING

May 21, 2025; 11:00 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. Michael Carrera, Vice Chairman

COMMITTEE MEMBERS PRESENT

Dr. Anita Maybach

COMMITTEE MEMBERS ABSENT

Mr. Roland Sherrod
Dr. Amanda Tucker
Lieutenant Joseph Tucker

BOARD MEMBERS PRESENT

David Hackworth
Tiffany Jenkins
The Honorable Charles Jett, Chair
Jessica Vermont

OTHERS PRESENT

Tawana Ferguson, Regulatory Compliance Supervisor
Brian Flaherty, Executive Director
Mary-Huffard Kegley, Policy Analyst
Alison Lautz, Death Investigator
Gerald Olson, Architect
John Rock, Death Investigator

**CALL TO ORDER AND QUORUM ESTABLISHED**

Vice Chairman Carrera called the meeting to order, welcomed attendees.

Chairman Jett assigned Dr. Booker to serve as a member of the Committee for the duration of the May 21, 2025, Committee meeting, in order to establish quorum requirements for Committee deliberation.

## PUBLIC COMMENT

None

**Motion** by Dr. Booker to approve minutes of the March 19, 2025, Committee meeting, second by Mrs. Jenkins. Unanimous approval.

## Motion to include non-Board members in closed session

The following was offered by Dr. Booker as a **Motion**, second by Dr. Maybach:

> Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:
>
> a. Brian Flaherty
> b. Tawana Ferguson
> c. John Rock
> d. Alison Lautz
> e. Mary-Huffard Kegley
> f. Gerald Olson

Unanimous approval.

## CLOSED SESSION

The following was offered by Dr. Booker, as a **Motion**:

> I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.
>
> **Motion** by Dr. Booker, second by Mrs. Jenkins. Unanimous approval.

## RECONVENE OPEN SESSION

Upon the members' return to open session, the following was offered by Dr. Booker, second by Dr. Maybach, in the form of a **Motion**:

> I **MOVE** that the Jail Review Committee reconvene open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

## ACTIONS

The following was offered by Dr. Booker in the form of a **Motion**:

> The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:
>
> *Case number 24-0041*
> *Case number 24-0038*
> *Case number 25-0006*
> *Case number 25-0012*
> *Case number 25-0018*

**Motion** by Mr. Carrera, second by Dr. Maybach. Unanimous approval.

The following was offered by Dr. Booker in the form of a **Motion:**

> The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately address the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:
>
> *Case number 24-0025*
> *Case number 24-0027*

**Motion** by Dr. Booker, second by Dr. Maybach. Unanimous approval.

**Motion** to adjourn by Dr. Booker, second by Dr. Maybach. Unanimous approval.