Committee Members:
Mr. Roland Sherrod, Chair
Mr. Michael Carrera, Vice Chair
Dr. Anita Maybach
Dr. Amanda Trent
Lt. Joseph Tucker

COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE
AGENDA

May 21, 2025; 11:00 a.m.
6900 Atmore Drive, 3rd Floor Main Board Room
Richmond, VA 23225

1. Call to Order
2. Determination of Quorum
3. Approval of March 19, 2025, Meeting Minutes
    a. **Motion**: I MOVE approval of the March 19, 2025, Committee meeting minutes.
4. Public Comment Period (limited to 5 minutes per person)
5. Calendar Year Review Update
6. Enter Closed Session
    a. Proposed Motion to Include Specific Non-Members to Join in Closed Session:
        i. **Motion**: Pursuant to Section 2.2-3712(F) of the Code of Virginia, I MOVE the following individuals will reasonably aid this Committee in considering the subject of the closed session:
            Tawana Ferguson
            Brian Flaherty
            Mary-Huffard Kegley
            Alison Lautz
            Gerald Olson
            John Rock
    b. Proposed Motion to Enter Closed Session

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ii. **Motion**: Pursuant to Section 2.2-3711(A) (16) of the Code of Virginia, I MOVE the JRC begin CLOSED session to discuss and consider medical and mental health records.

7. Enter Closed Session

8. Enter Open Session and Certify Discussion was Limited to Medical and Mental Health Records

   a. Proposed Motion to Enter Open Session

      i. **Motion**: I MOVE the JRC reconvene OPEN session and members certify that during the closed session, the JRC limited its discussion to matters lawfully exempt from the public meeting requirements as identified in the closed session motion. If a member cannot so certify, I ask they state the reason specifically on the record and the recorder take role.

9. Cases to be Recommended to the Full Board for Closure:

   a. Suggested Motion to Close Cases **With no Violations**:

      i. **Motion**: The JRC investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The JRC finds the investigation did not reveal any evidence indicating the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE the following cases be recommended to the Full Board for closure:

   b. Suggested Motion to Close Cases **Where Violations Were Properly Addressed**:

      ii. **Motion**: The JRC investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The JRC finds the investigation did reveal evidence indicating the facility was out of compliance with the regulations promulgated by the Board. However, the JRC Committee finds the corrective actions taken by the jail appropriately addressed the substance of the violation and no further measures are necessary. NOW THEREFORE, I MOVE the following cases be recommended to the Full Board for closure:

10. Additional Items for Discussion

11. Adjournment

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COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE

MINUTES

REGULAR MEETING

March 19, 2025; 11:00 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. Roland Sherrod, Chairman

COMMITTEE MEMBERS PRESENT

Michael Carrera, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Dr. Amanda Trent, Board of Local and Regional Jails
Lieutenant Joseph Tucker, Board of Local and Regional Jails

COMMITTEE MEMBERS ABSENT

BOARD MEMBERS PRESENT

Captain Charles Carey, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charles Jett, Chair, Board of Local and Regional Jails
Jessica Vermont, Board of Local and Regional Jails

OTHERS PRESENT

Jeff Dillman, Superintendent, Riverside Regional Jail
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails
Jeff Gore, Esq., Riverside Regional Jail
Alisa Gregory, Henrico Sheriff's Office
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Death Investigator, Board of Local and Regional Jails
Tojunna Mack, Riverside Regional Jail
Patricia S. Moore, Henrico Sheriff's Office
Gerald Olson, Architect, Board of Local and Regional Jails
Andrew Parker, Office of the Attorney General
Luca Powell, Richmond Times-Dispatch
John Rock, Death Investigator, Board of Local and Regional Jails
Demetrice Tyler-Holiday, Board of Local and Regional Jails

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CALL TO ORDER

Chairman Sherrod called the meeting to order, welcomed attendees, and confirmed quorum.

PUBLIC COMMENT

None

Motion by Mr. Carrera to approve minutes of the January 15, 2025, Committee meeting, second by Lt. Tucker. Unanimous approval.

Henrico Sheriff's Office

Sheriff Alisa Gregory shared progress of monitoring system and compliance plan.

Motion to include non-Board members in closed session

The following was offered by Mr. Carrera as a **Motion**:

> Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:
>
> a. Brian Flaherty
> b. Tawana Ferguson
> c. John Rock
> d. Alison Lautz
> e. Mary-Huffard Kegley
> f. Andrew Parker
> g. Demetrice Tyler-Holiday

Motion by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

CLOSED SESSION

The following was offered by Mr. Carrera, as a **Motion**:

> I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.

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Motion by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

RECONVENE OPEN SESSION

Upon the members' return to open session, the following was offered by Mr. Carrera, second by Dr. Maybach, in the form of a **Motion**:

> I **MOVE** that the Jail Review Committee reconvene open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

DISCUSSION

The Committee discussed Board authority regarding violations of standards concerning facility personnel.

The Committee reviewed a point of clarification during the January 15, 2025, Committee meeting. The Committee clarified that *Case number 23-0014* was approved for closure with no violations during the Committee vote, although the case was mistakenly spoken as *Case number 23-0041*. Therefore, it is duly recorded that *Case number 23-0014* was approved for closure with no violations during the January 15, 2025, Committee meeting.

ACTIONS

The following was offered by Mr. Carrera in the form of a **Motion**:

> The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:

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Case number 24-0028
Case number 24-0030
Case number 24-0032
Case number 24-0036
Case number 24-0037
Case number 24-0044
Case number 24-0029
Case number 24-0005
Case number 24-0018
Case number 24-0022

Motion by Mr. Carrera, second by Dr. Trent. Unanimous approval.

The following was offered by Mr. Carrera in the form of a **Motion:**

> The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately address the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:
>
> *Case number 24-0016*
> *Case number 24-0011*

Motion by Mr. Carrera, second by Dr. Trent. Unanimous approval.

DISCUSSION

Mr. Flaherty shared information regarding the 2026 General Assembly Session. Committee members with legislative suggestions are to communicate with the Committee Chairman for consideration.

Motion to adjourn by Lt. Tucker, second by Dr. Trent. Unanimous approval.

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