COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE

MINUTES

Approved January 15, 2025

REGULAR MEETING

November 20, 2024; 10:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. Roland Sherrod

PRESENT

Dr. Cleopatra Booker, PsyD, Board of Local and Regional Jails
Captain Charles Carey, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
David Hacksworth, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charles Jett, Chair, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Lieutenant Joseph Tucker, Board of Local and Regional Jails
Jessical Vermont, Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Death Investigator, Board of Local and Regional Jails
John Rock, Death Investigator, Board of Local and Regional Jails
Andrew Parker, Office of the Attorney General

CALL TO ORDER

Mr. Sherrod called the meeting to order, welcomed attendees, and confirmed quorum.

Committee Announcements: Chair, Mr. Sherrod, designated Mr. Carrera to serve as Vice Chair of the Committee.

PUBLIC COMMENT

None

Motion by Mrs. Vermont to approve minutes of the September 18, 2024, Committee meeting, second by Lt. Tucker. Unanimous approval.

Motion to include non-Board members in closed session

The following was offered by Lt. Tucker as a **Motion**:

> Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:
>
> a. Brian Flaherty
> b. Tawana Ferguson
> c. John Rock
> d. Alison Lautz
> e. Mary-Huffard Kegley
> f. Andrew Parker

Motion by Lt. Tucker, second by Mr. Carrera. Unanimous approval.

CLOSED SESSION

The following was offered by Lt. Tucker, as a **Motion**:

> I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.
>
> **Motion** by Lt. Tucker, second by Mr. Carrera. Unanimous approval.

RECONVENE OPEN SESSION

Upon the members' return to open session, the following was offered by Mr. Carrera, second by Mrs. Vermont, in the form of a **Motion**:

> I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.
>
> All members in attendance certified by Roll Call.

ACTIONS

The following was offered by Mr. Carrera in the form of a **Motion**:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:

Case number 24-0008
Case number 24-0014
Case number 24-0033
Case number 24-0040

Motion by Mr. Carrera, second by Dr. Maybach. Unanimous approval.

The following was offered by Mr. Carrera in the form of a **Motion:**

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately address the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Case number 24-0013

Motion by Mr. Carrera, second by Dr. Maybach. Unanimous approval.

Motion to adjourn by Mr. Carrera, second by Dr. Maybach. Unanimous approval.