COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
LIAISON COMMITTEE

MINUTES

APPROVED 11/20/24

REGULAR MEETING

September 18, 2024; 11:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Superintendent Chris Smith, Vice Chair

PRESENT

Dr. Cleopatra Booker, PsyD, Board of Local and Regional Jails
Captain Charles Carey, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charlie Jett, Board of Local and Regional Jails
Roland B. Sherrod, Jr., Board of Local and Regional Jails
Dr. Amanda K. Trent, Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Death Investigator, Board of Local and Regional Jails
John Rock, Death Investigator, Board of Local and Regional Jails
Andrew Parker, Office of the Attorney General
Lieutenant Charles Armstrong, Riverside Regional Jail
Deputy Superintendent Jonathan English, Northern Neck Regional Jail
Major E. Jones, Chesterfield Sheriff's Office
Superintendent Michelle Lewis, Northern Neck Regional Jail
Jim Parks, Department of Corrections

CALL TO ORDER

Superintendent Smith, Committee Vice Chair, called the meeting to order, welcomed attendees.

Motion by Mr. Carrera to approve minutes of the July 17, 2024, Committee meeting, second by Captain Carey. Unanimous approval.

Business

1. 6VAC15-40, Minimum standards for jails and lockups: Mr. Flaherty reviewed the process for Board staff to continue review of the regulations with a plan to present recommendations for BLRJ consideration. Mr. Flaherty reported that Board staff dedicated several dates to regulatory review: August 21, September 4 and 5, 2024.

2. 6VAC15-40-1045, Supervision of inmates: Mr. Flaherty reported the proposed document is currently being reviewed by the Office of Regulatory Management (ORM). Following review, the process requires posting on the Commonwealth's Town Hall website. Mr. Flaherty shared the success of collaboration with stakeholders throughout the process will continue.

3. §9.1-192 Code of Virginia Report of Inmate Death: Mr. Flaherty reported BLRJ has incorporated the required demographic information into the BLRJ Report of Inmate Death effective October 1, 2024. BLRJ collaborated with the Department of Criminal Justice Services (DCJS) to provide the requested information quarterly.

4. Annual Capacity Report: Mr. Flaherty reviewed the annual capacity report, which is mandated by the General Assembly and is due October 1, 2024. He thanked facilities for collaborations to provide the required information.

OFFENDER MANAGEMENT SERVICES UPDATE

Mr. Jim Parks reported out of compliance cases: Males-1,141; Females-94; total-1,235.

DISCUSSION

Superintendent Chris Smith shared information regarding the issue of attorney access to jails. He also addressed the subject of veterans in jails.

Motion to adjourn by Mr. Carrera, second by Captain Carey. Unanimous approval.