# COMMONWEALTH OF VIRGINIA
# BOARD OF LOCAL AND REGIONAL JAILS
# JAIL REVIEW COMMITTEE

## MINUTES

**APPROVED 11/20/24**

REGULAR MEETING

September 18, 2024; 10:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. Roland Sherrod

PRESENT

Dr. Cleopatra Booker, PsyD, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charles Jett, Chair, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Brian Flaherty, Executive Director, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Death Investigator, Board of Local and Regional Jails
John Rock, Death Investigator, Board of Local and Regional Jails
Andrew Parker, Office of the Attorney General

## CALL TO ORDER

Mr. Sherrod called the meeting to order, welcomed attendees, and confirmed quorum.

## PUBLIC COMMENT

None

**Motion** by Mr. Carrera to approve minutes of the July 17, 2024, Committee meeting, second by Dr. Trent. Unanimous approval.

## Motion to include non-Board members in closed session

The following was offered by Dr. Trent as a **Motion**:

Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

a. Brian Flaherty
b. Tawana Ferguson
c. John Rock
d. Alison Lautz
e. Mary-Huffard Kegley
f. Andrew Parker
g. Leslie Winneberger
h. Sheriff Antoinette Irving
i. Major Stacy Bagby
j. Major Jeff Feiner
k. Major Tracy Purches

**Motion** by Dr. Trent, second by Mr. Carrera. Unanimous approval.

## CLOSED SESSION

The following was offered by Dr. Trent, as a **Motion**:

I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.

**Motion** by Dr. Trent, second by Mr. Carrera. Unanimous approval.

## RECONVENE OPEN SESSION

Upon the members' return to open session, the following was offered by Chair Jett, second by Dr. Trent, in the form of a **Motion**:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

## ACTIONS

The following was offered by Dr. Trent in the form of a **Motion**:

> The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:
>
> *Case number 23-0040*
> *Case number 24-0019*
> *Case number 24-0020*
> *Case number 24-0021*
> *Case number 24-0023*
>
> **Motion** by Dr. Trent, second by Mr. Carrera. Unanimous approval.

The following was offered by Dr. Trent in the form of a **Motion**:

> I **motion** to forward *Case number 24-0016* to the Board with a finding that the facility was out of compliance with the regulations promulgated by the Board and that further action by the Board is warranted.
>
> **Motion** by Dr. Trent, second by Mr. Carrera. Unanimous approval

**Motion** to adjourn by Chair Jett, second by Dr. Booker. Unanimous approval.