



DRAFT
Advisory Board on Music Therapy
Meeting Minutes
Friday, July 11, 2024, at 10:00 a.m.
9960 Mayland Drive, Henrico, VA 23233
Training Room 1

PRESIDING OFFICER: Gary Verhagen, MM, MT-BC, LCAT, Advisory Board Chair

ADVISORY BOARD MEMBERS PRESENT: Anna McChesney, MS, LPC, MT-BC
 Miriam Smith, MT-BC
 Linda Rae Stone, DVM, Citizen Member (*remote via Webex-medical reason*)
 Michelle Westfall, MS, MT-BC

ADVISORY BOARD MEMBERS ABSENT: None

BOARD STAFF PRESENT: Jaime Hoyle, J.D., Executive Director
 Shaderra Jefferson, Licensing Specialist
 Jennifer Lang, Deputy Executive Director- Discipline
 Sharniece Vaughan, Licensing Supervisor

DHP STAFF PRESENT: Erin Barrett, JD, Director of Legislative and Regulatory Affairs, Department of Health Professions

PUBLIC ATTENDEES: None

CALL TO ORDER: Mr. Verhagen called the Advisory Board on Music Therapy meeting to order at 10:07am.

ROLL CALL/ESTABLISHMENT OF A QUORUM: An introduction was done of all Advisory Board members and staff. Five members of the Advisory Board were present at roll call; therefore, a quorum was established.

MISSION STATEMENT: Mr. Verhagen read the mission statement of the Department of Health Professions, which was also the mission statement of the Advisory Board.

ADOPTIONS OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: The minutes from the August 18, 2023 meeting were approved as presented.

PUBLIC COMMENT: No public comment was provided.

LEGISLATIVE & REGULATORY REPORT: Ms. Barrett advised the advisory board of the current status of the pending regulations for licensure of Music Therapists. As of the report, the proposed regulations have been in the Secretary’s Office, at the proposed stage, for more than 766 days.

Ms. Barrett advised that she has a meeting scheduled with the Office of Regulatory Management to discuss pending actions. Ms. Smith asked if there is anything the public can do if they have concerns about the current status. Ms. Barrett advised that constituents can reach out to the Governor’s Policy Office or

the office of the Secretary in writing or by phone.

ELECTION OF OFFICERS:

Election of Chair

Motion: Ms. Westfall made a motion, which Ms. McChesney properly seconded, to elect Ms. Smith as chair of the Advisory Board. The motion passed unanimously.

Election of Vice-Chair

Motion: Ms. Smith made a motion, which Ms. Westfall properly seconded, to elect Ms. McChesney as vice-chair. The motion passed unanimously.

NEXT MEETING DATES:

The proposed next meeting of the Advisory Board on Music Therapy is scheduled for Thursday, June 5, 2025.

ADJOURNMENT:

Mr. Verhagen adjourned the meeting at 10:38 a.m.

Gary Verhagen, MM, MT-BC, LCAT, Chair

Jaime Hoyle, J.D., Executive Director

DRAFT