

**THE VIRGINIA BOARD OF SOCIAL WORK  
CREDENTIALS COMMITTEE MEETING**

**MINUTES**

**Friday, January 20, 2012**

The Credentials Committee of the Virginia Board of Social Work convened at 1:00 p.m. on Friday, January 20, 2012 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Catherine Moore called the meeting to order.

**COMMITTEE MEMBERS**

**PRESENT:**

Jennifer Blosser  
Yvonne Haynes  
Arthur Mayer  
Catherine Moore  
Nettie Simon-Owens

**STAFF PRESENT:**

Catherine Chappell, Acting Executive Director  
Patricia Larimer, Dep. Exec Director – Discipline  
Sarah Georgen, Administrative Assistant

**CALL TO ORDER:**

Ms. Moore welcomed the Committee members and called the meeting to order.

**APPROVAL OF MINUTES:**

The minutes from the October 28, 2011 Credentials Committee meeting were approved as written.

**CLOSED SESSION:**

Ms. Blosser moved that the Committee convene in Closed Meeting pursuant to Section 2.2-3711(4) in accordance with Section 2.2-3704(A) and 54.1-108 of the Code of Virginia to discuss applications for licensure. She moved that Catherine Chappell, Patricia Larimer and Sarah Georgen attend the Closed Meeting because their presence in the Closed Meeting was deemed necessary and would aid the Committee in its deliberations.

**OPEN SESSION:**

Ms. Blosser moved that pursuant to Section 2.2-3712 of the Code of Virginia that the Committee heard, discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as identified in her motion by which the closed meeting was convened.

**DISCUSSION:**

The Committee considered 18 licensure requests.

**DECISION:**

The Credentials Committee made the following determinations:

1. The Committee requested that additional information be submitted on one (1) file
2. Denied eight (8) applications due to insufficient coursework, practicum and/or supervised experience
3. Approved one (1) application for examination
4. Approved eight (8) requests for an extension to take the ASWB examination

**ADJOURNMENT**

There being no further business to come before the Credentials Committee Meeting adjourned at 2:40 p.m.

Catherine Moore  
Catherine Moore, Chair

Catherine Chappell  
Catherine Chappell, Acting Executive Director