

**Virginia Board of Psychology**  
**Draft Board Meeting Minutes**  
**Tuesday, December 03, 2024, at 10:00 a.m.**  
**9960 Mayland Drive, Henrico, VA 23233**  
**Board Room 1**

**PRESIDING OFFICER:** Aliya Chapman, Ph.D.

**BOARD MEMBERS PRESENT:** Cheryl Snyder, Citizen Member  
Danielle Spearman-Camblard, Psy.D.  
Gary Sibcy, Ph.D.  
Karen Trump, Ed.D.  
Madeline Torres, QMHP-A, Citizen Member  
Norma Murdock-Kitt, Ph.D.  
Sonal Pancholi Doran, Psy.D.  
William Hathaway, Ph.D.

**BOARD STAFF PRESENT:** Charlotte Lenart, Deputy Executive Director  
Dalyce Logan, Licensing Specialist  
Jaime Hoyle, JD, Executive Director  
Jennifer Lang, Deputy Executive Director  
Krystal Blanton, Discipline and Compliance Case Specialist  
Meagan Ohlsson, Licensing Supervisor

**DHP STAFF PRESENT:** Arne Owens, Agency Director, DHP  
Erin Barrett, JD, Director of Legislative and Regulatory Affairs, DHP  
James Jenkins, RN, Agency Deputy Director, DHP and Special Advisor to the Governor on Workforce

**BOARD COUNSEL PRESENT:** James Rutkowski, Assistant Attorney General

**CALL TO ORDER:** Dr. Chapman called the meeting to order at 10:14 a.m.

**MISSION STATEMENT:** Dr. Chapman read the mission statement of the Department of Health Professions and the emergency egress procedures.

**ESTABLISHMENT OF A QUORUM:** With nine members present a quorum was established.

**ADOPTION OF AGENDA:** The agenda was adopted as presented.

**PUBLIC ATTENDEES:** Tiffany Anderson, Psy.D.

**PUBLIC COMMENT:** No Public Comment

**APPROVAL OF MINUTES:** **Motion:** Dr. Sibcy made a motion, which was properly seconded by Ms. Snyder, to approve the minutes from the September 10, 2024, Quarterly Board meeting as presented. The motion passed unanimously.

Dr. Chapman recommended to the Board to add the public comment from Dr. Carol Petty, Ph.D. to the May 13, 2024, Regulatory Committee meeting minutes.

**Motion:** Dr. Sibcy made a motion, which was properly seconded by Ms. Snyder, to reconsider and amend the minutes from the May 13, 2024, Regulatory Committee meeting to include public comment from Dr. Petty. The motion passed unanimously.

**AGENCY DIRECTOR REPORT:**

Mr. Owens welcomed Board members and provided the following information:

- Welcomed the new Board members.
- Thanked Board members for their patience during the expanded security measures that are in place to provide a safe environment.
- General Assembly 2025 session convenes January 08, 2025. The Agency has submitted several proposals to the Governor's office for consideration.
- Highlighted the successful 2024 General Assembly session which lead to the addition of a psychological practitioner license.
- Highlighted the Administrative Division who supports the agency:
  - Human Resources
  - Finance
  - Procurement
  - Information Technology (IT)
- Finalizing agency's internal budget.
- Reminded Board members and public that the Agency is fully funded by application and renewal fees.
- Reported on employee retention efforts through the completion of a study of agency salaries.

**CHAIR REPORT:**

**ASPPB Report**

Dr. Chapman and Ms. Hoyle attended the Association of State and Provincial Psychology Annual Board meeting (ASPPB) in Dallas, Texas, October 28, 2024, to November 03, 2024.

Dr. Chapman discussed and provided a written summary of the topics discussed at the ASPPB annual meeting starting on page 86 of the agenda packet.

Dr. Chapman reviewed with the Board the Texas proposed ASPPB Bylaw A amendment and the change in ASPPB's position related to the examination. After listening to the information provided at the conference and asking for a postponement of the vote, Dr. Chapman felt it appropriate to abstain from the vote

on the proposed amendment.

The Board had a brief discussion about programs that are not accredited by the American Psychological Association (APA) or the Canadian Psychological Association (CPA) and how the Board should handle equivalency determinations for these programs. Dr. Chapman recommended to table the discussion until the next Regulatory Committee and Quarterly Board meeting.

Dr. Trump asked if the Board should consider the National Association of School Psychologists (NASP) examination for school psychologists.

## **LEGISLATIVE AND REGULATORY REPORT:**

### **Chart of Regulatory Actions**

Ms. Barrett reviewed with the Board the current regulatory actions for the Board of Psychology as of November 19, 2024. A copy of the chart was included in the agenda packet.

### **Consideration of Petition for Rulemaking**

Ms. Barrett summarized to the Board the public comments received from the Petition of Rulemaking received July 10, 2024, which requests that the Board amend 18VAC125-20-80 to eliminate the requirement to pass the national examination within two years immediately preceding application for licensure and reduce the passing score to 400 in the regulations.

The Board had a long discussion, and it was recommended to deny the petition as the Board does not currently list a specific passing score in regulation and declined to add such score to regulatory language given the difficulty of changing regulations. The Board expressed concerns related to the mobility of psychologist licensed in Virginia should a passing score of 400 be used or placed in regulation. The Board is not aware of any evidence on which to base a passing score of 400. Furthermore, the Board is concerned the negative impact this would place on the exam candidate. Although the Board denied the petition, the Board recognized the concerns which lead to the petition and will review the requests made at a future Regulatory Committee meeting to determine the bases for the existing passing score and the requirement to take the exam within two years. Should the Regulatory Committee determine regulatory change may be needed, it will recommend that action to the Board.

**Motion:** Dr. Hathaway made a motion, which was properly seconded by Dr. Trump, to deny the petition for rulemaking, citing the Board did not find it prudent to add a specific passing score to the regulations. Additionally, the Board stated that it was not aware of any evidence provided to which to base a passing score of 400. The Board is committed to continued efforts to discuss, monitor and address test fairness. The motion passed unanimously.

### **Proposed Action for Amendments to Licensure by Endorsement**

Ms. Barrett provided a detailed overview of the proposed action to amend the licensure by endorsement requirements.

**Motion:** Dr. Murdock-Kitt made a motion, which was properly seconded by Dr. Sibcy, to adopt amendments to endorsement section of the regulations as

proposed. The motion passed unanimously.

**RECESS:** The Board recessed at 12:14 p.m.

**RECONVENTION:** The Board reconvened at 12:42 p.m.

**COMMITTEE/BOARD MEMBER**

**REPORTS:**

**VACP Conference Report**

Dr. Sibcy attended and presented at the Virginia Academy of Clinical Psychologists Conference (VACP) in Virginia Beach on October 19, 2024. Dr. Sibcy summarized the discussions relating to the implementation of EPPP (Part 1- Knowledge) and EPPP (Part 2-Skills) examinations. Dr. Sibcy stated that Dr. Herbert Stewart, Ph.D., former Board chair and former president of the ASPPB provided background information on the development and implementation of the EPPP examination and the protections it offers to the public.

The next (VACP) Spring Conference in Williamsburg is scheduled for April 4-5, 2025. Dr. Sibcy and Dr. Hathaway expressed an interest to attend and represent the Board. Dr. Chapman invited Board members to consider attending this conference, those interested are to contact Dr. Chapman or a member of staff.

Dr. Chapman stated that she would like for the Board to have more interaction and conversations with the directors of clinical training.

**REGULATORY COMMITTEE:**

**Consideration of Draft Guidance Document on Equivalency Requirements**

Dr. Chapman summarized to the Committee's amendments to proposed Guidance Document 125-3. (Attachment A)

**Motion:** Dr. Sibcy made a motion, which was properly seconded by Ms. Snyder, to accept the recommended changes from the Regulatory Committee to Guidance Document 125-3. The motion passed unanimously.

**Verification of Education form**

The Committee provided staff guidance on coursework requirements. Staff will provide a draft of the verification of education form for the Committee's review.

**Consideration of Draft Guidance Document on Supervision Requirements**

The Committee decided not to create a new guidance document on the supervision requirements. The Committee agreed that the language outlined in 18VAC125-20-59 adequately outlined the requirements.

**Sample Supervisor Contract**

The Committee discussed the supervision guidelines from The Association of State and Provincial Psychology Boards (ASPPB). The Committee discussed what should be included in the supervisory agreement. Staff will provide a draft of the agreement for the Committee's review.

## **Consideration of Draft Guidance Document on Scope of Practice**

The Committee stated that the scope of practice is dependent on the licensees training and the new psychological practitioner licensees will need to practice within the scope of practice as defined in the Code of Virginia.

### **STAFF REPORTS:**

#### **Executive Director's Report:**

Ms. Hoyle welcomed the new Board Members, Dr. Sonal Pancholi Doran, Psy.D. who replaced Dr. Ball and Dr. Karen Trump, Ed.D. who replaced Dr. Wallace.

Ms. Hoyle provided a brief overview of the Psychology Interjurisdictional Compact (PSYPACT) Commission meeting. She stated that the minutes from the meeting should be posted on the PSYPACT website shortly. Ms. Hoyle reviewed potential changes to the rules related to seasoned psychologist. The recommendation for consideration was to allow seasoned psychologists to be exempt from meeting the educational requirements for the E. Passport and/or Interjurisdictional Practice Certificate (IPC) for those who have been actively licensed for more than 15 years. The Board agreed that there should be flexibility in the education requirements for seasoned psychologists.

#### **Discipline Report:**

Ms. Lang referenced the discipline report on page 130 of the agenda packet. She noted that this board currently has 154 open cases in various stages of the case process. Additionally, she advised that the Board of Psychology has received 69% more cases in 2024 (through November 22, 2024) than received in all of 2023. Across the three behavioral science boards, there has been a 13% increase in cases received.

Ms. Lang introduced Krystal Blanton, the new Discipline and Compliance Case Specialist, who started her employment with the BSU boards in October. Ms. Blanton has a Master's in Public Administration from VCU as well as 17 years of experience at DHP with the Boards of Medicine and Nursing. We are all very excited to have Ms. Blanton as part of our team.

#### **Licensing Report:**

Ms. Lenart provided information on the licensing report included on page 133 of the agenda packet. She indicated that the Board has over 6,000 licenses, certification holders and registrants. Board staff is currently reviewing applications within 48 hours and continues to positive survey results of 97.7% for the first quarter of 2025.

The re-engineering efforts are complete for all the current license types. These efforts include:

- Development of individual handbooks for each license type;
- New websites pages for individuals applying for licensure, certification, or residency that give step-by-step process information and links to forms;
- Updated all forms including compliance forms and application forms;
- Updated wording on the automated emails;
- Created a new psychology examination FAQs;

- Created a new license verification page; and,
- Created a flow chart for psychological practitioners.

Staff will begin developing a handbook for the psychological practitioners, create a new supervisory contract agreement form, application and other pertinent forms in preparation for the new license type.

**NEW BUSINESS:**

**Prescriptive Authority**

Dr. Chapman provided a brief overview of the (ASPPB) Psychopharmacology Examination for Psychologists (PEP) which measures foundational knowledge associated with the safe and effective practice of psychology involving prescribing of psychotropic medications and collaborating with those who prescribe such medications.

Dr. Chapman and Ms. Barrett stated that this issue will be discussed more at the next Regulatory Committee meeting if legislation is introduced during the 2025 General Assembly.

**RECOMMENDED DECISIONS:**

Attachment "B"

**NEXT MEETING DATE:**

The next full Board meeting is scheduled for February 24, 2025.

**ADJOURNMENT:**

Dr. Chapman adjourned the meeting at 3:58p.m.

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Aliya Chapman, Ph.D., Chair Chairperson

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Date

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Jaime Hoyle, JD, Executive Director

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Date

## **Board of Psychology Education for Psychological Practitioner Applicants**

Pursuant to Virginia Code § 54.1-3606.3 and 18VAC125-57, an applicant for licensure as a psychological practitioner must have received a master's degree in clinical, counseling, or school psychology from a program accredited by the American Psychological Association ("APA"), from a program equivalent to those accredited by the APA as determined by the Board, or from a program accredited by another national accrediting body approved by the Board.

As of the effective date of this Guidance Document, the Board has not approved a national accrediting body for master's degree programs in clinical, counseling, or school psychology other than the APA.

Educational programs that meet the following guidelines are deemed equivalent to those accredited by the APA for master's degree programs in clinical, counseling, or school psychology.

1. The program offers a training which prepares individuals for practice as a psychological practitioner as defined in Virginia Code § 54.1-3600.
2. The program is within an institution of higher education accredited by an accrediting agency recognized by the U.S. Department of Education or publicly recognized by the Association of Universities and Colleges of Canada as a member in good standing.
3. Graduates of programs that are not within the United States or Canada may provide documentation from a credential evaluation service that provides information that allows the board to determine if the program is comparable to those recognized by the U.S. Department of Education or the Association of Universities and Colleges of Canada.
4. The program is an integrated, organized sequence of study with an identifiable program of study and psychology faculty and a psychologist directly responsible for the program and educates an identifiable body of students who are matriculated in that program for a degree. The faculty of the program provides professional role models and engages in actions that promotes students' acquisition of knowledge, skills, and competencies consistent with the program's training goals.
5. The program encompasses at least two academic years of full-time graduate study or the equivalent thereof.
6. The program requires that all students have acquired a general knowledge in the discipline of psychology prior to graduation in the knowledge areas listed below.

- a. Affective bases of behavior (e.g., the psychology of affect, emotion and mood including topics such as the neuroscience of emotion or emotional regulation);
  - b. Biological bases of behavior (e.g., physiological psychology, comparative psychology, neuropsychology, sensation and perception, health psychology, pharmacology, neuroanatomy);
  - c. Cognitive bases of behavior (e.g., learning theory, cognition, memory, decision making);
  - d. Developmental bases of behavior (e.g., the psychology of development across the life span with a focus on two or more distinct developmental periods); and
  - e. Social bases of behavior (e.g., social psychology, group processes, organizational and systems theory, discrimination multicultural issues).
7. The program requires the following knowledge areas are mastered at the graduate level prior to graduation.
- a. Research Methodology (e.g., research design, quantitative and qualitative methods, data analysis, sampling procedures sufficient to allow consumption and application of psychological research); and
  - b. Psychometrics (e.g., techniques of psychological measurement, issues of reliability and validity of psychological measures).
8. The program's clinical training requires the following master's level practice competencies:
- a. Integrating psychological science and practice;
  - b. Ethical practice;
  - c. Individual and cultural diversity;
  - d. Professional values and behavior;
  - e. Communication and interpersonal skills;
  - f. Psychological assessment;
  - g. Psychological intervention;
  - h. Knowledge of supervision approaches and theories; and



- i. Consultation and interprofessional skills.
9. The program requires students to complete supervised experiences providing direct psychological practice services to a diverse population of clients as part of an organized sequence of training and under the supervision of a trained and credentialed professional that has direct responsibility for the clients receiving the student's services. The program ensures these supervised experiences allow for students to demonstrate practice competencies described in this guidance document.

**CONSIDERATION OF RECOMMENDED DECISIONS  
December 3, 2024**

**BOARD MEMBERS IN ATTENDANCE:**

William Hathaway, PhD., LCP, Vice-Chairperson  
Sonal Doran Pancholi, Ph.D., LCP  
Norma Murdoch-Kitt, Ph.D., LCP  
Gary Sibcy, II, Ph.D., LCP

Danielle Spearman-Camblard, Psy.D., LCP  
Madeline Torres, Citizen Member  
Karen Trump, Ed.D., LSP

**CLOSED MEETING:**

Dr. Pancholi Doran moved that the Board of Psychology convene in closed session pursuant to §2.2-3711(A)(27) of the *Code of Virginia* to consider agency subordinate recommendations. She further moved that Jaime Hoyle, Meagan Ohlsson and Krystal Blanton attend the closed meeting because their presence in the meeting was deemed necessary and would aid the Board in its consideration of the matters. The motion was seconded and passed unanimously.

**RECOMMENDATIONS:**

**Anne Creekmore, LCP**

**Case Nos.: 208727, 211678, and 222854**

Anne Creekmore did not appear before the board but submitted a written response. The board considered the agency subordinate's recommendation to revoke Dr. Creekmore's license to practice clinical psychology.

**David Mitchell, LCP Reinstatement Applicant**

**Case No.: 231811**

David Mitchell did not appear before the board and did not submit a written response. The board considered the agency subordinate's recommendation to approve Dr. Mitchell's application for reinstatement with certain terms and conditions.

**RECONVENE:**

Dr. Pancholi Doran certified that pursuant to §2.2-3712 of the *Code of Virginia*, the Board of Psychology heard, discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as identified in the original motion.

**DECISION:**

In the matter of Anne Creekmore, LCP, Dr. Sibcy made a motion to reject the recommendation of the agency subordinate and enter a revised Order. The motion was seconded and passed with a vote of 6-1-0.

In the matter of David Mitchell, LCP Reinstatement Applicant, Dr. Spearman-Camblard made a motion to accept the recommendation as presented. The motion was seconded and passed unanimously.