

(DRAFT/UNAPPROVED)

**VIRGINIA BOARD OF PHARMACY  
MINUTES OF INFORMAL CONFERENCE COMMITTEE**

October 5, 2020  
Second Floor  
Board Room 4

Department of Health Professions  
9960 Mayland Drive, Suite 300  
Henrico, Virginia 23233

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**CALL TO ORDER:** A meeting of an informal conference committee of the Board of Pharmacy was called to order at 9:09 AM.

**PRESIDING:** Kris Ratliff, Committee Chairman

**MEMBER PRESENT:** William Lee, Committee Member

**STAFF PRESENT:** Caroline D. Juran, Executive Director  
Ellen Shinaberry, Deputy Executive Director  
Mykl Egan, Discipline Case Manager  
Jess Kelley, DHP Adjudication Specialist

Free Clinic of Franklin County  
Tech Pre-dispensing Preparation

Kimberly Florio, Pharmacist in charge of the Free Clinic of Franklin County was present to discuss the application for approval of an Innovative (Pilot) Program from the Free Clinic of Franklin.

The Free Clinic of Franklin is seeking permission to allow pharmacy technicians to perform prescription data entry and printing of prescription label and patient information leaflet outside of the pharmacy when a pharmacist is not on duty and is seeking a waiver of § 54.1-3320 dealing with Acts Restricted to Pharmacist and 18VAC110-20-112 Supervision of Pharmacy Technicians.

**DISCUSSION:** Ms. Florio presented information related to the process of preparing the prescription label and leaflet by the technician in a room adjacent to the pharmacy and answered questions regarding the functionality of the computer software.

**DECISION:** After consideration of the application and statements concerning the proposed Innovative (Pilot) program the committee denied the request.

Johnston Memorial Hospital  
Tech-Check-Tech

Carmen Meadows, Clinical Coordinator and Christina Shelton, Pharmacist in Charge of Johnston Memorial Hospital were present to discuss the application for approval of an Innovative (Pilot) Program from Johnston Memorial Hospital.  
Johnston Memorial Hospital is seeking permission to allow

technician to check technician for CII-CVI prescription drugs and over-the-counter (OTC) medications dispensed from the pharmacy and loaded into automated dispensing cabinets throughout the hospital and is seeking a waiver of 18 VAC 110-20-270(B) and 18 VAC 110-20-490(C) .

DISCUSSION:

Ms. Meadows and Ms. Shelton described the hospitals dispensing process and pharmacy technology, including bar code restocking at the dispensing cabinets and nursing bedside medication verification via medication barcode scanning. They answered committee member questions regarding the process and procedures for monitoring drug theft and diversion.

DECISION:

After consideration of the application and statements concerning the proposed Innovative (Pilot) program the committee approved the request but restricted the pilot to Schedule VI prescription medications and OTC drugs, and imposed other terms and conditions.

ADJOURN:

With all business concluded, the meeting adjourned at 12:44 PM.

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Kris Ratliff  
Committee Chairman

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Caroline D. Juran  
Executive Director

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Date

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Date