

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
December 4, 2024**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board Nursing was convened at 10:17 A.M., December 4, 2024, Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Cynthia M. Swineford, R.N., M.S.N., C.N.E., *Chair*  
Margaret Friedenberg, Citizen Member

STAFF PRESENT: Ann Hardy, M.S.N., R.N., Deputy Executive Director

ADMINISTRATIVE  
PROCEEDINGS  
STAFF PRESENT: J. Michael Parsons, Adjudication Consultant

OTHERS PRESENT: Jacquelyn Wilmouth, M.S.N., R.N., Deputy Executive Director

CONFERENCE  
SCHEDULED: **Shawna Patrice Diggs, C.N.A. Reinstatement 1401-184561**  
Ms. Diggs appeared.

RECESS: The Committee recessed at 11:01 A.M.

RECONVENTION: The Committee reconvened at 11:04 A.M.

CLOSED MEETING: Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:29 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Diggs. Additionally, Ms. Friedenberg moved that Ms. Hardy, Mr. Parsons, and Ms. Wilmouth attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 12:43 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

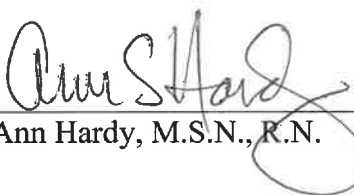
**ACTION:**

Ms. Friedenberg moved to issue an Order to Approve Shawna Patrice Digg's Application for Reinstatement for certification as a nurse aide contingent upon successful completion of the nurse aide state exam within two (2) years of entry of the order. The basis of the decision will be set forth in an Order which will be mailed to Ms. Diggs at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become Final Order thirty days after service of such order on Ms. Sierra unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Diggs within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**ADJOURNMENT:**

The Board adjourned at 12:45 P.M.

  
Ann Hardy, M.S.N., R.N.