

**VIRGINIA COMMITTEE OF THE JOINT BOARDS OF NURSING AND MEDICINE
SPECIAL CONFERENCE COMMITTEE
October 22, 2025**

TIME AND PLACE: The meeting of the Special Conference Committee of the Committee of the Joint Boards of Nursing and Medicine was convened at 9:00 A.M., October 22, 2025, Board Room 2, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Helen M. Parke, DNP, FNP-BC, Chairperson
Delia Acuna, FNP-C
Shelly Smith, PhD, DNP, ANP-BC
Bo Vaughan, Jr., MD

STAFF PRESENT: Claire Morris, RN, LNHA; Executive Director
Randall Mangrum, DNP, RN; Deputy Executive Director for Advanced Practice
Shannon Alexander; Licensing/Discipline Specialist

**ADMINISTRATIVE
PROCEEDINGS**

STAFF PRESENT: Tammie Jones, Adjudication Specialist

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS

Nancy Hussar, APRN
Ms. Hussar appeared.

0024-171389

Dr. Vaughan moved that the Committee of the Joint Boards of Nursing and Medicine accept the recommended decision of the agency subordinate to reprimand **Nancy Hussar, APRN** and reinstate Ms. Hussar's right to prescribe Schedule II-V Controlled Substances. The motion was seconded by Dr. Smith and carried unanimously.

CONSIDERATION OF CONSENT ORDERS

Erin Duggins, APRN

0024-184945

Dr. Vaughan moved that the Committee of the Joint Boards of Nursing and Medicine accept the consent order of **Erin Duggins, APRN** to reprimand Ms. Duggins and, within 6 months from the date of entry of the Order, to require Ms. Duggins to provide written proof of successful completion of Board-approved course(s) of at least three (3) contact hours in the subject of pain management. The motion was seconded by Dr. Smith and carried unanimously.

Steven Skinner, APRN

0024-166227

Dr. Vaughan moved that the committee of the Joint Boards of Nursing and Medicine accept the consent order of **Steven Skinner, APRN** for voluntary surrender to indefinitely suspend the license to practice as an advanced practice registered nurse in the Commonwealth of Virginia. The motion was seconded by

Dr. Smith and carried unanimously.

CONFERENCE
SCHEDULED:

Kimberly Dula, APRN Reinstatement Applicant 0024-165763
Ms. Dula appeared.

CLOSED MEETING:

Dr. Smith moved that the Special Conference Committee of the Joint Boards of Nursing and Medicine convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:06 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Dula. Additionally, Dr. Smith moved that Ms. Morris, Dr. Mangrum, and Ms. Alexander attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded by Ms. Acuna and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:12 A.M.

Dr. Smith moved that the Special Conference Committee of the Joint Boards of Nursing and Medicine certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded by Dr. Vaughan and carried unanimously.

CLOSED MEETING:

Dr. Smith moved that the Special Conference Committee of the Joint Boards of Nursing and Medicine convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the Code of Virginia at 10:13 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Dula. Additionally, Dr. Smith moved that Ms. Morris, Dr. Mangrum, Ms. Alexander, and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded by Ms. Acuna and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:26 A.M.

Dr. Smith moved that the Special Conference Committee of the Joint Boards of Nursing and Medicine certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded by Ms. Acuna and carried unanimously.

ACTION:

Dr. Smith moved to Issue an Order to reinstate the license of Kimberly Dula to practice as an advanced practice registered nurse and issue an unrestricted license. The basis of this decision will be set forth in an Order which will be mailed to Ms.

Dula's address of record. The motion was seconded by Ms. Acuna and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Dula unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Dula within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Committee adjourned at 10:27 A.M.

A handwritten signature in black ink, appearing to read "Randall Mangrum, D.N.P., R.N.", is positioned above a horizontal line.

Randall Mangrum, D.N.P., R.N.
Deputy Executive Director for Advanced Practice