

**VIRGINIA BOARD OF NURSING
EDUCATION SPECIAL CONFERENCE COMMITTEE
Wednesday, June 11, 2025**

Department of Health Professions – Perimeter Center
9960 Mayland Drive, Conference Center 201 – **Board Room 4**
Henrico, Virginia 23233

TIME AND PLACE: The meeting of the Education Special Conference Committee was convened at 12:40 p.m. in Suite 201, Department of Health Professions, 9960 Mayland Drive, Second Floor, Board Room 4, Henrico, Virginia.

**MEMBERS
PRESENT:** Cynthia Swineford, RN, MSN, CNE, Chair
Carol A. Cartte, RN, BSN

**STAFF
PRESENT:** Jacquelyn Wilmoth, MSN, RN, Deputy Executive director
Beth Yates, Education Program Specialist
Pierro Mannino, Adjudication Specialist

**Ferrum College, BSN Nursing Education Program, Ferrum,
US28511100**

Dr. Melody F. Sharp, DNP, RN, Program Director, was present to represent the program.

ACTION: Ms. Cartte moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 1:43 p.m. for the purpose of deliberation to reach a decision in the matter of Ferrum College. Additionally, Ms. Cartte moved that Ms. Wilmoth, Mr. Mannino and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:01 p.m.

Ms. Cartte moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

ACTION: Ms. Cartte moved to recommend continuing Ferrum College, BSN Nursing Education Program on conditional approval with terms.

The motion was seconded and carried unanimously.

This recommendation will be presented to a panel of the Board on July 22, 2025.

Meeting adjourned at 2:08 p.m.

Jacquelyn Wilmoth, MSN, RN
Executive Director