

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE A
December 16, 2024**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board Nursing was convened at 9:00 A.M., December 16, 2024, Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Helen Parke, D.N.P., R.N.P.-B.C., Citizen Member, Chairperson
Robert A. Scott, R.N.

STAFF PRESENT: Charlette N. Ridout, R.N., M.S., C.N.E.

ADMINISTRATIVE
PROCEEDINGS
STAFF PRESENT: Avi Efreom, Adjudication Specialist
Grace Stewart, Adjudication Specialist

CONFERENCE
SCHEDULED: **Jennifer McCarron Toler, R.N. Reinstatement Applicant 0001-264926**
Ms. Toler appeared. Ms. Toler was accompanied by Margaret Hardy, Esquire, her attorney, and Crystal Aston, her current employer.

CLOSED MEETING: Mr. Scott moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:46 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Toler. Additionally, Mr. Scott moved that Ms. Ridout and Mr. Efreom attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:09 A.M.

Mr. Scott moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Scott moved to issue an Order to Approve Jennifer McCarron Toler's Application for Reinstatement for licensure as a professional nurse contingent upon the successful completion of a Board

approved refresher course within six (6) months of entry of this Order. The basis of this decision will be set forth in an Order which will be mailed to Ms. Toler at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become Final Order thirty (30) days after service of such order on Ms. Toler unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Toler within such time. If service of the order is made by mail, three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Heather M. Poe, R.N. Reinstatement Applicant 0001-216599
Ms. Poe appeared.

CLOSED MEETING:

Mr. Scott moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:10 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Poe. Additionally, Mr. Scott moved that Ms. Ridout and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:27 A.M.

Mr. Scott moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Scott moved to offer Heather M. Poe a Consent Order to approve Ms. Poe's Application for Reinstatement as a professional nurse and for the Indefinite Suspension of her license, with said Suspension Stayed contingent upon verification of Ms. Poe's entry into HPMP and remaining in compliance with HPMP. The basis of this decision will be set forth in Consent Order which will be mailed to Ms. Poe at her address of record with the Board. The motion was seconded and carried unanimously.
The Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Poe and the Board.

RECESS: The Committee recessed at 11:30 A.M.

RECONVENTION: The Committee reconvened at 2:00 P.M.

CONFERENCE
SCHEDULED:

Adalia Amaya De Leon, R.N. Reinstatement Applicant 0001-323940

Ms. De Leon appeared and was accompanied Mark Passero, Esquire, her attorney.

CLOSED MEETING: Mr. Scott moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(16) of the *Code of Virginia* at 2:21 P.M. for the purpose of consideration and discussion of the mental health records of Ms. De Leon that are excluded from the *Freedom of Information Act* by Virginia Code Section 1 of 2.2-3705.5. Additionally, Mr. Scott moved that Ms. Ridout and Mr. Efreom attend the closed meeting because their presence is deemed necessary. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:51 P.M.

CLOSED MEETING: Mr. Scott moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:52 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. De Leon. Additionally, Mr. Scott moved that Ms. Ridout and Mr. Efreom attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:19 P.M.

Mr. Scott moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.


ACTION: Mr. Scott moved to issue an Order to Approve Adalia Amaya De Leon's Application for Reinstatement as a professional nurse contingent upon the successful completion of a Board approved refresher course within six (6) months of entry of this Order. The basis of this decision will be set forth in an Order which will be

mailed to Ms. De Leon at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become Final Order thirty (30) days after service of such order on Ms. De Leon unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. De Leon within such time. If service of the order is made by mail, three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 3:21 P.M.


Charlette N. Ridout, R.N., M.S.,
C.N.E.