



**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE-B  
August 22, 2024**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board Nursing was convened at 9:15 A.M., August 22, 2024, Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Carol A. Cartte, R.N., B.S.N., Chairman  
Margaret Joan Friedenber, Citizen Member

**STAFF PRESENT:** Claire Morris, R.N., L.N.H.A.  
Ann Hardy, M.S.N., R.N.

**ADMINISTRATIVE PROCEEDINGS**  
**STAFF PRESENT:** Grace Stewart, Adjudication Specialist  
Melissa (“Lisa”) Gray, Adjudication Specialist  
David Kazzie, Adjudication Consultant  
Avi Efreom, Adjudication Specialist

**CONFERENCE SCHEDULED:** **Quinshala M. Lane, C.N.A. Exam Applicant**  
Ms. Lane appeared.

**CLOSED MEETING:** Ms. Friedenber moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:54 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Lane. Additionally, Ms. Friedenber moved that Ms. Morris, Ms. Hardy, and Ms. Gray attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 10:06 A.M.

Ms. Friedenber moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. Friedenber moved to issue an Order to Approve Quinshala M. Lane’s Application to take the Nurse Aide examination for

certification as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Lane at the address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Lane unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Lane within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Jessica Ann Branham, C.N.A. Reinstatement, 1401-131727**  
Ms. Branham did not appear.

Based upon the information provided by Ms. Stewart, Ms. Cartte ruled that adequate notice was given to Ms. Branham.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:17 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Branham. Additionally, Ms. Friedenberg move that Ms. Morris, Ms. Hardy, and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:19 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Deny Jessica Branham's Application for Reinstatement of her certificate as a nurse aide. The basis of this decision will be set forth in a Board Order which will be mailed to Ms. Branham at the address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Branham unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Branham within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Deborah Matthews Hudson, C.N.A. Reinstatement,  
1401-085783**

Ms. Hudson appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:18 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hudson. Additionally, Ms. Friedenberg moved that Ms. Morris, Ms. Hardy, and Ms. Gray attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:54 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Approve Deborah Matthews Hudson's Application for Reinstatement of her certificate as a nurse aide, issue an Order of Reprimand to Ms. Hudson, and to require that Ms. Hudson provide proof of completion of six hours of a course in Ethics within ninety days of entry of this Order. The basis of this decision will be set forth in an Order which will be mailed to Ms. Hudson at the address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Hudson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Hudson

within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Shamika Bassfield, C.N.A. Exam Applicant**  
Ms. Bassfield appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:34 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bassfield. Additionally, Ms. Friedenberg moved that Ms. Morris, Ms. Hardy, and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:43 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Approve Shamika Bassfield's Application to take the Nurse Aide examination for certification as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Bassfield at the address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Bassfield unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Bassfield within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS:

The Committee recessed at 12:44 P.M.

RECONVENTION:

The Committee reconvened at 1:26 P.M.

CONFERENCE  
SCHEDULED:

**Jennifer L. Duffy, C.N.A. Reinstatement, 1401-200847**

Ms. Duffy appeared, accompanied by her father, James Duffy.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:58 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Duffy. Additionally, Ms. Friedenberg moved that Ms. Morris, Ms. Hardy, and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:06 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Approve Jennifer L. Duffy's Application for Reinstatement of her certificate as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Duffy at the address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Duffy unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Duffy within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Ravai Marie Perrin, R.N. Reinstatement, 0001-204769**

Ms. Perrin appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:47 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Perrin.

Additionally, Ms. Friedenberg moved that Ms. Morris, Ms. Hardy, and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:16 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Approve Revai Marie Perrin's Application for Reinstatement for licensure as a professional nurse contingent upon verification of Ms. Perrin's entry into and remaining in compliance with HPMP, and to require Ms. Perrin to provide proof of completion of a clinical refresher course within six months of entry of this Order. The basis of this decision will be set forth in an Order which will be mailed to Ms. Perrin at her address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Perrin unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Perrin within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Melinda Anne Thielen, R.N. Reinstatement, 0001-249735**  
Ms. Thielen appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:43 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Thielen. Additionally, Ms. Friedenberg moved that Ms. Morris, Ms. Hardy, and Mr. Efreom attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid

the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:50 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved to issue an Order to Approve Melinda Anne Thielen's Application for Reinstatement for licensure as a professional nurse, single state, contingent upon Ms. Thielen remaining in compliance with HPMP. The basis of this decision will be set forth in an Order which will be mailed to Ms. Thielen at the address of record with the Board.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Thielen unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Thielen within such time. If service of the Order is made by mail, three additional days shall be added to the period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Christopher Onochie Maka, C.N.A. Reinstatement, 1401-11318**  
Mr. Maka appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:25 P.M. for the purpose of deliberation to reach a decision in the matter of Mr. Maka. Additionally, Ms. Friedenberg move that Ms. Morris, Ms. Hardy, and Mr. Efreom attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:42 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered

only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. Friedenbergr moved to issue an Order to Deny Christopher Onochie Maka's Application for Reinstatement of his certificate as a nurse aide. The basis of this decision will be set forth in a Board Order which will be mailed to Mr. Maka at the address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Maka unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Maka within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**ADJOURNMENT:**

The Board adjourned at 4:43 P.M.

*Ann Hardy*

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Claire Morris, R.N., L.N.H.A.  
Deputy Executive Director