

**VIRGINIA BOARD OF NURSING
BUSINESS MEETING MINUTES
November 19, 2024**

TIME AND PLACE: The business meeting of the Board of Nursing was called to order at 9:00 A.M. on November 19, 2024, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

PRESIDING: Cynthia M. Swineford, RN, MSN, CNE; President

BOARD MEMBERS PRESENT: Delia Acuna, FNP-C
Carol Cartte, RN, BSN
Victoria Cox, DNP, RN
Pamela Davis, LPN
Margaret J. Friedenberg, Citizen Member
Paul Hogan, Citizen Member
Shantell Kinchen, LPN – **joined at 9:15 A.M.**
Cleopatra Kitt, PhD, Citizen Member
Helen Parke, DNP, FNP-BC
Lila Peake, RN
Robert Scott, RN
Shelly Smith, PhD, DNP, ANP-BC
Jodi Zehr, RN

MEMBERS ABSENT: None

STAFF PRESENT: Claire Morris, RN, LNHA; Executive Director
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Christina Bargdill, BSN, MHS, RN; Deputy Executive Director
Ann Hardy, MSN, RN; Deputy Executive Director
Stephanie Willinger, Deputy Executive Director
Randall Mangrum, DNP, RN; Nursing Education Program Manager
Christine Smith, RN, MSN; Nurse Aide/RMA Education Program Manager
Patricia Dewy, RN, BSN; Discipline Case Manager
Ka Yu-Cheng, RD, RN, SMQT ; Compliance & Case Adjudication Manager
Huong Vu, Operations Manager

OTHERS PRESENT: M. Brent Saunders, Senior Assistant Attorney General, Board Counsel
Arne Owens, DHP Director
James Jenkins, Jr., RN; DHP Chief Deputy Director
Erin Barrett, JD; DHP Director of Legislative and Regulatory Affairs
Matthew Novak, DHP Policy Analyst

IN THE AUDIENCE: Ben Traynham, Hancock Daniel & Johnson, P.C.

ESTABLISHMENT OF A QUORUM: With 13 members present, Ms. Swineford indicated that a quorum was established.

ANNOUNCEMENTS: Ms. Swineford announced the following:

Board Member Update:

- **Candice Merrick, BCTMB, LMT, from** Richmond, has been appointed to the Massage Therapy Advisory Board by Governor Youngkin on October 4, 2024, to serve the first term from July 1, 2024 to June 30, 2028. Ms. Merrick replaces Maria Mercedes Olivieri, LMT.

Staff Update:

- **Theresa Manley** has accepted the P-14 Discipline position and started on November 18, 2024.

UPCOMING MEETINGS: The upcoming meetings listed on the agenda:

- Virginia Nurses Association (VNA) Board of Directors virtual meeting is scheduled for December 2, 2024. Ms. Morris will participate and provide Board Updates.
- The Nursing Leaders Legislative Forum is scheduled for December 3, 2024, in Glen Allen. Ms. Wilmoth will attend. The Forum is co-sponsored by Virginia Hospital & Healthcare Association (VHHA), Virginia Nurses Association (VNA) and Virginia Organization for Nurse Leaders (VONL).
- The NCSBN Executive Officer Leadership Council Virtual Meeting is scheduled for December 3, 2024. Ms. Morris will participate.
- The NCSBN Executive Officer Orientation is scheduled for January 15-16, 2025, in Chicago. Mr. Morris will attend.
- The Nurse Licensure Compact (NLC) Commissioner Virtual Meeting is scheduled for January 21, 2025. Ms. Morris will participate as Commissioner representing Virginia Board of Nursing.
- The Nurse Licensure Compact (NLC) Commissioner Virtual Meeting is scheduled for January 21, 2025. Ms. Morris will participate as Commissioner representing Virginia Board of Nursing.
- The Education Informal Conference Committee is scheduled for December 4, 2024, at 9 am in Training Room 1.
- The Committee of the Joint Boards of Nursing and Medicine Business Meeting is scheduled for December 11, 2024, at 9 am in Board Room 2 →

this meeting has been **CANCELLED**

REMINDER of Additional Special Conference Committee (SCC) to hear reinstatement cases:

December 2024:

- SCC-C – Tuesday, December 3, 2024 → Swineford and LMT Advisory Board Member
- SCC-D – Wednesday, December 11, 2024 → Cartte and Hogan
- SCC-B – Monday, December 16, 2024 → Cartte and Friedenber
- SCC-A – Monday, December 16, 2024 → Parke and Scott

• **Nursing and Nurse Aide Education Program Training Sessions:**

- Orientation on Establishment of a PN or RN Pre-Licensure Nursing Program is scheduled on **February 5, 2025** at DHP – Conference Center 201- Board Room 4, from 9 am to 12 pm.
- Preparation and Regulation Review for Program Directors and Faculty of PN and RN Pre-Licensure Nursing Programs is scheduled on **March 12, 2025** at George Washington University, from 9 am to 12 pm.
- Preparation and Regulation Review for Coordinators and Instructors of Nurse Aide Education Programs is scheduled on **March 12, 2025** at George Washington University, from 1 pm to 4 pm.

ORDERING OF AGENDA:

Ms. Swineford asked staff if there are modifications to the agenda.

Ms. Morris stated that Thursday, November 21, 2024, formal hearing at 9 am has been continued, so the first case will start at 10 am.

CONSENT AGENDA:

Ms. Morris removed C3 from the consent agenda.

Dr. Cox moved to accept the non-pulled items on the consent agenda listed below as presented. The motion was seconded by Dr. Kitt and carried unanimously.

Consent Agenda

B1 September 9, 2024

Formal Hearings

B2 September 10, 2024

Business Meeting

B4 September 11, 2024

Board of Nursing Officer Meeting

B5 September 11, 2024

Possible Summary Suspension Consideration Meeting

B6 September 11, 2024 Formal Hearings
B7 September 11, 2024 Telephone Conference Call
B8 September 12, 2024 Formal Hearings
B9 September 24, 2024 Telephone Conference Call

B11 October 29, 2024 Formal Hearings
B12 November 13, 2024 Telephone Conference Call

C1 - Board of Nursing Monthly Tracking Log
C2 - Agency Subordinate Recommendation Tracking Log

C4 – HPMP Quarterly Report – July to September 2024

C5 – The National League for Nursing (NLN) 2024 Education Summit on September 18-20, 2024 in San Antonio, TX – **Dr. Mangrum**

C6 - The FSMTB Annual Meeting is scheduled for October 3-5, 2024 in Washington, DC (**revised version**) – **Ms. Stoll**

C7 – The Committee of the Joint Boards of Nursing and Medicine October 23, 2024 Discipline Meeting DRAFT minutes – **Dr. Parke/Dr. Hills**

C8 – The Massage Therapy Advisory Board October 30, 2024 Meeting DRAFT minutes – **Ms. Bargdill**

Discussion of items pulled from the Consent Agenda:

C3 - Executive Director Report

Ms. Morris stated that board staff have been working with APD staff revising the pre-hearing consent order (PHCO) to offer to licensees who have pending Operation Nightingale cases. Ms. Morris added that the new offer is for permanent voluntary surrender which will take place of a hearing, eliminate administrative burden and provide public safety. Ms. Morris noted that many licensees have signed the revised version of the PHCO.

Mr. Scott moved to accept the **C3** as amended. The motion was seconded by Ms. Cartte and carried unanimously.

**DIALOGUE WITH DHP
DIRECTOR OFFICE:**

Mr. Owens welcomed back Board Members and thanked Board Members and Staff who attended the Governor’s Proclamation of Nurse Practitioner week. Mr. Owens then provided the following information:

- 2025 General Assembly (GA) – Mr. Jenkins and Ms. Barrett have been working on legislations with the Secretary.

- Study of salaries for Pay Band 5 staff is still in process
- Internal budgeting is ongoing process

Ms. Kinchen joined the meeting at 9:15 A.M.

Mr. Hogan asked if there is difficulty of attracting and retaining staff at DHP. Mr. Owens replied no.

Ms. Swineford thanked Mr. Owens for his report.

DISPOSITION OF
MINUTES:

None

REPORTS:

None

OTHER MATTERS:

Board Counsel Update:

Mr. Saunders stated that the Board has one appeal case pending which will be heard at the Virginia Beach Circuit Court next Tuesday.

Mr. Saunders added that The Office of the Attorney General is actively looking to fill Board Counsel for Board of Nursing.

Ms. Morris thanked Mr. Saunders and his colleagues for their help with Board staff during this time.

**The First Half of 2025 Informal Conference/Special Conference
Committee Schedule:**

Ms. Swineford stated that this is provided to Board Members for reference and please keep your copy. Ms. Swineford added that Ms. Vu has already sent the calendar invite if you are schedule.

Agency Subordinate Consideration of Applicant Cases:

D1 – Memo from Executive Director, Ms. Morris

D2 – DHP Policy “Conduct of an Informal Conference by an Agency Subordinate of Health Regulatory Board at the DHP

Ms. Morris stated that if the Board wishes to delegate to Agency Subordinates to approve initial licensure applications in which the Agency Subordinate has recommended approval of the application without restriction or sanction. Ms. Morris added that these cases are not reinstatement applications.

Dr. Kitt asked for the qualification of the Agency Subordinates. Ms. Morris responded that current Agency Subordinates are former Board Presidents who are RNs or APRNs.

Dr. Kitt moved to delegate to Agency Subordinates to approve initial licensure applications in which the Agency Subordinate has recommended approval of the application without restriction or sanction. The motion was seconded by Dr. Cox and carried unanimously.

Election of Officer for 2025:

Ms. Swineford thanked Dr. Parke, Ms. Kinchen and Mr. Scott for serving on the Nominating Committee.

Ms. Swineford directed Board members to consider following documents, including the Slate of Candidates for Officers who will begin their terms on January 1, 2025, that were provided in advance of this election:

- **B3** - September 10, 2024 Nominating Committee Meeting Minutes
- **B10** – October 24, 2024 Nominating Committee Meeting Minutes
- Memo - Slate of Candidates for 2025 Officers

Ms. Swineford asked if Board Members have any questions regarding B3 and B10, which are the minutes on September 9, 2024 and October 24, 2024. None was received.

Dr. Cox moved to accept B3 and B10 as presented. The motion was seconded by Dr. Kitt and carried unanimously.

Ms. Swineford stated that the Board will now proceed pursuant to the Bylaws (GD 90-57). The Nominating Committee presents the following Slate of Candidates:

President: Cynthia Swineford, RN, MSN, CNE
(1st term expires 2025)

First Vice-President: Carol Cartte, RN BSN
(1st term expires 2026)
Helen Parke, DNP, FNP-BC
(1st term expires 2026)

Second Vice-President: Carol Cartte, RN BSN
(1st term expires 2026)
Victoria Cox, DNP, RN
(1st term expires 2027)
Helen Parke, DNP, FNP-BC
(1st term expires 2026)

Ms. Swineford asked for additional nominations from the floor for the Office of President to be added to the Slate. None was received.

Mr. Scott moved to elect Ms. Swineford for the Office of President. The motion was seconded by Dr. Parke and carried unanimously.

Ms. Swineford asked for additional nominations from the floor for the Office of First Vice-President to be added to the Slate. None was received.

Dr. Cox moved to accept the nominations of Ms. Cartte and Dr. Parke for the Office of First Vice-President. The motion was seconded by Ms. Acuna and carried unanimously.

By raise of hands, seven (7) Board Members were in favor of Ms. Cartte and seven (7) Board Members were in favor of Dr. Parke.

Ms. Cartte and Dr. Parke addressed the Board why they are best candidate for the position.

RECESS:

The Board recesses at 9:40 A.M.

RECONVENTION:

The Board reconvened at 9:46 A.M.

Second voting for the Office of First Vice-President:

By raise of hands, eight (8) Board Members were in favor of Ms. Cartte and six (6) Board Members were in favor of Dr. Parke. Ms. Cartte is elected as the First Vice-President.

Dr. Cox stated that she wished to withdraw her nomination for the Office of Second Vice-President.

With no additional nominations from the floor, Dr. Parke is elected by acclamation for the Office of Second Vice-President.

EDUCATION:

Education Update:

Dr. Randall Mangrum reported the following on behalf of Ms. Wilmoth:

Nurse Aide Education Program Updates

- Active Applications: 20
- New programs in 2024: 9
- Total Number of programs: 246 with 3 of those inactive (24 programs have been closed in 2024)
- Instructional Personnel Exceptions this year: 1

Medication Aide Program Updates

- The stakeholder workgroup continues to meet and create new test items to supplement the current question bank, which will consist of SME and AI-created questions. PSI statistician continues to monitor the pass rates for each test form; no adjustments are needed at this time. Board staff have noted there are a couple of programs, with the bulk of testers, who have low pass rates in the 3RD quarter.
 - Active Applications: 7
 - New programs in 2024: 2
 - Total # of programs: 215

Nursing Education Programs Updates

- Third quarter NCLEX Pass rates: RN = 7 <80%; PN= 5 <80%.
- 13 RN nursing education programs are Earn to Learn grant recipients and have been notified by VDH. VDH has hosted at least one meeting with recipients to review data collection requirements.
 - Active Applications: There are no new applications under review
 - New Programs in 2024:
 - Bryant & Stratton College PN program – January 19, 2024
 - Saint Micheal College of Allied Health PN program – June 4, 2024
 - Riverside College of Health Sciences BSN program – July 17, 2024
 - American National University BSN Program – August, 2024
 - American National University PN program – August, 2024
- 143 Total Number of programs
- Faculty Exceptions continue to be requested, mostly for clinical faculty positions.
 - YTD there have been 43 requests for initial exception.

PUBLIC COMMENT: No comments received

LEGISLATION/
REGULATION: Ms. Barrett reported the following:

F1 - Chart of Regulatory Actions

Ms. Barrett reviewed the regulatory actions found in the chart noting the following:

- 18VAC90-30 (changes to practice agreement requirements for clinical nurse specialist made by Chapter 197 of the 2022 acts of Assembly) –

has been approved by the Governor for publishing for public comment and will be effective on January 16, 2025.

- 18VAC90-27 (Period review of Chapter 27) – has been sent to Governor Office for review.

F2 – Consider Amendments to Guidance Document 90-62 - Medication Administration Training Curriculum Approved by the Board of Nursing for Various Settings

Ms. Barrett noted that one change to Guidance Document 90-62 was inadvertently missed during the last revision voted on by the Board in July.

Mr. Scott moved to revise Guidance Document 90-62 as presented. The motion was seconded by Ms. Cartte and carried unanimously.

F3 – Consideration of Recommendation of the Massage Therapy Advisory Board to Amend Guidance Document 90-47: Guidance on Massage Therapy Practice

Ms. Barrett stated that this revision was recommended by Massage Therapy Advisory Board which met on October 30, 2024.

Mr. Scott moved to accept recommendation of the Massage Therapy Advisory Board to amend Guidance Document 90-47 as presented. The motion was seconded by Ms. Cartte and carried unanimously.

CONSIDERATION OF CONSENT ORDERS:

G1 – Karah R. Taylor, RN

0001-244400

Ms. Davis moved that the Board of Nursing accept the consent order of **Karah R. Taylor** for voluntary surrender for indefinite suspension of her license to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Dr. Cox and carried unanimously.

G2 – Michele Kollmar, RN

0001-267231

Ms. Davis moved that the Board of Nursing accept the consent order to indefinitely suspend the license of **Michele Kollmar** to practice professional nursing in the Commonwealth of Virginia with suspension stayed contingent upon M.s Kollmar's continued compliance with all terms and conditions of the Virginia Health Practitioners' Monitoring Program (HPMP) for the period specified by the HPMP. The motion was seconded by Dr. Cox and carried unanimously.

G3 – Rachel Elizabeth Moran, RN

0001-259724

Ms. Davis moved that the Board of Nursing accept the consent order to reprimand **Rachel Elizabeth Moran** and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Moran's entry into a contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Dr. Cox and carried unanimously.

G4 – Robin Oyster Serro, RN Reinstatement Applicant

0001-239426

Ms. Davis moved that the Board of Nursing accept the consent order to grant the application of **Robin Oyster Serro** for reinstatement of her license to practice professional nursing in the Commonwealth of Virginia contingent upon successful completion of nursing refresher course and to suspend her license with suspension stayed contingent upon Ms. Serros continued compliance with all terms and conditions of the Virginia Health Practitioners' Monitoring Program (HPMP) for the period specified by the HPMP. The motion was seconded by Dr. Cox and carried unanimously.

G5 – Shu Juan Sun, LMT

0019-012265

Ms. Morris noted that Shu Juan Sun's license to practice massage therapy has been expired on June 30, 2024, the Board may consider modifying the consent order to accept the voluntary surrender for indefinite suspension of Ms. Sun's right to renew her license to practice massage therapy in the Commonwealth of Virginia.

Mr. Scott moved that the Board of Nursing reject the consent order of **Shu Juan Sun** for voluntary surrender for indefinite suspension of her license to practice massage therapy in the Commonwealth of Virginia. The motion was seconded by Dr. Cox and carried unanimously.

RECESS:

The Board recessed at 10:25 A.M.

RECONVENTION:

The Board reconvened at 10:35 A.M.

BOARD MEMBER
DEVELOPMENT:

Ms. Morris noted that due to inoperability of the DHP Network, staff is unable to show the SRP Training Video as planned.

Ms. Morris proceeded with reviewing Guidance Document 90-7: Sanctioning Reference Points Instruction Manual for Board of Nursing,

Ms. Morris then reviewed the Summary Suspension Process.

RECESS: The Board recessed at 11:48 A.M.

RECONVENTION: The Board reconvened at 1:30 P.M.

E1 – October 16, 2024 Education Special Conference Committee DRAFT minutes:

Ms. Davis moved that the Board of Nursing accept the October 16, 2024 Education Special Conference Committee minutes as presented. The motion was seconded by Dr. Cox and carried unanimously.

CONSIDERATION OF October 16, 2024 EDUCATION SPECIAL CONFERENCE COMMITTEE RECOMMENDATIONS:

E1a – Marymount University Baccalaureate Nursing Education Program, US28505500 and US28501600

Mr. Scott moved that the Board of Nursing accept the recommendation of the Education Special Conference Committee to approve the request of **Marymount University Baccalaureate Nursing Education Program** for clinical exception to allow students in the Abruzzese Bridge Scholars Program to complete greater than 20% clinical out of state with terms. The motion was seconded by Dr. Kitt and carried unanimously.

Dr. Mangrum left the meeting at 1:33 P.M.

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

#15 – Sopheia Manns, CNA 1401-196717

Ms. Manns appeared and addressed the Board. She was accompanied by Vonitta Stuart, her aunt.

CLOSED MEETING: Dr. Kitt moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:36 P.M. for the purpose of considering the agency subordinate recommendations regarding **Sopheia Manns, CNA**. Additionally, Dr. Kitt moved that Ms. Morris, Dr. Hills, Ms.

Bargdill, Ms. Hardy, Ms. Vu and Mr. Saunders, Board Counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Cox and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:52 P.M.

Ms. Davis moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Dr. Cox and carried unanimously.

Dr. Cox moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Sopheia Manns** and to indefinitely suspend her certificate to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried with 11 votes in favor of the motion. Mr. Hogan, Ms. Kinchen and Mr. Scott opposed the motion.

The following Agency Subordinate Recommendations were accepted by the Board as presented:

#2 – Bambi L. Tederick, RN

0001-093940

Ms. Tederick did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to require **Bambi L. Tederick**, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours in each of the subjects of 1) professional accountability and legal liability for nurses and 2) proper medication administration. The motion was seconded by Ms. Acuna and carried unanimously.

#3 – April Michelle Gagliano, RN

0001-268943

Ms. Gagliano did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **April Michelle Gagliano** to practice professional nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Gagliano's entry into a contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and comply with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Acuna and carried unanimously.

#5 – Kimberly Ann Milam, LPN

0002-083624

Ms. Milam did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Kimberly Ann Milam** to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#8 – Tiffany Louise White, RN

0001-224230

Ms. White did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Tiffany Louise White**. The motion was seconded by Ms. Acuna and carried unanimously.

#9 – Adewumi Solomon Adesina, RN

0001-249841

Ms. Adesina did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Adewumi Solomon Adesina** to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#10 – Arianne Osorio Sprenkle, RN

0001-192399

Mr. Sprenkle did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Arianne Osorio Sprenkle** to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#12 – Julie A. Minor, LPN

0002-080735

Ms. Minor did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of **Julie A. Minor** to renew her license to practice practical nursing in the Commonwealth of Virginia until such time Ms. Minor pays to the Board the \$3,000.00 monetary penalty. The motion was seconded by Ms. Acuna and carried unanimously.

#13 – Lavon Cash, LPN

0002-0871116

Ms. Cash did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Lavon Cash** and to indefinitely suspend her right to renew her license to practice practical nursing in the

Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order. The motion was seconded by Ms. Acuna and carried unanimously.

#16 – Melinda Darlene Evans, RMA

0031-014314

Ms. Evans did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate reprimand **Melinda Darlene Evans** and to require Ms. Evan, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours in each of the following subjects: (1) ethics and professionalism for medication aides, (2) righting a wrong in medication aide practice, and (3) disciplinary actions: what every RMA should know. The motion was seconded by Ms. Acuna and carried unanimously.

#17 – Ashley M. Longoria, CNA

1401-219125

Ms. Longoria did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of **Ashley M. Longoria** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Acuna and carried unanimously.

#18 – Melissa A. Hooker, CNA

1401-221203

Ms. Hooker did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Melissa A. Hooker** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Misappropriation of Patient Property against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Acuna and carried unanimously.

#19 – Crystal Gail Wise Young, RMA

0031-001753

Ms. Young did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the right of **Crystal Gail Wise Young** to renew her registration to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#20 – Crystal Gail Wise Young, CNA

1401-117146

Ms. Young did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Crystal Gail Wise Young** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Misappropriation of Patient Property against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Acuna and carried unanimously.

#21 – Leslie A. Goad, CNA

1401-223398

Ms. Goad did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Leslie A. Goad**. The motion was seconded by Ms. Acuna and carried unanimously.

#22 – Casandra Latrice Nelson, CNA

1401-221225

Ms. Nelson did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Casandra Latrice Nelson** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Misappropriation of Patient Property against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Acuna and carried unanimously.

#23 – Nancy L. Betts, CNA, aka Nancy L. Hazelwood

1401-083349

Ms. Betts did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Nancy L. Betts** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Acuna and carried unanimously.

#24 – Laken N. Wilhelm, CNA

1401-221301

Ms. Wilhelm did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to require **Laken N. Wilhelm**, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours each in the subjects of (i) ethics and professionalism in nursing and (ii) righting a wrong. The motion was seconded by Ms. Acuna and carried unanimously.

#26 – Regina Louise Wilson-Houdersheldt, RMA **0031-011948**

Ms. Wilson-Houdersheldt did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the registration of **Regina Louise Wilson-Houdersheldt** to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#27 - Regina Louise Wilson-Houdersheldt, CNA **0014-130402**

Ms. Washington did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Regina Louise Wilson-Houdersheldt** to practice as a nurse aide in the Commonwealth of Virginia and enter one Finding of Abuse and one Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Acuna and carried unanimously.

#29 – Jerry Lewis Miller, CNA Applicant **Case # 234859**

Mr. Miller did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to deny the application of **Jerry Lewis Miller** for certification to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#30 – Jennifer Lynn Mann, CNA Applicant **Case # 238705**

Ms. Mann did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to deny the application of **Jennifer Lynn Mann** for certification to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#31 – Lisa Michelle Mason, CNA **1401-139393**

Ms. Mason did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Lisa Michelle Mason** and to require Ms. Mason, within 60 days from the date of entry of the Order, to provide written proof satisfactory to Board of successful completion of Board-approved course of at least three (3) contact hours in the subject of righting a wrong. The motion was seconded by Ms. Acuna and carried unanimously.

#32 – Chrystall Virginia Collins, RN

0001-163862

Ms. Collins did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Chrystall Virginia Collins** to practice professional nursing in the Commonwealth of Virginia with suspension stayed contingent upon Ms. Collins' continued compliance with all terms and conditions of the Virginia Health Practitioners' Monitoring Program (HPMP) for the period specified by the HPMP. The motion was seconded by Ms. Acuna and carried unanimously.

#33 – Renee Arlene True, LPN

0002-084022

Ms. True did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of **Renee Arlene True** to renew her license to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#35 – Godofredo Nucos Mamaril, RMA

0031-008059

Mr. Mamaril did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the registration of **Godofredo Nucos Mamaril** to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#37 – Jennifer Louise Sparks, LPN

0002-088339

Ms. Sparks did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of **Jennifer Louise Sparks** to renew her license to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Acuna and carried unanimously.

#39 – Jessica Carrie Cassell, RN

0001-238350

Ms. Cassell did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Jessica Carrie Cassell** to practice professional nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Cassell's entry into a Contract with the Virginia Health Practitioners' Monitoring Program

(HPMP) and compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Acuna and carried unanimously.

#41 – Beverly Ann Lipscomb, LPN

0002-088761

Ms. Lipscomb did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to required **Beverly Ann Lipscomb** undergo a psychiatric, physical health, and substance abuse evaluation conducted by Board-approved specialists who hold an unrestricted license and are not a current or past treatment provider to Ms. Lipscomb, and shall have a written report of each evaluation, including any diagnoses, recommended course of therapy, prognosis, and any other recommendations sent to the Board, within 90 days of entry of the Order. The motion was seconded by Ms. Acuna and carried unanimously.

#42 – Kimberly Sanchez, LPN

0002-100559

Ms. Sanchez did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to place **Kimberly Sanchez** on probation for a period of 12 months with terms and conditions. The motion was seconded by Ms. Acuna and carried unanimously.

#44 – Sylvester Luther Maith, Jr., LPN

0002-097783

Mr. Maith did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to require **Sylvester Luther Maith**, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved course of three (3) contact hours in ethics and professionalism. The motion was seconded by Ms. Acuna and carried unanimously.

The Board went into closed session to consider the remaining agency subordinate recommendations.

CLOSED MEETING:

Dr. Kitt moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:06 P.M. for the purpose of considering the remaining agency subordinate recommendations regarding **#1, #6, #7, #11, #14, #25, #28, #34, #36, #38, #40 and #43**. Additionally, Dr. Kitt moved that Ms. Morris, Dr. Hills, Ms. Bargdill, Ms. Hardy, Ms. Vu and Mr. Saunders, Board Counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Cox and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:12 P.M.

Ms. Davis moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Dr. Cox and carried unanimously.

#1 – Melanie Latisha Wright, RN

0001-155212

Ms. Wright did not appear.

Dr. Cox moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Melanie Latisha Wright**, and within 90 days from the date of entry of the Order, require Ms. Wright to provide written proof satisfactory to the Board of successful completion of six (6) hours of training in de-escalation techniques that specifically address behavioral management of patients with mental health conditions and/or aggressive behavior in clinical settings. The motion was seconded by Ms. Davis and carried unanimously.

#6 – Tracy Lynn Brown, LPN

0002-081639

Ms. Brown did not appear.

Dr. Cox moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Tracy Lynn Brown**, and require Ms. Brown, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved course of three (3) contact hours in ethics in nursing. The motion was seconded by Ms. Ms. Davis and carried unanimously.

#7 – Shannon Griffiths, RN

0001-253709

Ms. Griffiths did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Shannon Griffiths**, and within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of three (3) contact hours in each of the subjects of (i) professional accountability and legal liability for nurses; (ii) ethics and professionalism in nursing; and (iii) proper handling and documentation of medication for nurses. The motion was seconded by Dr. Cox and carried unanimously.

#11 – Mittle Essie Caines, CNA

1401-120726

Ms. Caines did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of **Mittle Essie Caines** to renew her certificate to practice as nurse aide in the Commonwealth of Virginia until such time Ms. Caines submits written proof satisfactory to the Board that she has successfully completed Board-approved courses of at least four (4) contact hours in each of the subjects of (i) professional accountability, (ii) ethics and professionalism, and (iii) disciplinary actions: what every CNA should know. The motion was seconded by Dr. Cox and carried unanimously.

#14 – Yaneth Cardoso, LPN

0002-091119

Ms. Cardoso did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Yaneth Cardoso** to practice practical nursing in the Commonwealth of Virginia from the date of entry of the Order until such time as Ms. Cardoso presents to the Board satisfactory proof of her compliance with continued competency requirements for the 2021-2023 renewal cycle. The motion was seconded by Dr. Cox and carried unanimously.

#25 – Belkis Morejon Diaz, RMA

0031-006602

Ms. Diaz did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Belkis Morejon Diaz**, and to require Ms. Diaz, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours each in the subjects of (i) ethics and professionalism, (ii) critical thinking skills, and (iii) professional accountability and legal liability as it relates to RMA practice. The motion was seconded by Dr. Cox and carried unanimously.

#28 – Jennifer L. Adkins, RMA

0031-014892

Ms. Adkins did not appear.

Dr. Cox moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Jennifer L. Adkins**, and to require Ms. Adkins, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours each in the subjects of (i) critical thinking and communication, (ii) ethics and professionalism for medication aide, and (iii) professional accountability and legal liability for

medication aide. The motion was seconded by Ms. Davis and carried unanimously.

#34 – Ronnie Hylton Dangerfield, RN **0001-288561**
Ms. Dangerfield did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Ronnie Hylton Dangerfield**, and to require Ms. Dangerfield, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours each in the subjects of (i) proper documentation, and (ii) ethics and professionalism in nursing. The motion was seconded by Dr. Cox and carried unanimously.

#36 – Donesha Marie Parker, LPN **0002-000205**
Ms. Parker did not appear.

Dr. Cox moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Donesha Marie Parker**, and to require Ms. Parker, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of (i) eight contact hours of continued competency in care of the older adult, to include medication administration and management of dementia behavior and (ii) three contact hours of professional accountability and legal liability for nurses. The motion was seconded by Ms. Davis and carried unanimously.

#38 – Marcy Lynn Wissinger Bultman, RN **0001-197897**
Ms. Bultman did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to require **Marcy Lynn Wissinger Bultman**, within 90 days from the date of entry of the Order, to provide written proof of satisfactory to the Board of successful completion of Board-approved courses of at least three (3) credit hours each in the subjects of (i) proper documentation, (ii) professional accountability and legal liability for nurses and (iii) ethics and professionalism in nursing. The motion was seconded by Dr. Cox and carried unanimously.

#40 – Barbara Ann Stokley, RN **0001-090392**
Ms. Stokley did not appear but provided a written response.

Dr. Cox moved that the Board of Nursing modify the recommended decision of the agency subordinate to place **Barbara Ann Stokley** on probation with terms and conditions. The motion was seconded by Ms. Davis and carried unanimously.

#43 – Melissa Sue Dent, LPN

0002-076257

Ms. Dent did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to take no action at this time against **Melissa Sue Dent**. The motion was seconded by Dr. Cox and carried unanimously.

RECESS: The Board recessed at 3:13 P.M.

RECONVENTION: The Board reconvened at 3:22 P.M.

Ms. Morris announced that on Thursday, November 21, 2024, the Board now only has one formal hearing which is on schedule to start at 2 pm. The 10 am hearing has been continued.

Ms. Morris added that the December 2, 2024 formal hearings have been cancelled.

MEETING DEBRIEF: Ms. Swineford reminded Board Members to be mindful of decorum when the Board is back from closed meeting. Ms. Swineford added that Board Members should be recognized by the Chair before speaking.

What went well:

- Board Member Development was very helpful
- Dialogue regarding cases was great discussion even if we don't all agree

What needs improvement:

- Rearrangement of agenda items to improve efficiency

ADJOURNMENT: The Board adjourned at 3:41 P.M.

Cynthia M. Swineford, RN, MSN, CNE
President