



# Advisory Board on Midwifery

**Virginia Board of Medicine**

**October 11, 2024**

**10:00 a.m.**

**Advisory Board on Midwifery**

Board of Medicine

Friday, October 11, 2024 @ 10:00 a.m.

9960 Mayland Drive, Suite 201

Henrico, VA

**Training Room 2**

|  | Page  |
|--|-------|
| Call to Order – Rebecca Banks, CPM, Vice-Chair   |       |
| Emergency Egress Procedures – William Harp, MD   | i     |
| Roll Call – Beulah Archer  |       |
| Approval of Minutes of June 16, 2023   | 1 - 4 |
| Adoption of the Agenda   |       |
| Public Comment on Agenda Items (15 minutes)  |       |
| <b>New Business</b>  |       |
| 1. Report of Regulatory Actions .....<br>Erin Barrett  | 5     |
| 2. Discuss Medication Access for Midwives .....<br>Dr. Ami Keatts                              | -- -- |
| 3. Discuss the Board’s Disciplinary System Pertaining to Midwifery .....<br>Rebecca Banks, CPM | -- -- |
| 4. Approval of 2025 Meeting Calendar .....<br>Rebecca Banks, CPM                               | 6     |
| 5. Election of Officers .....<br>Rebecca Banks, CPM  | 7 - 8 |

Announcements:

Next Scheduled Meeting - February 14, 2025 @ 10:00 a.m.

Adjournment

**PERIMETER CENTER CONFERENCE CENTER**  
**EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS**  
(Script to be read at the beginning of each meeting.)

PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THESE PREMISES IN THE EVENT OF AN EMERGENCY.

**Training Room 2**

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound.

When the alarms sound, leave the room immediately. Follow any instructions given by Security staff

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

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**ADVISORY BOARD ON MIDWIFERY  
Minutes**

**June 16, 2023**

The Advisory Board on Midwifery met on Friday, June 16, 2023, at 10:00 a.m., at the Department of Health Professions, Perimeter Center; 9960 Mayland Drive, Henrico, Virginia, 23233.

**MEMBERS PRESENT:** Ami Keatts, M.D. - Chair  
Rebecca Banks, CPM, -Vice-Chair (Joined Remotely)  
Erin Hammer, CPM  
Ildiko Baugus, CPM

**MEMBERS ABSENT:** None

**STAFF PRESENT:** William L. Harp, M.D. Executive Director  
Michael Sobowale, LL.M., Deputy Executive Director, Licensure  
Erin Barrett, JD, Director of Legislative and Regulatory Affairs  
Colanitha Morton Opher, Deputy Executive Director, Administration  
Roslyn P. Nickens, Licensing Supervisor  
Beulah Baptist Archer, Licensing Specialist

**GUESTS PRESENT:** Marinda Schindler, Virginia Midwives Alliance

**CALL TO ORDER**

Dr. Keatts called the meeting to order at 10:04 a.m.

**EMERGENCY EGRESS PROCEDURES**

Dr. Harp announced the emergency egress instructions.

## **ROLL CALL**

Roll was called; a quorum was established.

## **APPROVAL OF MINUTES**

Ildiko Baugus moved to approve the minutes of the September 23, 2022 meeting. Rebecca Banks seconded. The motion passed.

## **ADOPTION OF AGENDA**

Dr. Keatts considered a request to accommodate Erin Barrett's presentation of items on the agenda first so she could attend other scheduled meetings. Ildiko Baugus moved to adopt the meeting agenda with the accommodation requested. Erin Hammer seconded. The motion passed.

## **PUBLIC COMMENTS**

None

## **NEW BUSINESS**

### **1. Report on Status of Regulatory / Policy Actions**

Erin Barrett presented on the status of the regulatory actions for the Advisory.

### **2. Draft Revised Guidance Document 85-10**

Erin Barrett discussed the revisions made to the Guidance Document on high-risk disclosures by licensed professional midwives for high-risk pregnancy conditions at the May 18, 2023 Ad-Hoc Committee meeting. The revised Guidance Document will not be ready for presentation at the June full Board meeting but will be presented at the August Board of Medicine Executive meeting.

Erin Hammer pointed out that a reference citation, "*Price 2014*", found on page 24 in the revised Guidance Document should be stricken from the document.

At the end of the discussion, Ms. Baugus moved to recommend that the Board vote to adopt the revisions made to Guidance Document 85-10. Ms. Hammer seconded. Motion passed unanimously.

### 3. SB1275

Dr. Harp informed the Advisory that a meeting is being planned for the month of July to be chaired by a member of the full Board, and comprising of licensed midwives and a medical doctor from the advisory board, a licensed midwife from the community, and medical doctors in the community of OBGYNs to come up with best practices as the law requires.

In response to a question from Ildiko Baugus as to what midwives will be able to do under this law beginning July 1, 2023, Erin Barrett stated that the Executive Committee of the Board should be able to issue formulary and offer best practices to certified midwives in August.

### **Announcements**

#### Licensing Statistics

Beulah Archer reported a breakdown of the licensing statistics for licensed professional midwives as of June 16, 2023, as follows:

|                                  |     |
|----------------------------------|-----|
| Current active in Virginia       | 77  |
| Current Active Probation         | 1   |
| Current Active- Out of state     | 33  |
| Inactive            Out of state | 1   |
| <hr/>                            |     |
| Total for Licensed Midwife       | 112 |

#### Next Scheduled Meeting

October 6, 2023, at 10:00 a.m.

### **Adjournment**

With no other business to conduct, Dr. Keatts adjourned the meeting at 10:37 a.m.

**Board of Medicine – Advisory Board on Midwifery**  
**Regulatory Actions**  
**As of September 20, 2024**

**In the Governor’s Office**

None.

**In the Secretary’s Office**

| VAC         | Stage      | Subject Matter   | Submitted from agency | Time in current location | Notes  |
|-------------|------------|--|-----------------------|--------------------------|--|
| 18VAC85-130 | Fast-track | Implementation of changes following 2022 periodic review of Chapter        | 10/6/2022             | 479 days                 | Periodic review changes voted on at 2022 October Board meeting                 |
| 18VAC85-130 | Fast-track | General disclosure requirement amendment consistent with statutory changes | 10/23/2023            | 147 days                 | Changes regarding disclosures were made at the October 2023 full Board meeting |

**At DPB or OAG**

None.

**Recently effective/awaiting publication**

None.

# 2025 Board Meeting Dates

## Advisory Board on:

### **Behavioral Analysts**

**10:00 a.m.**

Mon - February 10

June 9

October 20

### **Genetic Counseling**

**1:00 p.m.**

Mon - February 10

June 9

October 20

### **Occupational Therapy**

**10:00 a.m.**

Tue - February 11

June 10

October 21

### **Respiratory Care**

**1:00 p.m.**

Tue - February 11

June 10

October 21

### **Acupuncture**

**10:00 a.m.**

Wed - February 12

June 11

October 22

### **Radiological Technology**

**1:00 p.m.**

Wed - February 12

June 11

October 22

### **Athletic Training**

**10:00 a.m.**

Thurs - February 13

June 12

October 23

### **Physician Assistants**

**1:00 p.m.**

Thurs - February 13

June 12

October 23

### **Midwifery**

**10:00 a.m.**

Fri - February 14

June 13

October 24

### **Polysomnographic Technology**

**2:30 p.m.**

Fri - February 14

June 13

October 24

### **Surgical Assisting**

**10:00 a.m.**

Tue - February 18

Mon - June 16

Tue - October 27



**BYLAWS FOR**  
**ADVISORY BOARDS OF THE BOARD OF MEDICINE**

**Article I - Members of the Advisory Board**

The appointments and limitations of service of the members shall be in accordance with the applicable statutory provision of the advisory board governing such matters.

**Article II - Officers**

Section 1. Titles of Officers - The officers of the advisory board shall consist of a chairman and vice-chairman elected by the advisory board. The Executive Director of the Board of Medicine shall serve in an advisory capacity.

Section 2. Terms of Office - The chairman and vice-chairman shall serve for a one-year term and may not serve for more than two consecutive terms in each office. The election of officers shall take place at the first meeting after July 1, and officers shall assume their duties immediately thereafter.

Section 3. Duties of Officers.

- (a) The chairman shall preside at all meetings when present, make such suggestions as may deem calculated to promote and facilitate its work, and discharge all other duties pertaining by law or by resolution of the advisory board. The chairman shall preserve order and conduct all proceedings according to and by parliamentary rules and demand conformity thereto on the part of the members. The chairman shall appoint all committees as needed.

The chairman shall act as liaison between the advisory board and the Board of Medicine on matters pertaining to licensing, discipline, legislation and regulation of the profession which the advisory board represents.

When a committee is appointed for any purpose, the chairman shall notify each member of the appointment and furnish any essential documents or information necessary.

- (b) The vice-chairman shall preside at meetings in the absence of the chairman and shall take over the other duties of the chairman as may be made necessary by the absence of the chairman.

### **Article III - Meetings**

Section 1. There shall be at least one meeting each year in order to elect the chairman and vice-chairman and to conduct such business as may be deemed necessary by the advisory board.

Section 2. Quorum - Three members shall constitute a quorum for transacting business.

Section 3. Order of Business - The order of business shall be as follows:

- (a) Calling roll and recording names of members present
- (b) Approval of minutes of preceding regular and special meetings
- (c) Adoption of Agenda
- (d) Public Comment Period
- (e) Report of Officers
- (f) Old Business
- (g) New Business

The order of business may be changed at any meeting by a majority vote.

### **Article IV - Amendments**

Amendments to these bylaws may be proposed by presenting the amendments in writing to all advisory board members prior to any scheduled advisory board meeting. If the proposed amendment receives a majority vote of the members present at that advisory board meeting, it shall be represented as a recommendation for consideration to the Board of Medicine at its next regular meeting.



The travel regulations require that “travelers must submit the Travel Expense Reimbursement Voucher within 30 days after completion of their trip”. (CAPP Topic 20335, State Travel Regulations, p.7). Vouchers submitted after the 30-day deadline cannot be approved.

In order for the agency to be in compliance with the state travel regulations, please submit your request for today’s meeting on or before

**November 8, 2024**