

APPROVED

BOARD OF FUNERAL DIRECTORS AND EMBALMERS
MINUTES OF SPECIAL CONFERENCE COMMITTEE MEETING

Monday, January 29, 2007

Department of Health Professions
6603 West Broad Street, 5th Floor
Conference Room #3
Richmond, Virginia 23230-1712

CALL TO ORDER:

A meeting of the Special Conference Committee of the Virginia Board of Funeral Directors and Embalmers was called to order at 2:04 p.m.

PRESIDING:

Billie Watson-Hughes, F.S.L., Chair

MEMBERS PRESENT:

Robert Burger, Jr., F.S.L. Board Member

STAFF PRESENT:

Elizabeth Young, Executive Director
Pam Horner, Administrative Assistant
Mykl Egan, Adjudication Analyst
Cynthia Gaines, Adjudication Analyst

QUORUM:

With two members present, a quorum was established.

OTHERS PRESENT:

Loretta Hopson-Bush, Compliance Case Manager

**Elite CME, CE Provider
#111698**

The hearing in the matter of Elite CME, Continuing Education Provider was held to discuss the application of approval of specific courses as a continuing education provider to meet the requirements of the Regulations for the Board of Funeral Directors and Embalmers in the Commonwealth of Virginia.

Closed Meeting:

The Committee voted 2-0 in favor of the motion to enter a closed meeting at 2:44 p.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Elite CME, Continuing Education Provider.

Reconvene:

On a properly seconded motion by Mrs. Watson-Hughes, the Committee voted 2-0 in favor of the motion, to reconvene in open session at 3:10 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Elite CME, Continuing Education Provider be denied the two (2) hours requested for the course entitled Complying with the Funeral Rule as submitted and suggested that they submit a different continuing education course to offer as a provider in Commonwealth of Virginia.

As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Elite CME, Continuing Education Provider within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.

**FuneralCE, CE Provider
#111720**

The hearing in the matter of FuneralCE, Continuing Education Provider was deferred because of inability to confirm receipt of letter by licensee.

**Barry Garnett, F. S. Intern
Applicant
#109207**

The hearing in the matter of Barry Garnett, F.S. Intern Applicant was held to discuss the Application for Funeral Service Intern and the allegations that you may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

Closed Meeting:

The Committee voted 2-0 in favor of the motion to enter a closed meeting at 4:33 p.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Barry Garnett, F.S. Intern Applicant.

Reconvene:

On a properly seconded motion by Mrs. Watson-Hughes, the Committee voted 2-0 in favor of the motion, to reconvene in open session at 5:26 p.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Barry Garnett, F.S. Intern Applicant application be approved pending the completion of all prerequisites and actively matriculated in an approved mortuary program in order to practice as a funeral service intern in the Commonwealth of Virginia.

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ADJOURNMENT

With all business concluded, the meeting was adjourned at 5:29 p.m.

Billie Watson-Hughes, Chair

Elizabeth Young, Executive Director

Date

Date