

**VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS  
SPECIAL CONFERENCE COMMITTEE MINUTES**

**December 11, 2025**

*Department of Health Professions*

*Perimeter Center*

*9960 Mayland Drive, Suite 201*

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 10:02 a.m.
- MEMBERS PRESENT:** Jason Graves, Chair  
Blair Nelsen, Board Member
- DHP STAFF PRESENT:** Annette Kelley, Deputy Executive Director  
Florence Venable, Discipline Operations Manager  
Emily Tatum, Senior Adjudication Specialist
- MATTER:** **Christopher May, FS Intern Applicant**  
**Case No.: 247758**
- DISCUSSION:** Mr. May appeared before the Committee in person in accordance with a notice of the Board dated October 27, 2025. Mr. May was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Mr. May.
- CLOSED SESSION:** Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Christopher May. Additionally, Mr. Nelsen moved that Ms. Kelley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-

3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

**DECISION:**

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee made certain findings of fact and conclusions of the law and voted to **Deny the Application** for Funeral Service Intern. The motion carried.

The vote was unanimous.

**AJOURNMENT:**

The Committee adjourned at 10:37 a.m.

  
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Annette Kelley, Deputy Executive Director

December 16, 2025  
Date