

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

November 20, 2019

Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 10:05 a.m.
- MEMBERS PRESENT:** Louis Jones, FSL, Chair
Blair Nelsen, FSL
- DHP STAFF PRESENT:** Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Jessica Kelley, Adjudication Specialist
- OTHERS PRESENT:** Ross Miller
- MATTER:** Kenya L. J. Stewart, FSL
License #0502-900881 (Expired March 31, 2019)
Case Numbers: 191058, 191317, 191319 & 191417
- DISCUSSION:** Ms. Stewart did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated September 4, 2019 and she was not represented by counsel.
- The Committee fully discussed the allegations as referenced in the September 4, 2019, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Kenya L. J. Stewart, FSL. Additionally, he moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

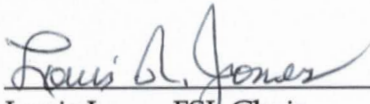
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to refer this matter to a Formal Administrative Hearing. The motion carried.

ADJOURNMENT:

The Committee adjourned at 10:14 a.m.



Louis Jones, FSL Chair



Corie Tillman Wolf, JD, Executive Director

September 4, 2020

Date

09-08-2020

Date

